



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

5th April 2017

Dear Councillor

You are invited to attend meeting of **FULL COUNCIL** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn, on **Wednesday 12th April 2017 at 6.20pm.**

Yours sincerely

Town Clerk

PRAYERS will be held prior to commencement.

Agenda

- 1 ONE MINUTE SILENCE
- 2 APOLOGIES
- 3 DECLARATIONS OF INTEREST
- 4 MAYORAL COMMUNICATIONS
- 5 MINUTES 08.02.17
Copy attached
- 6 MINUTES OF OTHER COMMITTEES
Town Planning Committee 08.02.17
Community Development and Regeneration Committee 01.03.17
Town Planning Committee 01.03.17
Finance and Management Committee 22.03.17
Town Planning Committee 22.03.17
- 7 ELECTIONS 2017



CYNGOR
TREF PRESTATYN

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

5ed Ebrill 2017

Annwyl Gyng'horydd

Fe'ch gwahoddir i gyfarfod o'r **CYNGOR LLAWN** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn ar **Ddydd Mercher 12fed Ebrill 2017am 6.20pm.**

Yn gywir

Clerc y Dref

Bydd GWEDDIAU cyn cychwyn

Agenda

- 1 MUNUD O DAWELWCH
- 2 YMDDIHEURIADAU
- 3 DATGANIADAU O DDIDDORDEB
- 4 CYFATHREBIADAU'R MAER
- 5 COFNODION 08.02.17
Mae copi wedi'i atodi
- 6 COFNODION PWYLLGORAU ERAILL
Pwyllgor Cynllunio Tref 08.02.17
Pwyllgor Datblygu ac Adfywio Cymuned 01.03.17
Pwyllgor Cynllunio Tref 01.03.17
Pwyllgor Cyllid a Rheolaeth 22.03.17
Pwyllgor Cynllunio Tref 22.03.17
- 7 ETHOLIAD 2017

MAYORAL INVITES/EVENTS

9th February to 12th April 2017

DATE	FUNCTION	ATTENDED BY
13 th Feb	Photos with American Visitors in Parlour and Chambers	Mayor
17 th Feb	MAYOR'S COFFEE MORNING - Nant Hall Church	Mayor
24 th Feb	Judging shop windows on High Street - St David's Day Competition with Menter Iaith	Mayor
25 th Feb	Air Cadets Annual Dinner and Awards Ceremony at Beaches Hotel	Mayor
25 th Feb	Seabank Drive Community Centre Open Day	Mayor
26 th Feb	Chair of DCC - Charity Concert - St Mary's Church, Rhuddlan	Deputy
28 th Feb	Presentation of prizes to winners of St David's Day Competition	Mayor
1 st March	St David's Day Parade in Colwyn Bay	Mayor
1 st March	"Bowlathon" at the North Wales Bowls Centre	Mayor
3 rd March	St Asaph City Council - Charity Dinner Oriel House	Mayor
4 th March	Guest Speaker at Parkinson's UK - Meliden	Mayor
4 th March	Holywell Town Council Charity Dinner	Mayor
4 th March	Towyn and Kinmel Bay Charity Race Night	Deputy
18 th March	MAYOR'S CHARITY DINNER - James Bond Eve The Nova	Mayor
25 th March	Rhuddlan Town Council - Pie and Mash Supper	Mayor

28 th March	The Annual Guide Dog Blindfold Walk	Mayor
31 st March	Rhyl Town Council - Charity Quiz Night	Mayor
1 st April	Guide Dog Social - Mayquay in Rhyl	Mayor
2 nd April	Carnival Association - Selection of the new Royal family	Mayor
2 nd April	Colwyn Bay Town Council - Charity Concert	Mayor

124 Events attended to date.



CYNGOR TREF PRESTATYN PRESTATYN TOWN COUNCIL 2016/17

COFNODION

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**CYNGOR A'R
PWYLLGORAU**

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CYFARFOD O'R CYNGOR

12fed Ebrill 2017

i'w gynnal yn

**SWYDDFEYDD Y DREF
PRESTATYN**

MINUTES

of the proceedings of the

**COUNCIL AND
COMMITTEES**

to be considered at a

MEETING OF THE COUNCIL

12th April 2017

to be held at

**THE MUNICIPAL OFFICES
PRESTATYN**

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 8th February 2017 at 6.20pm – 6.45pm.

PRESENT

Councillors: B. Murray (Mayor), P. Duffy, C. Guy, P. Penlington, J. McLellan, G. Frobisher, G. Sandilands, B. Cooper, T. Lawler, T. Jones, J. Thompson-Hill, L. Muraca, A. Sampson, D. Turner, J. Szabo.

IN ATTENDANCE

Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor, Elder R. Cutting – Mayor's Chaplain.

APOLOGIES

Councillors: W. Davies, B. Paterson.
Mr N. Acott – Town Clerk/Financial Officer

133 PRAYERS

Elder Ron Cutting, Mayor's Chaplain offered prayers prior to commencement of meeting.

134 DECLARATION OF INTEREST

Mrs C. Evans, the Assistant Town Clerk/Financial Officer read out the Declaration of Interest.

135 MAYORAL COMMUNICATIONS

- a) The Mayor had recently met with Lieutenant Colonel MR Lewin to discuss the future of the Territorial Army, 119 Recovery Company (REME) based in Prestatyn. It has been proposed that the local TA would disband along with a major reorganisation across the whole of the UK. No decision had been made with regards to the building.
- b) A letter had been received from the Eisteddfod thanking Council for their donation towards Llangollen Eisteddfod 2017.
- c) The Mayor indicated he would be sending a letter of congratulations to Sam Bentley, of Prestatyn, the winner of an Engineering Awards for Design.

(Cllr G. Frobisher arrived at 6.25pm).

136 MINUTES

RESOLVED That the Minutes of Full Council held on 14th December be accepted.

Pursuant to Minutes 119 and 120 – all Councillors appointed to Panels declared interest. (Cllr J. McLellan, not in attendance at the meeting would also have declared interest.)

137 MINUTES OF OTHER COMMITTEES

RESOLVED That Minutes of Other Committees be accepted as follows:-

Town Planning Committee – 14th December 2016.

Town Planning Committee – 18th January 2017.

Finance and Management Committee – 18th January 2017.

Pursuant to Minute 129 (2) – the figure of £406,305 to be amended to £464,305 and figure also amended on website.

138 COUNCIL TAX PRECEPT

RESOLVED That Council precept figure of £464,305 (Council tax band D £60.48 - no change to previous year) recommended by previous Finance and Management Committee be adopted.

Cllr J. Szabo proposed the figure seconded by Cllr J. Thompson-Hill and all agreed.

139 REGISTER OF MEMBERS INTEREST

A document had been circulated with agenda which Councillors would be required to complete when declaring financial or other interests. Discussion followed on a format Prestatyn Town Council should adopt following elections in May 2017. Members felt that the actual document provided needed more in depth explanatory notes and one Member suggested other documents could be viewed.

RESOLVED That Council adopt the document as per above comments.

140 LOCAL BUS SERVICE

Mrs C. Evans, Assistant Town Clerk/Financial Officer read an email in which Mr Peter Daniels confirmed a conversation with Prestatyn Town Council. He understood that there would be three month funding up to the end of March 2017 for the local bus service. He also confirmed that he is still in discussion with operators to finalise details at no cost to Prestatyn Town Council or Denbighshire County Council for local service.

The current Town Bus service runs Tuesday and Friday. The new service will be operate five days a week, but the existing route will not be entirely covered. (Mrs C. Evans read the proposed route.) These areas are serviced by various Arriva buses and further discussion is needed with Mr Daniels and the operator regarding this matter. It would also need clarifying whether there would be further requests for funding in the future. Members were also requested to contact the Assistant Town Clerk/Financial Officer if they felt their Ward was not adequately covered by the bus service.

141 VALUATIONS OF COMMUNITY CENTRES

At the Finance and Management Committee held on 18th January 2017 Cllr Bob Cooper requested details of the market rental and sale valuations of all community centres and full figures will be presented at the next Finance and Management Committee, including potential development site values.

142 INTERNAL AUDIT SERVICE 2017/18

Mr T. Brown had offered his services as Internal Auditor for a further year and the Assistant Town Clerk/Financial Officer read out the letter received pertaining to this matter. Costs would remain unchanged for Mr Brown's services. There would be an additional one hundred pound cost if required to examine the Mayor's account, although this would be an annual payment. There has never been a requirement to audit the Mayor's account previously, but the new external auditor had picked up on this and indicated they felt the need for an examination rather than an inspection of this account. Mr T. Brown also reminded Council his costs had not increased since he started to work for the Council in 2006 as he was working in the public interest.

(Mr T. Brown left the Council Chamber)

RESOLVED Councillors agreed unanimously to retain the services of Mr T. Brown for the financial year 2017/18.

Financial /Legal Implications: £1,000 contained within budget provision 2017.18 Public Audit (Wales) Act 2004. Governance and Accountability for Local Councils in Wales

Chairman_____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 8th February 2017 at 6.45pm – 6.52pm.

PRESENT

Councillors: P. Penlington (Chairman), P. Duffy, C. Guy, J. McLellan, G. Frobisher, G. Sandilands, B. Cooper, T. Lawler, T. Jones, J. Thompson-Hill, L. Muraca, A. Sampson, B. Murray, D. Turner, J. Szabo.

IN ATTENDANCE

Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: W. Davies, B. Paterson.
Mr N. Acott – Town Clerk/Financial Officer

143 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning consultations to 8th February 2017 and submitted following observations:

APPLICATION

COMMENT

43/2017/0051 (Meliden)
Erection of a detached single garage
2 Glasfryn Avenue, Meliden, Prestatyn

No Objection

43/2017/0058 (Meliden)
Erection of pitched roof extensions to
existing dwelling and construction of a
balcony and detached summer house to rear
Noddfa, Tan Yr Allt, Prestatyn

No Objection

43/2017/0009 (East)
Removal of three trees and works on two
trees subject to former Prestatyn Urban
District Council Tree Preservation Order
12/13/1950
18 Rhodfa Derwen, Prestatyn

No Objection
The sycamores are diseased.

43/2017/0066 (North West)
Change of use from Hairdressers (Class A1)
to Hot Food Takeaway (Class A3)
4 Ffrith Corner, Victoria Road West,
Prestatyn

Observation
Over intensification. A small corner
with a lot of food outlets. No parking
available.

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

Chairman _____

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community Development and Regeneration Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 1st March 2017 at 6.15pm – 7.45pm.

PRESENT

Councillors: D. Turner (Chairman), P. Duffy, J. Thompson-Hill, G. Frobisher, G. Percival T. Lawler (6.37pm), J. McLellan, B. Cooper, T. Jones, L. Muraca, A. Sampson, J. Szabo, B. Paterson, B Murray (Mayoral duties).

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mr T. Brown – Internal Auditor, Ms K. Edmunds - Community Events/Town Support Officer.

APOLOGIES

Councillors: G Sandilands, W Davies, B. Murray (Mayoral duties), P. Penlington.

143 DECLARATIONS OF INTEREST

Chairman read a prepared statement issued by Denbighshire County Council regarding declarations, code of conduct, and requirement to record personal and prejudicial interests during meeting.

144 COMMUNITY OFFICER REPORTS

Chairman welcomed Ms Kimberley Edmunds, recently appointed to post of Community Events and Town Support Officer, Prestatyn Town Council. He then invited her to present her report and Kim explained that the draft proposals circulated with agenda were similar to previous activities. However different elements of entertainment would be included going forward. Reference was made to the good mixture of small and larger town events, need to incorporate Christmas light switch on with festive activities, and possible opportunity to reintroduce pirate/fantasy fun day in 2018. Kim also highlighted her work around seeking sponsorship and grant funding as necessary to ensure a successful programme.

Committee also considered written reports from Sue Edwards, Health and Community Manager and Debbie Hughes, Community Health and Development Officer. Unfortunately neither officer was in attendance tonight and Members expressed disappointment at their absence.

RESOLVED

- 1) That Ms K. Edmunds be thanked for her attendance and presentation.
- 2) That details be sought from Community First Responders upon numbers attending defibrillator training.
- 3) That Sue and Debbie be requested to attend future meetings.

145 CAR PARK SUBSIDY 2017/18

Town Clerk/Financial Officer informed Committee of increased subsidy being sought by Denbighshire County Council that equated to twenty-five per cent increase for 2017/18. Cllr J. Thompson-Hill explained that County had increased charges throughout Denbighshire County Council area and he suspected that DCC had based the increase on lost income from new charges. The Town Council subsidy allowed for free parking in Prestatyn town centre but maintained County income levels. Several Councillors referred to poor car park maintenance and need for renewing white lines. There was also a reduction in car parking spaces at Central Car Park due to BCUHB Ty Nant construction works. The future use of this car park was also unclear as Ty Nant is due to open as health centre later this year.

The Town Clerk/Financial Officer confirmed that Council would be able to meet costs of car park subsidy within 2016/17 budget, although for 2017/18 Council had only budgeted for subsidy at Fern Avenue car park. Should Committee wish a change to this position it would need referral to Finance and Management Committee.

RESOLVED

- 1) That Committee are minded to support external subsidy 2017/18 in principle for both Central and Fern Avenue car parks subject to Denbighshire County Council confirming maintenance works and provision of white lining.
- 2) That Denbighshire County Council be asked to provide details of number of spaces allocated to BCUHB Ty Nant development and usage data on Central and Fern Avenue car parks..
- 3) That Chairman and Town Clerk/Financial Officer be authorised to negotiate with Denbighshire County Council and report back accordingly.

Financial/Legal Implications: 2016/17 Budget Provsion £10,500. 2017/18 Budget Provision £8,750. Road Traffic Regulations 1984. DCC own both Central and Fern Avenue car parks.

146 FINANCIAL ASSISTANCE APPLICATIONS

Details of financial assistance applications and supporting papers had been circulated with agenda.

RESOLVED That the following grants be awarded:-

Friends of Prestatyn Railway Station (FOPRS)	200	Community/Environmental Projects 2016/17 budget provision Committee would consider support for railway embankment grass cutting 2017/18 subject to further application
Prestatyn Offa's Dyke Society	1,000	Potential to publicise shelter as part of Offa's Dyke visits. Hillside Gardens Project 2016/17 budget provision

Prestatyn Pop In Centre Youth Film Festival 2017/18	500	Promote links to town's film makers
Benefits Advice Shop 2017/18	1,800	
Denbighshire Citizens Advice Bureau 2017/18	2,500	
Prestatyn and District Festival of Walking 2017/18	1,000	Opportunity to link with Offa's Dyke Path and Hillside Shelter restoration project.

Declarations of Interest

FOPRS – Cllrs A. Samspon and P. Duffy declared personal and prejudicial interest and retired from Chamber during this item. Cllr D. Turner declared personal interest but remained for this item.

PODS – Cllr A. Sampson declared personal and prejudicial interest and retired from Chamber for this item.

Denbighshire CAB – Cllr J. McLellan declared interest but remained for this item.

PADFOW – Cllrs A. Sampson and T. Jones declared personal and prejudicial interest and retired from Chamber for this item.

147 TOWN BUS SERVICE – NEW ARRANGEMENTS PM140

Cllr J. McLellan highlighted plight of regular bus service no.38 user who would not be able to access the new service and Chairman concurred with statement. Cllr L. Muraca also highlighted the lack of bus services in East Ward, Prestatyn.

Committee referred to transport services currently offered by League of Hospital Friends (free car service for medical appointments) and Dial A Ride (minibus with charges applied). It was hoped that such services could address any difficulties arising from the new bus service arrangement.

Members generally welcomed the new arrangements brokered by Passenger Transport Services, Denbighshire County Council and local bus operators. They also welcomed information that the new service would be provided on a commercial basis at no cost to either Town or County Council.

RESOLVED

- 1) That Denbighshire County Council, Passenger Transport Services be thanked for their efforts in arranging new Town Bus Service.
- 2) That Denbighshire County Council and local bus companies be requested to consider providing additional stops in East Ward, Prestatyn.

148 TOWN PROJECTS

Cllr G. Sandilands had sent apologies for tonight's meeting but had provided an update for Committee on Denbighshire County Council's projects including Meliden Goods Shed/Prestatyn Hillside Shelter/Shopping Park and High Street Links/Meliden Play and Pathways/Offa's Dyke Brass Acorn Project.

Mrs Carol Evans, Assistant Town Clerk/Financial Officer explained the Brass Acorn project was also financially supported by Town Council. Plans were being prepared for increased promotion and marketing, and use of Nova complex for information about Offa's Dyke Trail. Members felt that both Welsh Assembly Government and Denbighshire County Council could do a lot more to promote trail and Prestatyn as a destination town.

RESOLVED That reports be received.

149 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 8, 9.

150 FLORAL DISPLAYS

Chairman referred to floral displays last year and concerns raised about poor flowers throughout the town. Discussion took place on need to improve body of soil in many beds and the costs involved with this work and also replacing metal hanging baskets. The Chairman and Officers had met with contractor on several occasions recently and both parties fully understood the need for improved service. A detailed paper and action plan had been circulated with agenda together with a programme of works schedule 2017.

Committee also highlighted opportunities for sponsorship and need for community/business involvement which is crucial for success in Wales in Bloom competition.

RESOLVED

- 1) That Option 1 be accepted and Sherratt Landscaping Ltd scheduled works programme 2017 be accepted.
Financial/Legal Implications: All costs to be contained within combined Amenity and Floral budget provisions 2017/18. Highways Act 1980. Local Government (Miscellaneous Provisions) Act 1976
- 2) That additional top soil for floral beds and replacement metal hanging baskets be approved.
Financial Implications: Costs to be contained within budget provision 2016/17.

Chairman_____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 1st March 2017 at 7.50pm – 8.05pm.

PRESENT

Councillors: A. Sampson (Vice Chairman), P. Duffy, J. McLellan, G. Frobisher, B. Cooper, G. Percival, T. Lawler, T. Jones, J. Thompson-Hill, L. Muraca, D. Turner, J. Szabo, B. Paterson.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: P. Penlington, B. Murray (Mayoral duties), W. Davies, G. Sandilands.

151 DECLARATIONS OF INTEREST

Chairman reminded Members of the earlier prepared statement issued by Denbighshire County Council regarding Declarations and Code of Conduct.

152 MINUTES

RESOLVED That Minutes of meeting held on 8th February 2017 be accepted as correct record.

153 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning consultations to 1st March 2017 and submitted following observations: -

APPLICATION

COMMENT

43/2017/0114 (North)
Erection of detached double garage to rear
of existing dwelling
6 Penley Avenue, Prestatyn

No Objection

43/2017/0100 (East)
Erection of a single storey rear extension
12 West Avenue, Prestatyn

No Objection

43/2017/0600 (Meliden)
Demolition of existing dwellings and outbuildings, erection of 133 dwellings, construction of approach road, internal estate roads, sewers, SUDS drainage and open spaces, strategic and hard/soft landscaping and ancillary works
Mindale Farm, Off Ffordd Hendre and Ffordd Gwilym, Meliden, Prestatyn

Defer
Large volume of supporting documentation associated with planning application received this week and Committee request extension of consultation period.

(Cllr B Paterson declared personal interest in this matter)

43/2017/0118 (North)
Erection of extension to dwelling
94 Ffordd Idwal, Prestatyn

No Objection

43/2017/0101 (East)
Erection of single storey extension to rear of dwelling
10B Gronant Road, Prestatyn

No Objection

43/2017/0077 (East)
Demolition of existing garage and erection of detached garage/carport (re-submission)
Plas Ifan, 17 Fforddilas, Prestatyn

No Objection

43/2017/0119 (East)
Erection of extension to dwelling
9 Bryneithin Avenue, Prestatyn

No Objection

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

154 DENBIGHSHIRE COUNTY COUNCIL – PROHIBITION OF WAITING ORDERS 201

Details of proposed Road Traffic Regulation Act 1984, Prohibition of Waiting Orders 201 had been circulated with agenda. Committee submitted following comments:-

- a) Isfryn Road East, Meliden – dropped kerbs should be installed to assist residents' access to their property and minimise need for on street parking along this length of road.
- b) Victoria Avenue, Prestatyn – No Objection.

Chairman _____

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 22nd March 2017 at 6.15pm – 7.55pm.

PRESENT

Councillors: J. Szabo (Chairman), B. Murray, P. Duffy, P. Penlington, J. McLellan, G. Sandilands, B. Cooper, J. Thompson-Hill, L. Muraca, A. Sampson, D. Turner, W. Davies, B. Paterson

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mr T. Brown – Internal Auditor, Mrs L. Hewitt - Committee Support Assistant.

APOLOGIES

Cllrs: G. Frobisher, T. Lawler, T. Jones.

155 ONE MINUTES SILENCE

Committee stood for minute silence following a terrorist attack in London earlier in the day resulting in the death of a serving police officer, and serious injuries sustained by several members of the public.

156 DECLARATION OF INTEREST

Councillors were reminded of need to declare interests stating whether that interest was personal and/or personal and prejudicial interest in accordance with Code of Conduct for Members.

157 PAID ACCOUNTS

Details of paid accounts had been circulated with agenda. Committee reviewed the schedule of payments and queried several accounts:-

January – 705494 Artisans Collective to read 3 days room hire. 705520 Telephone line rental for twelve month period. 705506 Clwyd Heating, new boiler cost - Cllr P. Duffy felt the fifteen hundred pound cost was excessive. The Town Clerk/Financial Officer reported that the emergency replacement boiler had been previously reported and approved by Committee. Meliden Community Centre, Management Association had also confirmed that the company held a maintenance contract, and they were satisfied with costs and replacement boiler. The Association had kindly contributed five hundred pounds towards costs and prompt replacement.

Income – Amlin insurance claim – it was confirmed that payment would cover cost of replacement town signage following accident at Prestatyn Retail Park.

February – 705527 – Scottish Power unmetered supply related to festive lighting and use of DCC street lighting features. DCC was contracted to Scottish Power for street lighting.

RESOLVED That Schedule of Payments for January/February 2017 be accepted.

158 AUDIT 2015/16

Town Clerk/Financial Officer reported that the Welsh Assembly Government appointed external auditor BDO LLP were waiting to hear back from Wales Audit Office to ensure they had not heard back from elector.

RESOLVED That Town Clerk/Financial Officer continue to seek updates from appointed external auditors on progress of audit.

159 CCTV PARTNERSHIP PM 65/105

Town Clerk/Financial Officer reported that the Partnership Board consisted of representatives from North Wales Police, Denbighshire County Council, Prestatyn Town Council, Rhyl Town Council and Rhuddlan Town Council. The Board had determined that it would review CCTV monitoring arrangements and had approached and visited Wrexham, Conwy and Chester control rooms to view services that could be provided. Following last meeting it was announced that Chester is the preferred CCTV monitoring service provider for next three years.

Cllr Cllr B. Murray also reported that the main control server located in Rhyl would soon need replacement and was estimated to cost 65k to replace. This equipment was essential to service and would enable 24/7 live monitoring. Funding options were being considered and included lease, purchase, rental of new and/or reconditioned units. Grant applications were being prepared together with other funding packages.

RESOLVED That Committee confirm its contribution towards funding of CCTV Partnership for 2017/18 in sum of £10,000.

Financial/Legal Implications: Costs included within budget provisions 2017/18. A longer three year term funding agreement is being developed due to nature of capital investments in new equipment and future monitoring arrangements.

160 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 1, 8 during the following items: - Community Centres/Tendered Services/Staff.

161 COMMUNITY CENTRES PM 130/141

Reports had been circulated with agenda detailing outcome of recent property surveys and valuations for each centre. Each community centre was considered separately and estimated cost of repair works provided to Committee. The Assistant Town Clerk/Financial

Officer reported upon the proposal to prepare a single building contract that would cover all the repairs at Council owned community centres and property.

Committee indicated that each centre served a clear geographic area of town and continue to provide a valuable service to community via the respective volunteer management associations.

Resolved That the following actions be taken:-

- a) Seabank Drive Community Centre – preparation of invitation to tender exercise. Grant applications for replacement doors and hearing loop from Association and User Group be deferred unless deemed to be emergency requirement.
- b) Ty Cardoc Community Centre – preparation of invitation to tender exercise.
- c) Meliden Community Centre - preparation of invitation to tender exercise.
- d) Ty Pendre Community Building – property owned by Denbighshire County Council and leased to Town Council. That Town Clerk/Financial Officer approach County Council to discuss future options.
- e) Town Council Offices – Council to seek structural engineers report.
- f) That future management options of all community centres be considered including review of landlord and tenant responsibilities.
- g) That details of PTC contractors used for minor repair works to be circulated to community centre administrators together with instructions on action to be taken should property issue arise.

Declarations of Interest:-

Seabank Drive Community Centre – Cllrs J. Szabo, P. Penlington, J. McLellan declared personal and prejudicial interests and retired from Council Chamber during this item. Cllr J. Thompson-Hill in the Chair for this item

Ty Caradoc Community Centre Cllrs J. Thompson-Hill and L. Muraca declared personal and prejudicial interest and retired from Council Chamber during this item.

162 COUNCIL TENDERED SERVICES PM 126/2

Details of Council contracted and tendered services had been circulated with agenda. The Town Clerk/Financial Officer outlined the typical three yearly cycle of contracts involving public advertisement, expressions of interest, invitation to tender, vetting procedures, award of contract. Reference was also made to Denbighshire County Council's new small and minor works framework.

Details of regular payments to contractors were also circulated and Town Clerk/Financial Officer referred to need to consider future automated banking payments.

RESOLVED

- 1) That the report be received.

- 2) That Denbighshire County Council be requested to consider sharing of their small and minor works framework with for Town Council.
- 3) That forthcoming review of Council's Financial Regulations include updated banking arrangements to enable direct payments of regular bills.

163 **STAFF**

- a) Cllr P. Duffy reported upon recent Staffing Appeal and confirmed that all parties would be notified of outcomes shortly.
- b) Town Clerk/Financial Officer – Chairman read a letter from the Town Clerk/Financial Officer explaining that due to personal home circumstances he was seeking a reduction in working hours from thirty seven to thirty-two hours per week to be reviewed in six months time. **RESOLVED** That Town Clerk/Financial Officer hours be reduced to 32 hours. Financial/Legal Implications: Temporary reduction in salary costs.

(Town Clerk/Financial Officer retired from Council Chamber during consideration of this item)

Chairman_____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 22nd March 2017 at 8.00pm – 8.15pm.

PRESENT

Councillors: P. Penlington (Chairman), P. Duffy, B. Murray, J. McLellan, G. Sandilands, B. Cooper, J. Thompson-Hill, L. Muraca, A. Sampson, D. Turner, J. Szabo, W. Davies, B. Paterson

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: G. Frobisher, T. Lawler, T. Jones.

164 DECLARATIONS OF INTEREST

Chairman reminded Members of the earlier prepared statement issued by Denbighshire County Council regarding Declarations and Code of Conduct.

165 MINUTES

RESOLVED That Minutes of meeting held on 1st March 2017 be accepted as correct record.

Pursuant to Minute 154 – DCC Prohibition of Waiting Orders – Cllr B. Paterson reported that several local residents had recently sent a petition to Denbighshire County Council objecting to this order.

166 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning consultations to 22nd March 2017 and submitted following observations: -

APPLICATION

43/2017/0138 (East)
Erection of first floor extension to side of dwelling
12 Nant Drive, Prestatyn

COMMENT

No Objection

43/2016/1089 (Central)
Creation of vehicular access
66 Meliden Road, Prestatyn

Observation
Committee indicated concern that work had already been undertaken. Public Highway pavement integrity should be checked

43/2017/0184 (East)
Replacement of signage
HSBC, 35 High Street, Prestatyn

No Objection

43/2017/0192 (East)
Installation of 1 no. electricity generator enclosed within a weatherproof acoustic equipment housing enclosure and associated works
Mast Site Adjoining Coed Bell, Gronant Road, Prestatyn

No Objection

43/2017/0195 (East)
Alterations and erection of first floor extension with balcony to front elevation (re-submission)
10 Mount Ida Road, Prestatyn

No Objection
Balcony materials should be complementary to building in order to retain visual amenity

43/2017/0218 (East)
Erection of extensions to dwelling
8 Glyn Avenue, Prestatyn

No Objection

43/2017/0187 (Central)
Creation of vehicular access
64 Meliden Road, Prestatyn

Observation
Committee indicated concern that work had already been undertaken. Public highway pavement integrity should be checked.

43/2017/0600 (Meliden)
Demolition of existing dwellings and outbuildings, erection of 133 dwellings, construction of approach road, internal estate roads, sewers, SUDS drainage and open spaces, strategic and hard/soft landscaping and ancillary works
Mindale Farm, Off Ffordd Hendre and Ffordd Gwilym, Meliden, Prestatyn

Objection
Cllr B. Paterson, Ward Councillor submitted a comprehensive report on the flawed revised transport assessment and foul/surface water layout.
Committee concurred with objections raised by local Member and requested that copies of his comments dated 14.03.17 and 21.03.17 be forwarded to Denbighshire County Council Planning Department.
Reference was also made to previous illegal tree felling by landowner and National Resources Wales (enforcement body) requirement for extensive replanting of trees on site.

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

Chairman _____