



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

28th January 2015

Dear Councillor

You are invited to attend meeting of **FULL COUNCIL** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn, on **Wednesday 4th February 2015 at 6:20pm.**

Yours sincerely

Town Clerk

PRAYERS will be held prior to commencement.

Agenda

- 1 APOLOGIES
- 2 MAYORAL COMMUNICATIONS
- 3 MINUTES 17.12.2014
Copy attached
- 4 MINUTES OF OTHER COMMITTEES
Town Planning Cttee – 17.12.14
Finance and Management Cttee – 14.01.15
Town Planning Cttee – 14.01.15
- 5 COUNCIL TAX PRECEPT PM92/2
To adopt figure as approved by Finance and Management Committee
- 6 COUNCIL'S INTERNAL AUDITOR 2015
To consider appointment of Council's Internal Auditor
Financial Implications: 2015/16 Budget

To: All Town Councillors
Mayor's Chaplain
Prestatyn & Meliden County Councillors
Officers and Press Representatives
Prestatyn Library
Mr T. Brown - Internal Auditor
www.VisitPrestatyn.co.uk



CYNGOR
TREF PRESTATYN

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

28^{ain} Ionawr 2015

Annwyl Gynghorydd

Fe'ch gwahoddir i gyfarfod o'r **CYNGOR LLAWN** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn ar **Ddydd Mercher 4^{ydd} Chwefror 2015 am 6.20pm.**

Yn gywir

Clerc y Dref

Bydd GWEDDIAU cyn cychwyn

Agenda

- 1 YMDDIHEURIADAU
- 2 CYFATHREBIADAU'R MAER
- 3 COFNODION 17.12.2014
Mae copi wedi'i atodi
- 4 COFNODION PWYLLGORAU ERAILL
Pwyllgor Cynllunio Tref – 17.12.14
Pwyllgor Cyllid a Rheolaeth – 14.01.15
Pwyllgor Cynllunio Tref – 14.01.15
- 5 ARCHEBIANT Y DRETH GYNGOR PM92/2
Yr aelodau i fabwysiadu'r ffigur a gymeradwywyd gan y Pwyllgor Cyllid a Rheolaeth
- 6 ARCHWILIWR MEWNOL Y CYNGOR 2015
Yr aelodau i ystyried penodi Archwiliwr Mewnol y Cyngor
Goblygiadau Ariannol: Cyllideb 2015/16

I'r: Cynghorwyr i Gyd
Caplan y Maer
Cynghorwyr Sir Prestatyn a Gallt Melyd
Swyddogion a Chynrychiolwyr y Wasg
Llyfrgell Prestatyn
Mr T. Brown - Archwiliwr Mewnol
www.VisitPrestatyn.co.uk



**CYNGOR TREF PRESTATYN
PRESTATYN TOWN COUNCIL 2014/15**

COFNODION

trafodion y

**CYNGOR A'R
PWYLLGORAU**

i'w hystyried mewn

CYFARFOD O'R CYNGOR

4ydd Chwefror 2015

i'w gynnal yn

**SWYDDFEYDD Y DREF
PRESTATYN**

MINUTES

of the proceedings of the

**COUNCIL AND
COMMITTEES**

to be considered at a

MEETING OF THE COUNCIL

4th February 2015

to be held at

**THE MUNICIPAL OFFICES
PRESTATYN**

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 17th December 2014 at 6.15pm – 6.40pm

PRESENT

Councillors: J. Szabo (Mayor), B. Paterson, C. Guy, J. McLellan, B. Murray, G. Frobisher, G. Sandilands, T. Lawler, T. Jones, J. Davies, J. Thompson-Hill, L. Muraca, A. Sampson, D. Turner, P. Duffy.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant.

APOLOGIES

Cllrs: G. Percival, R. Cooper, P. Penlington.
Mr T. Brown – Internal Auditor.

85 MAYORAL COMMUNICATIONS

- a) Mayoral Diary of Events – Details of events attended October to December 2014 were circulated at meeting.
- b) Letters of Thanks – Council had been thanked by Friends of Prestatyn Railway Station for its support and recognition through Community Endeavour Mayoral Awards presentation.

86 MINUTES

RESOLVED That Minutes of meeting held on 8th October 2014 be accepted.

87 MINUTES OF OTHER COMMITTEES

Town Planning Committee – 8th October 2014

Special Full Council – 5th November 2014

Town Planning Committee – 5th November 2014

Community Development and Regeneration Committee – 5th November 2014

Community Endeavour Awards Presentation – 25th November 2014

Delegated Planning Comments – 9th December 2014

88 PRESTATYN YOUTH SERVICE

Details of a report produced by Lead Officer Assets and Communities, Denbighshire County Council had been circulated with agenda. The report provided information on proposals for Prestatyn Youth Centre to share its present facility with Popeth Cymraeg (Welsh Language Centre)

Council discussed the proposals and Cllr P. Duffy, County/Town Ward Member highlighted that Prestatyn Youth Club had existed on present site for approximately fifty years. He also reported that Denbighshire County Council were expected to discuss proposals with Youth Club leaders and club representatives in near future.

RESOLVED

- 1) That Denbighshire County Council be requested to engage directly with Prestatyn Youth Club User Groups, and opinions of Prestatyn Youth Club Leaders be sought prior to any decision.
- 2) That Popeth Cymraeg be invited to discuss provision and plans for Welsh Language Centre in town.

Mayor _____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 17th December 2014 at 6.40pm – 6.55pm

PRESENT

Councillors: D. Turner (Vice Chairman), J. Szabo, B. Paterson, C. Guy, J. McLellan, G. Frobisher, G. Sandilands, P. Duffy, T. Lawler, T. Jones, J. Davies, J. Thompson-Hill, L. Muraca, A. Sampson, B. Murray.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant.

APOLOGIES

Cllrs: R. Cooper, G. Percival, P. Penlington.
Mr T. Brown – Internal Auditor.

89 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning consultations to 17th December 2014 and submitted following observations:

APPLICATION

COMMENT

43/2014/1322 (Central)
Erection of flat roof infill extension, new porch face, alterations to existing elevations and associated works
Offas Tavern, 2 High Street, Prestatyn

No Objection

43/2014/1166 (East)
Development of 2.4 hectares of land for residential development (outline application – all matters reserved)
Land off Warren Drive, Prestatyn

Observations
Committee agreed to provide additional comments for this application:-

Flood risk assessment is required for this site. Mixed development of residential and commercial is preferred option.

Proposed traffic movements require detailed consideration. Property density appears very high and will have a detrimental impact upon visual amenity of area.

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

90 DENBIGHSHIRE COUNTY COUNCIL – COMMUTED SUMS APPLICATIONS

Details of four internal Denbighshire County Council commuted sum applications had been received for Prestatyn and Meliden (details had been received/circulated with agenda). A total figure of £15,365 was available and committee had been invited to provide comments to County.

There were no financial implications for Prestatyn Town Council although it was possible that County departments may approach Town Council directly for funding if they were not successful with commuted sum application:-

1. Nova Promenade Improvements – Committee supports application and identified this project as priority scheme £16,000.
2. Replacement of 12 styles with kissing gates – Committee supports application £3,500
3. Information Boards for Offa's Dyke Path and other walking routes – Committee supports application £3,000
4. Isfryn Road East and Ffordd Bryn Melyd footpath improvements – Committee supports application. £3,500

Financial/Legal Implications: PTC none. Denbighshire County Council will be responsible for projects and level of commuted sum funding allocated to each project will be determined by Denbighshire County Council.

Chairman_____

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 14th January 2015 at 6.15pm – 8.45pm

PRESENT

Councillors: R. Cooper (Chairman), J. Szabo, B. Paterson, P. Penlington, J. McLellan, P. Duffy, G. Sandilands, C. Guy, J. Davies, T. Lawler, L. Muraca, D. Turner, B. Murray, J. Thompson-Hill, G. Percival.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt - Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillor: T. Jones, A. Sampson.

91 PAID ACCOUNTS

Details of paid accounts and quarterly budget statements had been circulated with agenda. Committee reviewed payments and queried North and Mid Wales Association of Local Councils mileage claim. In response to question about grass cutting at Prestatyn railway station embankment it was explained this work formed part of environmental improvements scheme involving Friends of Railway Station/Arriva Trains/Denbighshire County Council and Network Rail.

Quarterly budget statements were also reviewed and Town Clerk/Financial Officer confirmed most budget heads were on target. He highlighted treasury deposit figure of two hundred thousand pounds and continuing poor interest rates affecting level of forecast income.

RESOLVED

- 1) That Schedule of Paid Accounts for September, October, November, December be accepted.
- 2) That Quarterly Budget Statements be accepted.

92 FINANCIAL ESTIMATES 2015/16

Cllr R. Cooper, Chairman explained that financial estimates had been prepared during a period of immense change. Denbighshire County Council were cutting services and/or removing non-statutory community services. They also faced unprecedented central government funding restrictions. In addition local government reorganisation was being progressed with possible mergers of Principal Authorities throughout Wales.

For Town/Community Councils joint 'cluster' working arrangements were being promoted and Welsh Assembly Government was due to publish its consultation paper in near future.

Notwithstanding this information it was recognised that Town/Community Councils are the most democratically elected body closest to community. They were also directly accountable to local residents, played a valuable role in promoting/safeguarding community interests, and also supported many local voluntary groups and services.

The Chairman explained that 'change is strange and can be frightening' but this is the current working environment facing both County and Town Councils. He felt people should not be frightened of change, and helping local communities to meet local needs is part of the work of Town/Community Councils. He then invited Town Clerk/Financial Officer to outline budget proposals on service by service basis.

Town Clerk/Financial Officer (TC/FO) advised that a prerequisite to this year's budget setting process was to review and reduce existing town costs before considering a number of new community based services. Denbighshire County Council had confirmed that any County budget savings arising from reduction and/or removal of non statutory community services would not be passed onto other organisations.

Committee then discussed a range of service issues including support of service organisations, funding of outside bodies, potential sources of external funding for both council and voluntary groups. Other discussions involved date and cost of next community council elections, administrative and personnel costs, property maintenance, and energy savings programme. In respect of town events Members highlighted success to date and Town Clerk/Financial Officer reported income generated to date was higher than anticipated. However, there was a need for additional external funding to help town events programme to become fully self financing in 2016/17 and ambitious external funding targets had been set in 2015/16 financial estimates.

RESOLVED

- 1) That Financial Estimates 2015/16 be accepted subject to following amendments:

Prestatyn Carnival	+£400
Advertising/Marketing	-£600
Nova Redevelopment (coastal improvements 2 x 14k 2015/17)	-£14,000

Public Conveniences/Local Community Services	£10,200 (as shown)
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- 2) That Council Tax precept be £453,765 (Band D equivalent £59.84)
- 3) That Committee review Staff Organisational structures.

(Cllr J. Thompson-Hill declared interest in Prestatyn Carnival and retired from Council Chambers during discussion and voting on this item.

Cllr J. Davies declared interest in Wales in Bloom and took no part in discussion or voting on this item)

Comfort Break 5 minutes.

93 EXCLUSION OF PUBLIC AND PRESS

That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Part 9 and 12.

Invoices/Council Chambers/Established User Rights.

94 INVOICES

Town Clerk/Financial Officer reported upon two disputed invoices that had resulted in cancellation of both invoices by companies concerned.

A third invoice relating to unsolicited works remained in dispute and details provided to Committee.

RESOLVED That Chairman, Mayor and Town Clerk/Financial Officer be authorised to defend Council's position on unsolicited and unauthorised works.

95 DENBIGHSHIRE COUNTY COUNCIL -COUNCIL CHAMBERS, ESTABLISHED USER OCCUPATION

A consultation letter had been received from Commercial Development Team Manager, Denbighshire County Council (DCC) regarding Town Council use of Council Chambers and Mayors Parlour (copy circulated). Town Clerk/Financial Officer reported that County had recognised Council's 'established user rights' but were considering disposal of premises hence consultation exercise.

Cllr B. Paterson explained that public building had been in use for one hundred and twelve years. Members referred to the historical/cultural importance, and enquired if CADW would consider listing Council Chamber. The artefacts held within Council Chambers and its size were considered important factors in any future negotiations.

RESOLVED That Denbighshire County Council be informed in strongest possible terms that Town Council wish to retain use of Council Chambers, Municipal Offices, Prestatyn.

(Cllrs J. Thompson-Hill and G. Sandilands declared interest and retired from Council Chambers during this item. Cllr A Sampson arrived at 8.45pm)

96 DENBIGHSHIRE COUNTY COUNCIL – CONSULTATION FOR SALE OF TY NANT, FORMER LIBRARY, 6-8 NANT HALL ROAD AND ANCILLARY LAND AND BUILDING AT NANT HALL ROAD, PRESTATYN

Letter of consultation had been received from Commercial Development Team Manager, Denbighshire County Council (copy circulated at meeting). Committee discussed correspondence and acknowledged that some development of this area and associated Church lands was necessary.

The significant community use of area for car parking, public conveniences (especially for disabled), events arena (Car Show/Flower Show/Remembrance Sunday) were all very important town attractions and future economy. There was also requirement to maintain a focal point for public service and local service delivery operations in the town.

RESOLVED

- 1) That Denbighshire County Council be requested to ensure car parking, events/civic area, potential shared use of Ty Nant and/or Municipal Building as shared public building, and provision of public conveniences are included in any future development proposals.
- 2) That further detailed consultation upon future development proposals and development options are required prior to disposal.
- 3) That Denbighshire County Council consider a request for community asset transfer of following sites: Fern Avenue Car Park/Meliden Car Park/Barkby Beach Car Park/Ty Nant/Public Conveniences.

(Cllrs J. Thompson-Hill and G. Sandilands declared interest and retired from Council Chambers during this item.)

Chairman _____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 14th January 2015 at 8.50pm – 9.00pm

PRESENT

Councillors: P. Penlington (Chairman), B. Paterson, C. Guy, J. McLellan, G. Sandilands, P. Duffy, R. Cooper, G. Percival, T. Lawler, J. Davies, J. Thompson-Hill, L. Muraca, D. Turner, A. Sampson, B. Murray.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Cllrs: T. Jones, J. Szabo.

97 MINUTES

RESOLVED That Minutes of meeting held on 17th December 2014 be accepted.

98 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning consultations to 14th January 2015 and submitted following observations:

APPLICATION

COMMENT

43/2014/1342 (North)
Change of use from pharmacy to beauty salon
Pharmacy, Rhodfa Wyn, Prestatyn

No Objection

43/2014/1399 (South West)
Alterations to front elevation including new porch and timber pergola to main entrance, removal of decking and configuration of a balustrade and new windows
The Jolly Sailor, Ffordd Penrhwyfya, Prestatyn

No Objection

43/2014/1409 (South West)
Removal of existing signage, installation of 2 no. double legged post signs, signboards and poster cases
The Jolly Sailor, Ffordd Penrhwyfya, Prestatyn

No Objection

43/2014/1413 (Meliden) Height reduction of 1 no. sycamore tree within Area G13 of the Prestatyn Urban District Council Tree Preservation order 1950 St Melyd Church, 2 Ffordd Talargoch, Prestatyn	No Objection
43/2014/1376 (East) Installation of 2 replacement external ATM machines HSBC, 35 High Street, Prestatyn	No Objection
43/2014/1081 (East) Reduction in height and width of 3 no. sycamore trees and fell 1 no. sycamore tree subject to a Tree Preservation Order 16 Rhodfa Derwen, Prestatyn	No Objection
43/2014/1371 (Meliden) Hybrid application for full planning permission for change of use of land for siting of 26 park homes, including access, car parking and associated works, and outline planning permission for 17 dwellings and conversion of existing buildings into 2 dwellings including access Plas Deva Caravan Park, Ffordd Talargoch, Meliden, Prestatyn	No Objection
43/2014/1449 (Meliden) Erection of 2 two storey split level dwellings Land adjacent to Tanrallt Cottage, Tan Yr Allt, Meliden, Prestatyn	No Objection
31/2014/1366 (Neighbourly consultation) Construction of additional temporary accesses, access tracks and construction compounds in association with burbo bank offshore windfarm onshore works consented under planning permission code no. 31/2013/0400 Land south of St Asaph Business Park (south) Glascoed Road, St Asaph	Defer Further information and clarification on proposals affecting Prestatyn area required.

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

Chairman _____



