



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

4th November 2025

Dear Councillor

You are invited to attend a meeting of **FULL COUNCIL** to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on **Wednesday 12th November 2025** upon rise of Town Planning Committee

If remote access is required, please contact the office by phone on 01745 857185 or by email at info@prestatyntc.co.uk.

Yours sincerely

Locum Town Clerk

Prayers will be held prior to commencement.

1 APOLOGIES

2 PUBLIC PARTICIPATION

3 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings as required by Code of Conduct legislation.

4 MAYORAL COMMUNICATIONS

Mayoral Diary – Copy Attached

5 MINUTES

Full Council 10.09.2025
Town Planning Committee 08.10.2025
Community Development & Regeneration Committee 08.10.2025
Finance & Management Committee 08.10.2025

CYNGOR
TREF PRESTATYN



7 Ffordd Llys Nant
Prestatyn
LL19 9LR

4^{ydd} Tachwedd 2025

Annwyl Gynghorydd

Fe'ch gwahoddir i gyfarfod y **CYNGOR LLAWN** yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 12^{fed} Tachwedd 2025 pan ddaw'r Pwyllgor Cynllunio Tref i ben

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa drwy ffonio 01745 857185 neu drwy anfon e-bost i info@prestatyntc.co.uk.

Yn gywir iawn

Clerc y Dref Locwm

Bydd gweddïau cyn cychwyn.

1 YMDDIHEURIADAU

2 CYFRANOGAETH Y CYHOEDD

3 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno fel sy'n ofynnol dan ddeddfwriaeth y Cod Ymddygiad.

4 CYFATHREBIAD Y MAER

Dyddiadur y Maer – Mae copi wedi'i atodi

5 COFNODION

Cyngor Llawn 10.09.2025
Pwyllgor Cynllunio Tref 08.10.2025
Pwyllgor Datblygu ac Adfywio
Cymuned 08.10.2025
Pwyllgor Cyllid a Rheolaeth 08.10.2025

6. COMMUNITY GRANT APPLICATIONS

To consider grant applications – copy attached

7. STAFFING COMMITTEE

To review membership

8. POLICY COMMITTEE

(i) To appoint a new member following the resignation of Cllr A Tomlin from Committee

(ii) To report upon recent activities

9. PUBLIC CONVENIENCES PM 57

Copy attached

10. EXCLUSION OF PUBLIC AND PRESS

To consider Exclusion of Public and Press in accordance with Local Government Act 1972 Schedule 12A Parts 1,2,3,4,5,7 during the following items: -

Minutes 10.09.2025/Staff Recruitment update/
Building Works – PTC Office

COMMITTEE MEMBERSHIP:

All Councillors.

To: All Town Councillors
Denbighshire County Councillors
(Prestatyn and Meliden)
Public Notice
Mayor's Chaplin

6 CEISIADAU AM Y GRANT CYMUNEDOL

Ystyried ceisiadau am y grant –
mae copi wedi'i atodi

7 Y PWYLLGOR STAFFIO

Adolygu'r aelodaeth

8. Y PWYLLGOR POLISI

(i) Penodi aelod newydd yn dilyn
ymddiswyddiad Cyng A Tomlin o'r Pwyllgor

(ii) Adrodd am weithgareddau diweddar

9. CYFLEUSTERAU CYHOEDDUS PM 57

Copi wedi'i atodi

10. EITHRIO'R CYHOEDD A'R WASG

Ystyried Eithrio'r Cyhoedd a'r Wasg yn unol â
Deddf Llywodraeth Leol 1972 Atodlen 12A
Rhannau 1,2,3,4,5,7 yn ystod yr eitemau a
ganlyn:-

Cofnodion/Y diweddaraf am Recriwtio Staff/
Gwaith Adeiladu – Swyddfa PTC

AELODAETH Y PWYLLGOR

Y Cynghorwyr i Gyd

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir Ddinbych
(Prestatyn a Galt Melyd)
Hysbysiad Cyhoeddus
Caplan y Maer

MAYORAL DIARY OF EVENTS

Date of Event	Event	Organisation	Mayor	Deputy
07.09.25	Civic Service	Rhyl Town Council	YES	N/A
10.09.25	Opening new eatery Jolly Sailor	Chicken Yard		
12.09.25	Mayors charity coffee morning	Nant Hall Presbyterian Church	Yes	Yes
13.09.25	Pop In Food and Uniform Share	Ty Pendre, Prestatyn	Yes	Yes
17.09.25	Volunteer Fair	Kings Hall, Prestatyn	Yes	
19.09.25	MacMillian Cancer Support	Nant Hall Presbyterian Church	Yes	
21.09.25	Mayor's Civic Service	Christ Church, Prestatyn	Yes	Yes
23.09.25	World's Biggest Coffee Morning - MacMillian Cancer Support	MacMillian Cancer Support	Yes	Yes
27.09.25	Opening new Bar/Café	Raven Café Bar, Prestatyn	Yes	No
28.09.2025	Civic Service	Chair of Connah's Quay Town Council, Councillor Alan Manship	Yes	Yes
28.09.25	Civic Service	Holywell Civic Service	YES	N/A
08.10.25	Becky Gittins MP Meeting	Prestatyn Town Council - Chambers	Yes	
10.10.25	Mayor of Abergele Charity evening	Abergele Town Council - Bangers and Bingo	Yes	Yes
12.10.25	Civic Service - CANCELLED Once formal invite received RSVP to confirm Mayor's attendance	Denbigh Town Council	YES	N/A
15.10.25	Proof of Life - Bruno Lappa		Yes	
16.10.25	Int Film Event	Wicked Wales	Yes	Yes
18.10.25	Prize Giving	Wicked Wales	Yes	Yes
17.10.25	Mayors charity coffee morning	Nant Hall Presbyterian Church		
22.10.	Proof of Life - Patrizio Arapno			
24.10.25	Prestatyn Rotary Charter Evening	Prestatyn Rotary	Yes	Yes
27.10.25	Spooky Sketch and Draw	Prestatyn Town Council	Yes	
28.10.25	Proof of Life - Mamy Rahalmanantsoa		Yes	
31.10.25	Judging a fancy dress and window dressing competion	The Cook House, Prestatyn	Yes	
02.11.25	Civic Service - Mayor of Caerwys	Caerwys Town Council	YES	N/A

FULL COUNCIL

Minutes of Full Council meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 10th September 2025 at 18:15 – 19:45.

PRESENT

Councillors: C. Holliday (Mayor), G. Sandilands, C. Evans, A. Tomlin, A. Sampson, A. West, B. Williams, J. Mathews, I. Lifford, T. Jones MBE, P. Duffy, K Clewett, R Flynn (r), J McLellan(r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer. Ms. A. Frend – Administration Officer (agency). Miss. S. Clarke - Assistant Town Clerk. Lee Clegg – Blachere Illumination Ltd (r). Denbighshire County Council - Tony Ward(r), Paul Jackson (r), Hayley Jones (r)

APOLOGIES

Councillors: S Frobisher, G Frobisher, J Thompson-Hill, E Heaton.

50 PUBLIC PARTICIPATION

None

51 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with code of conduct legislation.

None received.

52 MAYORAL COMMUNICATIONS

Details of Mayoral diary of events and activities attended by Mayor and Deputy Mayor had been circulated with agenda papers.

53 ROTARY CLUB OF PRESTATYN

Council had received a letter from Rotary Club of Prestatyn advising that unfortunately they needed to replace their Presidents Chain of Office (copy circulated with agenda). Rotary Club were seeking permission to use the Prestatyn Town Shield as a centre piece on the new replacement chain and illustration provided.

RESOLVED UNANIMOUSLY

That Town Council grant Prestatyn Rotary Club permission to reproduce the Town Shield as part of the replacement Presidents Chain.

Proposer: Cllr J Matthews Seconded: Cllr G Sandilands

54 MINUTES**RESOLVED**

That Minutes of meetings be approved as follows: -

Full Council 11.06.2025

Town Planning Committee 11.06.2025

Town Planning Committee 30.07.2025

Community Development & Regeneration 30.07.2025

Pursuant to minute 43 Denbighshire CCTV report. Cllr C. Evans requested her objection to rude term used by named fellow councillor at meeting be recorded in minutes.

Finance and Management Committee 30.07.2025

55 REPRESENTATIVES ON OUTSIDE BODIES**i) Bodnant Community School**

Council was reminded of the vacancy to appoint a representative to Bodnant Community School following resignation of Cllr E Heaton. The Mayor invited nominations for this role.

RESOLVED That all Councillors be circulated with details of vacancy and frequency of meetings for school.

ii) Denbighshire CCTV Partnership

For clarification Town Clerk advised that current Mayor and Cllr C Evans were present CCTV representatives.

56 FESTIVE LIGHTING PM48

Mr Lee Clegg, Blachere Illuminations Ltd gave a comprehensive video presentation introducing the proposed festive light scheme for Prestatyn and Meliden for the next three years. Lee explained his company were largest in world and maintained 1,300 schemes in UK.

The company used recycled plastics for manufacture and lighting incorporated low voltage LED's to reduce running costs. Members had a general discussion regarding the scheme including High Street lighting features, tree lighting at Ty Pendre and location/style of Christmas tree in town centre. Some felt that the sign by the Church/High Street should be

realigned to stand out more. Lee advised this would have to be done next year as new infrastructure would be required and there was insufficient time for such work this year. He also said that the motives would need to be hung low due to high winds. Any failure of lights was rare although if they did it would take up to 24 hours to repair if non-urgent and up to 4 hours if urgent.

New features had been costed within proposals including a dual language sign located in High Street. The net lighting curtain over precinct area would remain and Blachere proposal included additional lighting in this area subject to owner's consent. The Town Clock will also be decorated, and tree lighting installed at Parc Pendre.

Blachere confirmed that present electrical install company will be used. In respect of lighting times an initial a health check of all time clocks will be undertaken. In future years this may change as most features now included build in control systems. Another feature of Blachere's proposal was the opportunity to change features each year within contract price if required.

RESOLVED

- i) That Lee Clegg, Blachere Illuminations be thanked for presentation.
- ii) That Council confirms acceptance of Blachere Illuminations Ltd for supply, install and storage of festive lighting equipment 2025 – 2028.

Financial/Legal/Other Implications: Costs contained within budget provision 2025/26. Tender exercise undertaken and lowest quotation accepted.

57 PUBLIC CONVENIENCES

Council received an online presentation from Denbighshire County Council officers Mr Tony Ward - Corporate Director, Mr Paul Jackson – HoS, and Ms Hayley Jones – Principal Manager, Denbighshire County Council. Tony explained that county council had a financial problem in continuing provision of public convenience as they are not recognised as a statutory public service e.g. not a legal requirement. He further explained that there was a significant county budget gap forecast at 30 million over next three years. The gap was due to escalating costs of social care and education (statutory services). Consequently DCC were asking PTC to contribute £42,000 towards the cost of maintaining the public conveniences in town.

He reiterated that public conveniences are not a statutory service and there is no legal obligation to keep them open. In the current proposals DCC would maintain ownership of the buildings, and would fund introduction of contactless payment equipment, and also raise income from public for use of facilities. The funds from town council would help ease situation and allow public conveniences to remain open.

The current funding forecast based on income for charges was conservative. It had been compiled using assumptions on number of user visits, predictions based on best endeavours, and financial support from Town Council. DCC were also looking into expanding the community toilet scheme which looked at promoting payments to local businesses to let the public use their toilets, however this scheme had not proved very successful to date.

Reference was made to earlier DCC public convenience consultation and strategy that seemed to indicate that town required additional public facilities to meet demand. County Council would not be able to provide additional facilities but was hoping to work with other parties.

A report showing breakdown of figures for each of the town's toilets had been prepared but not shared with town councillors due to oversight by DCC. Several questions were raised by members:-

Cllr IL – could facilities at bus and train station if no longer operational be offered to local community groups/town council to be repurposed? HJ – it would depend upon structure but DCC currently intend to remove and make good both sites.

Cllr AT- PTC could be seen to be taking blame for DCC withdrawing service. Could DCC Tourism budget be used to help support public conveniences?

Cllr CH - Is DCC aware of ECO toilet approach. Understand there is already one such site in Denbighshire. DCC Officers not aware of ECO toilet provision.

Cllr PD – people need toilets.

Cllr AW – most public premises and shops have a sign saying toilets for patrons only.

RESOLVED

i) That PTC request details of forecast income figures collated by DCC regarding future income costings and clarify public convenience subsidy being sought and process.

ii) That a further meeting be arranged with DCC Officers

Proposer: Cllr C Evans – Seconder: Cllr A Tomlin

58 CHRISTMAS HOLIDAYS

Locum Town Clerk circulated information with a paper outlining four possible options for Christmas working of Town Council staff that would affect office opening hours.

RESOLVED UNANIMOUSLY

That Option 3 be approved.

Office closed Thursday 25th December 2025 – Office open 5th January 2026

Proposer: Cllr B Williams Seconder: Cllr J Matthews

59 COUNCIL RECESS

That Full Council (Part Two Confidential) be resumed after Town Planning Committee.

Mayor_____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 8th October 2025 at 6.15pm – 6.40pm.

PRESENT

Councillors: A. West (Chairman), C. Holliday (Mayor), I. Lifford, K. Clewett, T. Jones MBE, A. Sampson, A. Tomlin, J. McLellan, G. Sandilands, C. Evans, J. Matthews, B. Williams, P. Duffy, J. Thompson-Hill

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk/RFO, Ms D. Butters – Legal & HR Support Officer,
Ms S. Clarke – Assistant Town Clerk, Ms M. Frend – Support & Administration Officer

APOLOGIES

Councillors: R. Flynn, G. Frobisher, S. Frobisher, E. Heaton

64 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

None received.

65 PUBLIC PARTICIPATION

None received.

66 MINUTES

RESOLVED

That Town Planning Committee 10th September 2025 minutes be approved.

<u>APPLICATION</u>	<u>COMMENT</u>
43/2023/0931 Development of land by the erection of 33 dwellings including vehicular access, internal estate roads, landscaping and associated works Land at Maes Meurig, Meliden, Prestatyn (M)	OBJECTION Councillor C Evans registered her strong objection and noted that there had been approx. 50 objections from residents. There were concerns regarding the following: access, flooding, traffic in an already congested area, biodiversity (bats, removal of trees, etc) surface water drainage issues (already affects other houses to the rear of site) and potentially onward flow impact assessment required due to known blockages. Proposer: Cllr A Sampson Seconder: Cllr Evans
43/2025/0342/HH Erection of a single storey extension to replace exisiting conservatory 41 Bryntirion Drive, Prestatyn, Denbighshire, LL19 9NT (C)	No Objection
43/2025/0391/PF Change of use from a care home (Use Class C2) to a private GP and urgent care centre (Use Class D1) 10 Princes Avenue, Prestatyn, Denbighshire, LL19 8RR (C)	No Objection A planning condition should be included to encourage patients/visitors to use the existing car park. Service users should not park on the road (residents only) when accessing the new GP and urgent care centre.
43/2025/0307/PC Replacement of a garden wall to the boundary to front of dwelling (retrospective application) 43 Beverley Drive, Prestatyn, Denbighshire, LL19 7RA (N)	Planning consultation response from Highway Authority and Appeal Decision. Committee welcome the reduction in height of the garden wall.

68 SUPPLEMENTARY PLANNING CONSULTATIONS

None received

69 BUDGET PROVISION 2026/27

Cllr Sandilands expressed an interest in councillor training available for planning. Locum Town Clerk advised that One Voice Wales could provide this and it was available for all councillors. Details of councillor training available One Voice Wales website.

Chairman_____

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community Development and Regeneration Committee meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn on Wednesday 8th October 2025 at 6.40pm – 7.40pm.

PRESENT

Committee Members: Cllrs G Sandilands (Chairman) C. Holliday, K. Clewett, A. Sampson, B. Williams.

Observers: Councillors: A. West, C. Holliday (Mayor), I. Lifford, T. Jones MBE, A. Tomlin, J. McLellan (r), C. Evans, J. Mathews (r), P. Duffy, J. Thompson-Hill (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk/Responsible Financial Officer, Ms. D. Butters – Administration Support Officer, Ms. A. Frend – Administration Support Officer (agency), Miss. S. Clarke - Assistant Town Clerk.

APOLOGIES

Councillors: E Heaton, G Frobisher, S Frobisher

70 DECLARATIONS OF INTEREST

Councillors and Staff were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation. None received

71 COMMUNITY EVENTS AND ACTIVITIES

(i) Free car parking days – Committee was informed that this year Denbighshire County Council (DCC) were offering four free car parking days at county owned public car parks but had requested these be used prior to 31st December 2025. Committee suggested that it would be helpful if DCC had provided earlier notification of the scheme.

RESOLVED

That DCC be informed that Town Council free car parking days be selected as follows:-

31st October 2025 - Halloween
21st November 2025 – Christmas Light Switch On
22nd November 2025 - Winterfest
24th December 2025 – Christmas Eve

(ii) Recent events and activities feedback - Details had been circulated with agenda and included Mayor's Party in the Park 21.08.2025 Defibrillator training - PTC 05.09.2025 Volunteers Fair 17.09.2025.

Good feedback had been received from all events. In particular the Volunteer Fair had provided good feedback on location, great venue, and high attendance. Exhibitors reported they had found it useful and DVSC had subsequently confirmed they would be holding another similar activity in town early next year.

Wales in Bloom - although this was organised by independent Wales in Bloom group town council was heavily involved with floral displays etc. Councillors were informed of the pleased to hear the results for Wales in Bloom competition 2025. Prestatyn had won a Large Town - Gold Award. Additionally, several local community groups/associations had also received significant awards.

The Gold Award means Prestatyn is automatically entered onto the Britain in Bloom competition next year.

(iii) Proposed events and activities:-

Halloween proposals were circulated and approved.

Remembrance Sunday – details to follow

Christmas Ice Rink – Cllr C Holliday informed committee that there was the possibility of getting an ice-rink for the Christmas Light Switch on and Winterfest in November 2025. The concept was received well, and more details to follow e.g pricing, location, company.

Cllr Holliday also expressed a need for more volunteers to help at forthcoming events.

72 COMMUNITY AND ENVIRONMENTAL ACTIVITY

(i) Notice Boards

Committee was informed that it had been six months since the new contract had started and it was agreed this was going well. There is a new notice board in Tower Gardens and the one by The Star, Meliden is to be removed. No further comments received.

(ii) Bus Shelters

Assistant Town Clerk provided a report and spoke about Bus Shelters. Details of vehicular damage (ongoing insurance claim) and repeated graffiti at bus shelter near Prestatyn High School (school to assist) was reported.

(iii) Landscaping

Assistant Town Clerk provided a report on landscaping. Committee felt the new contractual arrangements were working well and had delivered a much-improved service operation. Cllr I Lifford explained that some of the floral beds were to be rested over winter and would receive

green manure or topsoil dressing. Several floral beds had been left for present as they were still flowering. All agreed that the flower beds were looking the best they had in a long time.

(iv) Coach Stop

Cllr Holliday reported upon progress with this initiative that had started almost twelve months ago. Guidance and a site visit had been received from organisation that promoted coach friendly towns. There was ongoing dialogue with DCC about use of Prestatyn bus station for coach drop off/pickup, and agreement in principle for coach friendly parking at local venues if required.

There were also ongoing discussions with a local company about mini-bus tours around town.

Chairman_____

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee held in Council Chambers, Nant Hall Road, Prestatyn on 8th October 2025 at 19.42 – 19.55.

PRESENT

Committee Members: Cllrs C Holliday (Chairman), I Lifford, A West, G Sandilands, C Evans, J Matthews (R).

Observers: Cllrs T. Jones MBE, A. Sampson, A. Tomlin, J. McLellan (R), P. Duffy, B. Williams, J. Thompson-Hill (R), K Clewett.

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss. S. Clarke - Assistant Town Clerk, Ms. D. Butters – Administration Support Officer, Ms. A. Frend – Administration Support Officer (agency)

APOLOGIES

Councillors: E. Heaton, G Frobisher, S Frobisher

73 DECLARATIONS OF INTEREST

Councillors and staff were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the Code of Conduct legislation. None received.

74. FINANCIAL EXPENDITURE

Details of BACS Payment, Payroll, and Standing Orders/Direct Debits had been circulated with agenda papers.

RESOLVED

That following payments be approved:-

- (i) BACS Payments 4/5/6 – July/August/September 2025.
- (ii) Payroll P4/P5/P6– July/August/September 2025.

Queries were raised about IPRW and One Voice Wales payments which were answered accordingly. Unfortunately, during this item there was a heated disagreement amongst some councillors with a lack of respect and

professionalism particularly from two individual members. Such was the tone of disrespect it would require further action to be taken.

- (iii) Standing Orders and Direct Debits – July/ August/ September 2025.

75 BUDGET PROVISION 2026/27

Committee was invited to identify any significant change to service provision and/or funding streams required during forthcoming budget preparation.

Members identified several areas that would impact upon budget provisions including level of DCC car parking subsidy to free parking; additional cleaning and repair works to bus shelters; recruitment and staffing costs; additional landscaping/environmental works in town; concerns were also expressed regarding the public conveniences and the significant impact DCC proposals would have upon the Town's resources.

Locum Town Clerk stated that staffing levels are at crisis point, and this must take priority for the Councillors. It was acknowledged that event planning is currently being shared out amongst existing staff because of an acute lack of resource for this service. Members agreed to make staff recruitment a priority.

Chairman_____

GRANT APPLICATIONS 2025/26

Name of organisation	Purpose	Funds	Comments
Prestatyn in Bloom	To enter and succeed in both Wales in Bloom and Britain in Bloom	Project cost £2,500 Funds sought £1,500	Annual grant 2025/26 provision £1,000
Citizens Advice Bureau	Critical advice service for people struggling. Resource Hub. Triage service held at Prestatyn Library.	Funds sought £2,5000	Annual grant 2025/26 budget provision £2,500
Tyfu Prestatyn CIC	To run an event to include upcycling, nature craft session.	Project cost £106 Funds sought £106	New organisation being formed in partnership with Prestatyn High School.
Prestatyn Business Forum (PBF)	To help finance Winterfest. An event to promote the Town and attract visitors benefiting businesses over Christmas	Project cost £6,000 Funds sought £2,000	PBF formed a long time ago. Winterfest is a comparatively new event, activity linked to Christmas 2025/26 Business support budget provision £1,000

Report to	Prestatyn Town Council
Date of report	10/09/25
Lead DCC Member	Cllr Barry Mellor, Lead Member for Environment and Transport
Head of Service	Paul Jackson: DCC Head of Highways & Environmental Services
Report author	Paul Jackson / Tony Ward: DCC Corporate Director
Title	Public Conveniences

1. What is the report about?

1.1. This report is about the provision of public toilets in Prestatyn.

2. What is the reason for making this report?

2.1. Denbighshire County Council (DCC) no longer has a budget to run public toilets. DCC are therefore requesting that Prestatyn Town raise Council Tax levy to pay for revenue costs of operating public toilets in Prestatyn from 1st April 2026.

3. What are the Recommendations?

3.1. That Prestatyn Town raise Council Tax levy to pay for the revenue costs of operating public toilets in Prestatyn from 1st April 2026. The annual sum requested is £42,635.

4. Report details

- 4.1. DCC recognise that public toilets are really valued by, and important to, our communities, and we therefore want to work together with City, Town and Community Councils to keep as many of them open as possible.
- 4.2. However, it needs to be recognised that public toilets are not a statutory service, and that DCC therefore has no legal obligation to provide them.

- 4.3. The DCC budget for public toilets was effectively given up to set a balanced budget for the 2024/25 financial year. Since then, DCC has been operating public toilets without a budget to do so, whilst we explore whether there are any ways to retain the facilities.
- 4.4. On 29th April 2025, the DCC Cabinet approved a new Public Toilet Strategy, and endorsed the proposed next steps for each Public Convenience facility (included as Appendix 6 to the Cabinet report). The papers for that Cabinet meeting can be accessed via the following link [Denbighshire County Council - Agenda for Cabinet on Tuesday, 29 April 2025, 10.00 am](#). Page 8 to 11 of Appendix 6 to the Cabinet report includes a summary of the proposal for each public toilet in Prestatyn.
- 4.5. The context to this is the overall financial position of the council. The money received by the council has not kept up with the increasing cost of delivering services, especially the cost of delivering social care and education. That looks set to continue for many years to come.
- 4.6. The proportion of the DCC budget that it must spend on statutory social care and education provision is increasing every year, which means that we have less money to spend on everything else. Therefore, what we refer to as “Place-Making” services, like public toilets, are being squeezed out.
- 4.7. We need a sustainable and long-term solution to protect public toilets and to enable us to keep as many of them open as possible. We are therefore asking City, Town & Community Councils to help fund the operation of toilets so we can protect and retain them.
- 4.8. Since the Cabinet meeting in April, we have undertaken a more detailed piece of work to isolate the operating costs of each toilet across the county. We have also assumed a level of income in future because we plan to charge for the use of all public toilets in future. In order to do that, all public toilets will need upgrading to install new barriers and to accept contactless payment. This capital investment (of approximately £320k) has already been approved by DCC’s Capital Scrutiny Group. DCC will upgrade all PCs where there is an agreed sustainable funding plan in place to safeguard their future.
- 4.9. DCC is proposing to charge £1 per visit for using the toilets. The costs of operating the toilets, minus the projected income we have estimated, gives us the estimated

budget gap for each toilet. It is that budget gap that we are asking City, Town and Community Councils to fund.

4.10. What this means is that we are looking for a commitment from Prestatyn Town Council to provide £42,635 per year to enable DCC to continue to operate three PCs in the town, i.e. Nant Hall Road, Barkby Beach and the Nova. Under that model, DCC would retain ownership of the assets, and we would remain responsible for any maintenance/repairs etc. The tables below provide a breakdown of the costs, including the assumptions we have made about potential income.

Summary of budget gap for Prestatyn Public Toilets	
Barkby Beach	£13,621
NOVA	£12,324
Nant Hall Road	£16,690
	£42,635

Barkby Beach - Prestatyn	
Staffing Van 1 apportionment	13,000
61105 - Repair & Maint. - Contractors	358
61134 - Electricity	1,946
61147 - Water/Sewerage (Metered Supply)	715
61152 - Cleaning Materials	202
Estimated visitor numbers based on 50 per week	-2,600
Estimated Net Cost	13,621

Nova - Prestatyn	
Staffing Van 1 apportionment	13000
61105 - Repair & Maint. - Contractors	3939
61134 - Electricity	602
61147 - Water/Sewerage(Metered Supply)	75
61152 - Cleaning Materials	1090
65824 - Prudential Borrowing	4018
Estimated Visitor numbers 200 per week	-10400
Estimated Net Cost	12,324

Nant Hall Road - Prestatyn	
Staffing Van 1 apportionment	13000
61105 - Repair & Maint. - Contractors	0
61134 - Electricity	1893
61147 - Water/Sewerage(Metered Supply)	3352
Visitor numbers based on Bus station visits	-1555
Estimated Net Cost	16690

- 4.11. Regardless of the outcome of the discussion, the pod toilets at Ffordd Pendyffryn and the train station will be removed because they are obsolete and at end of life, with replacement parts are software no longer available.
- 4.12. There is an option for the Town Council to take ownership of the toilets via a Community Asset Transfer (CAT). We are very happy to have that discussion at any time, should it be of interest. Under that model, any income would be retained by the Town Council. However, the CAT process takes time, so we think that would be a 2nd phase of work. For now, we are asking for that commitment of the annual financial contribution so that we can keep the toilets open beyond 31st March 2026.
- 4.13. We do need to know the position of the Tow Council on this so that we can report this back to our Communities Scrutiny Committee on 16th October. The deadline for submitting the papers for that meeting is 2nd October.
- 4.14. DCC Officers are happy to attend another meeting with Prestatyn Town Council if that would be helpful.

PUBLIC CONVENIENCES

Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Free to use	£1.00 per unit	£0.20 per visit	£0.40 per visit	£0.50 per visit	Status Quo
£57,190	£42,635	£54,279	£51,368	£49,912	High risk of DCC closing facilities
					£0.00

PRESTATYN TOWN COUNCIL

Number of Households – Band D 2025/26 = 7986

Cost per Band D Property Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Per annum 7.16	5.33	6.79	6.43	6.24	0.00
Per week 0.137	0.102	0.130	0.123	0.120	0.00

PTC Financial/Legal/Other implications:

Options detailed above.

Public Health Act 1936. S.87

DCC seeking two-year commitment. Potential to reduce contribution subject to income being raised from charges. Trial project to be reviewed after two years.