



PRESTATYN COMMUNITY CORONATION CELEBRATIONS

Minutes of Prestatyn Community Coronation Celebrations working group meeting held on Tuesday 14th March 2023 at 16.30pm.

PRESENT

Councillors: B. Murray (Deputy Mayor), C. Holliday, C. Evans, A. Sampson.

IN ATTENDANCE

Mrs L. Fearn - Town Clerk/Responsible Financial Officer and Mrs S. Hembrough - Office Manager.

APOLOGIES

Cllr T. Jones MBE (Mayor).

Further to the Full Council Meeting held on 8th February when minute number **260** **KING CHARLES III CORONATION** Members discussed an event or souvenirs. Members decided on an Event, to be held on the Coronation weekend, possibly with a large screen in the High Street and road closure, if no cost.

VOTE HELD - UNANIMOUSLY AGREED

1 PUBLIC PARTICIPATION

NONE RECEIVED

2 DATE OF EVENT

Either Saturday 6th May 2023 or Sunday 7th May 2023.

- AS posted 'Shout Out' to businesses which they would prefer.

3 EVENT/TOOL KIT

Discussion was held and members felt the public would prefer a stage with performers/acts. It was agreed that a 'Coronation Rocks' would be organised.

- Stage.
 - AS to obtain a quote.
- Performers to be paid £100 per artist.
 - AS to arrange 4 or 5 different artists.
- 8am – 8pm Road Closure to be applied for from Denbighshire County Council.
 - Office to liaise with Denbighshire County Council should be no charge.
- Temporary Events Notice (TEN).to be acquired from Denbighshire County Council Licensing Department.

- Office to obtain from Denbighshire County Council.
- Risk Assessment (RA).
 - Office to create an 'Event RA'.
 - Stage Company to provide 'Stage and performers RA'.
- St Johns Ambulance cover.
 - Office to book.
- Portaloo – 4 ideally.
 - Office to book.
- Attractions for children.
 - Office to source – Fair Rides/Play Bus.
- Poster
 - Office to create.
 - Office to share.
 - Office to promote.
 - Office to deliver to businesses.
- Leaflet about road closure.
 - Office to create.
 - Leaflet drop residents.
 - Leaflet drop businesses.
- Information flyer for businesses to participate i.e. Face painting, etc, offering support.
 - Office to design.
 - Office to share with businesses on social media and handouts.
- Volunteers.
 - Office to liaise with cadets etc. and put a shout out on social media.
- Churches in the area – weddings, etc.
 - Office to check to check no problems will be caused regarding Church services/events taking place.
- Handouts to children.
 - Office to source Union flags.

4 FUNDING

- Possible grant funding.
 - Office to investigate and apply.

5 URGENT MATTERS ARISING NONE RECEIVED

6 DATE OF NEXT MEETING NONE AGREED