



**Environment (Wales) Act 2016 Part 1 – Section 6  
The Biodiversity and Resilience of Ecosystems Duty**

# **Prestatyn Town Council**

## **Reporting on Section 6**

## Contents

|                                                                            |   |
|----------------------------------------------------------------------------|---|
| Introduction.....                                                          | 2 |
| Part 1 Sustainable management of natural resources .....                   | 2 |
| Background.....                                                            | 2 |
| Direct schemes .....                                                       | 2 |
| Indirect schemes .....                                                     | 3 |
| Future plans.....                                                          | 3 |
| Actions.....                                                               | 4 |
| Review of s6 duty .....                                                    | 6 |
| What has worked well? .....                                                | 6 |
| What have the barriers been?.....                                          | 6 |
| What will you change? .....                                                | 6 |
| How and when will the s6 duty be monitored and the s6 plan reviewed? ..... | 6 |
| Appendix .....                                                             | 7 |

## Introduction

This document reports the actions that have been undertaken, together with ongoing projects that Prestatyn and Meliden Town Council and its residents have been involved in to meet the Environment (Wales) Act 2016 Part 1 – Section 6 The Biodiversity and Resilience of Ecosystems Duty.

Part 1 Sustainable management of natural resources

Part 1 of the Act lays out the approach to be taken by Wales in planning for and managing its [natural capital](#) assets and its resources at both a national and a local level in line with the statutory 'principles of sustainable management of natural resources', as defined within the Act.

***Section 6 of this Part puts a duty onto public bodies and local authorities to 'maintain and enhance biodiversity' in a manner consistent with the exercising of their normal roles and functions. Whilst doing this, public authorities are also obliged to 'promote the resilience of ecosystems'. This legal duty supersedes the [biodiversity duty](#) outlined in Section 40 of the [Natural Environment and Rural Communities Act 2006](#) which was relevant to both England and Wales. However, the obligation still applies to those public authorities in Wales to which the NERC Act duty applied. It also requires those bodies to have regard to the lists of habitats and species of 'principal importance' published as a result of Section 7 of the Environment (Wales) Act. Each public body must report at least every three years on how it is complying with the biodiversity duty.***

Prestatyn and Meliden Town Council serve approximately 18,000 residents. The precept figures for 2022-2023 is £494,622.

## Background

Prestatyn and Meliden Town Council ("the Council") provide a range of services to its local community which have an impact on biodiversity.

### Direct schemes

Direct biodiversity schemes which the Council are responsible for are the following:

- Pendre Gardens
- The Boulevard
- Bench planters
- 21 flower beds throughout the town
- Annual planting scheme which includes tier planters, troughs, and hanging baskets

## Indirect schemes

The Council also has an indirect impact on other biodiversity schemes by supporting local organisations with their own schemes;

- Friends of Prestatyn Coronation Gardens
- Wales in Bloom
- Men's Sheds
- Friends of the Ffrith Community Park
- Friends of Prestatyn Railway Station
- Hedgehog Help Prestatyn
- Plastic Free Prestatyn Strategic Group ("PFPSS")

Additionally, in early 2022 tree-planting was undertaken in Bastion Fields to commemorate the Queen's Canopy project.

The Council have also set up allotment sites and support the running of them in partnership with Denbighshire County Council.

The Council also provides funding by awarding grants for projects in the area that improve the biodiversity and bring benefits to the environment. This impacts on biodiversity through cascading funding to deliver worthy causes.

- Friends of Prestatyn Coronation Gardens – supporting the purchase of compost, plants, trees and equipment
- Friends of Prestatyn Railway Station – enhancement of the verge with the planting of new wildflowers and general tidying of area
- Friends of the Ffrith Community Park – assistance in purchasing troughs to be planted with bulbs, and general area maintenance

Litter picking equipment has also been purchased to assist in various cleaning projects throughout the town, including the clean-up of Barkby Beach.

The Council promote sustainability and biodiversity by pursuing sustainability goals and sustainable practices whenever possible.

## Future plans

The Council are presently working with Denbighshire County Council to improve the environment through a variety of projects. One in particular is the development of land at Marine Road East, which will hopefully include;

- a new pond
- a nature reserve, to encourage wildlife and natural species through the planting of native species trees
- a new allotment area, and
- community growing including a community orchard

The Council is investigating becoming a Sustainable Palm Oil status town.

## Actions

The following table breaks down specific target areas addressed in meeting with the Council's commitment to enhancing the biodiversity and resilience of the area. Evaluations are made once actions undertaken.

| Target                                                                                                    | Action                                                                                                                                                                                                                                                                                                                                                                                                                                     | Evaluation to be taken                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Embed biodiversity into decision making and procurement</li> </ul> | <ul style="list-style-type: none"> <li>Reflect the commitment to biodiversity and natural areas in the Council's 2022/3 Annual Report</li> <li>Take into account biodiversity considerations when considering planning applications and other associated matters, such as footpath diversion orders and neighbourhood services matters.</li> <li>Develop adaptation &amp; mitigation responses to the impacts of climate change</li> </ul> | <ul style="list-style-type: none"> <li>Commitments made in relevant Council documents</li> <li>Consideration of biodiversity demonstrated in decisions on planning applications</li> </ul> |
| <ul style="list-style-type: none"> <li>Raise awareness of biodiversity &amp; its importance</li> </ul>    | <ul style="list-style-type: none"> <li>Revisit the PFPSS group to engage community forum leaders</li> </ul>                                                                                                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Through feedback from Council members attending meetings</li> </ul>                                                                                 |
| <ul style="list-style-type: none"> <li>Safeguard principal species and habitats</li> </ul>                | <ul style="list-style-type: none"> <li>Contribute to the management of protected sites and species, including Local Wildlife Sites/Sites of Importance for Nature Conservation (SINCs)</li> <li>Manage land around them to buffer and join them up as part of resilient ecological networks</li> <li>Ensure no negative impacts on protected species</li> </ul>                                                                            | <ul style="list-style-type: none"> <li>Records of any sites or species safeguarded</li> </ul>                                                                                              |
| <ul style="list-style-type: none"> <li>Restore &amp; create habitats and resilience</li> </ul>            | <ul style="list-style-type: none"> <li>Plant hanging baskets and planters with native pollinator friendly flowers throughout Prestatyn and Meliden High Streets</li> <li>Encourage planting schemes that increase the habitat</li> <li>Supporting native [planting schemes</li> <li>Ensure that gardeners employed only use non-chemical pesticides that may affect the environment</li> </ul>                                             | <ul style="list-style-type: none"> <li>Habitat development</li> </ul>                                                                                                                      |
| <ul style="list-style-type: none"> <li></li> </ul>                                                        | <ul style="list-style-type: none"> <li>Arrange and Undertake Beach Clean exercises across coastline</li> </ul>                                                                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>Success of results can be monitored</li> </ul>                                                                                                      |

|                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                        | several times during the year which reduces negative impact of pollution along the coast and further afield through tidal flow, using PFPSS as the conduit                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                        |
| <ul style="list-style-type: none"> <li>Tackle negative factors: e.g. reduce pollution, use nature based solutions, address invasive species</li> </ul> | <ul style="list-style-type: none"> <li>Arrange and support town litter pick events to encourage a reduction in the attraction of vermin</li> <li>Reduce use of plastic materials by encouraging local businesses utilising the local Business Forum to move plastic-free; Publish a local directory detailing the names of businesses signed up to this voluntary incentive which can be accessed by locals and visitors through social media</li> </ul>                   | <ul style="list-style-type: none"> <li>Assists in general cleanliness of town</li> <li>Results of an increase in business names already participating in scheme</li> </ul>             |
| <ul style="list-style-type: none"> <li>Use improve and share evidence</li> </ul>                                                                       | <ul style="list-style-type: none"> <li>Work with the Biodiversity Officer at Denbighshire County Council to ensure use of best practice and to increase knowledge of local issues</li> <li>Take advice from the Local Environmental Record Centres (LERCs) on local sites and species of interest</li> <li>Provide any data collected through local surveys to the LERCs</li> </ul>                                                                                        | <ul style="list-style-type: none"> <li>Records submitted to LERC</li> <li>Use of expert advice</li> </ul>                                                                              |
| <ul style="list-style-type: none"> <li>Support capacity and/or other organisations</li> </ul>                                                          | <ul style="list-style-type: none"> <li>Launch an annual award scheme to recognise the achievements of either a resident or local organisation who is championing environmental issues.</li> <li>Require any organisations receiving grant from us to demonstrate how this will contribute to supporting biodiversity as part of their project</li> <li>Work in partnership with Local Wildlife Trust to provide extra volunteers to improve local wildlife area</li> </ul> | <ul style="list-style-type: none"> <li>Amount of money spent which will provide positive biodiversity benefits</li> <li>Partnerships formed to deliver biodiversity benefit</li> </ul> |

## Review of s6 duty

### What has worked well?

The creation of wildflower and plant areas has been a success, especially as it has proved attractive to residents in addition to helping biodiversity.

### What have the barriers been?

Lack of expertise to identify changes needed or best practice.

### What will you change?

Work with the Local Environmental Records Centre and the Local Biodiversity Officer to seek advice.

### How and when will the s6 duty be monitored and the s6 plan reviewed?

This is a 3-year report.

At the time of this publication, there is no specific time or date set for the plan to be reviewed, but it is intended to be an annual review.

The duty will be monitored through the Community, Development and Regeneration Committee and individual officers reporting back to the council on the success or otherwise of the actions through inspections.

The s6 plan will be reviewed in light of these reports and any other evidence or information that is made available to the Council.

## Appendix

This document was first drawn on 28 November 2022. The next review is due in November 2025.

| Version Adopted | Date Adopted                   | Meeting      | Minute Number | All Members |
|-----------------|--------------------------------|--------------|---------------|-------------|
| Nov 22          | 30 <sup>th</sup> November 2022 | Full Council | 214           | 16 Cllrs    |
|                 |                                |              |               |             |
|                 |                                |              |               |             |
|                 |                                |              |               |             |
|                 |                                |              |               |             |
|                 |                                |              |               |             |
|                 |                                |              |               |             |



# **Prestatyn Town Council**

## **Health and Well Being Policy**

Table of Contents

Introduction.....3

    Prestatyn Town Council Well-being statement.....3

    Key Objectives .....4

Appendix 1 – Further Points of Reference .....5

## Introduction

### Prestatyn Town Council Well-being statement.

Prestatyn Town Council members and staff recognise that well-being is about being healthy and happy in all areas of our lives, including physical and mental health, good relationships and being part of resilient communities.

Supporting the [Well-Being of future Generations \(Wales\) Act 2015](#) Prestatyn Town Council has been proactive in providing several projects to complement and enhance the delivery of the strategy.

This includes striving to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs and taking what action we consider reasonable towards our local Public Service Board's priority areas.

Prestatyn Town Council's Annual Report will provide information about the actions taken by the Council during the year, which contribute to the wellbeing of our local community.

Prestatyn Town Council's Town Plan sets out what the council intend to do during the year to assist towards meeting the following objectives.

## Key Objectives

We agreed to focus on the following priority areas:

- People are educated and skilled.
- People are safe and feel safe.
- People have good quality homes they can afford.
- People are healthy and active, with good mental wellbeing for all ages.
- People live in a town which has a prosperous economy.
- People value and look after the environment and support community resilience.
- People live in a town where heritage, culture and the Welsh language thrive.
- People are informed, included, listened to, and can add to their community, thus supporting Community Empowerment.

These reflect the priorities of Prestatyn Town Council and incorporate the key objectives of the [Conwy and Denbighshire Public Service Board](#), as detailed in the [Local Area Well-being Plan](#).

## Appendix 1 – Further Points of Reference

[Well-Being of future Generations \(Wales\) Act 2015](#)

[Conwy and Denbighshire Public Services Board](#)

[Local Area Well-being Plan](#)

## Approvals and Distribution

| Version Adopted | Date Adopted               | Meeting | Minute Number | All Members |
|-----------------|----------------------------|---------|---------------|-------------|
| V1              | 13 <sup>th</sup> July 2022 | F&M     | 68            | 15 Cllrs    |
|                 |                            |         |               |             |
|                 |                            |         |               |             |
|                 |                            |         |               |             |
|                 |                            |         |               |             |
|                 |                            |         |               |             |

# Outside Bodies 2023/24

AGM 3/05/2023 Item 19 APPENDIX xvii

| ORGANISATION                                                     | 2022/23 Nominated                                                                                    | FREQUENCY          | Proposed | Seconded | 2023/24 Nomination |
|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|--------------------|----------|----------|--------------------|
| ATC – Prestatyn Air training Corps 2193 Squadron                 | Cllr G. Sandilands                                                                                   | Bi-monthly         |          |          |                    |
| Community Association Meliden                                    | Cllr C. Evans<br>Cllr J. Matthews                                                                    | As called          |          |          |                    |
| Community Association North West                                 | Cllr G. German<br>Cllr K. Clewett                                                                    | Quarterly          |          |          |                    |
| Community Association Ty Caradoc                                 | Cllr E. Heaton<br>Cllr J. Thompson-Hill<br>Cllr A. Sampson                                           | 4/5 per annum      |          |          |                    |
| Community Building Ty Pendre                                     | T/C requested DCC to provide a surveyor's report deferred (Cllrs J. Thompson-Hill and G. Sandilands) | As called          |          |          |                    |
| CYTUN (Churches Together)                                        | Cllr A. West                                                                                         | Every 6 weeks      |          |          |                    |
| Denbighshire CCTV                                                | Cllr B. Murray<br>Cllr C. Evans (back up)                                                            | As called          |          |          |                    |
| Dyserth, Meliden, Cwm Relief in Sickness Fund (four-year term)   | Cllr J. Mathews<br>Town Clerk/RFO to assist                                                          | 1 or 2 per annum   |          |          |                    |
| Friends of the Ffrith Association                                | Cllr G. German<br>Cllr J. McLellan                                                                   | Monthly            |          |          |                    |
| Meliden Residents Action Group                                   | Cllr J. Matthews                                                                                     | Quarterly          |          |          |                    |
| NWATC North Wales Assoc of Town Councils                         | Cllr T. Jones<br>Cllr B. Murray<br>Town Clerk/RFO                                                    | Quarterly          |          |          |                    |
| Offa's Dyke Society                                              | Cllr G. German                                                                                       | Quarterly          |          |          |                    |
| Prestatyn Business Forum                                         | Cllr G. Sandilands<br>(Cllr T. Jones and Cllr A. Sampson Business members)                           | 6 weekly (approx.) |          |          |                    |
| Prestatyn Carnival Association Committee                         | Cllr T. Jones<br>Cllr B. Murray                                                                      | Monthly            |          |          |                    |
| Prestatyn and District Environment Association                   | Cllr G. Sandilands<br>Cllr A. West<br>Town Clerk to write to confirm representative are required.    | As called          |          |          |                    |
| Prestatyn and District Festival of Walking                       | Cllr A. Sampson<br>Cllr G. Sandilands<br>Cllr G. German                                              | Monthly            |          |          |                    |
| Prestatyn "You'll Never walk Alone" Volunteer Walk Leaders group | Cllr G. Sandilands<br>Town Clerk to write to confirm meetings                                        | Monthly            |          |          |                    |
| Prestatyn Youth Club                                             | Cllr E. Heaton<br>Cllr B. Williams<br>Town Clerk to write to confirm representative is required      | Every 4-6 weeks    |          |          |                    |

# Outside Bodies 2023/24

AGM 3/05/2023 Item 19 APPENDIX xvii

|                                                                                             |                                                                                         |                                                                                                 |                   |               |               |
|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------|---------------|---------------|
| King's Hall Management Committee                                                            | Cllr C. Holliday                                                                        | 6 weekly                                                                                        |                   |               |               |
| Ysgol Bodnant                                                                               | Cllr E. Heaton                                                                          | Per term                                                                                        |                   |               |               |
| Ysgol Melyd                                                                                 | Cllr J. Matthews                                                                        | Every half term                                                                                 |                   |               |               |
| Ysgol Penmorfa                                                                              | Cllr B. Murray                                                                          | Per term                                                                                        |                   |               |               |
| Ysgol y Llys                                                                                | Cllr I. Lifford (30/11/22)                                                              | Every 2 months                                                                                  |                   |               |               |
| Ysgol Clawdd Offa<br><i>Cllr.A.Tomlin<br/>sitting representative not Cllr.<br/>G Davies</i> | Cllr C. Holliday                                                                        | As called                                                                                       |                   |               |               |
| North and Mid Wales Association and Coastal Transport Committee                             | Cllr C. Holliday                                                                        | Quarterly                                                                                       |                   |               |               |
| North and Mid Wales Association of Local Councils                                           | Cllr B. Murray                                                                          | Quarterly                                                                                       |                   |               |               |
| Plastic Free Community                                                                      | Cllr G. Sandilands                                                                      | As Called                                                                                       |                   |               |               |
| One Voice Wales                                                                             | Town Clerk/RFO (10/22 Policy & Resource)<br>Cllr S. Frobisher (10/22 Policy & Resource) | Larger Council Meeting Quarterly (1 rep + TC)<br>One Vice Wales meeting Quarterly (2 reps + TC) |                   |               |               |
| Clwydian Range and Dee Valley AONB                                                          | Cllr G. Sandilands (09/22)                                                              | As Called                                                                                       |                   |               |               |
| Policy Sub-Committee                                                                        | Cllr B. Murray (02/23)                                                                  | As required                                                                                     |                   |               |               |
| Prestatyn Classic Car Show                                                                  | Cllr C. Evans (09/22)                                                                   | Annual                                                                                          | Cllr G.Sandilands | Cllr E.Heaton | Cllr B.Murray |
| Prestatyn Youth Stakeholder                                                                 |                                                                                         |                                                                                                 |                   |               |               |



Mrs Lisa Fearne  
 Prestatyn Town Council  
 7 Nant Hall Road  
 Prestatyn  
 Denbighshire  
 LL19 9LR

## Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

|                                                                            |                             |
|----------------------------------------------------------------------------|-----------------------------|
| Policy Number                                                              | YLL-272006-7783             |
| Insured                                                                    | Prestatyn Town Council      |
| Business                                                                   | Parish / Town Council       |
| Period of Insurance                                                        |                             |
| From                                                                       | 01 <sup>st</sup> June 2022  |
| To                                                                         | 31 <sup>st</sup> May 2023   |
| and any other period for which cover has been agreed.                      |                             |
| Renewal Premium                                                            | £ 5,827.96                  |
| Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate. |                             |
| Schedule Number                                                            | 98153676                    |
| Long term agreement active until                                           | 01 <sup>st</sup> June 2023  |
| Preparation Date                                                           | 28 <sup>th</sup> April 2022 |
| Prepared by                                                                | Mr Jonathan Melseles        |
| Policy Form Reference                                                      | MLAACE06                    |

### Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.



**PRESTATYN TOWN COUNCIL  
FINANCIAL ESTIMATES 2023/2024**

**PTC Full Council Mtg 301122 Ratified 110123**

|             |                                   |
|-------------|-----------------------------------|
| <b>Page</b> | <b><u>EXPENDITURE</u></b>         |
| 1           | COUNCIL                           |
| 1           | ADMINISTRATION                    |
| 1           | PERSONNEL                         |
| 1           | OFFICE                            |
| 1           | TOWNS                             |
| 1           | PROJECTS                          |
| 1           | GRANTS                            |
| 1           | ASSETS                            |
| 1           | VAT                               |
|             | <b><u>INCOME</u></b>              |
| 2           | SUMMARY OF INCOME AND EXPENDITURE |
| 2           | PRECEPT OPTIONS                   |
| 2           | EARMARKED RESERVES                |
| 2           | GRANTS RECEIVED                   |

[illegible]

[illegible]

19/04/2023

## Prestelyn Town Council

Page 1

16:24

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2023

Month No: 12

## Cost Centre Report

|                                     | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>Within EMR |
|-------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|------------------------|
| <b>100 Council</b>                  |                       |                        |                       |                          |                          |                    |         |                        |
| 1070 Precept                        | 0                     | 494,622                | 494,622               | 0                        |                          |                    | 100.0%  |                        |
| 1100 Rental Income                  | 0                     | 4,985                  | 6,200                 | 1,215                    |                          |                    | 80.4%   |                        |
| 1200 Grants Received                | 0                     | 9,481                  | 10,000                | 619                      |                          |                    | 94.8%   | 0,460                  |
| 1300 Activities / Charges           | 12                    | 104                    | 0                     | (104)                    |                          |                    | 0.0%    |                        |
| 1400 Donations                      | 0                     | 100                    | 2,500                 | 2,400                    |                          |                    | 4.0%    |                        |
| 1600 Bank Interest                  | 711                   | 1,166                  | 450                   | (716)                    |                          |                    | 259.2%  |                        |
| 1700 Other Income                   | 0                     | 594                    | 0                     | (594)                    |                          |                    | 0.0%    |                        |
| 4100 Mayor - Public Participation   | 0                     | (2,500)                | (2,500)               | 0                        |                          | 0                  | 100.0%  |                        |
| 4110 Mayor's Allowance              | 0                     | (800)                  | (800)                 | 0                        |                          | 0                  | 100.0%  |                        |
| 4120 IRPW & Councillor Allowance    | 0                     | (2,100)                | (2,700)               | 600                      |                          | 600                | 77.8%   |                        |
| 4130 Councillor Training            | 0                     | (220)                  | (300)                 | 80                       |                          | 80                 | 73.3%   |                        |
| 4140 Travelling - Councillors       | (19)                  | (10)                   | (250)                 | 231                      |                          | 231                | 7.7%    |                        |
| 4150 Elections / Democracy          | 0                     | (27,000)               | (5,500)               | (22,398)                 |                          | (22,398)           | 507.2%  | 10,000                 |
| <b>150 Administration</b>           |                       |                        |                       |                          |                          |                    |         |                        |
| 4200 Audit                          | (2,250)               | (2,300)                | (1,874)               | (426)                    |                          | (426)              | 122.7%  |                        |
| 4210 Legal / Professional Expenses  | (63)                  | (678)                  | (676)                 | 0                        |                          | 0                  | 100.0%  |                        |
| 4215 Bank Charges                   | (10)                  | (134)                  | 0                     | (134)                    |                          | (134)              | 0.0%    |                        |
| 4220 Subscriptions/Publications etc | 0                     | (1,540)                | (1,400)               | (140)                    |                          | (140)              | 110.0%  |                        |
| 4240 Insurance                      | 0                     | (5,234)                | (6,000)               | 766                      |                          | 766                | 87.2%   |                        |
| 4300 Advertising / Marketing        | 0                     | (172)                  | (1,500)               | 1,329                    |                          | 1,329              | 11.4%   |                        |
| 4310 Website                        | 0                     | (356)                  | (2,500)               | 2,144                    |                          | 2,144              | 15.4%   |                        |
| 4320 Social Media/Events            | 0                     | 0                      | (7,250)               | 7,250                    |                          | 7,250              | 0.0%    |                        |
| 4330 Printing & Stationery          | (810)                 | (3,650)                | (3,957)               | (1)                      |                          | (1)                | 100.0%  |                        |
| 4340 Postage                        | (190)                 | (852)                  | (1,000)               | 148                      |                          | 148                | 85.2%   |                        |
| 4350 Welsh Translation              | (6)                   | (260)                  | (650)                 | 381                      |                          | 381                | 41.5%   |                        |
| 4500 Petty Cash                     | 0                     | 0                      | (1,243)               | 1,243                    |                          | 1,243              | 0.0%    |                        |
| 4510 Miscellaneous                  | (42)                  | (177)                  | (900)                 | 723                      |                          | 723                | 19.6%   |                        |
| 4520 Contingency                    | 0                     | 0                      | (3,000)               | 3,000                    |                          | 3,000              | 0.0%    |                        |
| <b>250 Personnel</b>                |                       |                        |                       |                          |                          |                    |         |                        |
| 4000 Net Salaries                   | (10,267)              | (114,210)              | (125,500)             | 11,290                   |                          | 11,290             | 91.0%   |                        |
| 4010 PAYE                           | (3,173)               | (45,330)               | (49,310)              | 3,972                    |                          | 3,972              | 91.9%   |                        |
| 4020 Superannuation                 | (3,698)               | (40,024)               | (42,980)              | 2,956                    |                          | 2,956              | 93.1%   |                        |
| 4030 Staff Contingency or Agency    | 0                     | (240)                  | (1,200)               | 960                      |                          | 960                | 20.0%   |                        |
| 4040 Travelling - Officers          | (23)                  | (36)                   | (500)                 | 464                      |                          | 464                | 7.2%    |                        |
| 4050 Training & Development         | 0                     | (110)                  | (700)                 | 590                      |                          | 590                | 16.8%   |                        |
| <b>300 Office</b>                   |                       |                        |                       |                          |                          |                    |         |                        |
| 4400 Telephones / Broadband         | (120)                 | (1,790)                | (5,000)               | 3,210                    |                          | 3,210              | 35.8%   |                        |
| 4440 Business / Water Rates         | 0                     | (6,052)                | (8,000)               | 1,948                    |                          | 1,948              | 75.6%   |                        |
| 4450 Electricity / Gas              | (4,314)               | (1,797)                | (7,500)               | 6,703                    |                          | 6,703              | 24.0%   |                        |

Continued over page

19/04/2023

## Prostatyn Town Council

Page 3

16:21

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2023

Month No: 12

## Cost Centre Report

|                                     | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|-------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4895 Business Support               | 0                     | 0                      | (6,000)               | 6,000                    |                          | 6,000              | 0.0%    |                         |
| <u>000 Assets</u>                   |                       |                        |                       |                          |                          |                    |         |                         |
| 4900 Office Furnishings/Equipment   | 0                     | (746)                  | (1,000)               | 254                      |                          | 254                | 74.6%   |                         |
| 4910 IT Equipment                   | (13)                  | (2,167)                | (2,167)               | 0                        |                          | 0                  | 100.0%  |                         |
| 4930 Community Centres Improvements | (990)                 | (1,050)                | (1,050)               | 0                        |                          | 0                  | 100.0%  |                         |
| 4940 Health/Sport/Leisure           | 0                     | 0                      | (5,000)               | 5,000                    |                          | 5,000              | 0.0%    |                         |
| Grand Totals:- Income               | 723                   | 511,052                | 513,772               | 2,720                    |                          |                    | 99.5%   |                         |
| Expenditure                         | 142,039               | 490,542                | 553,635               | 63,093                   | 0                        | 63,093             | 88.6%   |                         |
| Net Income over Expenditure         | <u>(142,216)</u>      | <u>20,510</u>          | <u>(39,863)</u>       | <u>(60,373)</u>          |                          |                    |         |                         |
| plus Transfer from EMR              | 4,654                 | 26,655                 |                       |                          |                          |                    |         |                         |
| less Transfer to EMR                | 486                   | 14,338                 |                       |                          |                          |                    |         |                         |
| Movement to/(from) Gen Reserve      | <u>(138,042)</u>      | <u>32,827</u>          |                       |                          |                          |                    |         |                         |

| <b>Prestatyn Town Council</b>                                        |                              |                 |
|----------------------------------------------------------------------|------------------------------|-----------------|
| <b>Income and Expenditure Account for Year Ended 31st March 2023</b> |                              |                 |
| 31st March 2022                                                      |                              | 31st March 2023 |
|                                                                      | <b>Operating Income</b>      |                 |
| 554,168                                                              | Council                      | 511,052         |
| 61,558                                                               | Office                       | 0               |
| <b>615,726</b>                                                       | <b>Total Income</b>          | <b>511,052</b>  |
|                                                                      | <b>Running Costs</b>         |                 |
| 2,717                                                                | Council                      | 33,538          |
| 25,095                                                               | Administration               | 15,696          |
| 210,124                                                              | Personnel                    | 199,974         |
| 25,841                                                               | Office                       | 17,057          |
| 184,792                                                              | Town                         | 180,217         |
| 10,884                                                               | Projects                     | 31,648          |
| 11,583                                                               | Grants                       | 8,450           |
| 34,996                                                               | Assets                       | 3,963           |
| <b>506,031</b>                                                       | <b>Total Expenditure</b>     | <b>490,542</b>  |
|                                                                      | <b>General Fund Analysis</b> |                 |
| 245,169                                                              | Opening Balance              | 327,634         |
| 615,726                                                              | Plus : Income for Year       | 511,052         |
| 860,895                                                              |                              | 838,686         |
| 506,031                                                              | Less : Expenditure for Year  | 490,542         |
| 354,864                                                              |                              | 348,144         |
| 27,230                                                               | Transfers TO / FROM Reserves | (73,545)        |
| <b>327,634</b>                                                       | <b>Closing Balance</b>       | <b>421,689</b>  |

Date : 19/04/2023

Prestatyn Town Council

Page 1

Time: 16:19

Trial Balance for Month No: 12

User : MARK

Account Number Order

| A/c Code | Account Name                   | Centre | Centre Name    | Debit      | Credit     |
|----------|--------------------------------|--------|----------------|------------|------------|
| 105      | VAT Control A/c                |        |                | 10,798.94  |            |
| 110      | Prepayments                    |        |                | 141.61     |            |
| 200      | Barclays Premium / Current     |        |                | 436,633.77 |            |
| 210      | Mayoral Account                |        |                | 1,059.41   |            |
| 220      | Petty Cash Account             |        |                | 7.51       |            |
| 310      | General Reserves               |        |                |            | 327,634.03 |
| 325      | EMR - Mind Music               |        |                |            | 1,684.08   |
| 326      | EMR - GYM Enabling Virt Comms  |        |                |            | 2,026.11   |
| 328      | EMR - Well Being               |        |                |            | 26.41      |
| 329      | EMR - Meliden CC Roof Repairs  |        |                |            | 4,378.19   |
| 331      | EMR - Warm Hubs 3              |        |                |            | 2,430.00   |
| 502      | Mayoral Account                |        |                |            | 1,059.41   |
| 510      | Accruals                       |        |                |            | 10,969.53  |
| 520      | Receipts in Advance            |        |                |            | 4,378.19   |
| 1076     | Precept                        | 100    | Council        |            | 494,622.00 |
| 1100     | Rental Income                  | 100    | Council        |            | 4,985.00   |
| 1200     | Grants Received                | 100    | Council        |            | 9,480.77   |
| 1300     | Activities / Charges           | 100    | Council        |            | 104.00     |
| 1400     | Donations                      | 100    | Council        |            | 100.00     |
| 1500     | Bank Interest                  | 100    | Council        |            | 1,166.32   |
| 1700     | Other Income                   | 100    | Council        |            | 594.00     |
| 4000     | Net Salaries                   | 250    | Personnel      | 114,209.90 |            |
| 4010     | PAYE                           | 250    | Personnel      | 45,338.43  |            |
| 4020     | Superannuation                 | 250    | Personnel      | 40,023.94  |            |
| 4030     | Staff Contingency e.g. Agency  | 250    | Personnel      | 247.50     |            |
| 4040     | Travelling - Officers          | 250    | Personnel      | 35.79      |            |
| 4050     | Training & Development         | 250    | Personnel      | 118.00     |            |
| 4100     | Mayor - Public Participation   | 100    | Council        | 2,500.00   |            |
| 4110     | Mayor's Allowance              | 100    | Council        | 800.00     |            |
| 4120     | IRPW & Councillor Allowance    | 100    | Council        | 2,100.00   |            |
| 4130     | Councillor Training            | 100    | Council        | 220.00     |            |
| 4140     | Travelling - Councillors       | 100    | Council        | 19.35      |            |
| 4150     | Elections / Democracy          | 100    | Council        | 27,898.48  |            |
| 4200     | Audit                          | 150    | Administration | 2,300.00   |            |
| 4210     | Legal / Professional Expenses  | 150    | Administration | 675.94     |            |
| 4215     | Bank Charges                   | 150    | Administration | 133.50     |            |
| 4220     | Subscriptions/Publications/Lic | 150    | Administration | 1,540.30   |            |
| 4240     | Insurance                      | 150    | Administration | 5,233.54   |            |
| 4300     | Advertising / Marketing        | 150    | Administration | 171.50     |            |
| 4310     | Website                        | 150    | Administration | 386.00     |            |
| 4330     | Printing & Stationery          | 150    | Administration | 3,957.51   |            |
| 4340     | Postage                        | 150    | Administration | 851.62     |            |

Continued over page

Date : 19/04/2023

**Prestatyn Town Council**

Page 3

Time: 16:19

Trial Balance for Month No: 12

User : MARK

Account Number Order

| <u>A/c Code</u>        | <u>Account Name</u> | <u>Centre</u> | <u>Centre Name</u> | <u>Debit</u>      | <u>Credit</u>     |
|------------------------|---------------------|---------------|--------------------|-------------------|-------------------|
| 6001                   | Transfer to EMR     | 700           | Projects           | 480.00            |                   |
| Trial Balance Totals : |                     |               |                    | <u>953,521.24</u> | <u>953,521.24</u> |
| Difference             |                     |               |                    | 0.00              |                   |

19/04/2023

## Prestatyn Town Council

16:24

## Balance Sheet as at 31st March 2022

31st March 2022

31st March 2023

| 31st March 2022 |                                              | 31st March 2023 |  |
|-----------------|----------------------------------------------|-----------------|--|
|                 | <b>Current Assets</b>                        |                 |  |
| 66,260          | Debtors                                      | 0               |  |
| 12,004          | VAT Control A/c                              | 10,799          |  |
| 0               | Prepayments                                  | 142             |  |
| 366,979         | Barclays Premium / Current                   | 436,634         |  |
| 0               | Mayoral Account                              | 1,059           |  |
| 0               | Petty Cash Account                           | 8               |  |
| 22              | Petty Cash 20-21                             | 0               |  |
| 25              | PTC Cash from Activities                     | 0               |  |
| <b>445,289</b>  |                                              | <b>448,641</b>  |  |
| <b>445,289</b>  | <b>Total Assets</b>                          | <b>448,641</b>  |  |
|                 | <b>Current Liabilities</b>                   |                 |  |
| 33,566          | Other Creditors                              | 0               |  |
| 0               | Mayoral Account                              | 1,059           |  |
| 0               | Accruals                                     | 10,970          |  |
| 0               | Receipts in Advance                          | 4,378           |  |
| <b>33,566</b>   |                                              | <b>16,407</b>   |  |
| <b>411,724</b>  | <b>Total Assets Less Current Liabilities</b> | <b>432,234</b>  |  |
|                 | <b>Represented By</b>                        |                 |  |
| 327,634         | General Reserves                             | 421,689         |  |
| 8,860           | EMR - Committed Expenditure                  | 0               |  |
| 30,000          | EMR - Property Maintenance Fund              | 0               |  |
| 18,000          | EMR - Elections Holding Fund                 | 0               |  |
| 1,016           | EMR - TESCO GRANT BAGS 4 HELP                | 0               |  |
| 1,709           | EMR - Mind Music                             | 1,684           |  |
| 2,136           | EMR - GYM Enabling Virt Comms                | 2,026           |  |
| 22,369          | EMR - GYM CC                                 | 0               |  |
| 0               | EMR - Well Being                             | 26              |  |
| 0               | EMR - Meliden CC Roof Repairs                | 4,378           |  |
| 0               | EMR - Warm Hubs 3                            | 2,430           |  |
| <b>411,724</b>  |                                              | <b>432,234</b>  |  |

| INDEX | DESCRIPTION                              | LOCATION                            | NO. ITEMS  | BASELINE<br>VALUE 2015<br>(Insurance) | DATE OF DISPOSAL / OTHER                                                                                           |
|-------|------------------------------------------|-------------------------------------|------------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 1     | Notice Boards                            | Prestatyn / Meliden                 | 15         | 11,345                                | 2021/22 - Disposal of x3 notice boards & replaced with new boards at (Aldi / The Boulevard / Meliden CC - £3,445)) |
| 2     | Seats                                    | Prestatyn / Meliden                 | 106        | 16,546                                | Audited Mar23; disposal and replacement board Meliden Ward cost £1140                                              |
| 3     | Prestatyn Railway Historic Seat          | Former library/Artisans             | 1          | 500                                   | Audited Mar23 2020 New seat Fordd Penrhwylla/Fordd Pant y Celyn £1,000                                             |
| 4     | Boundary Signs (Welcome) - V.I.B.        | Prestatyn / Meliden                 | 5          | 7,422                                 | Located at PTC Chambers, 7 Nant Hall Road                                                                          |
| 5     | Street Lamps x23/Tree Lights x5          | Prestatyn/Meliden                   | 28         | 1,140                                 | DCC adopted and insure 21. PTC.2 PTC 5 set of tree lights                                                          |
| 6     | Visitor/Tourism Information Boards       | Stored with MEGA                    | 14         | 6,525                                 | Merry Xmas, Santa Sleigh, 3 trees                                                                                  |
| 7     | Festive Illuminations                    | Various Locations                   | 5          | 5,000                                 | Audited Mar23 32 insured. DCC insure others located at Bus Station (x2)                                            |
| 8     | Bus Shelters                             |                                     | 45         | 79,555                                | & X2 at Ceg y Fordd (PTC contribution 3,780)                                                                       |
| 9     | War Memorial and headstone               | Prestatyn Church                    | 1          | 31,698                                | PTC led restoration project 2015                                                                                   |
| 10    | Centenary Year Clock                     | High Street, Prestatyn              | 1          | 7,604                                 |                                                                                                                    |
| 11    | Finger Posts                             | Prestatyn                           | 5          | 1,011                                 | Audited Mar23 Replaced by DCC 2013                                                                                 |
| 12    | Litter Bins                              | Various Locations                   | 16         | 1,489                                 | DCC adopted and insure 13 PTC 3                                                                                    |
| 13    | Cycle Trailer                            | Storage container                   | 1          | 820                                   | Social Riders adopted                                                                                              |
| 14    | Cycles and equipment                     | Storage container                   | 10         | 4,215                                 | Social Riders adopted                                                                                              |
| 15    | Teen Shelter                             | Pant y Celyn Playground             | 1          | 0                                     | DCC adopted and insure                                                                                             |
| 16    | Coronation Gardens play equipment        | Coronation Gardens                  | 5          | 0                                     | DCC adopted and insure                                                                                             |
| 17    | Exercise Trail                           | Y Morfa                             | 9          | 15,000                                | DCC maintain                                                                                                       |
| 18    | Precinct Area                            | Events box                          | 1          | 0                                     | PTC funded DCC electrical supply box                                                                               |
| 19    | Polytunnel and raised beds               | Y Morfa Community Allotments        | 1          | 6,235                                 | Polytunnel only. DCC insure beds                                                                                   |
| 20    | Town Trail Board                         | Nova                                | 1          | 1,730                                 |                                                                                                                    |
| 21    | Lanpost Banners                          | High St/Nant Hall Rd, Prestatyn     | 13         | 0                                     | 2020 Disposal as worn and beyond repair - 04. 2020                                                                 |
| 22    | Hanging Baskets x10 @ £37.50 each        | Prestatyn                           | 10         | 375                                   | 2022 new purchase from Potties                                                                                     |
|       |                                          | <b>Total</b>                        |            | <b>198,210</b>                        |                                                                                                                    |
|       | <b>CIVIC REGALIA</b>                     |                                     |            |                                       |                                                                                                                    |
| C1    | Mayor's Chain of Office & Insignia       | Mayor                               | 1          | 13,823                                |                                                                                                                    |
| C2    | Mayoress Chain of Office & Insignia      | Mayoress                            | 1          | 5,025                                 |                                                                                                                    |
| C3    | Deputy Mayor Chains of Office & Insignia | Deputy Mayor                        | 1          | 13,193                                |                                                                                                                    |
| C4    | Deputy Mayoress ribbons & Insignia       | Deputy Mayoress                     | 1          | 2,512                                 |                                                                                                                    |
| C5    | Chairman Prestatyn UDC Badge             | Mayor's Parlour                     | 1          | 1,225                                 |                                                                                                                    |
|       |                                          | <b>Total Civic Regalia</b>          |            | <b>35,778</b>                         |                                                                                                                    |
|       | <b>OFFICE</b>                            |                                     |            |                                       |                                                                                                                    |
| O1    | Notebooks - Samsung 10 inch              | Nant Hall Road plus other locations | 10         | 3,618                                 | 2021 GYM Enabling Virtual Communities project (DH)                                                                 |
| O2    | Photocopier - Canda                      | Nant Hall Road                      | 1          | 5,700                                 |                                                                                                                    |
| O3    | Computers / Laptop/Printers / Server     | Nant Hall Road                      | 9 + Server | 6,810                                 | 2020 two new laptops and docking stations for home working £1,793                                                  |
|       |                                          | <b>Total Office</b>                 |            | <b>16,128</b>                         |                                                                                                                    |

Page Total £250,116

## SUMMARY OF FIXED ASSETS - CONTINUED

Not for publication

| INDEX                          | DESCRIPTION                                                                   | LOCATION                                              | NO. ITEMS                                   | INSURANCE*<br>£ | DATE OF DISPOSAL / OTHER                                                                 |
|--------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------|-----------------|------------------------------------------------------------------------------------------|
| <b>MISCELLANEOUS EQUIPMENT</b> |                                                                               |                                                       |                                             |                 |                                                                                          |
| M1                             | Bookcases                                                                     | Nant Hall Road                                        | 2                                           | (l)             |                                                                                          |
| M2                             | Metal Filing Cabinets                                                         | Nant Hall Road                                        | 12                                          | (l)             |                                                                                          |
| M3                             | Portable Electric Fires                                                       | Nant Hall Road                                        | 3                                           | (l)             |                                                                                          |
| M4                             | Staff Lockers                                                                 | Nant Hall Road                                        | 1                                           | (l)             |                                                                                          |
| M5                             | Double Steel Stationery Cabinets                                              | Nant Hall Road                                        | 3                                           | (l)             |                                                                                          |
| M6                             | 26 Desks / 2 Tables / 9 Side Cabinets / 2 Computer Desks                      | Nant Hall Road                                        | 38                                          | (l)             | 2020 new extension fit out 15 tables £1395 Cabinet x1 @£168                              |
| M7                             | Laminator / Ring Binder / Shredder / Mega Punch / Guillotine/projector screen | Nant Hall Road                                        | 5                                           | (l)             | 2020 overhead projector screen £54                                                       |
| M8                             | Office Swivel Chairs                                                          | Nant Hall Road                                        | 9                                           | (l)             | 2020 Disposal various obsolete and broken chairs during building works                   |
| M9                             | Seats                                                                         | Nant Hall Road                                        | 11                                          | (l)             | 2020 new extension fit out - 16 chairs £760                                              |
| M10                            | Office Stationery - Various                                                   | Nant Hall Road                                        | 1                                           | (l)             |                                                                                          |
| M11                            | Kitchen Furnishings - 2 Kettles / 2 Fridges / Microwave                       | Nant Hall Road                                        | 7                                           | (l)             |                                                                                          |
| M12                            | Easyfold Tables                                                               | Nant Hall Road                                        | 4                                           | (l)             | 2020 Disposal x2 as damaged - replaced by insurance                                      |
| M13                            | PA Systems/Event                                                              | Nant Hall Road                                        | 2                                           | (l)             |                                                                                          |
| M14                            | Brass Acorns                                                                  | Street lamps                                          | 72                                          | (l)             |                                                                                          |
| M15                            | 2 Exercise Steps / 2 Weighing Scales / Height Measure                         | Nant Hall Road                                        | 4                                           | (l)             |                                                                                          |
| <b>Total Miscellaneous</b>     |                                                                               |                                                       |                                             | <b>11,827</b>   |                                                                                          |
| <b>OTHER ITEMS</b>             |                                                                               |                                                       |                                             |                 |                                                                                          |
| S1                             | Historical / Roman Coin Collection (DCC Insurance)                            | County Council Archivist                              | Sales Valuation                             | 13,130          | Sales Valuation £13,130 @1996. DCC insured - Negotiations re DCC heritage services 20/21 |
| S2                             | Framed PTEC European/Para Olympian signed shirts                              | PTC Office                                            | 2                                           | 0               |                                                                                          |
| S3                             | Roman Collection (from Roman Bath House)                                      | County Council Archivist / National - Museum, Cardiff |                                             | See DCC         | DCC County Heritage Services                                                             |
| S4                             | Silver Plates                                                                 | Mayor's Parlour                                       | 2                                           | 3,800           | Stored Ty Twyn 2019                                                                      |
| S5                             | Pictures                                                                      | Mayor's Parlour / Council Chamber                     | 2                                           | 6,337           | DCC County Heritage Services - Prestatyn collection - work in progress                   |
| S6                             | Mayoral Chair                                                                 | Former PUDC Chair - County Archive, Ruthin            | 1                                           | 2,532           | DCC County Heritage Services - Prestatyn collection - work in progress                   |
| S7                             | Mayor's Parlour Furniture                                                     | Mayor's Parlour, Nant Hall Road                       | 8 seats / 3 tables<br>2 cabinets / 1 settee | 5,646           | Stored Ty Twyn 2019                                                                      |
| S8                             | Roman Bible                                                                   | Nant Hall Road                                        | 1                                           |                 |                                                                                          |
| S9                             | Penisadre Farm Painting (Mr R Brookes/J Patterson )                           | PTC Offices                                           | 1                                           | 944             |                                                                                          |
| S10                            | Decanter (Mr BS Taylor)                                                       | Mayor's Parlour                                       | 1                                           |                 | Stored Ty Twyn 2019                                                                      |
| S11                            | History of Prestatyn Books & Photo Albums                                     | Nant Hall Road                                        | 10                                          |                 |                                                                                          |
| S12                            | Investiture Album & Visitor's Book                                            | Mayor's Parlour                                       | 1                                           |                 | Stored Ty Twyn 2019                                                                      |
| S13                            | New heating boiler                                                            | Meliden CC                                            | 1                                           | 1,500           | Boiler replacement 2017. See buildings insurance                                         |
| <b>Total Other Items</b>       |                                                                               |                                                       |                                             | <b>33,889</b>   |                                                                                          |

Page Total £45,716

SUMMARY OF FIXED ASSETS - CONTINUED

Not for publication

| INDEX                      | DESCRIPTION                                                                    | LOCATION              | NO. ITEMS | INSURANCE*<br>£ | DATE OF DISPOSAL / OTHER                                       |
|----------------------------|--------------------------------------------------------------------------------|-----------------------|-----------|-----------------|----------------------------------------------------------------|
| <b>NEW COUNCIL CHAMBER</b> |                                                                                |                       |           |                 |                                                                |
|                            | Coat of Arms Letter Patent in Cabinet and also                                 |                       |           |                 |                                                                |
| CC1                        | Official Transfer to Town Council & Mayoral Boards                             | Total Council Chamber | 2         | 916             |                                                                |
| <b>PROPERTY</b>            |                                                                                |                       |           |                 |                                                                |
| P1                         | Seabank Community Centre                                                       |                       | 1         | 427,406         | SOC Management Association insure                              |
| P2                         | Meliden Community Centre                                                       |                       | 1         | 277,418         | MCC Management Association insure                              |
| P3                         | Ty Caradoc Community Centre                                                    |                       | 1         | 157,250         | TCCC Management Association insure                             |
| P4                         | Council Offices - 7 Nant Hall Road, Prestatyn                                  |                       | 1         | 167,919         | Zurich - Policy YLL 272006-7783. Valuation needs checking 2021 |
| P5                         | Pendre Memorial Gardens                                                        |                       | 1         | 83,959          | Zurich - Policy YLL 272006-7783                                |
| P6                         | Prestatyn Artwork at Central Beach (Beginning & End of Offa's Dyke Path (ODP)) |                       | 1         | 40,181          | Zurich - Policy YLL 272006-7783                                |
| P7                         | Prestatyn Artwork at Hillside (Roman Helmet)                                   |                       | 1         | 26,404          | Zurich - Policy YLL 272006-7783                                |
| P8                         | Railway Station Art Work                                                       |                       | 2         | 53,104          | Zurich - Policy YLL 272006-7783                                |
|                            |                                                                                | Total Property        |           | 1,233,541       |                                                                |

Page Total 1,234,557

|              |           |
|--------------|-----------|
| Page 1 Total | 250,116   |
| Page 2 Total | 45,716    |
| Page 3 Total | 1,234,557 |
| Totals       | 1,530,389 |

File Ref: Summary Fixed Assets as at 31Mar23



## Prestatyn Town Council – Grants & Donations Awarded

### Under Powers S137, S142, and S144 – 2022/2023

Section 137 of the Local Government Act 1972 enables the Council to spend up to the product of £8.82 (2022/23) per head of the DCC Prestatyn & Meliden electorate of 15,164 @ 31.03.2022 for the benefit of the people in the area on activities or projects not specifically authorised by other powers.

The limit for spending under Section 137 for this Council in the year of account was £133,746 and the following payments were made: -

| MONTH  | Details                                     | £                 | LGA S137/142/144 Legislation |
|--------|---------------------------------------------|-------------------|------------------------------|
| APR 22 | BAS - Benefits Advice Shop                  | £2,000            | S142/S137                    |
| APR 22 | Classic Car Show                            | £600              | S144                         |
| OCT 22 | Prestatyn & Rhyl Community First Responders | £250              | S142/S137                    |
| NOV 22 | Friends Prestatyn Coronation Gardens        | £1000             | S144                         |
| MAR 23 | Prestatyn Carnival Association              | £1650             | S144                         |
| MAY 22 | PBF - Prestatyn Business Forum              | £3000             | S142/S137                    |
| MAR 23 | Prestatyn & District Walking Festival       | £1000             | S144/S137                    |
| MAR 23 | URDD - Eisteddfod 2023                      | £200              | S144                         |
| MAR 23 | Welsh Air Ambulance                         | £875              | S142                         |
| MAR 23 | MacMillan Cancer Charity                    | £875              | S137                         |
| MAR 23 | Ffrith Bowls Club                           | £400              | S144                         |
| MAR 23 | Prestatyn and Meliden Play Scheme           | £535.50           | S144                         |
|        | <b>TOTAL</b>                                | <b>£12,385.50</b> |                              |
|        | <b>TOTAL S137</b>                           | <b>£8,125</b>     |                              |

Dated 3<sup>rd</sup> May 2023

Signed;

.....

Town Clerk/Responsible Financial Officer

.....

Chair, Prestatyn Town Council

## AGM Item 25 APPENDIX xxvi

## Statement of Payments made to Members of Prestatyn Town Council for the period April 2022 to March 2023

In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members by 30th September following the end of the previous financial year. This information should also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please refer to Annex 4 of the Panel's annual report for details.

| Councillor Name              | Basic Payment<br>(max £150 per member)<br><br>To recognise councillors incur costs to do their role | Responsibility Payment<br>(As G1 group - up to £500 to a maximum of 7 members)<br><br>To recognise extra work | Chair/Mayor's Allowance<br><br>Optional £800 - £1500 - Excludes any Civic Budget<br><br>Refers to extra work | Deputy Chair/Mayor's Allowance<br><br>Up to £500 - Excludes any Civic Budget<br><br>Refers to extra work | Financial Loss Allowance | Travel & Subsistence expenses | Contribution to Costs of Care and Personal Assistance (CPA)<br><br>Total reimbursed in the year and NOT payment to each member. | Other     | Total            |
|------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------|------------------|
| Mayor Cllr Tina Jones MBE    | £150                                                                                                |                                                                                                               | £800                                                                                                         |                                                                                                          |                          |                               |                                                                                                                                 |           | £950             |
| Deputy Mayor Cllr Bob Murray | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Hugh Irving             | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Ben Williams            | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Carol Holliday          | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Gareth Sandilands       | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Adrian West             | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Elen Heaton             | £0                                                                                                  |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £0               |
| Cllr Andrea Myatt Tomlin     | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Anton Sampson           | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Julian Thomps-Hill      | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Kelly Clewitt           | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Sharon Frobisher        | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Carol Evans             | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          | £19.35                        |                                                                                                                                 |           | £169.35          |
| Cllr Jason McLellan          | £0                                                                                                  |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £0               |
| Cllr Gill German             | £0                                                                                                  |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £0               |
| Cllr Ian Lifford             | £150                                                                                                |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £150             |
| Cllr Julie Matthews          | £0                                                                                                  |                                                                                                               |                                                                                                              |                                                                                                          |                          |                               |                                                                                                                                 |           | £0               |
| <b>TOTAL</b>                 | <b>£2,100</b>                                                                                       | <b>£0</b>                                                                                                     | <b>£800</b>                                                                                                  | <b>£0</b>                                                                                                | <b>£0</b>                | <b>£19.35</b>                 | <b>£0</b>                                                                                                                       | <b>£0</b> | <b>£2,919.35</b> |

£150 basic given to Mayor's charity  
27/5/22

refunded 16/8/22

travel - tourism Partnership Kuchin  
8/3/23

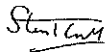
refunded 6/7/22

In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members by 30th September following the end of the previous financial year. This information should also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please refer to Annex 4 of the Panel's annual report for details.

## Statement as at 31st March 2023

Loan to Prestatyn Town Council of £1,080,000 at an interest rate of 4.45% for 26 years. Payment of £66,493 per annum to be paid 31st March.

|                                    | Repayment<br>£          | Principal<br>£          | Interest<br>£         |
|------------------------------------|-------------------------|-------------------------|-----------------------|
| <b>Payments made</b>               |                         |                         |                       |
| 1 2007/08                          | 66,493                  | 41,538                  | 24,955                |
| 2 2008/09                          | 66,493                  | 41,538                  | 24,955                |
| 3 2009/10                          | 66,493                  | 41,538                  | 24,955                |
| 4 2010/11                          | 66,493                  | 41,538                  | 24,955                |
| 5 2011/12                          | 66,493                  | 41,538                  | 24,955                |
| 6 2012/13                          | 66,493                  | 41,538                  | 24,955                |
| 7 2013/14                          | 66,493                  | 41,538                  | 24,955                |
| 8 2014/15                          | 66,493                  | 41,538                  | 24,955                |
| 9 2015/16                          | 66,493                  | 41,538                  | 24,955                |
| 10 2016/17                         | 66,493                  | 41,538                  | 24,955                |
| 11 2017/18                         | 66,493                  | 41,538                  | 24,955                |
| 12 2018/19                         | 66,493                  | 41,538                  | 24,955                |
| 13 2019/20                         | 66,493                  | 41,538                  | 24,955                |
| 14 2020/21                         | 66,493                  | 41,538                  | 24,955                |
| 15 2021/22                         | 66,493                  | 41,538                  | 24,955                |
| 16 2022/23                         | 66,493                  | 41,538                  | 24,955                |
| <b>Total Payments made to date</b> | <b>1,063,888</b>        | <b>664,608</b>          | <b>399,280</b>        |
| <b>Payments Outstanding</b>        |                         |                         |                       |
| 17 2023/24                         | 66,493                  | 41,538                  | 24,955                |
| 18 2024/25                         | 66,493                  | 41,538                  | 24,955                |
| 19 2025/26                         | 66,493                  | 41,538                  | 24,955                |
| 20 2026/27                         | 66,493                  | 41,538                  | 24,955                |
| 21 2027/28                         | 66,493                  | 41,540                  | 24,953                |
| 22 2028/29                         | 66,493                  | 41,540                  | 24,953                |
| 23 2029/30                         | 66,493                  | 41,540                  | 24,953                |
| 24 2030/31                         | 66,493                  | 41,540                  | 24,953                |
| 25 2031/32                         | 66,493                  | 41,540                  | 24,953                |
| 26 2032/33                         | 66,493                  | 41,540                  | 24,953                |
| <b>Total Payments Outstanding</b>  | <b>664,930</b>          | <b>415,392</b>          | <b>249,538</b>        |
| <b>Total Payments</b>              | <b><u>1,728,818</u></b> | <b><u>1,080,000</u></b> | <b><u>648,818</u></b> |

Signed: .....  .....

DATE: 24/04/2023

Name: Steve Gadd  
Position: Head of Finance

Denbighshire County Council  
County Hall  
Wynnslay Road  
Ruthin  
LL15 1YN



## **Investment Strategy Statement**

Prestatyn Town Council does not hold sufficient funds to invest.

To maximise credit interest opportunity, any cleared funds held in the Barclays Bank business current account are automatically swept at the end of each day and retained in an interest-bearing deposit account.

Dated 3<sup>rd</sup> May 2023

Signed;

.....

Town Clerk/Responsible Financial Officer

.....

Chair, Prestatyn Town Council

**ANNUAL RETURN**  
**FOR THE YEAR ENDED 31 MARCH 2023**  
**Prestatyn Town Council**

**SECTION 2 - THE STATEMENT OF ACCOUNTS**

In completing the boxes below please explain any significant variances on a separate sheet and send this to the external auditor together with a copy of your bank reconciliation as at 31 March 2023. See page 6 and the Practitioners Guide for guidance

|                                            | Last Year £ | This Year £ | General Notes for Guidance                                                                                                                                                                                 |
|--------------------------------------------|-------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Balances brought forward                 | 302,029     | 411,724     | Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.                                                                  |
| 2 (+) Income from local taxation/levy      | 495,960     | 494,622     | Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.                                                                           |
| 3 (+) Total other receipts                 | 119,766     | 16,430      | Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.                                                                    |
| 4 (-) Staff costs                          | 203,974     | 199,572     | Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs. |
| 5 (-) Loan interest/Capital repayments     | 66,493      | 66,493      | Total expenditure or payments of capital and interest made during the year on external borrowing (if any).                                                                                                 |
| 6 (-) Total other payments                 | 235,565     | 224,477     | Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).                                                                        |
| 7 (=) Balances carried forward             | 411,724     | 432,234     | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).                                                                                                                          |
| 8 (+) Debtors                              | 78,263      | 10,941      | Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.                                                                                                           |
| 9 (+) Total cash and investments           | 367,026     | 437,701     | All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.       |
| 10 (-) Creditors                           | 33,566      | 16,407      | Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.                                                                                       |
| 11 (=) Balances carried forward            | 411,724     | 432,234     | Total balances should equal line 7 above: Enter the total of (8+9-10).                                                                                                                                     |
| 12 Total fixed assets and long-term assets | 1,680,774   | 1,530,389   | The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.                                                                                            |
| 13 Total borrowing                         | 456,930     | 415,390     | The outstanding capital balances as at 31 March of all loans from third parties (including PWLB)                                                                                                           |

I confirm that the statement of accounts contained in this annual return presents fairly the financial position of the council and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2023

Signed \_\_\_\_\_ Responsible Financial Officer Date \_\_\_\_\_

I confirm that these accounts were approved by the council and recorded as council minute reference:

Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Chair of meeting approving council's accounts



# CHRISTMAS WORKING HOURS 2023

AGM 3/05/2023 Item 30 APPENDIX xxxi

## OPTION 1

|                                |                             |                             |                             |                              |                             |                               |                             |                             |                             |                            |                             |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|-----------------------------|
| Friday<br>22 <sup>nd</sup> Dec | Sat<br>23 <sup>rd</sup> Dec | Sun<br>24 <sup>th</sup> Dec | Mon<br>25 <sup>th</sup> Dec | Tues<br>26 <sup>th</sup> Dec | Wed<br>27 <sup>th</sup> Dec | Thurs<br>28 <sup>th</sup> Dec | Fri<br>29 <sup>th</sup> Dec | Sat<br>30 <sup>th</sup> Dec | Sun<br>31 <sup>st</sup> Dec | Mon<br>1 <sup>st</sup> Jan | Tues<br>2 <sup>nd</sup> Jan |
| Special<br>Leave               | Weekend                     | Weekend                     | BH                          | BH                           | Special<br>Leave            | Special<br>Leave              | Special<br>Leave            | Weekend                     | Weekend                     | BH                         | Special<br>Leave            |

## OPTION 2

|                                |                             |                             |                             |                              |                             |                               |                             |                             |                             |                            |                             |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|-----------------------------|
| Friday<br>22 <sup>nd</sup> Dec | Sat<br>23 <sup>rd</sup> Dec | Sun<br>24 <sup>th</sup> Dec | Mon<br>25 <sup>th</sup> Dec | Tues<br>26 <sup>th</sup> Dec | Wed<br>27 <sup>th</sup> Dec | Thurs<br>28 <sup>th</sup> Dec | Fri<br>29 <sup>th</sup> Dec | Sat<br>30 <sup>th</sup> Dec | Sun<br>31 <sup>st</sup> Dec | Mon<br>1 <sup>st</sup> Jan | Tues<br>2 <sup>nd</sup> Jan |
| Special<br>Leave               | Weekend                     | Weekend                     | BH                          | BH                           | Special<br>Leave            | Special<br>Leave              | Special<br>Leave            | Weekend                     | Weekend                     | BH                         | Normal<br>Hours             |

## OPTION 3

|                                |                             |                             |                             |                              |                             |                               |                             |                             |                             |                            |                             |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|-----------------------------|
| Friday<br>22 <sup>nd</sup> Dec | Sat<br>23 <sup>rd</sup> Dec | Sun<br>24 <sup>th</sup> Dec | Mon<br>25 <sup>th</sup> Dec | Tues<br>26 <sup>th</sup> Dec | Wed<br>27 <sup>th</sup> Dec | Thurs<br>28 <sup>th</sup> Dec | Fri<br>29 <sup>th</sup> Dec | Sat<br>30 <sup>th</sup> Dec | Sun<br>31 <sup>st</sup> Dec | Mon<br>1 <sup>st</sup> Jan | Tues<br>2 <sup>nd</sup> Jan |
| Normal<br>Hours                | Weekend                     | Weekend                     | BH                          | BH                           | Special<br>Leave            | Special<br>Leave              | Special<br>Leave            | Weekend                     | Weekend                     | BH                         | Normal<br>Hours             |

## OPTION 4

|                                |                             |                             |                             |                              |                             |                               |                             |                             |                             |                            |                             |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|-----------------------------|
| Friday<br>22 <sup>nd</sup> Dec | Sat<br>23 <sup>rd</sup> Dec | Sun<br>24 <sup>th</sup> Dec | Mon<br>25 <sup>th</sup> Dec | Tues<br>26 <sup>th</sup> Dec | Wed<br>27 <sup>th</sup> Dec | Thurs<br>28 <sup>th</sup> Dec | Fri<br>29 <sup>th</sup> Dec | Sat<br>30 <sup>th</sup> Dec | Sun<br>31 <sup>st</sup> Dec | Mon<br>1 <sup>st</sup> Jan | Tues<br>2 <sup>nd</sup> Jan |
| Normal<br>Hours                | Weekend                     | Weekend                     | BH                          | BH                           | Normal<br>Hours             | Normal<br>Hours               | Normal<br>Hours             | Weekend                     | Weekend                     | BH                         | Normal<br>Hours             |

85

**FULL COUNCIL**

Minutes of Full Council Meeting held on Wednesday 5<sup>th</sup> April 2023 at 18.15pm – 20.52pm.

**PRESENT**

Councillors: T. Jones MBE (Mayor & Chair), B. Murray (Deputy Mayor & Vice Chair), B. Williams, C. Holliday, A. West, A. Tomlin, I. Lifford, C. Evans, J. Matthews, G. Sandilands, J. McLellan, and G. German.

Remote: H. Irving, S. Frobisher. and K. Clewett.

**IN ATTENDANCE**

Mrs. L. Fearn – Town Clerk / Responsible Financial Officer, Mrs. S. Hembrough – Office Manager, Miss. S. Clarke – Community Liaison Officer, Miss. GM. Macauley - Community Liaison Officer, Rev D. Ash – Chaplain, Mr. R. King MBE, Millie and Penny, Mr. Hughes (Grandparent), Millie and Penny's Parents, Members of Friends of The Railway and Mr. M. Fearn – Member of the Public.

**APOLOGIES**

Councillors: A. Sampson, E. Heaton, and J. Thompson-Hill.

**304 PRAYERS**

Rev D. Ash Easter prayer.

Rev D. Ash left the meeting 18:19pm.

**305 DECLARATIONS OF INTEREST**

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

***Cllr C. Holliday declared a personal interest in item 8 Appendix ii Minute Number 311 Friends of Prestatyn Railway Grant Application.***

***Cllr G. Sandilands declared a personal interest in item 8 Appendix ii Minute Number 311 Friends of Prestatyn Railway Grant Application.***

***Cllr I. Lifford declared a personal interest in item 8 Appendix ii Minute Number 311 Friends of Prestatyn Railway Grant Application.***

***Cllr I. Lifford declared a personal interest in item 8 Appendix iii Minute Number 312 Friends of The Ffrith Grant Application.***

***Cllr J. McLellan declared a personal interest in item 8 Appendix iii Minute Number 312 Friends of the Ffrith Grant Application.***

***Cllr G. German declared a personal interest in item 8 Appendix iii Minute Number 312 Friends of the Ffrith Grant Application.***

***Cllr B. Murray declared a personal interest in item 8 Appendix iii Minute Number 312 Friends of the Ffrith Grant Application.***

***Cllr G. German declared a personal interest in item 8 Appendix iv Minute Number 313 Jubilee Community Centre Grant Application.***

***Cllr B. Murray declared a personal interest in item 8 appendix iv Minute number 313 Jubilee Community Centre Grant Application.***

***Cllr J. Matthews declared a personal interest in item 13 Appendix x Minute Number 319 Quote Street Furniture Painting.***

***Cllr J. McLellan declared a prejudicial interest in item 9 Appendix vi Minute Number 315. Prestatyn High School request for financial support.***

***Cllr S. Frobisher declared a prejudicial interest in item 9 Appendix vi Minute Number 315. Prestatyn High School request for financial support.***

***Cllr K. Clewett declared a prejudicial interest in item 9 Appendix vi Minute Number 315. Prestatyn High School request for financial support.***

### **306 PUBLIC PARTICIPATION**

Public present, no participation.

**NONE RECEIVED.**

### **307 MR ROD KING MBE 20'S PLENTY FOR US**

Mr. King MBE addressed the Council regarding the new legislation for 20mph speed limit across Wales. The legislation was passed last July, which will become effective on September 17<sup>th</sup>, 2023. There are Zoom Meetings on the 17<sup>th</sup> of every month, until its launch on September 17<sup>th</sup>, 2023.

Cllr J. McLellan thanked Mr. King MBE for attending and being an advocate for this initiative, welcoming the new legislation, despite 'keyboard warriors' and encouraged the council to not have a heated debate about this.

Cllr J. Matthews emphasised the safety when driving to the speed limits, plus benefits to the community; reducing air pollution and hoping when the new speed limit is in place, it will encourage more people to walk rather than using their cars, thus enhancing health benefits for residents.

Mr. King MBE explained benefits to everyone, children, elderly old walking to the shops, etc. The more debate held will help the communities adapt to the change.

Cllr A. West was in favour for the change and pointed out that traffic around schools is 20mph, but they are still driving at 30mph, and questioned how it would be enforced.

Mr. King MBE explained Wales are lucky to have Go Safe organisation which will help educate and enforce. Jason Williams, from Go Safe, is speaking at a meeting 17<sup>th</sup> April 2023.

Cllr I. Lifford questioned why the delay and was £35million evaluation of data well spent.

Mr. King explained the timescale changed was due to the legislation implementation being postponed until this September not April engagement started in March. The data is transparent. Other countries like Spain have 30kmph, where there are no pavements 20kmph.

Cllr G. German wants to ensure public buy in, to explain to the community the reasons behind this.

Mr. King MBE the community views need to be changed in the way they experience society. Walking to school and being detached from driving emphasising that their journey time is the same.

Cllr B. Williams enquired about the exception to the legislation.

Mr. King MBE informed members there is a criterion for exceptions and will email the Town Clerk the information.

Cllr G. Sandilands asked about how to reply to any negativity received.

Mr. King MBE accept that some people will be against. However, statistics show that 75% of people agree with this change.

Cllr A. Tomlin queried the enforcement of this, as people need to adjust.

Mr. King MBE said there will be a 'soft' approach.

Cllr C. Holliday if travelling at a lower speed limit will be detrimental to being greener.  
Mr. King MBE said there is a very minimal difference when travelling at 20mph rather than 30mph. Acceleration has more impact.

Cllr H. Irving discussed the possible theories behind this on why people should be encouraged to slow down.

Cllr T. Jones MBE (Mayor) thanked Mr. King MBE for attending their meeting.

Cllr J. Matthews requested that when promoting this initiative, the areas affected will be made public.

Town Clerk asked members if they would like to support the initiative by buying signs for displaying in the office and community centre.

Mr. King MBE the signs are to make people aware of the change coming.

Mr. King MBE asked the Council to nominate a Councillor to join and investigate this a lot more.

Town Clerk will circulate the newsletter again to members.

**RESOLVED.**

*Mr. R. King MBE left at 18.57pm.*

### **308     MINUTES FOR FULL COUNCIL 8<sup>TH</sup> MARCH 2023**

The minutes from the Full Council meeting held on 8<sup>th</sup> March 2023 were accepted and signed.  
Cllr G. Sandilands was not present at last meeting so enquired about the Coronation Nomination Minute Number 279.

Town Clerk explained the forms were circulated to all members for them to vote, not for the Council to do.

Cllr C. Evans asked what the submission date was.

Town Clerk will confirm deadline and resend the form to all members.

Cllr G. German asking if Ms. J. Wynne-Eyton, Community Focus Manager, at Prestatyn High School will be presenting to members.

Town Clerk has asked for her to attend June's meeting.

**PROPOSED:** Cllr C. Holliday.

**SECONDED:** Cllr B. Murray.

**ALL (15) AGREED UNANIMOUSLY.**

**APPROVED.**

### **309     URGENT MATTERS ARISING**

Cllr C. Evans announced on behalf of Prestatyn in Bloom she had applied for a grant and was successful. It is to be used for buying sustainable plants. The Coronation Gardens will have trees replanted and The Ffrith will have their planters replaced.

**RECEIVED.**

### **310     MAYAROL COMMUNICATIONS AWARDS PRESENTATION**

The Mayor presented Millie and Penny with certificates and a gift voucher each for their outstanding community contribution for litter picking across Prestatyn beach.

**MEMBERS CONGRATULATED MILLIE AND PENNY.**

*Grandparents/Parents of Millie and Penny along with Millie and Penny left at 18.59pm.*

*Mr. M. Fearn left at 18.59pm.*

### 311 GRANT APPLICATION FROM FRIENDS OF PRESTATYN RAILWAY £1,200

*Cllr I. Lifford, G. Sandilands and C. Holliday left the room at 19.05pm.*

Cllr C. Evans stated that the group does a fantastic job and should be commended for it.  
Cllr G. German said that the railway is at the heart of our community, and it is one of the first things that people see when they come to Prestatyn and welcomes this.  
Town Clerk updated members that the grant request is now only for £1,200 not as the grant application states £1,500, since the group had received a donation of £326 from PBF.  
Grant of £1,200 - £500 for the book and £700 for plants.

**PROPOSED:** Cllr J. Matthews.

**SECONDED:** Cllr B. Murray.

**ALL (12) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

*Cllr I. Lifford, G. Sandilands and C. Holliday returned at 19.09pm.*

### 312 GRANT APPLICATION FROM FRIENDS OF THE FFRITH £500

*Cllr I. Lifford, G. German, and B. Murray declared an interest and left the room at 19.10pm.*

Members supported the grant application of £500.

**PROPOSED:** Cllr J. Matthews.

**SECONDED:** Cllr G. Sandilands.

**ALL (12) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

*Cllr I. Lifford, G. German, and B. Murray returned at 19.13pm.*

### 313 GRANT APPLICATION FROM JUBILEE COMMUNITY CENTRE £7,700

*Cllr B. Murray and G. German declared an interest and left the room at 19.14pm.*

Cllr J. Matthews said she couldn't find a breakdown and would have preferred to have seen more costings before giving the grant to understand where the money would be spent.

Cllr C. Evans did not think that the grant was a necessity.

Cllr S. Frobisher stated that she has seen the costings.

Town Clerk to request for supporting evidence of costs and add to June meeting's agenda.

Town Clerk advised limited spare budget, as funds were going towards renovating Ty

Pendre (CAT). Maybe able use other budget lines.

**PROPOSED:** Cllr J. Matthews.

**SECONDED:** Cllr A. Tomlin.

**ALL (13) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

*Cllr B. Murray and Cllr G. German returned at 19.23pm.*

**314 GRANT FUNDING BUDGET**

Town Clerk explained the budget available for the above grant requests:

Nominal 4810 £3,000

Nominal 4930 £12,000

**RECEIVED**

**315 PRESTATYN HIGH SCHOOL £930**

*Cllr K. Clewett and Cllr. S. Frobisher remotely, and Cllr J. McLellan left the room at 19.27pm.*

Cllr G. Sandilands asked if this was a grant application.

Town Clerk informed the Council that this is not a grant request, it is to provide financial contribution to a project, similar to the play sessions approved by Council last month.

Ms. J. Wynne-Eyton is running it and will manage the funds. The pupils do not qualify for other financial support.

Cllr J. Matthews said it would have been more useful if she knew more about it.

Town Clerk explained the appendix was submitted and no more information was received as Mrs J. Wynne-Eyton was unable to attend March's meeting due to being in hospital.

Cllr G. German commented that students have not recovered since the pandemic, and it is in fact the current year 11's sitting their exams who have been affected.

Ms. J. Wynne-Eyton is paid by the Welsh Government under DCC.

Cllr I. Lifford asked if anyone had asked the children what they wanted to eat instead of someone choosing on their behalf.

Town Clerk said she was unsure.

Cllr G. Sandilands was in favour of the idea.

Cllr J. Matthews enquired when J. Wynne-Eyton will be addressing the Council.

Town Clerk informed the Council that she will be presenting to members in June.

Cllr A. West was fully supportive of the idea saying it would set the pupils up for the day ahead.

Cllr G. German the attendance is much lower, students are coming up to exam season and they are arriving to school hungry.

Cllr B. Williams makes worrying reading the pupils are hungry.

Cllr I. Lifford is this a one-off payment.

Cllr A. Tomlin it is not clear as a one-off payment, or over a certain period, do they need extra support?

Town Clerk not sure for next year, this is just for the current year 11's.

**PROPOSED:** Cllr J. Matthews.

**SECONDED:** Cllr A. Tomlin.

**ALL (12) MEMBERS AGREED UNANIMOUSLY.**

**RESOLVED.**

*Cllr K. Clewett and Cllr S. Frobisher remotely, and Cllr J. McLellan returned at 19.34pm.*

**316 TENDERS ENVIRONMENTAL LANDSCAPING AND STREET FURNITURE**

Cllr C. Evans read out her concerns over accepting My Tidy Gardens tender. Cllr C. Evans said their work was a disgrace over the past 12 months. Has no confidence in them. Also,

unsure how they can quote less than they charged this year when more flower beds are included. This is not sustainable, and they will go bust.

Cllr G. Sandilands was shocked that My Tidy Garden is still involved, also has no confidence in the company, and does not want the company to go bust during the summer season.

Cllr B. Murray agreed with Cllr C. Evans saying that this company will go bust due to the price they are charging for maintenance.

Cllr J. Matthews said it is unfortunate to be discussing it now should have been discussed at the last meeting. Not feasible on £19,000 to do the work required and Councillors need to be confident in their ability to deliver the work.

Cllr B. Murray agreed with Cllr J. Matthews and said this have been done far too late and added can't do the work for that money.

Cllr J. Matthews wants to be confident that this is the right tender for the job and agrees with the comments made by Cllr. Evans, maybe start earlier in the future to get tenders quotes. Town Clerk explained tenders opened with Cllr C. Holliday and Cllr A. Tomlin present. Had emailed tenders to Cllr C. Holliday and Cllr I. Lifford. Only a few tenders received, time made no difference, you can't force companies to submit a tender, lots of companies approached and invited to tender. Disappointed DCC did not submit a tender after attending a meeting and promising they would.

Cllr C. Evans wants this company to be interviewed so he (Alvin) understands the job requirements and job responsibility.

Cllr C. Holliday agreed and reminded members that this is their biggest financial expenditure, and it needs to be right, and said she had not seen the quote for the tender.

Cllr A. Tomlin said it's unfair to say that they can't do this job when we don't know. Maybe they should be given the chance.

Cllr B. Williams asked if the payment is paid upfront or if he can be paid on a completion of work, when does the contract commence? Added maybe we should give them chance as members do not know if the company is going to go bust.

Town Clerk said payments will be made monthly on receipt of invoices, which will have attached monthly work sheets to report work covered. Work to commence immediately. The contract they will be entering is legally binding will be held accountable through regular reporting to Town Clerk.

Cllr I. Lifford informed the Council that this was his previous profession and said he is willing to attend the meeting. He added a lot of work has gone into the tender, and people do come to Prestatyn and say what a lovely town, a discussion is needed regarding the quality and dedication to the work.

Cllr A. Tomlin proposed a meeting to confirm the contents of the tender, value £19,260 (all landscaping including Boulevard and Pendre Gardens) per year with supplier, Cllr I. Lifford, Cllr C. Evans, and the Town Clerk, a date was agreed 18<sup>th</sup> April 2023 at 11.00am, at Prestatyn Town Council Offices.

Town Clerk proposed Pottles to supply plants at a cost of £5,270 per year.

Town Clerk proposed Plantscape to supply tiered planters, troughs, and hanging baskets at a cost of £10,412 per year.

Town Clerk proposed GSL to maintain benches, alleyways, signs, and notice boards at a cost of £7,105 per year.

Town Clerk had a meeting with the GSL and Nathan agreed to reduce the invoice charges for this year by £1,700 due to work not all carried out as per contract 2022/23.

Town Clerk proposed Denbighshire County Council to maintain bus shelters at a cost of £7,600 per year. Cleaned every month in the summer and then twice a month in the winter. Denbighshire

County Council have confirmed they are cleaning bus shelters this week at no charge and carrying out an audit. Town Clerk will bring the report to a future meeting detailing the recommendations of required renovation work. Possibly look at having children's artwork on the bus shelters promoting careful driving in the town.

**PROPOSED: Cllr G. Sandilands.**

**SECONDED: Cllr G. German.**

**ALL (15) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

*Cllr K. Clewett left at 20.05pm.*

*Cllr K. Clewett returned at 20.08pm.*

### **317 SPEED INDICATOR DISPLAY**

Cllr G. Sandilands has problems in his ward with speeding and emailed the Town Clerk to ask for funds to be identified to support this long-term initiative. Denbighshire County Council Officers can obtain the SIDs for £4,000. Agreed that it is not worth installing SIDs until data collated and new speed limit is introduced.

Cllr J. Matthews stated that all wards should have one of these and should be ready to be implemented from late September after new speed legislation becomes legal.

Cllr B. Williams said it would be a fabulous addition to the community.

Cllr C. Holliday supported the notice to 'Thank' drivers for driving carefully/slowly.

Cllr G. German agreed they are effective.

Cllr H. Irving suggested about obtaining data for Central Ward.

Cllr K. Clewett told the Council that she has been in talks with Denbighshire County Council about her ward and that it should be something they have as they are environmentally friendly and is operated by solar panels.

Town Clerk will liaise with Denbighshire County Council Officer Ben Wilcox-Jones, request data to be collated for all of Prestatyn so the most needed areas can be identified and then presented to Council in a future meeting for members to agree where they need to be installed.

**PROPOSED: Cllr G. Sandilands.**

**SECONDED: Cllr H. Irving.**

**ALL (15) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

*Cllr S. Frobisher left at 20.15pm.*

### **318 QUOTE HEALTH & SAFETY**

Town Clerk advised that Croner has quoted £153.30 per month for Health and Safety cover only on a 5-year contract. HR is presently charged at £144.83 per month 1 year left on existing contract. Obtained a quote for HR and HS for £264.31 per month for a 5-year contract, equates to only costing an extra £119.48 per month to add on HS cover for the next 5 years both contracts to run parallel for the 5-year duration.

**PROPOSED: Cllr C Evans**

**SECONDED: Cllr J. Matthews**

**ALL (15) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED**

### **319 QUOTE STREET FURNITURE PAINTING**

Town Clerk provided an overview what painting was needed for street furniture after carrying out a comprehensive audit.

James Sumner quote of £4,390 was discussed as the favourable option. Noted does not include gold leaf painting for lettering.

Cllr A. Tomlin requested that it is the same shade of green.

Town Clerk replied quote is for 'Prestatyn Town Council Green'.

Cllr G. Sandilands asking about planning policy, conservation area Prestatyn green, that what they specify.

Town Clerk to enquire with Denbighshire County Council.

Cllr T. Jones MBE asked regarding gold leaf painting.

Town Clerk explained this excluded gold leaf painting. Quote will be provided for gold leaf painting if it is found to be necessary after posts painted.

Town Clerk reminded members that play areas are being painted for £5,000 as previously approved.

**PROPOSED: Cllr I. Lifford**

**SECONDED: Cllr A. Tomlin**

**ALL (15) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

### **320 QUOTE BENCH REPAIRS GSL £10,780**

Town Clerk advised that nearly all benches need attention as removed painting. The cost would be spread across several months.

Agreed to accept GSL quote for £10,780.

**PROPOSED: Cllr A. West.**

**SECONDED: Cllr I. Lifford.**

**ALL (15) MEMBERS AGREED UNANIMOUSLY.  
RESOLVED.**

### **321 ACCOUNTS MONTH 12 APRIL 2023**

Cllr G. German stated that the outstanding balance for The Scala is still very high. Enquired about usage.

Town Clerk advised 10 years left on loan. Town Clerk has contacted Scala to use facilities, Warm Hubs, Halloween, etc. The Scala have been very accommodating and provided the usage of facilities free of charge.

Town Clerk advised regarding Warm Hubs has cost approximately £7,500 to the Council. Grants received have been £9,000. Project operated for 16 weeks and served nearly 3,500 meals.

Cllr J. Matthews asked why they are discussing finances now and this has not been scheduled for a Finance and Management meeting.

Town Clerk mentioned it was year-end, it was matter of urgency due to preparing for the end of year so it could not wait, as internal auditors are scheduled in May.

Town Clerk advised F&M will be part of Full Council as accounts must be brought to Full Council for approval.

Town Clerk stated the total figure on the reports issued has changed by £100; £10.00 journal entry and £90.00 invoice received from DCC.

**MTH 12 Income           £511,052**

**MTH 12 Expenditure £479,714**

**Budget £513,772**

**Budget £553,635**

**MTH 12 Saving      £31,338      Budget (£39,863)      Variance £71,201**

Noted £8,168.62 credit from SSE for the past few years charging for a meter that was removed when Chambers was built.

**PROPOSED: Cllr A. Tomlin.**

**SECONDED: Cllr C. Holliday.**

**ALL (15) MEMBERS UNANIMOUSLY AGREED.**

**APPROVED.**

### **322      VIREMENTS £3,198**

Town Clerk advised £3,198 to be transferred to correct nominals in 2023/23 Virement 7. Town Clerk advised future virements in 2023/24 will be needed to correct the cost relating to nominals 4605, 4620, 4625, 4630, and 4635 after accepting tenders total £5,503 as per table 2 appendix xiv.

**PROPOSED: Cllr C. Evans.**

**SECONDED: Cllr B. Murray.**

**ALL (15) MEMBERS UNANIMOUSLY AGREED.**

**APPROVED.**

### **323      BACS APPROVAL BACS 16, M7 and P12**

Cllr B. Murray asked about donations.

Town Clerk explained all donations for Mayor's Charity need to be transferred to Charity Bank Account.

**PROPOSED: Cllr C. Evans.**

**SECONDED: Cllr B. Murray.**

**ALL (15) MEMBERS UNANIMOUSLY AGREED.**

**APPROVED.**

### **324      HEATING**

Town Clerk explained to members that a quote was obtained for £8,395 plus VAT from CHRES.

Cllr A. Tomlin knows suppliers and will share details with the Town Clerk for alternative quotes.

Town Clerk to obtain more quotes.

Cllr J. Matthews asked the Council if this could wait until the next F&M meeting due to the significant cost.

Town Clerk to bring quotes back to Full Council.

Cllr G. Sandilands asked whether this was a Council owned building.

Town Clerk replied yes, it is Ty Caradoc, not Ty Pendre.

**PROPOSED: Cllr J. Matthews.**

**SECONDED: Cllr G. Sandilands.**

**ALL (15) MEMBERS UNANIMOUSLY AGREED.**

**APPROVED.**

Mayor/Chair \_\_\_\_\_

**TOWN PLANNING COMMITTEE**

Minutes of Council's Town Planning Meeting held on 5<sup>th</sup> April 2023 at 20.52pm – 20.59pm.

**PRESENT**

Councillors: A. West (Chair), T. Jones MBE (Mayor), B. Murray (Deputy Mayor), A. Tomlin, I. Lifford, J. Matthews, C. Evans, C. Holliday, J. McLellan, G. German, G. Sandilands and B. Williams,

Remote: H. Irving and K. Clewett (Deputy Chair),

**IN ATTENDANCE**

Mrs. L. Fearn - Town Clerk/ Responsible Financial Officer, Mrs. S. Hembrough - Office Manager, Miss. S. Clarke – Community Liaison Officer and Miss. GM. Macauley - Community Liaison Officer.

**APOLOGIES**

Councillors: J. Thompson-Hill, E. Heaton, A. Sampson and S. Frobisher.

**325 DECLARATIONS OF INTEREST**

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

**NONE RECEIVED**

**326 PUBLIC PARTICIPATION**

No member of the public present.

**NONE RECEIVED**

**327 MINUTES FOR TOWN PLANNING 8<sup>th</sup> March 2023**

The minutes from the Town planning meeting held on 8<sup>th</sup> March 2023 were accepted and signed.

**PROPOSED:** Cllr C. Holliday

**SECONDED:** Cllr C. Evans

**APPROVED**

328 DENBIGHSHIRE COUNTY COUNCIL- PLANNING CONSULTATIONS.

| APPLICATION                                                                                                                                                                                                                       | COMMENT                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>43/2023/0101</b><br>Erection of extension to rear of dwelling and associated works.<br><b>67 Meliden Road Prestatyn (C)</b>                                                                                                    | No Observations                                                                                                                                                              |
| <b>43/2023/0129</b><br>Erection of extensions and alterations to existing dwelling.<br><b>3 East Avenue, Prestatyn (E)</b>                                                                                                        | No Observations                                                                                                                                                              |
| <b>43/2022/1084</b><br>Demolition of existing garage and erection of 4 terraced houses, formation of accesses and parking, landscaping, and associated works.<br><b>2 Gronant Road, Prestatyn (E)</b>                             | Observations: -<br>Parking to the rear of the property. Height is excessive, building should be limited to 2 storeys.<br>Over intensification of site and highways concerns. |
| <b>43/2022/1085</b><br>Demolition of existing garage and erection of an apartment block comprising of 8 apartments, formation of accesses and parking, landscaping, and associated works.<br><b>2 Gronant Road, Prestatyn (E)</b> | Observations: -<br>Parking to the rear of the property. Height is excessive, building should be limited to 2 storeys.<br>Over intensification of site and highways concerns. |
| <b>4/2023/0149</b><br>Alterations to existing vehicular access and formation of hardstanding.<br><b>2 Exeter Close, Prestatyn (SW)</b>                                                                                            | No Observations                                                                                                                                                              |
| <b>43/2022/1031</b><br>Installation of concession pod (Use Class A1) and associated works.<br><b>Prestatyn Shopping Park, Nant Hall Road, Prestatyn (E)</b>                                                                       | No Observations                                                                                                                                                              |
| <b>43/2023/0056</b><br>Erection of single-storey lean-to extension to front of dwelling.<br><b>24 Grasmere Close, Prestatyn (N)</b>                                                                                               | No Observations                                                                                                                                                              |

**329 SUPPLEMENTARY PLANNING APPLICATION**

| <u>APPLICATION</u>                                                                                                                                                                        | <u>COMMENT</u>                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| <b>43/2023/0217</b><br>Works to trees subject to a Tree Preservation Order.<br><b>Greycote Bishopswood Road, Prestatyn (C)</b>                                                            | Observations: - Crowning option preferred to removal. |
| <b>43/2023/0201</b><br>Erection of two storey side extension to dwelling, widening of access, formation of hardstanding and associated works.<br><b>10 Dawson Crescent, Prestatyn (C)</b> | No Observations                                       |
| <b>43/2023/0202</b><br>Erection of dwelling, formation of access and parking, landscaping, and associated works.<br><b>Land and Part Garden of 17 Dawson Crescent, Prestatyn (C)</b>      | No Observations                                       |
| <b>43/2023/0222</b><br>Erection of a two-storey extension to the side and rear of dwelling, single storey extension to rear and associated works.<br><b>23 The Dell, Prestatyn (C)</b>    | No Observations                                       |

**330 ADOPTION OF THE FLINTSHIRE LOCAL DEVELOPMENT PLAN**

For information.  
**RECEIVED**

Chair \_\_\_\_\_

**COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE**

STANDING ORDERS SUSPENDED.

**PROPOSED** CLLR G. Sandilands.

**SECONDED** CLLR J. McLellan.

**UNANIMOUSLY**

Minutes of Community Development and Town Regeneration Committee held on Wednesday 5<sup>th</sup> April 2023 at 21.00pm – 21.12pm.

**ALL MEMBERS AGREED UNANIMOUSLY**

**PRESENT**

Councillors: B. Murray (Chair /Deputy Mayor), T. Jones MBE (Mayor), A. West, C. Holliday, A. Tomlin, J. Matthews, B. Williams, G. Sandilands, J. McLellan and G. German.  
Remote: K. Clewett.

**IN ATTENDANCE**

Mrs L. Fearn – Town Clerk / Responsible Financial Officer, Mrs S. Hembrough – Office Manager, Miss S. Clarke – Community Liaison Officer, Miss G.M. Macauley – Community Liaison Officer.

**APOLOGIES**

Councillors: J. Thompson-Hill, S. Frobisher, A. Sampson, E. Heaton, and H. Irving.

**331 DECLARATIONS OF INTEREST**

Councillors were reminded of need to declare personal and/or prejudicial interests in tonight's proceedings in accordance with the code of legislation.

**NONE RECEIVED.**

**332 PUBLIC PARTICIPATION**

No member of the public attended.

**RECEIVED.**

**333 MINUTES FOR CDRC 5<sup>TH</sup> OCTOBER 2022**

The minutes from the Community Development and Regeneration Committee meeting held on 5<sup>th</sup> October 2022 were accepted after correction of mis-spelt 'RECEIVED' Minute number 168.

**PROPOSED:** Cllr C. Holliday.

**SECONDED:** Cllr T. Jones MBE.

**APPROVED.**

**334 URGENT MATTERS ARISING**

**NONE RECEIVED.**

**335 ASSOCIATION UPDATE**

Members received a report from Cllr C. Evans regarding the Destination Partnership Board Meeting 8<sup>th</sup> March 2023. Cllr C. Evans stated that she has nothing of value to add to the meeting and it would be more appropriate for someone to attend from the Prestatyn Business Forum moving forward. Members agreed to consider changing representative at the AGM in May 2023.

**RESOLVED.**

### **336    EVENTS**

Town Clerk explained the up-and-coming events, each Councillor has received an event booklet which they will receive every month. The Town Clerk has sent all Councillor the events booklet. Town Clerk discussed the success of Warm Hub initiative having served nearly 2,500 meals during the 3 projects over the 16 weeks. The grant submitted had been successful to be included in Tesco's Customer Blue Token Voting Scheme. Asked Councillors to vote and share. If successful more sessions could be arranged.

The successful grant submitted in partnership with NEWCIS, is scheduled over the coming months to deliver wellbeing sessions, similar to warm hubs format, but focusing on providing advice on health and wellbeing, through a variety of organisations attending.

Coronation celebrations are underway Cllr A. Sampson is organising the performers.

Road Closure and Temporary Event Notice (TEN) are being sought, Portaloos booked, along with the play bus. Posters have been circulated to all business encouraging them to participate, flyers to inform residents and businesses of road closure, and promotional material for advertising the event.

Easter Egg Hunt was very successful with 140 children participating.

Cllr A. Tomlin congratulated everyone on the success of the event, as town was very busy and there were queues outside Prestatyn Town Council offices all day.

Cllr B. Murray confirmed there will be an Easter event at Coronation Gardens 7<sup>th</sup> April 2023.

Cllr G. Sandilands praised the Walking Festival event and encouraged the Councillors to sign up for a walk.

**RECEIVED.**

### **337    BUNTING/FLAGS**

Cllr C. Evans questioned why the bunting was up early. Town Clerk explained it was up early as it has been up for St. David's Day.

Town Clerk confirmed when Bebbington & Wilson went into liquidation the flags and banners were saved, but not the bunting. Town Clerk explained standard off the self (sized) bunting had been purchased in readiness for installation before St David's Day celebrations.

Town Clerk has had the centenary wires tested (3 years requirement) and been informed that some festoon lighting could be installed.

Cllr A. Tomlin enquired whether more centenary wire could be installed.

Cllr B. Murray confirmed Carol Evans, as Deputy Clerk, conducted the exercise a few years ago, and it was extremely hard to locate the building owners.

Town Clerk to continue to obtain one more quote for lights on the existing centenary wires and actioned to procedure.

**PROPOSED** Cllr A. Tomlin.

**SECONDED** Cllr J. McLellan.

**ALL MEMBERS AGREED UNANIMOUSLY.**

**RESOLVED.**

Chair \_\_\_\_\_

### **FINANCE AND MANAGEMENT COMMITTEE**

Minutes of Finance and Management Committee held on Wednesday 8<sup>th</sup> March 2023 at 19.25pm – 20.15pm.

#### **PRESENT**

Councillors: C. Holliday (Chair), K. Clewett, T. Jones MBE (Mayor), C. Evans, J. Matthews, A. Sampson, B. Murray (Deputy Mayor), I. Lifford, A. Tomlin, A. West, and B. Williams  
Remote: S. Frobisher, J. Thompson-Hill, E. Heaton, and H. Irving.

#### **IN ATTENDANCE**

Mrs. L. Fearn - Town Clerk/ Responsible Financial Officer, Mrs. S. Hembrough - Office Manager, Miss. S. Clarke – Community Liaison Officer and Mr. S. Fenner – Member of the Public.

#### **APOLOGIES**

Councillors: J. McLellan, G. German, and G. Sandilands.

#### **282 DECLARATIONS OF INTEREST**

Cllr C. Holliday declared a personal interest in Minute Number 291, Item 9, Appendix xix - Grant application from Benefits Advise Shop (BAS).

Cllr B. Murray (Deputy Mayor) declared a personal interest in Minute Number 293 Item 9, appendix Carnival xxi

Cllr B. Murray declared a personal interest in Minute Number 294, Item 9, appendix xxii Grant Application Friends of Ffrith - Ffrith Bowls.

Cllr A. Sampson declared a personal interest in Minute Number 292, Item 9, Appendix xx - Grant application from Prestatyn and District Walking Festival.

Cllr H. Irving declared a personal interest in Minute Number 292, Item 9, Appendix xx - Grant application from Prestatyn and District Walking Festival.

Cllr T. Jones MBE declared a personal interest in Minute Number 293, Item 9, Appendix xxi - Grant application from Prestatyn Carnival.

Cllr C. Holliday declared a personal interest in Minute Number 297 Let's Play Out funding request.

**RECEIVED**

#### **283 PUBLIC PARTICIPATION**

No member of the public participated.

**NONE RECEIVED**

#### **284 MINUTES FOR FINANCE AND MANAGEMENT 30<sup>th</sup> NOVEMBER 2022**

The Minutes from the Finance and Management Committee held on 30<sup>th</sup> November 2022 were approved and signed.

**PROPOSED:** Cllr B. Murray.

**SECONDED:** Cllr A. West.

**ALL IN FAVOUR EXCEPT Cllr A. Sampson was not present at the meeting.**

## **285 URGENT MATTERS ARISING**

Cllr C. Evans asked if any update of the £27,000 Denbighshire County Council commuted funding for the play areas.

Cllr C. Holliday has been in discussions with DCC, will investigate further.

Town Clerk informed members that DCC Play Officer, Andrew Steele, has applied for all the money, £27,000 to purchase a new piece of equipment for the Ffrith play area, and paint the other play equipment that needs attention, at a cost of £10,000. To date no decision has been made.

Further to the previous discussions with members the Town Clerk is liaising with the play officers to use the £5,000 from Prestatyn Town Council's 2022/23 budget to contribute to the painting scheme and is waiting for a list of play areas where this would be spent.

There is a need to replace a roundabout at Pen Tywyn.

Cllr I. Lifford enquired about bus shelters from last meeting.

Town Clerk advised the members she had been liaising with Denbighshire County Councils officer of transport, Kelly Hodder. Kelly is arranging for an audit on all Prestatyn and Meliden's bus shelters. It would be £5,000 to replace or £1,500 to renovate.

Town Clerk will report back to Council once report has been completed.

Cllr C. Evans – enquired about the landscape contracts and if an expression of interest (EOI) has been advertised.

Town Clerk responded that EOI was promoted on website, social media and notice boards. Last time in press cost a lot of money and had no response.

Town Clerk explained that Denbighshire County Council are sharing their contactors list.

Town Clerk has also targeted local companies by sending EOI notice to them.

Tenders have been provided and the tenders will be opened on Monday 20<sup>th</sup> March at 12pm with Cllr A. Tomlin. Cllr C. Holliday also wants to be present.

Town Clerk said tenders will come back to council on Wednesday 5<sup>th</sup> April. Contract starts in April for next financial year.

Town Clerk to send a diary notification/invite to Cllr C. Holliday.

### **RESOLVED**

Cllr B. Williams left at 19.40pm. Cllr B. Williams came back in at 19.42pm

## **286 PAID ACCOUNTS**

- II. BACS 13
- III. BACS 14
- IV. BACS 15
- V. MAYORAL 5
- VI. MAYORAL 6
- VII. P9
- VIII. P10
- IX. P11

Town Clerk answered queries regarding the Paid Accounts.  
Paid accounts were approved and signed by the chair.

**PROPOSED** Cllr A. West.  
**SECONDED** Cllr. B. Murray.  
**ALL MEMBERS UNANIMOUSLY AGREED**  
**APPROVED**

**287    ACCOUNTS 3<sup>rd</sup> QUARTER 2022/23**

- X        Income & Expenditure
- XI       Balance Sheet
- XII       Trial Balance

Paid accounts were approved and signed by the Chair.

**PROPOSED** Cllr C. Evans.  
**SECONDED** Cllr A. West.  
**ALL MEMBERS UNANIMOUSLY AGREED**  
**APPROVED**

**288    ACCOUNTS MONTH 10 2022/23**

- XIII    Income & Expenditure
- XIV    Balance Sheet
- XV    Trial Balance

Paid accounts were approved and signed by the Chair.

**PROPOSED** Cllr C. Evans.  
**SECONDED** Cllr B. Murray.  
**ALL MEMBERS UNANIMOUSLY AGREED**  
**APPROVED**

**289    VIREMENTS**

- XVI PRINTING/PHOTOCOPYING
- XVII TRIAL PAYROLL/PAYE/PENSION

**PROPOSED** Cllr A. Tomlin.  
**SECONDED** Cllr A. Sampson.  
**ALL MEMBERS UNANIMOUSLY AGREED**  
**APPROVED**

Cllr B. Williams left at 19.45pm.

**290    GRANT APPLICATION FROM URDD**

A discussion was held regarding the grant application from URDD. £200 funding award was approved (Section 145 - Nominal Code 4820).

**PROPOSED:** Cllr A. Sampson.  
**SECONDED:** Cllr J. Thompson-Hill.  
**ALL MEMBERS UNANIMOUSLY AGREED**

**RESOLVED.**

**291 GRANT APPLICATION FROM BAS**

A discussion was held regarding the grant application from BAS, requesting funds for £2,000. Town Clerk explained that £2,000 has already been awarded during this financial year. Members agreed to award a further £2,000 in new financial year April 2023. (Section 142 - Nominal Code 4870).

**PROPOSED:** Cllr A. West.

**SECONDED:** Cllr K. Clewett.

**13 MEMBERS VOTED ALL AGREED**

**RESOLVED**

**292 GRANT APPLICATION FROM PRESTATYN AND DISTRICT WALKING FESTIVAL**

A discussion was held regarding the grant application from Prestatyn and District Walking Festival, requesting funds for £1,000. Members agreed to award £1,000. (Section 144 - Nominal Code 4890).

**PROPOSED:** Cllr J. Matthews.

**SECONDED:** Cllr C. Evans.

**12 MEMBERS VOTED ALL AGREED**

**RESOLVED.**

Cllr S Frobisher left at 19.51pm.

**293 GRANT APPLICATION FROM PRESTATYN CARNIVAL**

A discussion was held regarding the grant application from Prestatyn Carnival, requesting funds for £1,650. Members agreed to award £1,650. (Section 144 - Nominal Code 4830).

**PROPOSED:** Cllr C. Evans.

**SECONDED:** Cllr A. West.

**12 MEMBERS VOTED ALL AGREED**

**RESOLVED**

**294 GRANT APPLICATION FROM FRITH BOWLS**

Cllr B. Murray thanked Jack Hunt and the committee for their hard work in securing British Isles International Ladies U25s Bowls Championships to be hosted in Prestatyn. It was a wonderful event and a great asset to Prestatyn. Town Clerk to write to Jack and the committee.

A discussion was held regarding the grant application from Frith Bowls, requesting funds for £300. Members agreed to award £400 (Section 144 - Nominal Code 4700).

**PROPOSED:** Cllr C. Evans

**SECONDED:** Cllr A. Sampson

**12 MEMBERS VOTED ALL AGREED**

**RESOLVED**

**295 GRANT APPLICATION FROM AIR AMBULANCE**

A discussion was held regarding the grant application from Air Ambulance, no amount was requested. Members agreed to award funds of £875 (Section 144 - Nominal Code 4810).

**PROPOSED:** Cllr C. Evans.

**SECONDED:** Cllr A. West.

**ALL MEMBERS UNANIMOUSLY AGREED  
RESOLVED**

**296 GRANT APPLICATION FROM MACMILLAN**

A discussion was held regarding the grant application from Macmillan, no amount was requested. Members agreed to award funds of £875 (Section 144 - Nominal Code 4810).

**PROPOSED:** Cllr C. Evans.

**SECONDED:** Cllr A. West.

**ALL MEMBERS UNANIMOUSLY AGREED  
RESOLVED**

**297 NOTICE BOARD PURCHASE**

Cllr C. Evans explained that there is only one noticeboard in Meliden. One would be useful for the community to be installed by car sales garage.

Cllr J Matthews would like to see the Council move over to electronic noticeboards in the future. Members agreed to authorize Town Clerk to purchase one ideally in the Prestatyn 'green', cost £2,500- £3,000. A future scheme to replace noticeboards will be included in the community plan.

Town Clerk to purchase a notice board for Meliden.

**ALL MEMBERS UNANIMOUSLY AGREED  
RESOLVED**

**298 LET'S PLAY OUT FUNDING**

A discussion was held regarding Let's Play Out. Denbighshire County Council's play scheme for the area Prestatyn and Meliden which is no longer running due to shortage of funding. They are requesting funds for £535.50 (Section 144 - Nominal Code 4700).

**PROPOSED:** Cllr A. West.

**SECONDED:** Cllr B. Murray.

**12 MEMBERS VOTED ALL AGREED  
RESOLVED**

Chair\_\_\_\_\_

**DENBIGHSHIRE COUNTY COUNCIL PLANNING APPLICATIONS**

| <b><u>APPLICATION</u></b>                                                                                                                          | <b><u>COMMENT</u></b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>43/2023/0176</b><br>Crown reduction of one sycamore tree within Meliden Conservation Area<br><br><b>Meliden, Prestatyn (M)</b>                  |                       |
| <b>43/2023/0236</b><br>Alterations and erection of a single storey extension to rear of dwelling.<br><br><b>4 Catherine Avenue, Prestatyn (NW)</b> |                       |
| <b>43/2022/1061</b><br>Erection of extension to side of dwelling and associated works.<br><br><b>29 Princes Avenue, Prestatyn (C)</b>              |                       |

**All applications must be viewed on the Planning Portal prior to the meeting and comments brought to the meeting for recording /**