



PRESTATYN
TOWN COUNCIL

CYNGOR
TREF PRESTATYN



7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

27th August 2014

27^{ain} Awst 2104

Dear Councillor

Annwyl Gyngorydd

You are invited to attend a meeting of **COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on **Wednesday 3rd September 2014** at 6.15pm

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR DATBLYGU AC ADFYWIO CYMUNED** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn ar **Ddydd Mercher 3^{ydd} Medi 2014** am 6.15pm

Yours sincerely

Yn gywir iawn

Town Clerk

Clerc y Dref

- 1) APOLOGIES
- 2) COUNTRYSIDE SERVICES AND AREA OF OUTSTANDING NATURAL BEAUTY, DENBIGHSHIRE COUNTY COUNCIL (DCC)
Presentations from Mr D. Shiel, Mr H. Sutcliffe, Mr G.Davies, DCC
Copy attached
- 3) MINUTES 23.07.14
Copy attached
- 4) PEN TYWYN PLAY AREA
To consider financial assistance towards development of the community play area.
Copy attached.
Financial/Legal Implications: 2014/15 Budget Provision 5k. Local Government Act 1972. Open Space Act 1906.
- 5) GRANTS WORKING GROUP
To consider recommendations of Grants Working Group
Copy attached

- 1) YMDDIHEURIADAU
- 2) GWASANAETHAU CEFN GWLAD AC ARDAL O HARDDWCH NATURIOL EITHRIADOL, CYNGOR SIR DDINBYCH (CSDd)
Cyflwyniadau gan Mr D. Shiel, Mr H.Sutcliffe, Mr G.Davies, CSDd. Mae copi wedi'i atodi
- 3) COFNODION 23.07.14
Mae copi wedi'i atodi
- 4) LLE CHWARAE PEN TYWYN
I ystyried cymorth ariannol tuag at ddatblygu'r man chwarae cymunedol.
Mae copi wedi'i atodi.
Goblygiadau Ariannol/Cyfreithiol: Darpariaeth Cyllideb 2014/15 5k. Deddf Llywodraeth Leol 1972. Deddf Mannau Agored 1906.
- 5) Y GWEITHGOR GRANTIAU
I ystyried argymhellion y Gweithgor Grantiau
Mae copi wedi'i atodi

- 6) TY PENDRE MEMORIAL GARDENS
To report upon development proposals and
maintenance
- 7) COMMUNITY EVENTS AND TOWN
SUPPORT OFFICER

- 6) GERDDI COFFA Tŷ PENDRE
I roi adroddiad ar gynigion i ddatblygu a
chynnal a chadw
- 7) DATBLGIAUDAU CYMUNEDOL A
DIGWYDDIADAU YN Y DREF

To: All Town Councillors
Officers and Press Representatives
Mr T. Brown – Internal Auditor
Prestatyn Library
www.VisitPrestatyn.co.uk

I: Holl Gynghorwyr y Dref
Swyddogion a Chynrychiolwyr y Wasg
Mr Tom Brown – Archwilydd Mewnol
Llyfrgell Prestatyn
www.VisitPrestatyn.co.uk

DENBIGHSHIRE COUNTRYSIDE SERVICES

North Denbighshire Sites

Volunteering

Little terns

Gronant Dunes

Green Lynx Project

Offa's Dyke Path

All Wales Coastal Path

AONB – Tourism and Sites

Natural Sea Defences

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community Development and Regeneration Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 23rd July 2014 at 6.15pm – 8.30pm.

PRESENT

Councillors: B. Murray (Vice Chairman), J. Szabo, B. Paterson, C. Guy, P. Penlington, G. Sandilands, R. Cooper, P. Duffy, G. Percival, T. Lawler, T. Jones, L. Muraca, A. Sampson, D. Turner.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor, Mrs R. Astle – Community Events and Town Support Officer, Ms S. Edwards – Community Health Development Manager, Mr M. Dixon, Coastal Team Leader Prestatyn and Rhyl, Economic and Business Development, Denbighshire County Council.

APOLOGIES

Councillors: J. McLellan, G. Frobisher, J. Davies, J. Thompson-Hill.
Mrs D. Hughes, Prestatyn Town Council.

34 URGENT MATTERS

The Chairman welcomed Councillors and guests to the meeting and gave notice of three urgent matters for consideration:-

a) Audit 2013/14 b) Meliden Community Centre drainage c) Chatsworth House – former Prestatyn Community Hospital.

35 EXTERNAL AUDIT 2013/14 PM 30

The Town Clerk/Financial Officer reported that UHY Hacker Young had advised that they intended to issue an unqualified audit report with no matters requiring Council's attention that would affect audit outcome.

36 CHATSWORTH HOUSE, FORMER PRESTATYN COMMUNITY HOSPITAL

Cllr T. Lawler reported upon concerns of local residents who are worried that the vacant site would fall into disrepair, attract fly tipping and become a focus for vandals. Cllr P. Duffy advised that KC Builders and its associated companies own land and diggers are currently on site to assess ground conditions. No planning application had been submitted to Denbighshire County Planning Authority and future of Chatsworth House building was not known following its recent sale of property.

RESOLVED That Denbighshire County Council Ward Members be notified of residents' concerns and invited to keep Town Council informed of developments.

37 COMMUNITY AND TOWN EVENTS

a) COMMUNITY DEVELOPMENTS

Sue Edwards referred to paper circulated by her colleague Debbie Hughes outlining community based projects and ongoing work focusing on health and community activity.

Cycling projects included development of Prestatyn Social Rides, participation in Bike Week celebrations, cycle confidence sessions, school cycling programme and cycle skills. Walking projects included participation in You'll Never Walk Alone weekly programme and leading health walk for beginners and those recovering from health related problems. Health walks were held every Monday starting from PTC office. Reference was also made to the highly successful Annual Walking Festival organised by Walking Festival Committee held earlier in year and supported by Town Council.

For 2014 community activities there had been focus of gardening related projects including Coed y Morfa Allotment Club for children, allotment open day; Growing for Gold to mark 50th Anniversary of Royal Horticultural Society -project involved planting pollinator seeds at strategic points throughout town; Building Bug Houses for bees and bugs; and most recently Eco Eco – children's holiday leisure activity session focusing on recycling and using plastic bottles to make vertical hydroponics. Council had also participated in Wales in Bloom and International in Bloom competitions following entries organised by Prestatyn in Bloom local volunteers.

Sue then referred to her ongoing work areas including holiday leisure activity programme that remains free of charge to service users and introduction of swimming lessons for beginners. There were nine other holiday activities arranged including football, tennis and bowling in conjunction with local clubs, and a total of 580 spaces had been made available and most fully booked. There had also been a highly successful 'What's On Information Day' at new library designed to bring clubs and groups together with voluntary and public sector organisations. The activity contributed to Council's objective of developing communications, facilitator role, and information hub within town.

Financial grant aid had been secured from Big Lottery for 'I Can Cook' initiative to be rolled out over next few months, Basic Skills Training part funded by Foyer, and there was a pending application for 'Eco Eco' green initiatives.

Several Community Centres owned by Town Council but managed by volunteer management associations had continued to feature heavily in current workload, especially Seabank Drive Community Centre which was experiencing a number of management issues. There had also been drainage problems at Ty Pendre and Meliden Community Centre and Town Clerk would be reporting later.

RESOLVED That Sue and Debbie be thanked for their brilliant work in community and delivering a range of exciting projects to promote health and well being of towns residents.

b) BRANDING, MARKETING AND PROMOTIONS

Rachael Astle updated Committee on town branding and advised that latest posters for town events incorporating new design had been well received. The Council's new website was almost completed and when operational would include links to social media.

A programme of dressing empty shop windows with window vinyls and displays created by local children partaking in Prestatyn Flower Show had received positive comment and had also improved appearance of vacant shop in High Street.

To promote town's attractions and events a number of flyers had been circulated to shops and other similar outlets, events programme publicised on Events North Wales and What's On Denbighshire, advertisements placed in local newspapers and magazines, and there were regular postings on social media to promote attractions. Pop Up banners were also being considered to help improve awareness of Town Council presence at future events. Other work associated with events included the introduction of monitoring and evaluation forms, licensing and volunteer stewarding. Talks were currently in progress with Pop In Centre/Rotary/Llandrillo College/Prestatyn High School/Action for Children/M&S/Tesco as part of volunteer recruitment drive. Potential sponsorship opportunities were also being progressed.

Rachael also referred to changes being introduced by Denbighshire County Council for events approval following introduction of a single application form and nominated County Officer to liaise with all internal County departments.

A number of external grant applications had also been prepared for financial assistance towards future town's event programme and other town support/regeneration initiatives.

RESOLVED That Rachael be thanked for her excellent work and successful town events programme that complimented existing town based events

c) TOWN TOGETHER

The Chairman referred to the recent Town Together meeting and highlighted his pleasure at hosting this meeting that had demonstrated benefits of joint approach. Local shopkeepers, schools, County and Town Council had all expressed appreciation of combined events programme and were looking at ways to support future events. As example Rachael referred to a number of enquiries from local shopkeepers wishing to sell buckets and spades as part of town's sandcastle competition and world record attempt.

In response to Members' questions Mr Mark Dixon, Coastal Team Leader, DCC explained that County had introduced a Destination Management Plan to promote tourism and was looking for a business representative from North of County to sit on management board. The management board would increasingly influence tourism investment decisions within the County.

Members also raised a number of questions and comments about tourism activities:-

- | | |
|----------------|--|
| Cllr BP | Why has Meliden been excluded from tourism bus tour? RA Short trial only and focus on town centre and beach as per requests from businesses and grant funding. |
| Cllr JS | Prestatyn Carnival supported by Tesco and they may have volunteers to help at other events. RA to progress links |
| Cllr PP | Plans for marketing video to be produced and initial discussion with David Francis who produced 'Prestatyn Rising'. RA Good idea and being progressed with County Officers. Funding identified from County Member Area Group. The video would need to cover the whole of town and portray town's attractions and promote positive images. |

- Cllr GP** Could not fully understand Destination Management Plan. MD referred to leaflet produced by County to explain the plan and new body established following demise of tourism partnerships. The DMP included items such as tourism signage, facilities and infrastructure that would require both private and public sector investment. The government had felt new DMP management boards would bring both sectors together.

Committee referred to the excellent work being undertaken by Town Council Staff across a wide range of community and town support initiatives. The Town Clerk/Financial Officer also commented that it was rewarding to see both staff recognising the importance of identifying financial opportunities and external grant aid as integral to future of town development work. At present grant aid funds in excess of £165,000 had been approved and/or applications pending determination by external funding bodies and details to be reported to future meeting.

RESOLVED

- a) That Town Together verbal report be received.
- b) That Community and Town Support Team be thanked for hard work and efforts in developing community and town support initiatives.

38 PRESTATYN TOWN AND AREA PLAN PROJECTS

a) TOWN PROJECTS

The Chairman welcomed Mr M. Dixon, Coastal Team Leader, Economic Business Development, Denbighshire County Council to meeting. Mr Dixon provided updates on range of County/Town projects currently in progress:

Shopping Precinct – new paving, lighting, and relocation of statue to provide open ‘plaza’ style development available for small outdoor events.

Church Lane – ongoing environmental works to improve pedestrian links between High Street and retail park. Some works delayed due to proposed works to electrical sub station.

Catenary Wire – problems in securing written approval from High Street businesses to use premises.

Britain in Bloom signage – additional banners on lampposts and metal signs added to boundary signage.

High Street Seating – provision of extra seating under consideration

Promotional marketing video – commissions under consideration.

Coach Parking – Consultants had reported and options under consideration by County Council.

Hillside Shelter – proposed minor repair survey work on County owned structure had revealed need for major restoration works and County Member Area Group would be invited to provide steer at their next meeting

Digital Radio Link – new digital link with North Wales Police, businesses and service providers proving successful in Rhyl. A recruitment exercise for Prestatyn businesses being prepared.

Joint County/Town Council Projects – a number of projects had also been formulated for delivery by Town Council including tourism bus, Roman event, interactive map and town app, town map and information boards.

b) **WELSH GOVERNMENT TOWN CENTRE PARTNERSHIP FUNDING**

Mr Dixon explained that above new funding programme was available for partnership work and in view of Town Together activity there was an opportunity to submit application for range of joint projects.

Possible works identified included link routes, improved signage, untidy premises, coastal attractions, coach park. Matched funding of up to 50k per annum over two years was available and decision expected late September 2014.

Committee discussed location of proposed coach park, potential problems arising from shortlisted sites, and lack of clarity about proposals e.g. drop off/pick up points. The issue of long stay coach parking remained although Nova car park had previously been used for this purpose. The Chairman reminded Committee this item had been discussed at length at last Town Council meeting and Denbighshire County Council highway officials present had been requested to provide further information although not received to date

RESOLVED That Mr Dixon be thanked for his work and attendance.

39 **CHARITY EVENTS**

The Vice Chairman and Cllr C. Guy informed Committee of forthcoming charity event to raise funds for Chernobyl children and St Kentigerns and all invited.

40 **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 8/9 during following items:

Prestatyn War Memorial/Meliden Community Centre drainage/North Hoyle Community Funds/Community Grants.

41 **PRESTATYN WAR MEMORIAL PM 129**

Details of Working Group papers and tender figures had been circulated with agenda. The Town Clerk/Financial Officer outlined history of restoration project, architects report and referred to extensive range of legal permissions necessary for repair work. Unfortunately both Church in Wales and Prestatyn Parochial Church Council had declined to accept ownership or financially contribute towards restoration programme. However, Church had acknowledged the memorial was erected on church land and Church in Wales faculty application for permission to undertake works had been submitted.

Tenders received had been significantly higher than forecast and the Prestatyn War Memorial Working Group was recommending a phased approach to restoration project that included removal of broken concrete pavement surrounding plinth base. In addition to pending grant aid applications the Mayor had kindly offered to assist charitable fund raising efforts.

RESOLVED

- a) That actions of Town Clerk/Financial Officer in seeking grant aid and other financial contributions towards project be approved.
- b) That Committee approves phased restoration project in conjunction with Prestatyn War Memorial Working group subject to necessary approvals, agreed programme of work and clarification of future maintenance arrangements.
- c) That revised tender from William Taylor Ltd in sum of £13,340 be accepted subject to confirmation of approvals etc.

Financial/Legal Implications: PTC Budget Provision 2014/15 is £5,000. External Grants - War Memorial Trust – phase 1 approval pending £2,500. CADW grant application pending. Restoration programme to be underwritten by Council's emergency repair funds if necessary pending determination of grants and donations. Council insures Prestatyn War Memorial.

42 MELIDEN COMMUNITY CENTRE

Committee was informed of ongoing drainage problem affecting the community centre. Welsh Water, Denbighshire County Council and local drainage contractor had recently excavated ground and investigations were ongoing.

RESOLVED That Chairman, Mayor and Town Clerk/Financial Officer be authorised to act to resolve situation and Members kept informed of developments.

Financial/Legal Implications: Potential costs being assessed and to be reported. Council owned community centre leased to Management Association. Insurance company to be informed of situation.

43 FUTURE COMMUNITY WORKS

Committee was informed of future grant aid opportunities and potential impact of funding cuts affecting public/social services. It was suggested that Council may wish to consider a local project involving keep warm in your home/cooking and nutrition leaflet/supporting elderly/recognising early signs of dementia/preventative measures to reduce hospital admissions/helping people to remain in their own homes.

The Town Clerk/Financial Officer also confirmed that he was pursuing a wide range of external grant aid opportunities on collaboration with others to help Council develop its range and support of community based health and well being projects.

Chairman_____

Pen Tywyn Play Area Association

42 Pen Tywyn

Prestatyn

LL19 7RH

11th August 2014

Dear Sir

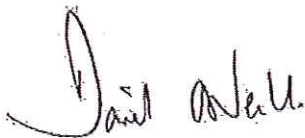
Please find enclosed application form for Community Grants.

I also enclose a copy of our current Balance Sheet as requested and a recent Press release following the installation of the first items of equipment.

As I mention in the application, the response to this new equipment has been marvellous. It's lovely to see the children able to play in safety now and the play area is now an area the local residents want to go to rather than one to avoid as has been the case in the past.

Please let me know if you require any further information.

Many thanks



David O'Neill

Treasurer - Pen Tywyn Play Area Association

PRESTATYN TOWN COUNCIL
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COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS
LOCAL GOVERNMENT ACTS 1972 AND 1989

1. Applicant's Details

Name:David O'Neill

Address:42 Pen Tywyn, Prestatyn, Denbs, LL19 7RH

Telephone No:07909520725

2. Details of Organisation

Name of Organisation:Pen Tywyn Play Area Association

Registered Address:42 Pen Tywyn, Prestatyn, Denbs, LL19 7RH...

Charity Registration No. (If Applicable):N/A

Date when formed:3rd March 2011

Geographical area covered: Pen Tywyn, Glan y Gors, and adjoining areas within Prestatyn

3. Name and address of Secretary:

Tracey Ellis. 14 Min y Morfa, Prestatyn, LL19 7RN

Name and address of Treasurer:

David O'Neill. 42 Pen Tywyn, Prestatyn, Denbs, LL19 7RH

4. Brief Statement on Objects/Purpose of the Organisation:

(a) to provide facilities for children's recreation in the community surrounding the Pen Tywyn Estate in Prestatyn, in particular, by establishing a children's play area in the area of benefit.

(b) to have the facilities to do so.

5. Criminal Records Bureau Checks

If your organisation provides direct services to young children or vulnerable persons are staff/workers subject to CRB checks? Yes / No

Comments:N/A

6. State purpose for which finance is being sought and how this will benefit Prestatyn

Pen Tywyn Play Area has existed for many years but has never had any equipment installed. This has meant that the main users of the area were under-age drinkers and dog owners using the land to "toilet" their dogs. Since we managed to secure an initial sum of money and installed just a few items of play equipment the area has been completely transformed. Children are regularly playing there and it has started to become a focal point for young families in the local community. The installation of further

play equipment will make the area even more attractive and useful to our young children. It is also envisaged that the area will eventually become a hub for the community and a venue for future community events.

(i) Estimated Total Cost of Project:£30,000

(ii) Amount being Sought:£5,000

7. Please provide:

(i) Details of any other financial assistance being obtained or applied for from other sources

Denbighshire Commuted Sums.....£15,000

RWE Wind Farm Grant 2013.....£5,000

RWE Wind Farm Grant 2014.....£5,000

(ii) Please describe the main voluntary fund raising events which have taken place during the last twelve months and state how much has been raised by any such activity?

So far we have acquired the 2013 Wind Farm grant and secured the Denbighshire Commuted Sums Grant. An application is pending for the 2014 Wind Farm Grant. To date, Fundraising events have been impossible due to a lack of appropriate venue. However, now the play area is being used properly it will enable us to use that area for future fundraising events for smaller items of equipment.

8. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET.

(No application will be considered unless this information has been supplied except in the case of a new organisation).

9. Who should be contacted in case of queries regarding your application?

Treasurer - David O'Neill

10. If your group is successful in receiving a financial donation to whom should the cheque be made payable?

Pen Tywyn Play Area Association.

Signature of Applicant David O'Neill

Date 11/8/14

To: Prestatyn Town Council
7 Nant Hall Road
Prestatyn LL19 9LR
Tel 01745 857185

GRANTS WORKING GROUP 27.08.14

Present: Cllr B. Murray (Chair), Cllr B. Paterson, Mr N. Acott – Town Clerk/Financial Officer.

Funding Applications

Details circulated together with budget statements from organisations.

RECOMMENDATIONS

That following grants be recommended to Committee

Friends of Prestatyn Parish Church (Annual Christmas Tree Festival)	325
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Future Darts Academy for Children	350
	New Organisation

2193 (Prestatyn) Squadron RAF Cadets (Flight simulator)	500
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Menter Iaith Dir Ddinbych Denbighshire Welsh Language Initiative (Welsh Gig In Prestatyn/family activity)	Seek clarification on proposals, location, timing etc and liaison with PTC Community Events and Town Support Officer
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