

ANNUAL GENERAL MEETING

Minutes of Annual General Meeting held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 16th May 2012 at 6:20pm – 7:20pm.

PRESENT

Councillors: A. Pennington (Mayor) A. Sampson, P. Duffy, J. Davies, J. Thompson-Hill, L. Muraca, S. Edwards, B. Paterson, T. Jones, P. Penlington, R. Cooper, J. Szabo, J. McLellan, C. Guy-Davies, G. Sandilands, D. Turner, R. Murray, G. Frobisher (6.40pm). Ms G Glass (Consort)

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer; Mr T. Brown – Internal Auditor, Mrs L. Hewitt – Committee Support Assistant, Rev Q. Bellamy – Mayor's Chaplain. Public and invited Guests.

APOLOGIES

Councillors : G. Percival.
Mrs J. Taylor – Customer Services/Administrative Officer.

1 PRAYERS

Prior to commencement of meeting Rev Q. Bellamy offered prayers seeking kindness in all our work and endeavours.

Cllr A. Pennington, Mayor thanked Rev D. Rigby (retired) and Rev Q. Bellamy who had shared Chaplaincy. Token gifts were presented in recognition of their past services.

2 DECLARATION OF ACCEPTANCE

Cllr A. Pennington (retiring Mayor) welcomed newly elected Councillors, invited guests and public to meeting. The Town Clerk/Financial Officer then reported that majority of newly elected Town Councillors had already signed Declaration of Acceptance of office. The declaration required Councillors to abide by National Code of Conduct and to faithfully fulfil their duties according to the best of ability and judgement.

In addition they had also voluntarily signed a Prestatyn Town Council declaration confirming they would work with fellow Town Councillors and Staff, accept corporate responsibility and work to try and resolve any internal disputes locally seeking guidance of Town Clerk/Financial Officer before taking any further external action.

Council was informed that Cllrs G. Percival and G Frobisher had not yet signed declarations and that failure to sign within agreed time limit would result in automatic casual vacancy. Cllr P. Duffy signed at tonight's meeting.

RESOLVED That Cllr G. Percival and Cllr G. Frobisher be notified that Declaration of Acceptance be signed by 31st May 2012.

3 MAYORAL ANNUAL ADDRESS

Cllr A. Pennington (retiring Mayor) presented his retiring speech and thanked Council for honour of serving such a vibrant and warm community. He referred to 'Proud Prestatyn' entering a new era of development and offered the newly elected Town Council his very best wishes.

The Mayor thanked his Consort, Gill Glass, fellow Councillors, Deputy Mayor Cllr A. Sampson and Staff for all their help and support during his busy term in office.

4 MAYOR OF PRESTATYN 2012/13

Cllr A. Pennington (retiring Mayor) invited nominations for office of Mayor of Prestatyn for ensuing Municipal Year. It was proposed by Cllr J. Davies seconded by Cllr J. Thompson-Hill that Cllr A. Sampson be appointed.

RESOLVED UNANIMOUSLY

That Cllr A. Sampson be appointed Mayor of Prestatyn 2012/13.

5 DECLARATION OF ACCEPTANCE

Cllr A. Sampson thanked Council for its support and signed his Declaration of Acceptance. He also announced Ms Diane Highton would be his Consort and invited her to rostrum.

6 CIVIL INVESTITURE OF MAYOR AND CONSORT

Cllr A. Pennington (retiring Mayor) invested new Mayor, Cllr A. Sampson with his Chain of Office. Ms D. Highton was invested as Consort and presented with bouquet of flowers. Cllr A. Pennington was presented with Town Shield and Past Mayor's badge. Ms Gill Glass retiring Consort was also presented with bouquet of flowers.

RESOLVED That Cllr A. Pennington and Ms G Glass, Consort be thanked for their Term in Office.

7 DEPUTY MAYOR 2012/13

Cllr A. Sampson (Mayor) invited nominations for office of Deputy Mayor for ensuing Municipal Year. It was proposed by Cllr S. Edwards and seconded by Cllr R. Cooper that Cllr D. Turner be appointed.

RESOLVED UNANIMOUSLY

That Cllr D. Turner be appointed Deputy Mayor of Prestatyn 2012/13.

8 CIVIC INVESTITURE OF DEPUTY MAYOR 2012/13

Cllr A. Sampson (Mayor) invested Cllr D. Turner (Deputy Mayor) with his Chain of Office. Cllr D Turner announced that Mrs M. Turner would be Deputy Mayoress. Mrs M Turner was invested her with Badge of Office and presented with bouquet of flowers.

(Cllr G. Frobisher apologised for late arrival and signed Declaration of Acceptance).

9 COUNCIL COMMITTEE STRUCTURES AND TERMS OF REFERENCE

Details of previous Council/Committee structures and terms of reference had been circulated with agenda. Council was informed that it would be for Council's Annual General Meeting to determine its structures, Committee membership etc. Council had a short discussion and Cllr S. Edwards proposed that it would be beneficial for all Councillors to be members of all committees and to keep existing terms of reference for present. The proposal was seconded by Cllr G. Frobisher and put to a vote.

In response to Member's question the Town Clerk/Financial Officer confirmed joint County/Town Councillors are entitled to speak and vote at Town Planning Committee providing they state they will consider matters afresh at County Planning Committee. Denbighshire County Council are the responsible statutory decision making planning authority for all planning applications and Town Council is part of a wider consultation process.

RESOLVED

- 1) That Council and Committee Terms of Reference 2012/13 be accepted.
- 2) That all Councillors be members of all committees.
- 3) That Chairs and Vice Chairs of Committee 2012/13 be appointed as follows:

Finance and Management Committee

Cllr R. Cooper (Chair)	Pro. Cllr J. Szabo	Sec. Cllr C. Guy-Davies
Cllr S. Edwards (Vice Chair)	Pro. Cllr R. Cooper	Sec. Cllr J. McLellan

General Purposes Committee

Cllr J. Szabo (Chair)	Pro. Cllr G. Sandilands	Sec. Cllr P. Penlington
Cllr C. Guy-Davies (Vice Chair)	Pro. Cllr J. Szabo	Sec. Cllr B. Paterson.

Town Development Committee

Cllr J. McLellan (Chair)	Pro. Cllr C. Guy-Davies	Sec. Cllr B Murray
Cllr G. Sandilands (Vice Chair)	Pro. Cllr J. McLellan	Sec. Cllr P. Penlington

Town Planning Committee

Cllr P. Penlington (Chair)	Pro. Cllr B. Murray	Sec. Cllr J. Szabo
Cllr B. Paterson (Vice Chair)	Proposer Cllr P. Penlington	Sec. Cllr S. Edwards

10 SCHEDULE OF MEETINGS 2012/13

Details of proposed schedule of meetings had been circulated with agenda.

RESOLVED That Schedule of Meetings 2012/13 be accepted.

11 REPRESENTATIVES ON OUTSIDE BODIES 2012/13

Details of external bodies seeking Council representation had been circulated with agenda.

RESOLVED That Representation on Outside Bodies be appointed as follows:

ORGANISATION	FREQUENCY	2012-13
ATC – Prestatyn Air Training Corps 2193 Squadron	Bi monthly	Cllr G. Sandilands
Coastal Access Committee	As called	Cllrs R.J Cooper, David Turner
Community Association – Meliden	As called	Cllrs B. Paterson, G. Frobisher
Community Association – North West	Quarterly	Cllrs J. McLellan, J. Szabo
Community Association – Ty Caradoc	4/5 per annum	Cllrs S. Edwards, J. Thompson-Hill L. Muraca, J.Davies
Community Building - Ty Pendre	As called	Cllrs S. Edwards, J. Thompson-Hill J. Szabo
CYTUN (Churches Together)	As called	Cllr D. Turner
Day Service Review Stakeholder Group		Cllr S. Edwards
Denbighshire Fairtrades Forum	Quarterly	Cllr D. Turner + vacancy
DVSC – Denbighshire Voluntary Services Council	Quarterly	Cllr RJ Cooper
Dyserth, Meliden, Cwm Relief in Sickness Fund (four year term)	2 per year	One Trustee appointment (P Newell until August 2012) Cllr B. Paterson nominated for post replacement Trustee plus Town Clerk
Friends of the Ffrith Association	As called	Cllr C. Guy-Davies
Gronant Dunes – Local Nature Reserve (Denbighshire County Council)	2 per year	Cllrs P. Penlington, RJ Cooper
Prestatyn Business Growth Partnership (formerly LABGI)	Bi monthly	Cllrs S. Edwards, C Guy- Davies

Meliden Enhancement Sub Committee	Bi monthly	Cllrs B Paterson, G. Frobisher
North Hoyle Community Funds	As called	Cllr B. Murray
NWATC - North Wales Association of Town Councils	Quarterly	Cllrs J. McLellan, RJ Cooper, J.Szabo + Town Clerk
Offa's Dyke Association	AGM	Vacant
Prestatyn Business Forum (new group)	Monthly	Cllr G. Sandilands, S. Edwards
Police Authority Community Forum	Quarterly	Cllr B. Murray
Prestatyn Arts Group	As called	Cllrs P. Penlington, J. McLellan
Prestatyn Carnival Association Committee	Monthly	Mayor A. Sampson Cllrs D. Turner, C Guy-Davies,
Prestatyn Walking Festival Committee	As called	Cllrs P. Penlington, T. Jones
Prestatyn 'You'll Never Walk Alone' Volunteers	Quarterly	Cllr D. Turner
Prestatyn Youth Club	Every 4-6 weeks	Cllrs P. Duffy, C. Guy-Davies
Rhuddlan Borough Talking Newspaper	3 monthly	Enquiries pending
Scala Board of Trustees	As called	Cllr RJ Cooper
WRVS – King's Hall Newydd y Brenin Management Ctte	6 weekly	Cllrs P. Duffy, A. Sampson
Ysgol Bodnant – Community	Per term	Cllr J. McLellan
Ysgol Melyd	Every Half Term	Cllr B. Paterson
Ysgol Penmorfa	Per Term	Cllr J. Szabo
Ysgol y Llys	Every 2 months	Cllr P. Penlington
Ysgol Clawdd Offa	Per Term	Cllr B. Murray

12 ATTENDANCE LIST 2011/12

Details circulated with agenda for information.

13 MINUTES**RESOLVED**

- 1) That Minutes of Full Council 20th April 2012 be accepted.
- 2) That Minutes of Town Planning Committee 20th April 2012 be accepted.

14 MAYOR'S CHAPLAIN 2012/13

Cllr A. Sampson announced that Rev Quentin Bellamy would be Mayor's Chaplain.

Mayor_____