



PRESTATYN
TOWN COUNCIL

CYNGOR
TREF PRESTATYN



7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

11th January 2017

11^{eg} Ionawr 2017

Dear Councillor

Annwyl Gyngorydd

You are invited to attend a meeting of **FINANCE AND MANAGEMENT COMMITTEE** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on **Wednesday 18th January 2017 upon rise of Town Planning Committee**

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR CYLLID A RHEOLAETH** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn ar **Ddydd Mercher 18^{fed} Ionawr 2017 pan ddaw'r Pwyllgor Cynllunio Tref i ben**

Yours sincerely

Yr eiddoch yn gywir

Town Clerk

Clerc y Dref

- 1 APOLOGIES
- 2 DECLARATIONS OF INTEREST
Copy received from Denbighshire County Council
- 3 PAID ACCOUNTS
Copy attached
- 4 URGENT WORKS
Meliden Community Centre – replacement boiler contribution £1,000 contained within budget provision 2016/17
- 5 FINANCIAL ESTIMATES 2017/18
Copy attached

- 1 YMDDIHEURIADAU
- 2 DATGANIADAU O DDIDDORDEB
Derbyniwyd copi gan Gyngor Sir Ddinbych
- 3 CYFRIFON A DALWYD
Mae copi wedi'i atodi
- 4 GWAITH BRYD
Canolfan Gymunedol Gallt Melyd – mae cyfraniad o £1,000 at osod bwyler newydd wedi ei gynnwys yn narpariaeth y gyllideb 2016/17
- 5 AMCANGYFRIFON ARIANNOL 2017/18
Mae copi wedi'i atodi

- 6 COMMUNITY CENTRES
Notice that three yearly rental reviews
01.01.17 to 01.02.20 to be considered

Financial/Legal Implications: Seabank Drive
CC /Meliden CC/Ty Caradoc CC. Council
has previously charged a peppercorn rent in
recognition of community value and service.
Each centre is managed by a voluntary
Management Association. Local
Government Act 1972 Section 133

- 7 EXCLUSION OF PUBLIC AND PRESS
To consider exclusion of Public and Press in
accordance with Local Government Act 1972
Schedule 12A Parts 1

- 8 COMMUNITY EVENTS AND TOWN
SUPPORT OFFICER
To report upon recruitment.

- 9 STAFF
To provide update

To: All Town Councillors
Officers and Press Representatives
Mr T. Brown – Internal Auditor
Prestatyn Library
www.atprestatyn.co.uk

- 6 CANOLFANNAU CYMUNEDOL
Hysbysiad bod angen ystyried adolygiadau
rhentu bob tair blynedd 01.04.17 hyd
01.04.20

Goblygiadau Ariannol/Cyfreithiol: CG
Seabank Drive/ CG Gallt Melyd/CG Tŷ
Caradog. Mae'r cyngor wedi codi rhent
rhad yn y gorffennol i gydnabod eu gwerth a'u
gwasanaeth i'r gymuned. Mae pob canolfan
yn cael ei rheoli gan Gymdeithas Rheolwyr
gwirfoddol. Deddf Llywodraeth Leol 1972
Adran 133

- 7 EITHRIO'R CYHOEDD A'R WASG
Ystyried eithrio'r Cyhoedd a'r Wasg yn unol â
Deddf Llywodraeth Leol 1972 Atodlen 12A
Adranau 1

- 8 Y SWYDDOG CEFNOGI TREF A
DIGWYDDIADAU CYMUNEDOL
I roi gwybod am benodiad

- 9 STAFF
I roi'r diweddaraf

I: Holl Gynghorwyr y Dref
Swyddogion a Chynrychiolwyr y Wasg
Mr T. Brown - Archwiliwr Mewnol
Llyfrgell Prestatyn
www.atprestatyn.com.uk

Datgan Cysylltiad

Bydd yr Aelodau'n ymwybodol o'r gofyniad dan god ymddygiad y Cyngor i ddatgan unrhyw gysylltiadau personol neu sy'n rhagfarnu mewn perthynas ag unrhyw fusnes i'w ystyried yn y cyfarfod heddiw. Dylai cysylltiadau o'r fath gael eu datgan yn awr, neu cyn gynted ag y daw'r cynghorydd yr effeithir arnynt yn ymwybodol bod ganddynt gysylltiad personol neu sy'n rhagfarnu ym musnes heddiw.

Mae'n ofynnol i bob aelod sy'n datgan cysylltiad nodi'n glir beth yw'r cysylltiad, ac i gynghori a yw'n gysylltiad personol, neu'n gysylltiad personol ac sy'n rhagfarnu fel y diffinnir yn y cod ymddygiad. Mae'n ofynnol i unrhyw aelod sy'n datgan cysylltiad sy'n rhagfarnu adael y Siambr drwy gydol y busnes a pheidio â chymryd unrhyw ran yn y trafodion.

Gall Aelodau â chysylltiad personol yn unig, gymryd rhan yn y drafodaeth ac unrhyw bleidlais.

Os caiff cysylltiad personol neu personol ac sy'n rhagfarnu ei ddatgan heddiw sydd heb gael ei ddatgelu a'i gofnodi yn flaenorol, bydd angen i'r cynghorydd dan sylw lenwi a llofnodi ffurflen datgan cysylltiad.

Declaration of Interests

Members will be aware of the requirement under the Council's code of conduct to declare any personal or prejudicial interests in respect of any business to be considered at today's meeting. Such interests should be declared now, or as soon as the councillor affected becomes aware that they have a personal or prejudicial interest in today's business.

All members declaring an interest are required to state clearly what the interest is, and to advise whether it is a personal interest, or a personal and prejudicial interest as defined in the code of conduct. Any member declaring a prejudicial interest is required to leave the Chamber for the duration of the business and can take no part in the proceedings.

Members with a personal interest only, may take part in the debate and any vote.

If a personal or personal and prejudicial interest is declared today that has not previously been disclosed and recorded, the councillor concerned will be required to complete and sign a declaration of interest form.

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

SEPTEMBER 2016

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

	Total Excluding VAT £	VAT £	Total £
A <u>General Services</u>			
705326 Ty Caradoc Community Association re: Hire of Hall (March to Aug x9) - hlap	162.00		162.00
705331 Petty Cash - hlap Refunds	200.00		200.00
705355 Welsh Cycling - BMX Sessions (August) - hlap	42.00		42.00
	<u>404.00</u>	<u>0.00</u>	<u>404.00</u>
B <u>Service Organisation / Grants s.137</u>			
705317 Public Urban Bars - CookHouse - Life's a Beach Event - 26.08.16	200.00	40.00	240.00
705323 Waterloo Hire - Hire of Portaloos - Life's a Beach Event - 26.08.16	130.00	26.00	156.00
705328 Routemaster 4 Hire - Replacement Destination Blinds	195.00	39.00	234.00
705334 Inferno Dance Club - Demonstration at Life's a Beach Event - 26.08.16	50.00		50.00
705350 Bryn Newydd Bowling Club - s.137 payment (CDRC 07.09.06)	150.00		150.00
705352 No2 Welsh Wing Band-Air Cadets - s.137 payment (CDRC 07.09.16)	200.00		200.00
	<u>925.00</u>	<u>105.00</u>	<u>1,030.00</u>
C <u>Community / Environmental Services</u>			
705316 George Evans - Musician - Mind Music Sessions (31.8.16)	25.00		25.00
705318 Neuadd Y Brenin/Kings Hall - Hire of Hall (July/Aug x9 Mind Music Sessions	270.00		270.00
705319 J Pritchard (Elwy Crafts) - Community Vegetable Growing Sessions x4 (Aug)	300.00		300.00
705336 Paul Young - Mind Music Session (14.9.16)	25.00		25.00
	<u>620.00</u>	<u>0.00</u>	<u>620.00</u>
Total for Development & Regeneration Committee (Community)	<u>1,949.00</u>	<u>105.00</u>	<u>2,054.00</u>

FINANCE AND MANAGEMENT COMMITTEE - EXPENDITURE

	Total Excluding VAT	VAT	Total
	£	£	£
D <u>General Administration</u>			
705321 BACPR Education - Training Manual	35.00		35.00
705322 Francotyp Postalia - Franking Machine Rental (September to December)	60.00	12.00	72.00
705324 Digitel Europe Ltd - Telephone Rental / Calls / Broadband (July 16)	136.63	27.33	163.96
705325 Live Tech - Computer Maintenance & Support re: June & July 2016	440.00	88.00	528.00
705338 National Pen Promotional Products Ltd - PTC Pens x 60	45.49	9.10	54.59
705339 NWN Media Ltd - Job Advertisement re: Assistant Town Clerk / Financial Officer	290.00	58.00	348.00
705344 Live Tech - Computer Maintenance & Support re: August 2016	220.00	44.00	264.00
705345 High St News - Publications @17/09/16	23.00		23.00
705347 Digitel Europe Ltd - Telephone Rental / Calls / Broadband (August 16)	133.84	26.77	160.61
705356 Live Tech - Laptop Supply /Microsoft Home & Business 2013	330.00	66.00	396.00
705357 TGR Brown - Internal Audit re: April to September 2016	500.00		500.00
	<u>2,213.96</u>	<u>331.20</u>	<u>2,545.16</u>
E <u>Democracy</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
F <u>Personnel</u>			
705329 Nation Recruit - Agency Staff re: Clerical Support (w/e 4/9/2016)	337.85	67.57	405.42
705332 SLCC - Roadshow - Llandudno (NA)	79.00	15.80	94.80
705342 Nation Recruit - Agency Staff Re: Clerical Support (w/e 11/9/2016)	250.48	50.10	300.58
705348 Nation Recruit - Agency Staff Re: Clerical Support (w/e 18/9/2016)	431.05	86.21	517.26
705349 Denbighshire County Council - September Payroll	15,190.36		15,190.36
705354 Denbighshire County Council - Replacement Cheque re: 705307	14,924.25		14,924.25
705358 Nation Recruit - Agency Staff Re: Clerical Support (w/e 25/9/2016)	431.05	86.21	517.26
	<u>31,644.04</u>	<u>305.89</u>	<u>31,949.93</u>
G <u>Office Accommodation</u>			
705320 CEMMS - Window Cleaning at PTC Offices (August 2016)	21.50	4.30	25.80
705335 SSE - Gas & Electricity Supplies to PTC Offices (June to September 2016)	486.66	28.81	515.47
	<u>508.16</u>	<u>33.11</u>	<u>541.27</u>
H <u>Other Expenses</u>			
705337 Denbighshire County Council - HR Services	1,216.21	243.24	1,459.45
	<u>1,216.21</u>	<u>243.24</u>	<u>1,459.45</u>
Total for Finance and Management Committee	<u>35,582.37</u>	<u>913.44</u>	<u>36,495.81</u>

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

		Total Excluding VAT £	VAT £	Total £
<u>EXPENDITURE</u>				
I <u>Town Regeneration (Services)</u>				
705327	Sherratt Landscapes - Contract Services re: August 2016	690.01	138.00	828.01
705330	Sherratt Landscapes - Watering and Maintenance of Flower Beds	2,475.00	495.00	2,970.00
705333	GSL - Litter Collection/Fence Maintenance re: Alley at Church of Holy Spirit - August	25.00	5.00	30.00
705335	SSE - Electricity & Gas Supplies at PTC Offices re: June to September 2016	89.94		89.94
705341	DCC - Litter Pick / Removal of Dog Waste	906.00	181.20	1,087.20
705346	Stephen Thompson (Topcoat Decorators) - Cleaning Services at PTC & Ty Pendre (3rd Sept to 1st October inc.)	175.00		175.00 0.00
705353	GK Evans - Repairs to Leak Under Sink (Ty Pendre)	85.00	17.00	102.00
		<u>4,445.95</u>	<u>836.20</u>	<u>5,282.15</u>
J <u>Town Regeneration (Development)</u>				
705340	Daydream Designs - Flyers and Posters - Lifes A Beach / High Street Poster Design	351.00	70.20	421.20
705343	Daydream Designs - Website Maintenance	416.67	83.33	500.00
705353	Rotary Club of Prestatyn - Defibrillator Project Grant	1,500.00		1,500.00
		<u>2,267.67</u>	<u>153.53</u>	<u>2,421.20</u>
Total For Community Development & Regeneration Committee (Services/Development)		<u>6,713.62</u>	<u>989.73</u>	<u>7,703.35</u>
TOTAL EXPENDITURE FOR SEPTEMBER 2016		<u>44,244.99</u>	<u>2,008.17</u>	<u>46,253.16</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

September 2016

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
08.09.16 Private Donations	20.00					20.00
15.09.16 Event Donations - Life's A Beach	16.00					16.00
20.09.16 Event Donations - Life's a Beach	40.00					40.00
28.09.16 Event Donations - Life's A Beach	45.14					45.14
06.09.16 Bank Interest		55.61				55.61
30.09.16 Hire of Ty Pendre Community Building - Various Organisations			120.00			120.00
22.09.16 DCC (Town Centre partnerships Bus / Caternary / Events)	4,800.00		1,210.00			6,010.00
29.09.16 DCC (Town Centre Partnerships Bus / Website)	2,600.00					2,600.00
28.09.16 Barclaycard - Refund of Overpayment			1,053.28			1,053.28
12.09.16 Event Donations - Lifes A Beach	55.00					55.00
30.09.16 Refund of DCC Payroll payment (stopped cheque no. 705307)		14,924.25				14,924.25
Total Income for September 2016	<u>7,576.14</u>	<u>14,979.86</u>	<u>2,383.28</u>	<u>0.00</u>	<u>0.00</u>	<u>24,939.28</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

OCTOBER 2016

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

	Total Excluding VAT	VAT	Total
	£	£	£
A <u>General Services</u>			
705370 Prestatyn Tennis Club - Tennis Session - hlap	420.00		420.00
705391 Rhyl & Prestatyn Table Tennis Club - table tennis session - hlap	30.00		30.00
	<u>450.00</u>	<u>0.00</u>	<u>450.00</u>
B <u>Service Organisation / Grants s.137</u>			
705363 Magico - Entertainment - Spooktacula Event	120.00		120.00
705368 Rhiannon Petrou - Characters/Entertainment - Spooktacula Event	391.67	78.33	470.00
705369 Mrs J Pritchard (Elwy Crafts & Skills) - Community Vegetable Growing	225.00		225.00
705385 Clive Beattie - Entertainment - Spooktacula Event	110.00		110.00
705386 Ben McLellan - Live Music - Spooktacula Event	90.00		90.00
705387 Mark Chesterton - Entertainment - Spooktacula Event	30.00		30.00
705389 J T Grocock - Entertainment - Spooktacula Event	90.00		90.00
705392 Katie Sheridan - Entertainment - Spooktacula Event	80.00		80.00
	<u>1,136.67</u>	<u>78.33</u>	<u>1,215.00</u>
C <u>Community / Environmental Services</u>			
705359 Ruth Moore Williams - Mind Music Sessions - September	150.00		150.00
705361 Blood Pressue UK	30.00	6.00	36.00
705362 British Cycling - Annual Membership	72.00		72.00
705381 Mrs Lynne Hewitt - Clerical Support	680.00		680.00
705394 George Evans - Musician at Mind Music Session	25.00		25.00
	<u>957.00</u>	<u>6.00</u>	<u>963.00</u>
Total for Development & Regeneration Committee (Community)	<u><u>2,543.67</u></u>	<u><u>84.33</u></u>	<u><u>2,628.00</u></u>

FINANCE AND MANAGEMENT COMMITTEE - EXPENDITURE

	Total Excluding VAT	VAT	Total
	£	£	£
D <u>General Administration</u>			
705364 Town Clerk - Mileage Expenses (SLCC Conference Llandudno - 14.9.16)	42.65		42.65
705365 North Wales Association of Town Councillors - Meeting 21.10.16 (JS/JMcL)	32.00		32.00
705366 Richard Thom - Travel Expenses re: Interview	16.20		16.20
705367 Petty Cash	100.00		100.00
705376 Mileage Claim - Cllr Bob Paterson (Holywell Civic Service)	9.45		9.45
705377 High Street News - Publications @ 15.10.16	23.00		23.00
705379 Digital Europe T/A Inet - Line Rental / Broadband / Calls - September	130.69	26.14	156.83
705380 Livetech Ltd - Computer Maintenance & Support - September	220.00	44.00	264.00
Direct Barclays Fee for Stopped Cheque	12.50		12.50
	<u>586.49</u>	<u>70.14</u>	<u>656.63</u>
E <u>Democracy</u>			
705360 Sian Jones - Welsh Translation Services - September	64.95		64.95
	<u>64.95</u>	<u>0.00</u>	<u>64.95</u>
F <u>Personnel</u>			
705374 Nation Recruit - Agency Staff Re: Clerical Support (w/e 09/10/2016)	256.30	51.26	307.56
705378 Nation Recruit - Agency Staff Re: Clerical Support (w/e 16/10/2016)	256.30	51.26	307.56
705381 Mrs Lynne Hewitt - Committee Support Services - April to September	290.00		290.00
705382 Denbighshire County Council - October Salaries	14,735.31		14,735.31
705393 Nation Recruit - Agency Staff Re: Clerical Support (w/e 23/10/2016)	343.68	68.74	412.42
	<u>15,881.59</u>	<u>171.26</u>	<u>16,052.85</u>
G <u>Office Accommodation</u>			
705371 OCS Group - Hire of Sanitary Unit - October to December 2016	105.30	21.06	126.36
705373 CEMMS - Window Cleaning at PTC Offices - September	21.50	4.30	25.80
	<u>126.80</u>	<u>25.36</u>	<u>152.16</u>
H <u>Other Expenses</u>			
			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total for Finance and Management Committee	<u>16,659.83</u>	<u>266.76</u>	<u>16,926.59</u>

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**EXPENDITURE****I Town Regeneration (Services)**

Total Excluding VAT £	VAT £	Total £
342.05	68.41	410.46
3,255.00	651.00	3,906.00
135.00	27.00	162.00
50.00	10.00	60.00
150.00		150.00
15.00		15.00
<u>3,947.05</u>	<u>756.41</u>	<u>4,703.46</u>

J Town Regeneration (Development)

2,240.00		2,240.00
<u>2,240.00</u>	<u>0.00</u>	<u>2,240.00</u>

Total For Community Development & Regeneration Committee (Services/Development)

<u>6,187.05</u>	<u>756.41</u>	<u>6,943.46</u>
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TOTAL EXPENDITURE FOR OCTOBER 2016

<u>25,390.55</u>	<u>1,107.50</u>	<u>26,498.05</u>
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PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

October 2016

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
04.10.16 Event Donations - Life's A Beach	6.00					6.00
12.10.16 Event Donations - Life's A Beach	50.00					50.00
12.10.16 Vat Repayment (July, August & September 2016)		6,647.83				6,647.83
20.10.16 Donations - tea/coffee.		28.59				28.59
21.10.16 Hire of Ty Pendre - Friends of Prestatyn Railway Station			20.00			20.00
24.10.16 Jubilee Community Centre - Payments for Bills etc			2,400.00			2,400.00
25.10.16 Event Donations - Life's a Beach & Spooktacula Events	305.00					305.00
28.10.16 Denbighshire County Council re: Floral Displays			2,188.00			2,188.00
28.10.16 Cancelled Chq (705385) - Returned Payment	110.00					110.00
Total Income for October 2016	<u>471.00</u>	<u>6,676.42</u>	<u>4,608.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,755.42</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

NOVEMBER 2016

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

		Total Excluding VAT	VAT	Total
		£	£	£
A <u>General Services</u>				
705400	Prestatyn Leisure Centre - Hire of Hall (26.10.16) - hlap	46.67	9.33	56.00
705402	Helen Taylor - Art Sessions / Mosaic (28.10.16) - hlap	75.00		75.00
705414	Mosaic Heaven Ltd (SE) - Oct - hlap	8.47	1.69	10.16
705423	Prestatyn Tennis Club - Tennis Sessions (26.10.16) - hlap	48.00		48.00
705450	Ty Caradoc Community Association - Hire of Hall (24 & 27 Oct) - hlap	36.00		36.00
		<u>214.14</u>	<u>11.02</u>	<u>225.16</u>
B <u>Service Organisation / Grants s.137</u>				
705397	Alys McDonald - Dance	30.00		30.00
705398	Waterloo Hire - Hire of Portaloos re: Halloween Event (29.10.16)	130.00	26.00	156.00
705404	JT&M Signs - Fern Aven Car Park Closed Sign re: Halloween Event	36.00		36.00
705412	S Northcoat (Shoreline Trotters) - Hire of Donkeys at Event	240.00		240.00
705413	A Little Magic (Rhiannon Petrou) - Characters at Halloween Event	670.00		670.00
705425	Petty Cash - Town Events	400.00		400.00
705426	Tents & Events - Marquee Hire re: Christmas Event (3.12.16)	1,155.00	231.00	1,386.00
705430	Prestatyn & District Festival of Walking - Events Adverts in 2016 Brochure	200.00		200.00
705431	Mr Harry Thomas (Town Historian) - Purchase of New Projector Screen	149.99		149.99
705433	Katie Sheridan - Entertainment at Halloween Event	80.00		80.00
705437	Clive Beattie (Razzini) - Entertainment at Halloween Event	130.00		130.00
705440	Rhyl Silver Band - Entertainment at Xmas Event	100.00		100.00
705443	Prestatyn Mens Sheds - s.137 payment	150.00		150.00
705444	Denbighshire Home Start - s.137 payment	600.00		600.00
705445	Prestatyn Fibromyalgia Support Group - s.137 payment	100.00		100.00
705446	Friends of Parish of Prestatyn - s.137 payment	250.00		250.00
705447	Llangollen International Musical Eisteddfod - s.137 payment	150.00		150.00
705448	Vision Support - s.137 payment	550.00		550.00
705451	Petty Cash - Town Events	400.00		400.00
		<u>5,520.99</u>	<u>257.00</u>	<u>5,777.99</u>
C <u>Community / Environmental Services</u>				
705403	Ruth Moore-Williams - Mind Music Sessions (12 & 14 October)	120.00		120.00
705406	J Pritchard (Elwy Crafts) - Community Vegetable Growing (11/18 Oct)	150.00		150.00
705418	Bodfari Environmental - x2 Raised Beds & Soil at Community Allotments	3,390.00	678.00	4,068.00
705439	Prestatyn & District Festival of Walking - Advert in Brochure Mind Music	25.00		25.00
		<u>3,685.00</u>	<u>678.00</u>	<u>4,363.00</u>
Total for Development & Regeneration Committee (Community)		<u>9,420.13</u>	<u>946.02</u>	<u>10,366.15</u>

FINANCE AND MANAGEMENT COMMITTEE - EXPENDITURE

		Total Excluding VAT	VAT	Total
		£	£	£
<u>D General Administration</u>				
705395	Daydream Designs - Teardrop Banner & Flag / Training Course Services	350.00	70.00	420.00
705396	Royal British Legion - Poppy Wreaths x 3	63.00		63.00
705399	Canda Copying Ltd - Photocopier Rental / Copies at 1st November 2016	301.05	60.21	361.26
705408/9	Improvement & Development Agency - LGA Subscription (Workforce Support)	450.00	90.00	540.00
705410	NAMWALC - Annual Subscription (1st Aug 16 to 31st July 2017)	80.00		80.00
705411	Francotyp Postalia Ltd - Franking Machine Postage Credit	300.00		300.00
705416	Canda Copying Ltd - Rental Agreement @ 1st November 2016	242.73	48.55	291.28
705419	High Street News - Publications @ 12.11.16	24.20		24.20
705421	NWN Media Ltd - Advertisement re: Assistant Town Clerk / Financial Officer	434.32	86.86	521.18
705422	Conrad Officer & Art Ltd - Stationery Supplies	320.00	64.00	384.00
705428	Live Tech - Computer Maintenance & Support re: October 2016	220.00	44.00	264.00
705432	Petty Cash	100.00		100.00
705434	Digitel Europe Ltd - Telephone Rental / Calls / Broadband re: October 2016	131.97	26.39	158.36
705438	Society of Local Council Clerks - Annual Subscription (2016/17)	300.00		300.00
		<u>3,317.27</u>	<u>490.01</u>	<u>3,807.28</u>
<u>E Democracy</u>				
				0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>F Personnel</u>				
705407	Nation Recruit - Agency Staff Re: Clerical Support (w/e 30.10.16)	431.05	86.21	517.26
705417	Miss J Griffiths - Redundancy Payment	235.00		235.00
705420	Nation Recruit - Agency Staff Re: Clerical Support (w/e 13.11.16)	110.68	22.14	132.82
705427	Denbighshire County Council - November Salaries	15,189.24		15,189.24
705435	Town Clerk /Financial Officer - Travel & Subsistence Claim re: Healthy High St Conference (London)	297.50		297.50
705436	BCUHB - Occupational Health Support (29.09.16)	190.00		190.00
705442	Nation Recruit - Agency Staff Re: Clerical Support (w/e 20.11.16)	431.05	86.21	517.26
		<u>16,884.52</u>	<u>194.56</u>	<u>17,079.08</u>
<u>G Office Accommodation</u>				
705401	CEM Contract Services Ltd - Window Cleaning at PTC re: October 2016	21.50	4.30	25.80
705415	GK Evans - Repairs to Staff Toilet at PTC	90.00	18.00	108.00
705429	Dwr Cymru Welsh Water Authority - Supplies/Services at PTC re: (May to Nov)	84.65		84.65
		<u>196.15</u>	<u>22.30</u>	<u>218.45</u>
<u>H Other Expenses</u>				
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total for Finance and Management Committee		<u>20,397.94</u>	<u>706.87</u>	<u>21,104.81</u>

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**EXPENDITURE**

	Total Excluding VAT	VAT	Total
	£	£	£
I <u>Town Regeneration (Services)</u>			
705405 Sherratt Landscape Contractors - Contract Services re: October 2016	690.01	138.00	828.01
705424 Sherratt Landscape Contractors - re: Leaft Collection / Empty Compost Bin @ Ty Pendre	120.00	24.00	144.00
705429 Dwr Cymru Welsh Water Authority - Supply/Services - Ty Pendre re: May to October	100.00		100.00
705441 LITE - Festive Lighting 2016	7,150.00	1,430.00	8,580.00
	<u>8,060.01</u>	<u>1,592.00</u>	<u>9,652.01</u>
J <u>Town Regeneration (Development)</u>			
			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total For Community Development & Regeneration Committee (Services/Development)	<u>8,060.01</u>	<u>1,592.00</u>	<u>9,652.01</u>
TOTAL EXPENDITURE FOR NOVEMBER 2016	<u>37,878.08</u>	<u>3,244.89</u>	<u>41,122.97</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

NOVEMBER 2016

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
15.11.16 Donation from RWLCE Burman	10.00					10.00
04.11.16 Xmas Stall Donations	20.00					20.00
04.11.16 Harry Thomas (Ghost Walk) - Donation to PTC	50.00					50.00
04.11.16 Halloween Event - Collection Buckets	98.60					98.60
23.11.16 Xmas Stall Donations	70.00					70.00
14.11.16 Cup Cake Café - Xmas Stall Donation	10.00					10.00
Total Income for November 2016	258.60	0.00	0.00	0.00	0.00	258.60

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

DECEMBER 2016

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

	Total Excluding VAT	VAT	Total
	£	£	£
A <u>General Services</u>			
705457 Kick It - Kickboxing Sessions (26.10.16) - hlap	50.00		50.00
	<u>50.00</u>	<u>0.00</u>	<u>50.00</u>
B <u>Service Organisation / Grants s.137</u>			
705452 Events Medical - First Aid / Ambulance at Christmas Event (3.12.16)	222.00		222.00
705467 JT&M Signs - Festive Prestatyn Sign	35.00	7.00	42.00
705468 PRS for Music - Music Licence (August 16 to August 17)	249.50	49.90	299.40
705475 Nation Recruit - Provision of Agency Staff re: Elf in Grotto (w/e 11.12.16)	53.73	10.75	64.48
705486 Nation Recruit - Provision of Agency Staff re: Elf in Grotto (w/e 18.12.16)	50.75	10.15	60.90
	<u>610.98</u>	<u>77.80</u>	<u>688.78</u>
C <u>Community / Environmental Services</u>			
705466 Neuadd Y Brennin / Kings Hall - Hire of Hall x13 wks re: Mind Music	390.00		390.00
	<u>390.00</u>	<u>0.00</u>	<u>390.00</u>
Total for Development & Regeneration Committee (Community)	<u><u>1,050.98</u></u>	<u><u>77.80</u></u>	<u><u>1,128.78</u></u>

FINANCE AND MANAGEMENT COMMITTEE - EXPENDITURE

		Total Excluding VAT £	VAT £	Total £
D <u>General Administration</u>				
705453	Improvement Development Agency - LGA Workforce Subscription	450.00	90.00	540.00
705454	Crescent Press - x200 Mayoral Christmas Cards	134.00		134.00
705459	WCVA - Membership Renewal (2016/17)	30.00		30.00
705469	Francotyp Postalia Ltd - Franking Machine Rental (November to March 17)	60.00	12.00	72.00
705470	High Street News - Publications @ 10.12.16	24.20		24.20
705474	Community Health & Development Manager - Eye Test	21.00		21.00
705479	Francotyp Postalia Ltd - Franking Machine Postage Credit	150.00		150.00
705481	Digitel Europe Ltd - Telephone Rental / Calls / Broadband re: November 2016	135.38	27.08	162.46
705482	Live Tech - Computer Maintenance & Support re: November 16	220.00	44.00	264.00
D/D	Annual Barclaycard Fee	32.00		32.00
		<u>1,256.58</u>	<u>173.08</u>	<u>1,429.66</u>
E <u>Democracy</u>				
705460	Sian Jones - Welsh Translation Services @ 28.11.16	39.00		39.00
		<u>39.00</u>	<u>0.00</u>	<u>39.00</u>
F <u>Personnel</u>				
705455	BCUHB - Occupational Health Support	190.00		190.00
705461	Nation Recruit - Agency Staff Re: Clerical Support (w/e 2.10.16 & 6.11.16)	425.23	85.05	510.28
705484	Denbighshire County Council - December Salaries	14,469.24		14,469.24
705486	Nation Recruit - Agency Staff Re: Clerical Support (w/e 18.12.16)	87.38	17.48	104.86
		<u>15,171.85</u>	<u>102.53</u>	<u>15,274.38</u>
G <u>Office Accommodation</u>				
705462	Rich Brothers Ltd - Clear Gutters & Replace Roof Tile at PTC Offices	194.00	38.80	232.80
705463	Master Care - Annual Dishwasher Maintenance / Repair Insurance Cover	58.00		58.00
705471	Top Coat Painters (SR Tomlinson) - Office Cleaning Services (8 Oct to 24 Nov)	446.00		446.00
705473	CEM Contract Services Ltd - Window Cleaning at PTC Offices re: November	21.50	4.30	25.80
705477	SSE - Electricity & Gas Supplies at PTC Offices (7 Sept to 8 December)	345.86	17.28	363.14
705485	SSE - Electricity & Gas Supplies at PTC Offices (7 Sept to 8 December)	112.28	5.90	118.18
		<u>1,177.64</u>	<u>66.28</u>	<u>1,243.92</u>
H <u>Other Expenses</u>				
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total for Finance and Management Committee		<u>17,645.07</u>	<u>341.89</u>	<u>17,986.96</u>

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**EXPENDITURE****I Town Regeneration (Services)**

Total Excluding VAT £	VAT £	Total £
2000.00	400.00	2,400.00
45.00		45.00
362.00	72.40	434.40
690.01	138.00	828.01
30.00		30.00
771.00	154.20	925.20
145.00	29.00	174.00
90.33	4.51	94.84
164.00	32.80	196.80
<u>4,297.34</u>	<u>830.91</u>	<u>5,128.25</u>

J Town Regeneration (Development)

		0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Total For Community Development & Regeneration Committee (Services/Development)

<u>4,297.34</u>	<u>830.91</u>	<u>5,128.25</u>
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TOTAL EXPENDITURE FOR DECEMBER 2016

<u>22,993.39</u>	<u>1,250.60</u>	<u>24,243.99</u>
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PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

DECEMBER 2016

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
05.12.16 Donations re: Stall Hire at Xmas Event (3.12.16)	80.00					80.00
05.12.16 Bank Interest (5th Sept to 4th Dec)		63.68				63.68
05.12.16 Donations re: Xmas Event - Collection Buckets & Stall Hire (£20)	363.76					363.76
12.12.16 Donations re: Stall Hire @ Xmas Event	10.00					10.00
12.12.16 Donations re: Collection Buckets at Xmas Event	83.12					83.12
14.12.16 Donation from NSPCC (S Drew) to Mind Music re: Charity Show	30.00					30.00
20.12.16 Bill Repayment re: Jubilee Community Centre (PNWCA)			2,387.85			2,387.85
20.12.16 Donations re: Santa's Grotto & Xmas Event	547.80					547.80
20.12.16 Donations re: Hire of Ty Pendre Community Building (Various Orgs)			135.00			135.00
02.12.16 BCUHB - Contribution to Cardiac Rehab Phase 4 Services (SE)		2,748.00				2,748.00
28.12.16 Denbighshire County Council - Precept no.3		152,766.00				152,766.00
Total Income for December 2016	<u>1,114.68</u>	<u>155,577.68</u>	<u>2,522.85</u>	<u>0.00</u>	<u>0.00</u>	<u>159,215.21</u>

**PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN**

**EXPENDITURE
BUDGET STATEMENT @ 31ST DECEMBER 2016**

EXPENDITURE CODE	ESTIMATE 2016/17	APRIL JUNE	JULY SEPTEMBER	OCTOBER DECEMBER	JANUARY MARCH	TOTAL	BUDGET REMAINING
	£	£	£	£	£	£	£
A General Services	4,250	796.33	1,800.50	714.14		3,310.97	939
B Service Organisations / Grants s.137	31,500	8,110.00	9,500.50	7,019.14		24,629.64	6,870
C Community / Environmental Services	17,500	2,150.40	294.77	807.00		3,252.17	14,248
D General Administration	34,100	9,294.54	3,473.36	4,885.34		17,653.24	16,447
E Democracy	7,450	3,307.20	17.55	103.95		3,428.70	4,021
F Personnel	204,100	27,403.18	76,051.18	47,937.96		151,392.32	52,708
G Office Accommodation	13,750	6,083.01	1,122.02	1,500.59		8,705.62	5,044
H Other Expenses	3,000	0.00	1,216.21	0.00		1,216.21	1,784
I Town Regeneration (Services)	99,000	4,865.90	18,631.67	13,049.40		36,546.97	62,453
J Town Regeneration (Development)	109,995	25,401.50	7,267.67	0.00		32,669.17	77,326
VAT		5,334.16	6,754.40	5,602.99		17,691.55	-17,692
	524,645	92,746.22	126,129.83	81,620.51	0.00	300,496.56	224,148

EXTERNALLY FUNDED

		0.00	0.00	0.00		0.00
A Grant aid works		0.00	495.00	249.50		744.50
B Grant aid works		3,811.48	1,660.00	4,225.00		9,696.48
C Grant aid works		0.00	416.67	275.00		691.67
D Grant aid works		0.00	0.00	0.00		0.00
E Grant aid works		0.00	0.00	0.00		0.00
F Grant aid works		0.00	0.00	0.00		0.00
G Grant aid works		0.00	0.00	0.00		0.00
H Grant aid works		0.00	0.00	0.00		0.00
I Grant aid works		3,347.09	5,632.05	3,255.00		12,234.14
J Grant aid works		0.00	0.00	2,240.00		2,240.00
Total Grants		7,158.57	8,203.72	10,244.50	0.00	25,606.79
Total Cash Book		99,904.79	134,333.55	91,865.01	0.00	326,103.35

COMMITMENTS 2016/17

Minute No		£
142/11	BMX Pump Track Project (PTC/DCC)	20,000
81/14	Business Support / Town Promotions (TCPs.106)	1,844
42/15	Coed y Morfa Signs	380
78/15	Mind Music 2016 (Lottery Grant)	2,954
78/15	Coed y Morfa Allotment (Gwynt y Mor Grant)	482
102/16	Brass Acorn Project (PTC2.5k / DCC 5k)	2,500
		<u>28,160</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

INCOME
BUDGET STATEMENT @ 31ST DECEMBER 2016

	Estimate 2016/17	APRIL JUNE	JULY SEPTEMBER	OCTOBER DECEMBER	JANUARY MARCH	TOTAL
		£	£	£	£	£
A-C <u>General Purposes</u>						
Donations/Grants/Other	15,000	8,611.83	7,400.00	218.59		16,230.42
Town Events		900.00	503.81	1,654.28		3,058.09
HLAP Deposits		0.00	500.00	0.00		500.00
 D-H <u>Finance and Management</u>						
Bank Interest	2,000	57.29	55.61	63.68		176.58
HM Customs (VAT)	27,000	5,079.06	4,750.71	6,647.83		16,477.60
Other income	1,500	0.00	15,003.93	2,748.00		17,751.93
Precept	455,680	152,767.00	152,767.00	152,766.00		458,300.00
 I-J <u>Town Development</u>						
Donations		275.00	1,210.00	155.00		1,640.00
Community Centres	420	280.00	1,453.28	0.00		1,733.28
Jubilee Community Centre		0.00	0.00	4,787.85		
Grants / Other	10,000	3,937.57	0.00	2,188.00		6,125.57
 Total income	511,600.00	171,907.75	183,644.34	171,229.23	0.00	526,781.32

External Funding-Grants/Recharges
July - September 2016

Date	Cheque	Detail	Project	Amount	Eligible Recharges	Externally Funded	Code
05.07.16	705227	D Hamer	SDCC	400.00	400.00	400.00	
05.07.16	705228	Spotless Solutions	SDCC	336.00	336.00	336.00	I7A
05.07.16	705230	Elwy Valley Crafts	GYM	225.00	225.00	225.00	C20A
05.07.16	705233	Sherratt Landscapes	TCP	100.50	100.50	100.50	I1A
05.07.16	705234	Ruth Moore Williams	MIND	50.00	50.00	50.00	C17A
08.07.16	705239	George Stanley Evans	MIND	50.00	50.00	50.00	C17A
08.07.16	705240	Neuadd y Brenin	MIND	240.00	240.00	240.00	C17A
12.07.16	DD	Barclaycard AON	SDCC	1053.27	1053.27	1053.27	I7A
27.07.16	705255	Barclaycard -AON	SDCC	1053.28	1053.28	1053.28	I7A
27.07.16	705257	Sherratt Landscapes	TCP	2689.00	2689.00	2689.00	I1A
27.07.16	705260	Routemaster	TCP	300.00	300.00	300.00	B9A
				6497.05	6497.05	6497.05	

Date	Cheque	Detail	Project	Amount	Eligible Recharges	Externally Funded	Code
09.08.16	705276	Ruth Moore Williams	MIND	100.00	100.00	100.00	C17A
09.08.16	705277	Elwy Valley Crafts	GYM	300.00	300.00	300.00	C20A
19.08.16	705295	George Stanley Evans	MIND	75.00	75.00	75.00	C17A
				475.00	475.00	475.00	

Date	Cheque	Detail	Project	Amount	Eligible Recharges	Externally Funded	Code
02.09.16	705316	George Stanley Evans	MIND	25.00	25.00	25.00	C17A
08.09.16	705318	Neuadd Y Brenin	MIND	270.00	270.00	270.00	C17A
08.09.16	705319	Elwy Valley Crafts	GYM	300.00	300.00	300.00	C20A
08.09.16	705328	Routemaster	TCP	195.00	195.00	195.00	B9A
19.09.16	705336	Paul Young	MIND	25.00	25.00	25.00	C17A
20.09.16	705343	Daydream designs	TCP	416.67	416.67	416.67	D15A
				1231.67	1231.67	1231.67	

CR=Cardiac Rehab (100%)

TAP = Town and Area Plan Project (100%)

TCP=Town Centre Partnership(100%)

GYM=Gwynt Y Mor-Allotment Project (90%)

Big Lottery Mind Music (100%)

SDCC=Seabank Drive Community Centre (100%)

**External Funding-Grants/Recharges
October 2016'**

Date	Cheque	Detail	Project	Amount	Recharges	Funded	Code
04.10.16	705359	Ruth M Williams	MIND	150.00	150.00	150.00	C17A
12.10.16	705375	Sherratt	TCP	3,255.00	3,255.00	3,255.00	I1A
24.10.16	705383	Voel	TCP	2,240.00	2,240.00	2,240.00	J5
26.10.16	705384	G Evans	MIND	25.00	25.00	25.00	C17A
				5,670.00	5,670.00	5,670.00	

Date	Cheque	Detail	Project	Amount	Recharges	Funded	Code
07.11.16	705395	Daydream designs	TCP	275.00	275.00	275.00	D15A
07.11.16	705403	Ruth M Williams	MIND	120.00	120.00	120.00	C17A
07.11.16	705406	Elwy Valley Craft/Skills	GYM	150.00	150.00	150.00	C20A
15.11.16	705518	Bodfari Environmental	GYM	3390.00	3390.00	3390.00	C20A
				3935.00	3935.00	3935.00	

Date	Cheque	Detail	Project	Amount	Recharges	Funded	Code
08.12.16	705466	Neuadd Y Brenin	MIND	390.00	390.00	390.00	C17A
13.12.16	705468	PRS for Music	TCP	249.50	249.50	249.50	B9A
				639.50	639.50	639.50	

CR=Cardiac Rehab (100%)

TAP = Town and Area Plan Project (100%)

TCP=Town Centre Partnership(100%)

GYM=Gwynt Y Mor-Allotment Project (90%)

Big Lottery Mind Music (100%)