PRESTATYN
TOWN COUNCIL

CYNGOR
TREF PRESTATYN

7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

12th June 2023

12fed Mehefin 2023

Dear Councillor

Annwyl Gynghorydd

You are SUMMONED to attend a meeting of FULL COUNCIL to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 28th June 2023 commencing 6:15pm.

Fe'ch GELWIR i gyfarfod y CYNGOR LLAWN yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 28ain Mehefin 2023 am 6:15pm.

If remote access is required, please contact the office.

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa os gwelwch yn dda.

Yours Sincerely

Town Clerk

Yn gywir iawn

Clerc y Dref

Prayers will be held prior to commencement.

Bydd gweddïau cyn cychwyn

1 **APOLOGIES**

2 **DECLARATIONS OF INTEREST**
To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings as required by Code of Conduct legislation.

3 **PUBLIC PARTICIPATION**

4 **PRESENTATION FROM PRESTATYN HIGH SCHOOL**
Ms J. Wynne-Eyton

5 **MINUTES**
Appendix i AGM meeting of 3rd May 2023

6 **URGENT MATTERS ARISING**
Prestatyn High Street Bunting
Town Crier

7 **MAYORAL COMMUNICATIONS**
Appendix ii Wales Air Ambulance, Football Club, and Wheatley Family

1 **YMDDIHEURIADAU**

2 **DATGANIADAU O DDIDDORDEB**
Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno fel sy'n ofynnol dan ddeddfwriaeth y Cod Ymddygiad.

3 **CYFRANOGAETH Y CYHOEDD**

4 **CYFLWYNIAD GAN YSGOL UWCHRADD PRESTATYN**
Ms J. Wynne-Eyton

5 **COFNODION**
Atodiad i Cyfarfod Cyffredinol Blynyddol 3ydd Mai 2023

6 **MATERION BRYS YN CODI**
Baneri Stryd Fawr Prestatyn
Crïwr y Dref

7 **CYFATHREBIADAU'R MAER**
Atodiad ii Ambiwlans Awyr Cymru,
Y Clwb Pêl-droed, a'r Teulu Wheatley

8 **ACCOUNTS 23-24**
Appendix iii APR23 Inc&Exp/Trial Bal/Bal Sht
Appendix iv MAY23 Inc&Exp/Trial Bal/Bal Sht

9 **BACS**
Appendix v BACS 1,3,4,PrevYr22-23
M1,M2,M3,P1,P2 and P3

10 **FINANCIAL STATEMENTS 22-23**
Appendix vi

11 **ACCOUNTS FOR AUDIT 22-23**
Appendix vii

12 **AGAR/GOVERNANCE STATEMENT 22-23**
Appendix viii

13 **INTERNAL AUDIT REPORT 22-23**
Appendix ix

14 **EXTERNAL AUDIT REPORT**
Appendix x Report 21/22 and Notice 22/23

15 **STANDING ORDERS UPDATED VERSION MAY 2023**
Appendix xi

16 **IRPW**
Appendix xii Policy

17 **GRANTS**
Appendix xiii Prestatyn Classic Car Show
Appendix xiv Prestatyn North West Community Association

18 **ONE VOICE WALES**
Appendix xv Letter AGM Motions

19 **COMMUNITY OWNERSHIP FUND: THIRD ROUND**
Appendix xvi Letter D Davison MP

20 **INSURANCE RENEWAL**
Appendix xvii Zurich Policy Renewal, EL, PL

21 **DENBIGHSHHIRE' REPLACEMENT LDP CANDIDATE SITES**
Appendix xviii Letter

22 **PRESTATYN HIGH SCHOOL F1 FUNDING**
Appendix xix

To: All Town Councillors
All County Councillors
Public Notice

8 **CYFRIFON 23-24**
Atodiad iii EBR23 Inc&Gwa/Man Brawf/Mantolen
Atodiad iv MAI23 Inc&Gwa/Man Brawf/Mantolen

9 **BACS**
Atodiad v BACS 1,3, BlFlaenorol22-23
M1, M2, P1, a P2

10 **DATGANIADAU ARIANNOL 22-23**
Atodiad vi

11 **CYFRIFON I'W HARCHWILIO 22-23**
Atodiad vii

12 **AGAR/MANTOLEN REOLI 22-23**
Atodiad viii

13 **ADRODDIAD ARCHWILIO MEWNOL 22-23**
Atodiad ix

14 **LLYTHYR ARCHWILIAD ADRODDIAD 22-23**
Atodiad x Adroddiad 21/22 a'r Hysbysiad 22/23

15 **FERSIWN DIWEDDARAF ARCHEBION SEFYDLOG MAI 2023**
Atodiad xi

16 **IRPW**
Atodiad xii Polisi

17 **GRANTIAU**
Atodiad xiii Sioe Geir Clasurol Prestatyn
Atodiad xiv Cymdeithas Cymuned Gogledd Orllewin Prestatyn

18 **UN LLAIS CYMRU**
Atodiad xv Llythyr Penderfyniadau Cyfarfod Blynyddol Cyffredinol

19 **Y GRONFA BERCHNOGAETH GYMUNEDOL: TRYDEDD ROWND**
Atodiad xvi Llythyr D Davison AS

20 **ADNEWYDDU YSWIRIANT**
Atodiad xvii Zurich Llythyr

21 **SAFLEOEDD POSIB CYNLLUN DATBLYGU LLEOL NEWYDD SIR DDINBYCH**
Atodiad xviii Llythyr

22 **CYLLID F1 YSGOL UWCHRADD PRESTATYN**
Atodiad xix

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir i Gyd
Hysbysiad Cyhoeddus

ANNUAL GENERAL MEETING

Minutes of Annual General Meeting held on 3rd May 2023 18:15pm - 20:30pm

PRESENT

Councillors: Cllr B. Murray (Mayor & Chair), Cllr A. West (Deputy Mayor & Deputy Chair), Cllr T. Jones MBE, Cllr C. Holliday, Cllr G. Sandilands, Cllr J. Matthews, Cllr E. Heaton, Cllr G. German, Cllr J. McLellan, Cllr K. Clewett, Cllr I. Lifford, Cllr A. Tomlin, Cllr H. Irving, Cllr C. Evans, Cllr B. Williams, and Cllr A. Sampson.
Remote: Cllr S. Frobisher.

IN ATTENDANCE

Mrs L. Fearn – Town Clerk and RFO, Mrs S. Hembrough – Office Manager, Miss GM. Macauley – Community Liaison Officer, and Miss J. Owens – Administration Officer, Rev D. Ash – Chaplin, Ms C. Pritchard-Jones - Volunteer at North Wales Breast Cancer Appeal, and Cllr J. Harland
Members of the Public - Mr M. Fearn, Mr M. Wilkinson, Mrs J. Szabo, Mrs L. Prior, Mr D. Evans, Miss K. Jones, Miss K. Jones, Ms A. Evans, Mrs L. Muraca, and others.

APOLOGIES

Cllr J. Thompson-Hill.

WELCOME AND HOUSEKEEPING

Mayor Cllr T. Jones MBE welcomed Councillors and guests and referred to housekeeping procedures.
Town Clerk then asked all Councillors for permission to record the meeting.
ALL AGREED.

PRAYERS

Rev D. Ash said Prayers and highlighted the upcoming Coronation of King Charles III. Rev D. Ash also advised all that he will no longer have any responsibilities for Christ Church. His Churches are Meliden Church and Church of Holy Spirit.

1 PUBLIC PARTICIPATION

Public present, no participation.
NONE RECEIVED.

2 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.
NONE RECEIVED.

3 MAYOR OF PRESTATYN ELECT 2022/2023

Mayor Cllr T. Jones MBE announced the £1,735 raised for Breast Cancer and presented a cheque to Ms C. Pritchard-Jones, a volunteer at North Wales Breast Cancer appeal. Mayor Cllr T. Jones MBE expressed her close connection with North Wales Breast Cancer appeal,

and the many friends that got to ring the bell. Ms C. Pritchard-Jones will put the donation towards purchasing equipment, training, and support.
Mayor Cllr T. Jones MBE delivered her retiring speech expressing her honour and enjoyment and shared some of her special moments she had experienced and wonderful people she had met along the way.
Mayor Cllr T. Jones MBE continued to thank her Consort David Evans, family, friend's, Rev D. Ash, Deputy Mayor Cllr B. Murray, Consorts - J. Szabo, L. Prior, and Cllr C. Holliday and presented gifts.
Deputy Mayor Cllr B. Murray told a few stories that had taken place over the past year. Tina's 'loudest and direst laugh', and David's big heart but 'rubbish' jokes!
Then went on thank Mayor Cllr T. Jones MBE, presented her with her medal, shield, and flowers and her Consort Mr D. Evans with a gift.
Mayor Cllr T. Jones MBE invited nominations for the Mayor of Prestatyn and Meliden 2023/2024.
Cllr J. McLellan thanked Cllr T. Jones and then nominated Deputy Mayor Cllr B. Murray. Cllr J. McLellan has known Cllr B. Murray for years and described his passion and dedication for the people of Prestatyn and Meliden, adding he will do a great job in representing the Council and people.
Cllr J. Matthews thanked Cllr T. Jones and then seconded Cllr B. Murray and mentioned his skills, qualities, and values, he will be a great leader for Councillors and staff, whilst supporting residents.
PROPOSED: Cllr J. McLellan.
SECONDED: Cllr J. Matthews.
16 FOR.
1 AGAINST: Cllr S. Frobisher.
APPROVED.

Mayor's Declaration of Acceptance was signed Cllr B. Murray.
Newly elected Mayor Cllr B. Murray received his Chain of Office and took to the rostrum and invited his consort Cllr C. Holliday to join him, presented her with her Chain of Office, and delivered his acceptance speech.

4 DEPUTY MAYOR ELECT 2023/2024

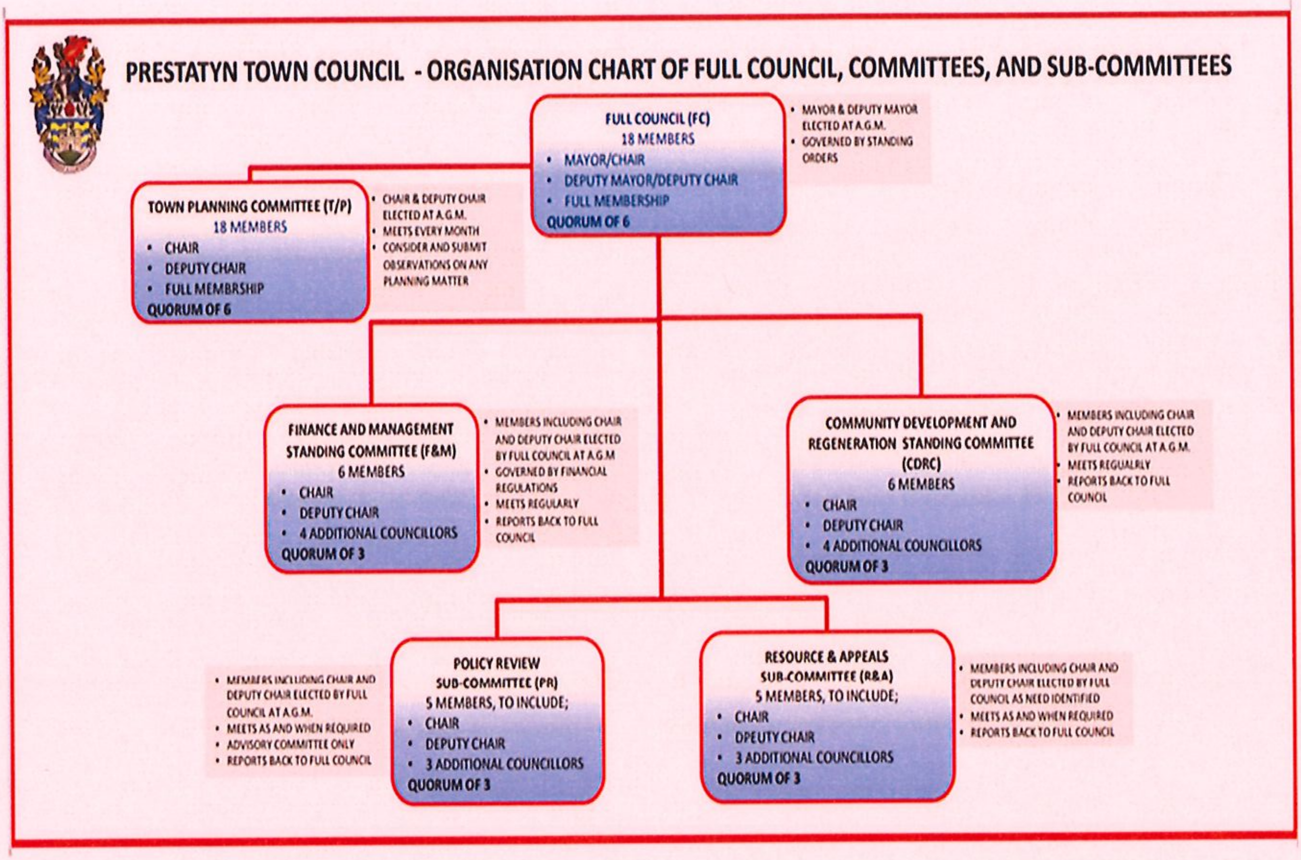
Mayor invited nominations for Deputy Mayor of Prestatyn and Meliden 2023/2024.
Cllr G. Sandilands summarised Cllr A. West busy public life and engagement, previous Mayor, and a School Governor since 1980, just some reasons why he should be Deputy Mayor.
PROPOSED: Cllr G. Sandilands.
SECONDED: Mayor Cllr B. Murray.
All (17) AGREED UNANIMOUSLY.
APPROVED.

Deputy Mayor's Declaration of Acceptance was signed by Cllr A West.
Deputy Mayor Cllr A. West received the Chain of Office.

5 MAYOR'S CHAPLAIN 2023/2024

Rev D. Ash was nominated by Mayor Cllr B. Murray as Mayor's Chaplain 2023/2024 and Rev D. Ash gladly accepted.
APPROVED.

6 COMMITTEES' STRUCTURE



- ALL COMMITTEES RECEIVE PROPOSALS AND CORRESPONDENCE, AND MAKE RECOMMENDATIONS WHICH ARE THEN TO BE APPROVED AND RATIFIED BY FULL COUNCIL
- TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER/PROPER OFFICER, OR WHOM THE TOWN CLERK/RFO/PO MAY DELEGATE, TO BE PRESENT AT ALL MEETINGS
- ALL DELIVERY WILL TAKE PLACE BY STAFF FOLLOWING COUNCIL APPROVALS/DECISIONS.

Cllr G. Sandilands proposed an amendment that the committee members should be selected by number not by ward.
Prestatyn Town Council's Committees Organisation Chart 2023/2024 to be accepted and included amendment.
PROPOSED: Cllr G. Sandilands.
SECONDED: Cllr C. Evans.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

Prestatyn Town Council's Committees Table 2023/2024 to be accepted.
PROPOSED: Cllr A. West.
SECONDED: Cllr C. Holliday.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

Prestatyn Town Council's Standard Terms of Reference to be accepted.
PROPOSED: Cllr G. Sandilands.
SECONDED: Cllr C. Holliday.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

7 ELECT COMMITTEE MEMBERS 2023/2024

Policy Review Committee Chair
Cllr A. Tomlin
PROPOSED: Cllr S. Frobisher
SECONDED: Cllr C. Evans
5 FOR Cllr A. Sampson, Cllr C. Evans, Cllr H. Irving, Cllr A. Tomlin, and Cllr S. Frobisher
AGAINST 11 Cllr T. Jones, Cllr E. Heaton, Mayor Cllr B. Murray, Deputy Mayor Cllr A. West, Cllr G. German, Cllr J. McLellan, Cllr J. Matthews, Cllr G. Sandilands, Cllr C. Holliday, Cllr I. Lifford, and Cllr K. Clewett.
1 ABSTAINED Cllr B. Williams.

Policy Review Committee Chair
Deputy Mayor Cllr A. West for Chair
PROPSOED: Cllr C. Holliday.
SECONDED: Cllr J. Matthews.
16 FOR Cllr T. Jones, Cllr E. Heaton, Mayor Cllr B. Murray, Deputy Mayor Cllr A. West, Cllr G. German, Cllr J. McLellan, Cllr J. Matthews, Cllr G. Sandilands, Cllr C. Holliday, Cllr I. Lifford, Cllr B. Williams, Cllr A. Sampson, Cllr C. Evans, Cllr H. Irving, Cllr A. Tomlin, and Cllr K. Clewett.
1 ABSTAINED Cllr S. Frobisher.
APPROVED.

Prestatyn Town Council Committee Members 2023/2024

Full Council	Town Planning	Finance and Management	Community Development and Regeneration	Policy Review Committee	Resource & Appeals Committee
Nominated Chair: Mayor Cllr B Murray **PROPOSED:** Cllr J McLellan **SECONDED:** Cllr Sandilands **16 FOR** **1 AGAINST** Cllr S Frobisher **APPROVED**	**Nominated Chair:** Deputy Mayor Cllr A West **PROPOSED:** Cllr C Holliday **SECONDED:** Cllr G German **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Chair:** Cllr C Holliday **PROPOSED:** Cllr J Matthews **SECONDED:** Cllr G German **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Chair:** Cllr G Sandilands **PROPOSED:** Cllr C Holliday **SECONDED:** Deputy Mayor Cllr A West **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Chair:** Deputy Mayor Cllr A West **PROPOSED:** Cllr C Holliday **SECONDED:** Cllr J Matthews **16 FOR** **1 ABSTAINED** Cllr S Frobisher	***CHAIR AND DEPUTY CHAIR ELECTED WHEN NECESSARY***
Nominated Deputy Chair: Deputy Mayor Cllr A West **PROPOSED:** Cllr G Sandilands **SECONDED:** Cllr B Murray **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Deputy Chair:** Cllr K Clewett **PROPOSED:** Deputy Mayor Cllr A West **SECONDED:** Cllr J McLellan **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Deputy Chair:** Cllr J Matthews **PROPOSED:** Cllr C Holliday **SECONDED:** Deputy Mayor Cllr A West **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Deputy Chair:** Cllr K Clewett **PROPOSED:** Cllr G Sandilands **SECONDED:** Cllr G German **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated Deputy Chair:** Cllr I Lifford **PROPOSED:** Cllr J Matthews **SECONDED:** Cllr C Holliday **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	
Committee Members Nominated	Committee Members Nominated	Committee Members Nominated	Committee Members Nominated	Committee Members Nominated	Committee Members Nominated
Cllr C Holliday	Cllr C Holliday	**Nominated:** Cllr C Evans **PROPOSED:** Cllr T Jones MBE **SECONDED:** Cllr B Williams **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr C Evans **PROPOSED:** Cllr T Jones MBE **SECONDED:** Cllr H Irving **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr E Heaton **PROPOSED:** Cllr G German **SECONDED:** Cllr K Clewett **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	***COMMITTEE MEMBERS ELECTED WHEN NECESSARY***
Cllr J Matthews	Cllr J Matthews	**Nominated:** Cllr I Lifford **PROPOSED:** Cllr J Matthews **SECONDED:** Cllr C Holliday **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Mayor Cllr B Murray **PROPOSED:** Cllr C Holliday **SECONDED:** Cllr C Evans **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr C Evans **PROPOSED:** Cllr A Tomlin **SECONDED:** Cllr H Irving **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	
Cllr G German	Cllr G German	**Nominated:** Cllr G Sandilands **PROPOSED:** Cllr E Heaton **SECONDED:** Cllr C Holliday **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr A Sampson **PROPOSED:** Cllr C Evans **SECONDED:** Cllr H Irving **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr A Tomlin **PROPOSED:** Cllr C Evans **SECONDED:** Cllr H Irving **15 FOR 2 ABSTAINED** Cllr B Williams and Cllr T Jones MBE **APPROVED**	
Cllr E Heaton	Cllr E Heaton	**Nominated:** Cllr T Jones MBE **PROPOSED:** Cllr C Evans **SECONDED:** Cllr C Holliday **ALL (17) AGREED UNANIMOUSLY** **APPROVED**	**Nominated:** Cllr G German **PROPOSED:** Cllr K Clewett **SECONDED:** Cllr J Matthews **ALL (17) AGREED UNANIMOUSLY** **APPROVED**		
Cllr J McLellan	Cllr J McLellan				
Cllr K Clewett	Cllr K Clewett				
Cllr I Lifford	Cllr I Lifford				
Cllr A Tomlin	Cllr A Tomlin				
Cllr C Evans	Cllr C Evans				
Cllr H Irving	Cllr H Irving				
Cllr A Sampson	Cllr A Sampson				
Cllr B Williams	Cllr B Williams				
Cllr T Jones MBE	Cllr T Jones MBE				
Cllr S Frobisher	Cllr S Frobisher				
Cllr G Sandilands	Cllr G Sandilands				
Cllr J Thompson-Hill	Cllr J Thompson-Hill				

8 SCHEDULE OF MEETINGS 2023/2024

Cllr G. Sandilands proposed not to have a Full Council meeting every other month but committees to meet regularly. Chairs to meet in the month with Town Clerk to agree agendas.
Cllr H. Irving asked Town Clerk if this would be workable.
Cllr G. German agreed to committees meeting regularly.
Cllr J. Matthews proposed the following schedule of meetings for 2023/2024: -
June FC and TP. July TP, F&M, and CDRC. September FC and TP. October TP, F&M, and CDRC. November FC and TP. January 2024 FC and TP. February TP, F&M and CDRC. March FC and TP. April TP, F&M, and CDRC. May AGM and TP. See chart below.
PROPOSED: Cllr G. Sandilands.
SECONDED: Cllr J. Matthews.
16 FOR
1 ABSTAINED: Cllr S. Frobisher.
APPROVED.

SCHEDULE OF MEETINGS 2023/24

Wednesday	3rd May 2023	Annual General Meeting (AGM)
Wednesday	28th June 2023	Full Council (FC) Committee Town Planning (T/P)
Wednesday	26th July 2023	Committee Town Planning (T/P) Committee Finance & Management (F&M) Committee Community Development & Regeneration (CDRC)
AUGUST RECESS		
Wednesday	13th September 2023	Full Council (FC) Committee Town Planning (T/P)
Wednesday	11th October 2023	Committee Town Planning (T/P) Committee Finance & Management (F&M) Committee Community Development & Regeneration (CDRC)
Wednesday	22nd November 2023	Full Council (FC) Committee Town Planning (T/P)
CHRISTMAS RECESS		
Wednesday	17th January 2024	Full Council (FC) Committee Town Planning (T/P)
Wednesday	28th February 2024	Committee Town Planning (T/P) Committee Finance & Management (F&M) Committee Community Development & Regeneration (CDRC)
Wednesday	13th March 2024	Full Council (FC) Committee Town Planning (T/P)
Wednesday	24th April 2024	Committee Town Planning (T/P) Committee Finance & Management (F&M) Committee Community Development & Regeneration (CDRC)
Wednesday	15th May 2024	Annual General Meeting (AGM) Committee Town Planning (T/P)

Council meetings are normally held on Wednesday commencing at 6.15pm.
Please note there may be additional meetings called.

9 ATTENDNACE LIST 2022/2023

Cllr J. Matthews expressed that sometimes it can be difficult for the Councillors to attend each meeting due to other commitments or unexpectant illness. Cllr T. Jones MBE said that missing one meeting could be the equivalent to missing 4 meetings if scheduled for the same evening.
Attendance List 2022/23 to be accepted.
ACCEPTED
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr T. Jones
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

10 CODE OF CONDUCT POLICY 2023/2024

Code of Conduct Policy to be accepted.
PROPOSED: Deputy Mayor Cllr A. West.
SECONDED: Cllr J. Matthews.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

11 STANDING ORDERS 2023/2024

Cllr J. Matthews thanked staff for the hard work on the policies.
Standing Orders Policy to be accepted.
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr C. Holliday.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

12 FINANCIAL REGULATIONS 2023/2024

Finance Regulations Policy to be accepted.
PROPOSED: Cllr C. Holliday.
SECONDED: Cllr J. Matthews.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

13 RISK ASSESMENT 2023/2024

Risk Assessment to be accepted.
PROPOSED: Deputy Mayor Cllr A. West.
SECONDED: Cllr C. Evans.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

14 TRAINING POLICY 2023/2024

Training Policy Document and Training Chart 2022/2023 to be accepted.
PROPOSED: Cllr C. Evans
SECONDED: Cllr A. Tomlin
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

15 BIO-DIVERSITY POLICY 2023/2024

Bio-Diversity Policy to be accepted.
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr I. Lifford.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

16 WELL BEING POLICY 2023/2024

Well-Being Policy to be accepted.
PROPOSED: Cllr G. German.
SECONDED: Cllr C. Evans.
ALL (17) AGREED UNANIMOUSLY.
APPROVED.

17 COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES 2023/2024

Town Clerk to write to ATC to check if representative still required.
Offa's Dyke Society no longer exists.
Town Clerk to write to Prestatyn Youth Club.
Ty Pendre Community Building, to be discussed at CDRC. Town Clerk updated members after having had a meeting with Denbighshire County Council Officer to discuss Community Asset Transfer (as actioned at previous Council meeting).
APPROVED.

ORGANISATION	FREQUENCY	2023/24 NOMINATON	PROPOSED	SECONDED
ATC – Prestatyn Air training Corps 2193 Squadron	Bi-monthly	Cllr G. Sandilands	Cllr J. Matthews	Cllr C. Holliday
Community Association Meliden	As called	Cllr C. Evans Cllr J. Matthews	Cllr T. Jones MBE Cllr G. Sandilands	Cllr A. Tomlin Cllr C. Holliday
Community Association Northwest	Quarterly	Cllr G. German Cllr K. Clewett	Cllr G. Sandilands Cllr G. Sandilands	Cllr E. Heaton Cllr E. Heaton
Community Association Ty Caradoc	4/5 per annum	Cllr A. Sampson Cllr C. Holliday Cllr E. Heaton	Cllr T. Jones MBE Cllr J. Matthews Cllr J. Matthews	Cllr B. Williams Cllr G. German Cllr G. German
Community Building Ty Pendre	As called	WARD MEMBERS: Cllr E. Heaton Cllr A. Tomlin Cllr A. Sampson Cllr J. Thompson Hill	All Members	All Members
CYTUN (Churches Together)	Every 6 weeks	Deputy Mayor Cllr A. West	Cllr C. Holliday	Cllr K. Clewett
Denbighshire CCTV	As called	Mayor Cllr B. Murray Cllr C. Evans	Cllr J. Matthews Cllr T. Jones	Cllr G. German Mayor Cllr B. Murray
Dyserth, Meliden, Cwm Relief in Sickness Fund (four-year term)	1 or 2 per annum	Cllr J. Matthews Town Clerk	Cllr G. Sandilands Cllr A. Tomlin	Cllr C. Holliday Cllr C. Evans
Friends of the Ffrith Association	Monthly	Cllr G. German Cllr J. McLellan	Cllr C. Holliday Cllr C. Holliday	Cllr K. Clewett Cllr K. Clewett
Meliden Residents Action Group	Quarterly	Cllr J. Matthews Cllr C. Evans	Mayor Cllr B. Murray Mayor Cllr B. Murray	Cllr A. Tomlin Cllr A. Tomlin
NMWALC North Mid Wales Assoc of Local Councils	Quarterly	Deputy Mayor Cllr A. West Mayor Cllr B. Murray	Cllr C. Holliday Cllr C. Holliday	Cllr G. Sandilands Cllr G. Sandilands
Prestatyn Business Forum	6 weeks	Cllr G. Sandilands	Cllr C. Holliday	Cllr K. Clewett
Prestatyn Carnival Association Committee	Monthly	Deputy Mayor Cllr A. West Mayor Cllr B. Murray	Cllr G. German Cllr G. German	Cllr K. Clewett Cllr K. Clewett
Prestatyn and District Environment Association	As called	Cllr G. Sandilands Deputy Mayor Cllr A. West	Cllr J. Matthews Cllr J. Matthews	Cllr C. Holliday Cllr C. Holliday
Prestatyn and District Festival of Walking	Monthly	Cllr A. Sampson Cllr G. Sandilands Cllr I. Lifford	Cllr C. Evans Cllr C. Evans Cllr C. Evans	Cllr E. Heaton Cllr E. Heaton Cllr E. Heaton
Prestatyn "You'll Never Walk Alone"	Monthly	Cllr G. Sandilands	Cllr C. Holliday	Cllr J. Matthews
Prestatyn Youth Club	Every 4-6 weeks	Cllr E. Heaton	Cllr G. Sandilands	Cllr G. German
King's Hall Management Committee	6 weeks	Cllr C. Holliday	Cllr J. Matthews	Cllr G. Sandilands
Ysgol Bodnant	Per term	Cllr E. Heaton	Cllr C. Holliday	Cllr K. Clewett
Ysgol Melyd	Every half term	Cllr J. Matthews	Cllr G German	Cllr C. Holliday
Ysgol Penmorfa	Per term	Cllr C. Holliday	Cllr G. German	Deputy Mayor Cllr A. West
Ysgol y Llys	Every 2 months	Cllr I. Lifford	Cllr G. Sandilands	Cllr C. Holliday
Ysgol Clawdd Offa	As called	Cllr C. Holliday	Cllr G. German	Cllr J. Matthews
NMWA Coastal Transport Committee	Quarterly	Cllr C. Holliday	Cllr G. Sandilands	Deputy Mayor Cllr A. West
Plastic Free Community	As Called	Cllr G. Sandilands	Cllr C. Holliday	Cllr K. Clewett
One Voice Wales	Larger Council Meeting Quarterly (1 rep + TC) One Vice Wales meeting Quarterly (2 reps + TC)	Cllr I. Lifford Deputy Mayor Cllr A. West Town Clerk	Cllr J. Matthews Cllr C. Holliday	Cllr K. Clewett Cllr G. German
Clwydian Range and Dee Valley AONB	As Called	Cllr G. Sandilands	Cllr A. Sampson	Cllr C. Holliday
DCC Tourism Partnership Board	As required	Cllr G. Sandilands	Cllr C. Holliday	Cllr K. Clewett
Prestatyn Classic Car Show	Annual	Mayor Cllr B. Murray	Cllr G. Sandilands	Cllr E. Heaton
Prestatyn Youth Stakeholder		Cllr G. German	Cllr G. Sandilands	Cllr C. Evans

Cllr S.

Frobisher left the meeting at 19:30pm.

18 INSURANCE COVER 2023/2024

Insurance Cover to be accepted.
PROPOSED: Cllr A. Tomlin.
SECONDED: Cllr I. Lifford.
ALL (16) AGREED UNANIMOUSLY.
APPORVED.

19 BUDGET 2023/2024

Financial Estimates Year End to be accepted.
PROPOSED: Cllr C. Holliday.
SECONDED: Cllr A. Sampson.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

20 END OF YEAR ACCOUNTS 2022/2023

Income and Expenditure Account to be accepted.
Income and Expenditure Account to be accepted.
Trial Balance for Month to be accepted.
Balance Sheet to be accepted.
PROPOSED: Cllr A. Tomlin.
SECONDED: Cllr A. Sampson.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

21 FIXED ASSETS 2022/2023

Cllr C. Evans pointed out gold acorns on pavements as well as lampposts, and asked where the Mayoral Silver Platters are. Mayor said they are in storage.
Fixed Assets to be accepted.
PROPOSED: Cllr C. Holliday.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

22 GRANTS AWARDED UNDER POWERS S137, S142, S144 2022/2023

Cllr C. Holliday questioned the grant award for budget for Prestatyn Carnival last year. Grant application received requesting £2,000 but only £1,650 was approved. Town Clerk advised they can apply again for funding in this new financial year.
Grants Awarded Under Powers to be accepted.
PROPOSED: Cllr A. Tomlin.
SECONDED: Cllr H. Irving.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

23 IRPW RETURN 2022/2023

IRPW to be accepted.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

24 SCALA LOAN STATEMENT 2022/2023

Town Clerk stated that free use had been given throughout the Warm Hubs initiatives and Halloween events. Director had been very supportive. Ward members to engage with the organisation. Members to discuss at CDRC.
Scala Loan Statement to be accepted.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

25 INVESTMENT STRATEGY 2022/2023

Investment Strategy to be accepted.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

26 ANNUAL RETURN AGAR 2022/2023

Annual Return to be accepted.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

Cllr B Williams left at 20.13pm.

27 ANNUAL REPORT 2022/2023
Annual Report was accepted.
PROPOSED: Cllr I. Lifford.
SECONDED: Cllr K. Clewett.
ALL (15) AGREED UNANIMOUSLY.
APPROVED.

Cllr B Williams returned at 20.15pm

28 CHRISTMAS WORKING HOURS 2023/2024

Cllr G. Sandilands asked office staff what option they wanted. Town Clerk explained not advisable to leave office not covered for long periods.
OPTION 2. SPECIAL LEAVE 22ND, 27TH, 28TH 29TH DECEMBER 2023.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr T. Jones.
6 FOR.
10 AGAINST. Cllr. J. Matthews, Mayor Cllr B. Murray, Deputy Mayor Cllr A. West, Cllr J. McLellan, Cllr G. German, Cllr C. Holliday, Cllr E. Heaton, Cllr K. Clewett, Cllr G. Sandilands, and Cllr I. Lifford.
OPTION 1. SPECIAL LEAVE 22ND, 27TH, 28TH 29TH DECEMBER 23 AND 2ND JANUARY 24.
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr E. Heaton.
14 FOR.
2 AGAINST. Cllr C. Evans and Cllr A. Sampson.
RESOLVED OPTION 1 APPROVED.

29 MINUTES FULL COUNCIL 05.04.23
Cllr C. Evans proposed an amendment to the statement "Has no confidence." to "Has no confidence in delivering the work at that cost."
Minutes to be received.
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr C. Holliday.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

30 MINUTES TOWN PLANNING 05.04.23
Minutes to be received.
PROPOSED: Deputy Mayor Cllr A. West.
SECONDED: Cllr A. Tomlin.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

31 MINUTES CDRC 05.04.23
Minutes to be received.
PROPOSED: Cllr C. Evans.
SECONDED: Cllr G. Sandilands.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

32 MINUTES F&M MEETING 08.03.23
Minutes to be received.
PROPOSED: Cllr J. Matthews.
SECONDED: Cllr C. Holliday.
ALL (16) AGREED UNANIMOUSLY.
APPROVED.

33 URGENT MATTERS ARISING
NONE RECEIVED.

34 PLANNING APPLICATIONS
Deputy Mayor Chair of Town planning Cllr A. West took to chair the meeting.
APPROVED.

APPLICATION	COMMENT
43/2023/0176 Crown reduction of one sycamore tree within Meliden Conservation Area **Meliden, Prestatyn (M)**	No Observations
43/2023/0236 Alterations and erection of a single storey extension to rear of dwelling. **4 Catherine Avenue, Prestatyn (NW)**	No Observations
43/2022/1061 Erection of extension to side of dwelling and associated works. **29 Princes Avenue, Prestatyn (C)**	No Observations
43/2023/0059 Demolition of existing single storey extensions and erection of two storey extension to dwelling **43 Ffordd Talargoch, Meliden, Prestatyn (M)**	No Observations

Mayor/Chair______________________

18 APR 2023

Elusen Ambiwlans Awyr CYMRU | WALES Air Ambulance Charity

18 APR 2023

Ambiwlans Awyr Cymru
Wales Air Ambulance
Tŷ Elusen
Ffordd Angel
Llanelli Gate
Dafen
Llanelli
SA14 8LQ

Ffôn/Tel: 0300 0152 999
enquiries@walesairambulance.com

Our Ref: 189885

Prestatyn Town Council
7/9 Nant Hall Road
Prestatyn
LL19 9LN

Dear Prestatyn Town Council

On behalf of our pilots, medical team and staff at Wales Air Ambulance, I would like to thank you for your donation of £875.00 on 29/03/2023 in response to our appeal.

With your support we can continue to save lives locally 24 hours a day, lives like David who suffered a cardiac arrest whilst at home late at night.

Two shocks were delivered to David's heart to bring it back into rhythm however he was becoming agitated and was not breathing effectively. The charity's overnight critical care team were able to take over David's breathing by giving him a general anaesthetic and putting him on a ventilator.

This procedure is delicate, complex and time-critical. It is only possible outside of a hospital environment through the Wales Air Ambulance and the consultants that we have onboard.

David said "I am forever grateful to the ambulance service and the Wales Air Ambulance for the work they did and to get me to the hospital as quickly as they did. I really appreciate everything they've done for me. If it wasn't for them, I wouldn't be here."

Thank you again for supporting Wales Air Ambulance Charity. Your donations are the only way we can provide this service and continue "Serving Wales, Saving Lives".

Yours sincerely,

Capt. James Grenfell
Regional Managing Pilot

P.S. Sign up to our newsletter to find out about our recent missions in your area and the difference your support is making across Wales. To sign up visit www.walesairambulance.com

Good Afternoon Lisa,

Hope you're well? Lisa I am emailing on behalf of Meliden Football Club, I think we have spoken previously, however I am currently the Chairman at the club and have a lot of big plans for the local community to become more involved with the local football club.

Over the past few months, I have been liaising and having site meetings with members of the council about a possible lease of the pitch and some improvement works to our facilities, we have had the great news that subject to any objections from neighbours we will be able to install a hardstanding path on one side of the pitch along with a 2m extension of each dugout we currently have on the field.

I have attached a letter regarding the works for you to have a read and also a photo of where the path will be, the path is highlighted in black, it would be 900mm width and I assume around 98m in length. The dugout extension is highlighted in blue, all we will be doing is extending the existing dugout you can see by 2m to each dugout (blue box)

There is very exciting times ahead for the club with the ambitions I have, I am hoping to introduce youth teams for both boys and girls and also a women's team, the letter dives more in depth to what this particular project means!

Thanks for your time Lisa, its greatly appreciated.

Regards,

Tom Fletcher


Pennant

Hello

Thank you for the lovely flowers received today following Saturday's house fire. We are very touched by the kindness shown to us and to our neighbours. Although this has been truly shocking, awful to witness and devastating for everyone we have been very lucky in comparison. Thank you again - the gesture has brought some sunshine into a difficult week.

Rachael, Wayne and Jacob (Wheatley)

Sent from my iPhone

09/05/2023	Prestatyn Town Council	Page 1
12:51	Detailed Income & Expenditure by Budget Heading 28/04/2023	
Month No: 1	Cost Centre Report	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council								
1076 Precept	165,766	165,766	497,299	331,533			33.3%	
1100 Rental Income	0	0	4,085	4,085			0.0%	
1200 Grants Received	0	0	10,000	10,000			0.0%	
1400 Donations	30	30	0	(30)			0.0%	
1500 Bank Interest	0	0	450	450			0.0%	
1700 Other Income	40	40	0	(40)			0.0%	
4100 Mayor - Public Participation	0	0	(1,500)	1,500		1,500	0.0%	
4110 Mayor's Allowance	0	0	(800)	800		800	0.0%	
4120 IRPW & Councillor Allowance	0	0	(3,500)	3,500		3,500	0.0%	
4130 Councillor Training	0	0	(750)	750		750	0.0%	
4140 Travelling - Councillors	0	0	(250)	250		250	0.0%	
4150 Elections / Democracy	0	0	(5,500)	5,500		5,500	0.0%	
150 Administration								
4200 Audit	2,050	2,050	(2,000)	4,050	(2,050)	2,000	0.0%	
4210 Legal / Professional Expenses	(30)	(30)	(750)	721	(365)	356	52.5%	
4216 Bank Charges	(8)	(8)	(500)	492		492	1.7%	
4220 Subscriptions/Publications/Lic	(3,517)	(3,517)	(3,500)	(17)	(712)	(729)	120.8%	
4240 Insurance	(15)	(15)	(6,000)	5,985	(163)	5,822	3.0%	
4300 Advertising / Marketing	0	0	(1,000)	1,000		1,000	0.0%	
4310 Website	0	0	(1,000)	1,000	(176)	824	17.6%	
4320 Social Media/Events	0	0	(1,000)	1,000		1,000	0.0%	
4330 Printing & Stationery	(162)	(162)	(2,800)	2,638	(23)	2,616	6.6%	
4340 Postage	(13)	(13)	(750)	737	(198)	540	28.0%	
4350 Welsh Translation	0	0	(250)	250	(20)	230	8.0%	
4500 Petty Cash	(8)	(8)	(500)	492	(18)	474	5.2%	
250 Personnel								
4000 Net Salaries	(11,563)	(11,563)	(173,000)	161,437		161,437	6.7%	
4010 PAYE	0	0	(37,000)	37,000		37,000	0.0%	
4020 Superannuation	0	0	(26,000)	26,000		26,000	0.0%	
4030 Staff Contingency e.g. Agency	0	0	(1,000)	1,000		1,000	0.0%	
4040 Travelling - Officers	0	0	(500)	500		500	0.0%	
4050 Training & Development	0	0	(1,000)	1,000		1,000	0.0%	
300 Office								
4400 Telephones / Broadband	(154)	(154)	(2,000)	1,846	(1,639)	207	89.7%	
4440 Business / Water Rates	(6,153)	(6,153)	(7,000)	848		848	87.9%	
4450 Electricity / Gas	3,500	3,500	(12,000)	15,500	(3,500)	12,000	0.0%	
4460 IT Support and IT Software	(1,227)	(1,227)	(7,500)	6,273	(5,876)	397	94.7%	
4470 Photocopying	(110)	(110)	(1,500)	1,390	(330)	1,060	29.3%	
4480 Repairs & Maintenance	0	0	(2,250)	2,250		2,250	0.0%	

Detailed Income & Expenditure by Budget Heading 20/04/2023

Month No: 1

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4490	Cleaning Services	(4)	(4)	(2,750)	2,746	(2,688)	59	97.9%	
550	Town								
4600	Envir Flowers/Amenity/Watering	0	0	(26,650)	26,650	(26,145)	505	98.1%	
4605	Hanging Baskets / Troughs	0	0	(10,000)	10,000	(10,412)	(412)	104.1%	
4610	Festive Lighting Installation	0	0	(25,000)	25,000	(22,320)	2,680	89.3%	
4615	Public Seats - Maintenance	0	0	(3,500)	3,500	(2,850)	650	81.4%	
4620	Public Gardens	0	0	(2,500)	2,500	(2,500)	0	100.0%	
4625	Notice Boards	0	0	(2,000)	2,000	(2,030)	(30)	101.5%	
4630	Tourism Signage	0	0	(500)	500	(500)	0	100.0%	
4640	Car Parks	0	0	(12,700)	12,700	(12,700)	0	100.0%	
4645	Bus Shelters - Maintenance	0	0	(10,000)	10,000	(7,600)	2,400	76.0%	
4650	Crime Prevention CCTV / Radio	0	0	(10,000)	10,000	(10,000)	0	100.0%	
4655	Play Areas	(2,740)	(2,740)	(5,000)	2,260	(1,650)	610	87.8%	
4660	Community Centre Expenditure	(438)	(438)	(6,000)	5,562	(70)	5,492	8.5%	
4665	Scala Cinema & Art Centre Loan	0	0	(66,495)	66,495	(66,493)	2	100.0%	
4670	Local community services	1,973	1,973	(7,000)	8,973	(10,275)	(1,303)	118.6%	2,424
700	Projects								
4700	Holiday Leisure Activity	(1,384)	(1,384)	(5,000)	3,616	(38)	3,579	28.4%	
4720	PTC Events /Activities / Promo	(3,631)	(3,631)	(15,000)	11,369	(2,216)	9,153	39.0%	10
4730	Environmental / Community	0	0	(20,000)	20,000		20,000	0.0%	
4740	Mind Music	(285)	(285)	(2,500)	2,215		2,215	11.4%	
4750	Mental Health Well Being	0	0	(2,500)	2,500		2,500	0.0%	
4760	Community Volunteers	0	0	(500)	500		500	0.0%	
4770	Countryside Project	0	0	(1,000)	1,000		1,000	0.0%	
4775	Coastal Project	0	0	(1,000)	1,000		1,000	0.0%	
800	Grants								
4800	Grants- New Local Organisation	0	0	(1,000)	1,000		1,000	0.0%	
4810	Grants- Existing Organisation	(1,700)	(1,700)	(3,000)	1,300		1,300	56.7%	
4820	Cultural Grants / Eisteddfod	0	0	(500)	500		500	0.0%	
4830	Carnival Committee	0	0	(2,000)	2,000		2,000	0.0%	
4840	Flower show	0	0	(1,000)	1,000		1,000	0.0%	
4850	Car show	0	0	(1,000)	1,000		1,000	0.0%	
4860	Wales / Britain In Bloom	0	0	(1,000)	1,000		1,000	0.0%	
4870	Benefits Advice Shop/ Other	(2,000)	(2,000)	(2,000)	0		0	100.0%	
4880	Citizens Advice Bureau	0	0	(2,500)	2,500		2,500	0.0%	
4890	Walks Programme / Festival	0	0	(2,000)	2,000		2,000	0.0%	
4895	Business Support	0	0	(2,000)	2,000		2,000	0.0%	
900	Assets								
4900	Office Furnishings/Equipment	(130)	(130)	(1,000)	870	(285)	585	41.5%	
4910	IT Equipment	0	0	(2,000)	2,000		2,000	0.0%	

Continued over page

Detailed Income & Expenditure by Budget Heading 28/04/2023

Month No: 1 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4930 Community Centres Improvements	0	0	(12,000)	12,000		12,000	0.0%	
Grand Totals:- Income	165,836	165,836	512,734	346,898			32.3%	
Expenditure	27,747	27,747	573,695	545,948	105,841	350,107	39.0%	
Net Income over Expenditure	138,089	138,089	(60,961)	(199,050)				
plus Transfer from EMR	2,434	2,434						
Movement to/(from) Gen Reserve	140,522	140,522						

Date : 09/05/2023

Time: 12:49

Prestatyn Town Council

Trial Balance for Month No: 1

Account Number Order

Page 1

User : MARK

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/c			917.20	
110	Prepayments			6,426.98	
200	Barclays Premium / Current			567,336.96	
210	Mayoral Account			887.78	
220	Petty Cash Account			13.60	
310	General Reserves				421,689.32
325	EMR - Mind Music				1,684.08
326	EMR - GYM Enabling Virt Comms				2,016.11
328	EMR - Well Being				26.41
329	EMR - Meliden CC Roof Repairs				4,378.19
502	Mayoral Account				887.78
520	Receipts in Advance				4,378.19
1076	Precept	100	Council		165,766.00
1400	Donations	100	Council		30.00
1700	Other Income	100	Council		40.00
4000	Net Salaries	250	Personnel	11,563.33	
4200	Audit	150	Administration		2,050.00
4210	Legal / Professional Expenses	150	Administration	29.50	
4215	Bank Charges	150	Administration	8.50	
4220	Subscriptions/Publications/Lic	150	Administration	3,517.00	
4240	Insurance	150	Administration	14.81	
4330	Printing & Stationery	150	Administration	161.62	
4340	Postage	150	Administration	12.57	
4400	Telephones / Broadband	300	Office	154.33	
4440	Business / Water Rates	300	Office	6,152.50	
4450	Electricity / Gas	300	Office		3,500.00
4460	IT Support and IT Software	300	Office	1,226.57	
4470	Photocopying	300	Office	110.00	
4490	Cleaning Services	300	Office	3.55	
4500	Petty Cash	150	Administration	7.79	
4655	Play Areas	550	Town	2,740.00	
4660	Community Centre Expenditure	550	Town	437.00	
4670	Local community services	550	Town		1,972.50
4700	Holiday Leisure Activity	700	Projects	1,383.59	
4720	PTC Events /Activities / Promo	700	Projects	3,631.00	
4740	Mind Music	700	Projects	285.00	
4810	Grants- Existing Organisation	800	Grants	1,700.00	
4870	Benefits Advice Shop/ Other	800	Grants	2,000.00	
4900	Office Furnishings/Equipment	900	Assets	130.00	
6000	Transfer from EMR	550	Town		2,423.50
6000	Transfer from EMR	700	Projects		10.00

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
			Trial Balance Totals :	610,852.08	610,852.08
			Difference	0.00	

Prestatyn Town Council

Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 28/04/2023

A/c	Description	Actual		
	Current Assets			
105	VAT Control A/c	917		
110	Prepayments	6,427		
200	Barclays Premium / Current	567,337		
210	Mayoral Account	888		
220	Petty Cash Account	14		
	Total Current Assets		575,583	
	Current Liabilities			
502	Mayoral Account	888		
520	Receipts in Advance	4,378		
	Total Current Liabilities		5,266	
	Net Current Assets			570,317
	Total Assets less Current Liabilities			570,317
	Represented by :-			
300	Current Year Fund	138,089		
310	General Reserves	424,123		
325	EMR - Mind Music	1,684		
326	EMR - GYM Enabling Virt Comms	2,016		
328	EMR - Well Being	26		
329	EMR - Meliden CC Roof Repairs	4,378		
	Total Equity			570,317

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council								
1076 Precept	0	165,766	497,299	331,533			33.3%	
1100 Rental Income	2,560	2,560	4,985	2,425			51.4%	
1200 Grants Received	0	0	10,000	10,000			0.0%	
1400 Donations	12	42	0	(42)			0.0%	
1500 Bank Interest	0	0	450	450			0.0%	
1700 Other Income	(40)	0	0	0			0.0%	
4100 Mayor - Public Participation	0	0	(1,500)	1,500		1,500	0.0%	
4110 Mayor's Allowance	0	0	(800)	800		800	0.0%	
4120 IRPW & Councillor Allowance	0	0	(3,500)	3,500		3,500	0.0%	
4130 Councillor Training	0	0	(750)	750		750	0.0%	
4140 Travelling - Councillors	0	0	(250)	250		250	0.0%	
4150 Elections / Democracy	0	0	(5,500)	5,500		5,500	0.0%	
150 Administration								
4200 Audit	0	2,050	(2,000)	4,050	(2,050)	2,000	0.0%	
4210 Legal / Professional Expenses	30	0	(750)	750	(490)	260	65.3%	
4215 Bank Charges	(9)	(17)	(500)	483		483	3.4%	
4220 Subscriptions/Publications/Lic	(180)	(3,697)	(3,500)	(197)		(197)	105.6%	
4240 Insurance	(15)	(30)	(6,000)	5,970	(5,049)	921	84.6%	
4300 Advertising / Marketing	0	0	(1,000)	1,000		1,000	0.0%	
4310 Website	0	0	(1,000)	1,000	(176)	824	17.6%	
4320 Social Media/Events	0	0	(1,000)	1,000		1,000	0.0%	
4330 Printing & Stationery	(146)	(308)	(2,800)	2,492	(112)	2,380	15.0%	
4340 Postage	(198)	(210)	(750)	540		540	28.0%	
4350 Welsh Translation	(20)	(20)	(250)	230		230	8.0%	
4500 Petty Cash	(56)	(64)	(500)	436		436	12.8%	
250 Personnel								
4000 Net Salaries	(13,352)	(24,916)	(173,000)	148,084		148,084	14.4%	
4010 PAYE	(5,058)	(5,058)	(37,000)	31,942		31,942	13.7%	
4020 Superannuation	(8,290)	(8,290)	(26,000)	17,710		17,710	31.9%	
4030 Staff Contingency e.g. Agency	(62)	(62)	(1,000)	938	(328)	610	39.0%	
4040 Travelling - Officers	0	0	(500)	500		500	0.0%	
4050 Training & Development	0	0	(1,000)	1,000		1,000	0.0%	
300 Office								
4400 Telephones / Broadband	(149)	(304)	(2,000)	1,696	(1,490)	207	89.7%	
4440 Business / Water Rates	0	(6,153)	(7,000)	848		848	87.9%	
4450 Electricity / Gas	0	3,500	(12,000)	15,500	(3,500)	12,000	0.0%	
4460 IT Support and IT Software	(399)	(1,626)	(7,500)	5,874	(5,191)	684	90.9%	
4470 Photocopying	0	(110)	(1,500)	1,390	(330)	1,060	29.3%	
4480 Repairs & Maintenance	(65)	(65)	(2,250)	2,186	(625)	1,561	30.6%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4490	Cleaning Services	(165)	(168)	(2,750)	2,582	(2,523)	59	97.9%	
550	**Town**								
4600	Envir Flowers/Amenity/Watering	0	0	(26,650)	26,650	(26,445)	205	99.2%	
4605	Hanging Baskets / Troughs	0	0	(10,000)	10,000	(10,412)	(412)	104.1%	
4610	Festive Lighting Installation	0	0	(25,000)	25,000	(22,320)	2,680	89.3%	
4615	Public Seats - Maintenance	0	0	(3,500)	3,500	(3,050)	450	87.1%	
4620	Public Gardens	0	0	(2,500)	2,500	(2,500)	0	100.0%	
4625	Notice Boards	0	0	(2,000)	2,000	(2,030)	(30)	101.5%	
4630	Tourism Signage	0	0	(500)	500	(500)	0	100.0%	
4640	Car Parks	0	0	(12,700)	12,700	(12,700)	0	100.0%	
4645	Bus Shelters - Maintenance	0	0	(10,000)	10,000	(7,600)	2,400	76.0%	
4650	Crime Prevention CCTV / Radio	0	0	(10,000)	10,000	(10,000)	0	100.0%	
4655	Play Areas	(2,100)	(4,840)	(5,000)	160		160	96.8%	
4660	Community Centre Expenditure	(195)	(633)	(6,000)	5,367	(817)	4,550	24.2%	
4665	Scala Cinema & Art Centre Loan	0	0	(66,495)	66,495	(66,493)	2	100.0%	
4670	Local community services	0	1,973	(7,000)	8,973	(10,275)	(1,303)	118.6%	2,424
700	**Projects**								
4700	Holiday Leisure Activity	0	(1,384)	(5,000)	3,616	(240)	3,376	32.5%	
4720	PTC Events /Activities / Promo	(1,490)	(5,121)	(15,000)	9,879	(3,616)	6,263	58.2%	20
4730	Environmental / Community	0	0	(20,000)	20,000		20,000	0.0%	
4740	Mind Music	0	(285)	(2,500)	2,215		2,215	11.4%	
4750	Mental Health Well Being	0	0	(2,500)	2,500		2,500	0.0%	
4760	Community Volunteers	0	0	(500)	500		500	0.0%	
4770	Countryside Project	0	0	(1,000)	1,000		1,000	0.0%	
4775	Coastal Project	0	0	(1,000)	1,000		1,000	0.0%	
800	**Grants**								
4800	Grants- New Local Organisation	0	0	(1,000)	1,000		1,000	0.0%	
4810	Grants- Existing Organisation	0	(1,700)	(3,000)	1,300		1,300	56.7%	
4820	Cultural Grants / Eisteddfod	0	0	(500)	500		500	0.0%	
4830	Carnival Committee	0	0	(2,000)	2,000		2,000	0.0%	
4840	Flower show	0	0	(1,000)	1,000		1,000	0.0%	
4850	Car show	0	0	(1,000)	1,000		1,000	0.0%	
4860	Wales / Britain in Bloom	0	0	(1,000)	1,000		1,000	0.0%	
4870	Benefits Advice Shop/ Other	0	(2,000)	(2,000)	0		0	100.0%	
4880	Citizens Advice Bureau	0	0	(2,500)	2,500		2,500	0.0%	
4890	Walks Programme / Festival	0	0	(2,000)	2,000		2,000	0.0%	
4895	Business Support	0	0	(2,000)	2,000		2,000	0.0%	
900	**Assets**								
4900	Office Furnishings/Equipment	0	(130)	(1,000)	870	(728)	143	85.8%	
4910	IT Equipment	0	0	(2,000)	2,000	(599)	1,401	30.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4930 Community Centres Improvements	0	0	(12,000)	12,000		12,000	0.0%	
Grand Totals:- Income	2,532	168,368	512,734	344,366			32.8%	
Expenditure	31,918	59,665	573,695	514,030	202,188	311,841	45.6%	
Net Income over Expenditure	(29,386)	108,703	(60,961)	(169,664)				
plus Transfer from EMR	10	2,444						
Movement to/(from) Gen Reserve	(29,376)	111,146						

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/c			1,227.76	
200	Barclays Premium / Current			544,039.31	
210	Mayoral Account			339.89	
220	Petty Cash Account			41.50	
310	General Reserves				421,689.32
325	EMR - Mind Music				1,684.08
326	EMR - GYM Enabling Virt Comms				2,006.11
328	EMR - Well Being				26.41
329	EMR - Meliden CC Roof Repairs				4,378.19
502	Mayoral Account				339.89
520	Receipts in Advance				4,378.19
1076	Precept	100	Council		165,766.00
1100	Rental Income	100	Council		2,560.00
1400	Donations	100	Council		42.20
4000	Net Salaries	250	Personnel	24,915.75	
4010	PAYE	250	Personnel	5,057.62	
4020	Superannuation	250	Personnel	8,290.07	
4030	Staff Contingency e.g. Agency	250	Personnel	62.25	
4200	Audit	150	Administration		2,050.00
4215	Bank Charges	150	Administration	17.00	
4220	Subscriptions/Publications/Lic	150	Administration	3,697.00	
4240	Insurance	150	Administration	29.62	
4330	Printing & Stationery	150	Administration	307.53	
4340	Postage	150	Administration	210.37	
4350	Welsh Translation	150	Administration	20.10	
4400	Telephones / Broadband	300	Office	303.67	
4440	Business / Water Rates	300	Office	6,152.50	
4450	Electricity / Gas	300	Office		3,500.00
4460	IT Support and IT Software	300	Office	1,625.56	
4470	Photocopying	300	Office	110.00	
4480	Repairs & Maintenance	300	Office	64.50	
4490	Cleaning Services	300	Office	168.09	
4500	Petty Cash	150	Administration	63.91	
4655	Play Areas	550	Town	4,840.00	
4660	Community Centre Expenditure	550	Town	632.90	
4670	Local community services	550	Town		1,972.50
4700	Holiday Leisure Activity	700	Projects	1,383.59	
4720	PTC Events /Activities / Promo	700	Projects	5,120.90	
4740	Mind Music	700	Projects	285.00	
4810	Grants- Existing Organisation	800	Grants	1,700.00	
4870	Benefits Advice Shop/ Other	800	Grants	2,000.00	
4900	Office Furnishings/Equipment	900	Assets	130.00	

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Prestatyn Town Council

Trial Balance for Month No: 2

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
6000	Transfer from EMR	550	Town		2,423.50
6000	Transfer from EMR	700	Projects		20.00
			Trial Balance Totals :	**612,836.39**	**612,836.39**
			Difference	**0.00**	

Prestatyn Town Council

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2023

A/c	Description	Actual		
	Current Assets			
105	VAT Control A/c	1,228		
200	Barclays Premium / Current	544,039		
210	Mayoral Account	340		
220	Petty Cash Account	42		
	Total Current Assets		545,648	
	Current Liabilities			
502	Mayoral Account	340		
520	Receipts in Advance	4,378		
	Total Current Liabilities		4,718	
	Net Current Assets			540,930
	Total Assets less Current Liabilities			540,930
	Represented by :-			
300	Current Year Fund	108,703		
310	General Reserves	424,133		
325	EMR - Mind Music	1,684		
326	EMR - GYM Enabling Virt Comms	2,006		
328	EMR - Well Being	26		
329	EMR - Meliden CC Roof Repairs	4,378		
	Total Equity			540,930

Item 9 Appendix v

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 01

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY) Nominal	Additional Processing Notes
1	01/04/23	Denbighshire County Council	Account 103004 Invoice 801892006 - Pendre Gardens Rent Charge 01/04/2023 - 31/03/2024	£5.00	£0.00	£5.00	4660	CON10012023
2	28/03/23	Denbighshire County Council	Reference 20159688924/0 - Ty Pendre Rates 01/04/2023 - 31/03/2024	£502.90	£0.00	£502.90	4660	PO202023
3	28/03/23	Denbighshire County Council	Reference 201586543 30/0 - 7 Nant Hall Road Rates -01/04/2023 - 31/03/2024	£6,152.50	£0.00	£6,152.50	4440	PO212023
4	01/04/23	Benefits Advice Shop	Grant monies - S144, approval F&M Minutes 08Mar23 ref291, pg80	£2,000.00	£0.00	£2,000.00	4870	Section 142
5	28/03/23	Rialtas Business Solutions	Invoice SM27312 - Omega Annual Support and Maintenance for 5 users: Cashbook, Purchase Ledger and Purchase Order Processing 01/01/2023 -	£909.68	£181.93	£1,091.61	4460	CON10022023
6	03/04/23	Canda Copying Ltd	Invoice 456687 - Quarterly Rental of Ricoh MPC3004EXSP - 01/04/2023 to 30/06/2023	£110.00	£22.00	£132.00	4470	CON10032023
7	13/04/23	The Pay Role	Invoice 2022560 - April Payroll Service	£29.50	£0.00	£29.50	4210	CON10052023
8	14/04/23	Charterhouse	Invoice SI140229 - Microsoft 365 licences x 7 - April 2023	£65.80	£13.16	£78.96	4460	CON10062023
9	06/04/23	Croner Group Ltd	Account 39275949 policy CGL909546 Invoice C000572164 - EAP, Consultancy, Bright, HS, Insurance, IPT	£265.90	£50.22	£316.12	SPLIT	CON10072023 4240 £14.81, 4210 rest
10	17/04/23	Mark Turner	Payment for i-pad monthly contract - April	£10.00	£0.00	£10.00	4720	PO222023 EMR326
11	18/04/23	Amazon	Invoice INV-GB-124723851-2023-295928 - uni-ball EYE black rollerball pens x 6	£7.91	£1.58	£9.49	4330	PO242023
12	14/04/23	Helen Taylor	Sketch Draw Paint sessions - Easter; 6/4 5 hrs (PTC), 13/4 5 hrs (PTC), 14/4 3hrs (Meliden CC) plus costs Meliden CC material included £5.98	£395.98	£0.00	£395.98	4700	PO232023
13	19/04/23	Amazon	Invoice INV-GB-152344341-2023-78052 25 reams A4 printer paper 80gsm	£120.79	£24.16	£144.95	4330	PO242023
14	19/04/23	Amazon	Invoice GB3SLARABEI 3 x A4 wirebound Cambridge Jotter notepads	£15.82	£3.16	£18.98	4330	PO242023
15	19/04/23	Amazon	Invoice INV-GB-137666961-2023-18683 100 sheets 21 labels	£18.19	£3.64	£21.83	4330	PO242023
16	19/04/23	Amazon	Invoice GB3SLAPABEI 4+2 free post-it sticky note pads 90 sheets/pad	£6.41	£1.28	£7.69	4330	PO242023
17	19/04/23	Vodafone	Invoice 103718282 - April 2023 Monthly charge 07909581015 and final bill 07909580235	£15.33	£3.06	£18.39	4400	CON10082023
18	19/04/23	One Voice Wales	Annual membership fee 01Apr23-31Mar24	£3,517.00	£0.00	£3,517.00	SPLIT	CON10092023
19	19/04/23	Friends of the Firth	Grant monies - S144, approval F&M Minutes 05Apr23 ref312, pg88	£500.00	£0.00	£500.00	4810	n/a
20	19/04/23	Friends of Prestatyn Railway Station	Grant monies - S144, approval F&M Minutes 05Apr23 ref311, pg87	£1,200.00	£0.00	£1,200.00	4810	n/a
21	19/04/23	Prestatyn High School (Breakfast Club)	Ref; "PHS Year 11 Breakfast" - sponsorship S144, approval F&M Minutes 05Apr23 ref315, pg89	£930.00	£0.00	£930.00	4700	n/a
22	20/04/23	Vale of Clwyd MIND	Invoice PMG/22-23/02 - Music groups 20/4, 4/5, 11/5, 18/5, 25/5	£285.00	£0.00	£285.00	4740	PO42023
23	21/04/23	Lisa Fearn Reimburse for payment	H29001 9425 - TEN - Prestatyn High School; Licencing fee - TEN Prestatyn High School	£21.00	£0.00	£21.00	4720	PO32023
24	01/04/23	G-Force	Invoice 230400088749 - Line Rental FTTP 330:50 and Horizon Hosted Licence 01/04/23-30/04/23	£139.00	£27.80	£166.80	4400	CON10102023
25	24/04/23	WaterLooHire Ltd	Invoice 106038 - Hire 4 x toilets for Kings Coronation Celebration 8 May 23 4 x toilets plus delivery/collection	£420.00	£84.00	£504.00	4720	PO52023
26	19/04/23	Lit Events	Invoice 46 - Balloon dispolay and light-up "Coronation" sign for Kings Coronation Celebration 8 May 23	£500.00	£0.00	£500.00	4720	PO72023

27	19/04/23	Forest Traffic Services Ltd	Invoice 0061 - Traffic Managemwent Services for High Street Kings Coronation Celebration 8 May 2023	£540.00	£108.00	£648.00	4720	PO12023
28	23/03/23	Stages for Events Ltd	Invoice reference "Coronation Event" - trailer stage hire inc. audio and lighting for Kings Coronation Celebration 8 May 23	£1,895.00	£0.00	£1,895.00	4720	PO22023
29	04/04/23	A Little Magic Parties	Easter Bunny Hire 5 April 23	£245.00	£0.00	£245.00	4720	PO62023
30	24/04/23	James Sumner	Invoice 171 - Painting maintenance High Street - fingerposts, railings, vents	£2,740.00	£0.00	£2,740.00	4655	PO252023
			PAYMENT TOTALS	£23,563.71	£523.99	£24,087.70		

BANKING PREPARED BY	Mark Turner	Date: 27/04/23
BANKING AUTHORISED BY	Cllr Halliday and Frobisher	Date: 27/04/23
PAYMENT BY	Lisa Fearn	Date: 27/04/23

Item 9 Appendix v

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 03

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos, ETC.	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY) Nominal	Additional Processing Notes
49	03/05/23	Mayoral Account	Credit from A Dundobbin - Mayoral Charity Dinner	£40.00	£0.00	£40.00	1700	n/a - credit received in error
50	26/04/23	Amazon	Invoice INV-GB-1688847365-2023-34159 200 x King Charles flags for coronation party 7/5	£66.40	£13.40	£79.80	4720	PO312023
51	28/04/23	Denbighshire County Council	Invoice 801936890 - Trade Waste 1/1 - 31/3 - 7 x 240L residual £6.10 13 x 240L recycling £4.00	£94.70	£0.00	£94.70	4490	CON10132023
52	01/05/23	Sian Jones Translation Ltd	Invoice PTC132 - translation work April 2023	£20.10	£0.00	£20.10	4350	PO352023
53	28/04/23	Rialtas Business Solutions Ltd	Invoice SM28414 - VAT subscription for 1/4/23-31/3/24	£82.10	£16.42	£98.52	4220	CON10172023
54	02/05/23	Amazon	Invoice GB3VYPXABE - 2-pack tablecloths for coronation party 7/5	£18.32	£3.66	£21.98	4510	PO362023
55	02/05/23	Denbighshire County Council	Invoice 801938355 - Annual premise licence fee - precinct area	£180.00	£0.00	£180.00	4220	CON10212023
56	21/02/23	Francotyp Postalia Ltd	Invoice 38501562 - Annual contract fee - SWAPOUT PLUS, for period 20 March 23 - 19 March 24	£197.80	£39.56	£237.36	4346	CON10332023
57	05/05/23	Millie Maxwell	Gig fee for Coronation Rocks celebration 7/5/23	£100.00	£0.00	£100.00	4720	PO422023
58	07/05/23	Wilbur Milton	Gig fee for Coronation Rocks celebration 7/5/23	£400.00	£0.00	£400.00	4720	PO412023
59	09/05/23	Red Clay Halo	Invoice 001 - Gig fee for Coronation Rocks celebration 7/5/23	£200.00	£0.00	£200.00	4720	PO452023
60	10/05/23	Andy Fogg	Gig fee for Coronation Rocks celebration 7/5/23	£100.00	£0.00	£100.00	4720	PO432023
61	01/05/23	G-Force Communications Ltd	Invoice 230500091434 - Line Rental FTTP 330:50 and Horizon Hosted Licence 01/05/23-31/05/23	£139.34	£27.87	£167.21	4400	CON10102023
62	15/05/23	A Jones & Son Gas Services Ltd	Invoice 14112022_331727 Jubilee Community Centre Attend to 2 boiler faults and rectify	£150.00	£30.00	£180.00	4660	PO542023
63	05/05/23	Croner Group Ltd	Account policy CGL909646 Invoice C000682800 - EAP, Consultancy, Bright, Insurance, IPT	£265.90	£50.22	£316.12	SPLIT	CON10292023 4240 £14.81, 4210 rest
64	30/04/23	Charterhouse Voice & Data Ltd	Invoice SI141559 - Microsoft 365 licences x 7 - April 2023	£65.80	£13.16	£78.96	4460	CON10062023
65	07/05/23	St Johns Ambulance Cymru	Invoice 0000073021 - Attendance King's Coronation Celebrations 7 May	£247.00	£49.40	£296.40	4720	PO392023
66	12/05/23	The Pay Role Ltd	Invoice 2022610 - May Payroll Service	£32.75	£0.00	£32.75	4210	CON10052023
67	17/05/23	James Sumner Painters and decorators	Invoice 172 - Painting maintenance High Street - fingerposts, railings, vents	£2,100.00	£0.00	£2,100.00	4655	PO252023 / PO572023
68	13/05/23	Vodafone	Invoice 103903577 - April 2023 May Monthly charge 07909581015	£10.00	£2.00	£12.00	4400	CON10082023
69	18/05/23	Restore Datashred	Account 4933695 Invoice 1691199 - Confidential waste collection May	£69.84	£13.97	£83.81	4490	CON10322023
70	18/05/23	Amazon	Invoice INV-GB-134743371-2023-259908 12 A4 Display Folders 30 pockets	£29.13	£5.84	£34.97	4330	PO562023
71	11/05/23	Viking Office UK Ltd	Account 2769691 Invoice 2450159; Stationery (A4 Dividers x 10, 15 reams A4 white paper, 1 ream A3 white paper, 3 reams A4 Pink paper)	£115.78	£23.16	£138.94	4330	PO502023 PO582023
72	20/05/23	Amazon	Invoice A3HLIDGIPZYQHV - Bostick 3183 (Blu Tack)	£1.00	£0.00	£1.00	4330	PO562023
73	20/05/23	Raven Fire & Security	Invoice 28422 - 2.0Ah 12v Panel Battery for Jubilee CC	£45.00	£9.00	£54.00	4660	PO522023
74	20/05/23	Raven Fire & Security	Invoice 28421 - repair to PTC office intruder alarm: call out fee and replacement magnetic contact	£64.50	£12.90	£77.40	4480	PO602023
75	20/05/23	Sarah B Price-Roberts	Invoice SPM00011 - Gig fee for Coronation Rocks celebration 7/5/23	£100.00	£0.00	£100.00	4720	PO402023
76	22/05/23	Tudor House	Invoice 003/05 - Buffet lunches for coronation party - 40 x £3.25	£130.00	£0.00	£130.00	4720	PO472023
77	22/05/23	2193 (Prestatyn Squadron)	Cadet marshalling at High Street Coronation celebration 7 May	£100.00	£0.00	£100.00	4720	PO612023
			PAYMENT TOTALS	£5,165.46	£310.56	£5,476.02		

BANKING PREPARED BY	Mark Turner	Date:	22 May 2023
BANKING AUTHORISED BY	Cllr B Murray & Cllr CA Holliday	Date:	24 May 2023
PAYMENT BY	Lisa Fearn	Date:	24 May 2023

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 04

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY) Nominal	Additional Processing Notes
78	24/05/23	SSE - Ty Pendre	Account 89092 89311 - invoice refs 481875428/0011/12/13 and refund statement - Electricity Q1 bill	£116.26	£3.42	£119.68	4660	n/a - VAT = 5% (£6.61) 20% (£3.19CR)
79	25/05/23	Viking Office Ltd	Invoice 2482887 - 5 packs A4 Dividers	£10.90	£2.18	£13.08	4330	PO55/662023
80	24/05/23	SSE - 7 Nant Hall Road	Account 54531 89315 0 invoice ref 901889629/0010 - Electricity Q1 bill	£617.73	£30.88	£648.61	4450	n/a - VAT = 5%
81	25/05/23	Meliden Community Association	Invoice MCA23-I/C01 - room hire for SketchDrawPaint 14 April	£37.50	£0.00	£37.50	4700	PO332023
82	30/05/23	Wheelie Playbus	Invoice 135 - day hire of Playbus for Coronation Event 7 May	£450.00	£0.00	£450.00	4720	PO192023
83	25/05/23	UHY Hacker Young	Client ID; 10597/NSJ Invoice 125464 - Internal audit services for year ended 31 March 2023	£1,050.00	£210.00	£1,260.00	4200	PO302023
84	31/05/23	Zurich Insurance	Client 3646246 Invoice 524182088 - town insurance plan (year 1 of 3) for period 1 June 23 - 31 May 24	£4,901.09	£0.00	£4,901.09	4240	CON10362023
85	02/06/23	Helen Taylor	SketchDrawPaint sessions Whitweek; 30 May at PTC, 1 June at Meliden CC	£165.00	£0.00	£165.00	4700	PO642023
86	02/06/23	Meliden Community Association	Invoice MCA23-I/C02 - room hire for SketchDrawPaint 30 May	£37.50	£0.00	£37.50	4700	PO632023
87	02/06/23	Croner Group Ltd	Invoice C000690309 - June HR Services LESS Credit Note for 22/23	£232.17	£44.23	£276.40	SPLIT	CON10072023 4240 £11.05, 4460 rest
88	05/06/23	Sian Jones Translation Ltd	Invoice PTC133 - translation work undertaken May 23	£7.56	£0.00	£7.56	4350	PO702023
89	06/06/23	Highline Electrical Ltd	Invoice 5890 - Anchor point eyes repair work	£168.00	£33.60	£201.60	4900	PO262023
90	06/06/23	CDwr Cymru / Welsh Water	Account 3732156201 Invoice 4043055821 Water charges 22Nov22-31May23	£117.64	£0.00	£117.64	4440	n/a
91	15/05/23	My Tidy Garden	Invoice 4389 - Annual Service Contract for bedding, floral displays and garden maintenance - April (1 of 12)	£1,791.66	£358.33	£2,149.99	SPLIT	CON10122023 4600 and 4620
92	07/06/23	Amazon	Invoice INV-GB-133821031-2023-39809 5 reams A4 Printer paper	£19.80	£3.95	£23.75	4330	PO732023
93	07/06/23	Viking Office Ltd	Invoice 2532585 - 22 packs A4 dividers	£33.73	£6.75	£40.48	4330	PO552023 PO662023
94	08/06/23	Amazon	Invoice GB312P1DABEI - 1500 sticky notes	£7.65	£1.53	£9.18	4330	PO732023 PO772023
95	08/06/23	Amazon	Invoice INV-GB-836914545-2023-24068 3 x 50 pack suspension files	£67.47	£13.50	£80.97	4330	PO492023
96	08/06/23	Vale of Clwyd MIND	Invoice PMG/23-24/03 - Music groups 1/8/15/22/29 June	£285.00	£0.00	£285.00	4740	PO462023
97	08/06/23	Amazon	Invoice INV-GB-1827136675-2023-49864 250 self-seal envelopes	£8.21	£1.64	£9.85	4330	PO732023
98	08/06/23	Amazon	Invoice INV-GB-503143055-2023-5689 25 pack 10 A4 dividers	£13.22	£2.65	£15.87	4330	PO732023
99	08/06/23	G-Force	Invoice 230600092255 - Line Rental FTTP 330:50 and Horizon Hosted Licence 01/06/23-30/06/23	£139.19	£27.84	£167.03	4400	CON10102023
100	12/06/23	My Tidy Garden	Invoice 4426 - Supply bedding and compost for 10 hanging baskets	£300.00	£60.00	£360.00	4895	PO782023
						£0.00		
			PAYMENT TOTALS	£10,577.28	£800.50	£11,377.78		

BANKING PREPARED BY	*Mark Turner*	*Date: 12 June 2023*
BANKING AUTHORISED BY	*Mayor Cllr B Murray & Cllr C Holliday*	*Date: 12 June 2023*
PAYMENT BY	*Lisa Fearn*	*Date: 12 June 2023*

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACSPREVYR

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos, ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY) Nominal	Additional Processing Notes
1	03/04/23	Prestatyn North West Community Centre Association	Warm Hub 3 costs - 8/3, 15/3, 22/3, 29/3	£381.00	£0.00	£381.00	4670	PO82023 (was PO2872022) EMR331
2	03/04/23	A Jones & Son Gas Services	Invoice 14112022_331687 - Emergency call out and repairs to Jubilee Community Centre	£170.00	£34.00	£204.00	4660	PO162023 (was PO3152022)
3	03/04/23	Salford Childrens Holiday Camp	Invoice 0157JW2023/TC - Warm Hub 3 costs - 21/3, 28/3	£290.00	£0.00	£290.00	4670	PO92023 (was PO2852022) EMR331
4	03/04/22	Deva Church	Invoice 0023 - arm Hub 3 costs - 28/3 [NB - Credit note reduces invoice by £84 overpayment in March]	£28.00	£0.00	£28.00	4670	**PO102023 (was PO2862022) EMR331 Cr 4750 with £84, Dr 4670 £114
5	03/04/23	Canda Copying	Invoice 457125 - Meter reading 28/12-31/03 photocopying and printing	£692.53	£138.51	£831.04	4330	PO172023 (was PO35172022)
6	03/04/23	Festival Church	Invoice PTC00008 - Warm Hub 3 costs - 23/3, 30/3	£257.00	£0.00	£257.00	4670	PO112023 (was PO2882022) EMR331
7	03/04/23	Denbighshire County Council	Invoice 801921780 - call out to attend unsafe banner 25/03	£90.00	£18.00	£108.00	4720	PO182023 (was PO3202022)
8	03/04/23	Offa's Catering	Invoice PTC OC0053 0 Warm Hub 3 costs - PTC Office, Meliden CC, Kings Hall, Scala, 24-31 March	£883.50	£176.70	£1,060.20	4670	PO12/13/14/152023 (was PO281/283/284/3062022) EMR331
9	12/04/23	Salford Children's Holiday Camp	Invoice 0168JW2023/TC - Warm Hub 3 costs - 07/3, 14/3	£290.00	£0.00	£290.00	4670	PO92023 (was PO2852022) EMR331
10	25/04/23	Deva Church	PO 285 Donation from Warm Hubs 3 grant under spend	£100.00	£0.00	£100.00	4670	PO102023 - EMR331
11	25/04/23	Festival Church	PO 288 Donation from Warm Hubs 3 grant under spend	£100.00	£0.00	£100.00	4670	PO112023 - EMR331
			PAYMENT TOTALS	£3,292.03	£367.21	£3,659.24		

BANKING PREPARED	Mark Turner	Date: 24 April 2023
BANKING AUTHORISED	Cllr Jones and Frobisher	Date: 25/04/23
PAYMENT BY	Lisa Fearn	Date: 25/04/23

**Deva Church - this transaction represents the NET value of invoice 0023, balancing the credit note issued to PTC from invoice 0021 paid in error March 2023 and annuls the advance payment; cross-reference to end-of-year 2022-23 pre-payments

Item 9 Appendix v

PRESTATYN TOWN COUNCIL - MAYOR ACT

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 1 MAYOR

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	ADDITIONAL NOTES
2301	18-Apr	Mayors Charity Account	Charity Dinner Donation - Cllr I Lifford	£50.00	502	
2302	18-Apr	Mayors Charity Account	Charity Dinner Donation - Cllr A West	£40.00	502	
2303	18-Apr	Llandudno Town Council, Mayor's Charity Account	Deputy Mayor and Consort to attend "A Tribute to Abba Night" 15 April 2023	£24.00	502	
2304	26-Apr	North & Mid Wales Association of Local Councils	Quarterly meeting at Rhos-on-Sea - Deputy Mayor and Consort 17th April	£44.00	502	
			PAYMENT TOTALS	£158.00		

BANKING PREPARED BY	Mark Turner	Date: 26 April 2023
BANKING AUTHORISED BY	Cllrs Jones and Frobisher	Date: 26/04/23
PAYMENT BY	Lisa Fearn	Date: 26/04/23

Item 9 Appendix v

PRESTATYN TOWN COUNCIL - MAYOR ACT

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 2 MAYOR

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	ADDITIONAL NOTES
2304	03/05/23	Mor Flowers	Invoice : 1 Aquabox, 1 Handtied bouquet - PTC AGM 3 May	£100.00	502	
2305	03-May	Tudor House Catering	Invoice 002/05 - Catering for AGM 03 May 23	£210.00	502	
2306	22-May	Flashbay Limited	Invoice IN1272203 - RED Curve Pens 100 x £1.5720 inc VAT	£157.20	502	
2307	22-May	David Kynaston	Invoice 222 - Roll of Honour update - B Murray Mayor 2023	£110.00	502	
			PAYMENT TOTALS	£577.20		

BANKING PREPARED BY	*Mark Turner*	*Date:* *22 May 2023*
BANKING AUTHORISED BY	*Cllr B Murray & Cllr CA Holliday*	*Date:* *24 May 2023*
PAYMENT BY	*Lisa Fearn*	*Date:* *24 May 2023*

PRESTATYN TOWN COUNCIL - MAYOR ACT

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2023 - BACS 3 MAYOR

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	ADDITIONAL NOTES
2308	02-May	PTC Main Account	Refund costs - AGM refreshments	£6.95	502	
2309	08-Jun	Merlin Cinemas	Cinema tickets x 9 for volunteers at Coronation Event May23	£76.50	502	
2310	12-Jun	Blooming Gorgeous florists	Bouquet flowers - R Wheatley - house fire	£35.00	502	
2311	12-Jun	Flint Town Council	Save The Day - Casino Night 20 October; 2 x tickets Mayor Cllr B Murray and Consort Cllr C Holliday	£50.00	502	
2312	12-Jun	Blooming Gorgeous florists	Bouquet flowers - G Wallace	£30.00	502	
					502	
					502	
					502	
					502	
					502	
					502	
			PAYMENT TOTALS	£198.45		

BANKING PREPARED BY: *Mark Turner* — Date: 12 June 2023

BANKING AUTHORISED BY: *Mayor Cllr B Murray & Cllr C Holliday* — Date: 12 June 2023

PAYMENT BY: *Lisa Fearn* — Date: 12 June 2023

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

APRIL 2023 - BACS P1

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID	NL CODE
P1	13/04/2023	NET PAY	For the Month of April 2023	£11,563.33	4000
P2	13/04/2023	PAYE HMRC	For the Month of April 2023	£2,554.62	4010
P3	13/04/2023	PENSION CPF (-£1325)	For the Month of April 2023	£3,872.36	4020
			PAYMENT TOTALS	£17,990.31	

BANKING PREPARED BY	*Chrissie Ross - the Payrole Ltd*	Date: 13/04/2023
BANKING AUTHORISED BY	*Cllrs Frobisher & Holliday*	Date: 13/04/2023
PAYMENT BY	*Lisa Fearn*	Date: 17/04/2023

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

MAY2023 - BACS P2

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID	NL CODE
P4	15/05/2023	NET PAY	For the Month of MAY 2023	£13,352.42	4000
P5	15/05/2023	PAYE HMRC	For the Month of MAY 2023	£2,503.00	4010
P6	15/05/2023	PENSION CPF (-£1325)	For the Month of MAY 2023	£4,417.71	4020
			PAYMENT TOTALS	£20,273.13	

BANKING PREPARED BY	*Chrissie Ross - the Payrole Ltd*	DATE 13/05/23
BANKING AUTHORISED BY	*Cllr S Frobisher & Cllr C Holliday*	DATE 15/05/23
PAYMENT BY	*Lisa Fearn*	DATE 17/05/23

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

JUNE2023 - BACS P3

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID	NL CODE
P7	15/06/2023	NET PAY	For the Month of JUNE 2023	£10,682.40	4000
P8	15/06/2023	PAYE HMRC	For the Month of JUNE 2023	£1,744.77	4010
P9	15/06/2023	PENSION CPF (-£1325)	For the Month of JUNE 2023	£3,324.11	4020
			PAYMENT TOTALS	**£15,751.28**	

BANKING PREPARED BY	*Chrissie Ross - the Payrole Ltd*	**DATE 14/06/23**
BANKING AUTHORISED BY	*Cllr Holliday and Murray*	**DATE 15/06/23**
PAYMENT BY	*Lisa Fearn*	**DATE 15/06/23**

Item 10 Appendix vi

PRESTATYN TOWN COUNCIL
FINANCIAL STATEMENTS - 2022/2023

Governance Codes	Cost Centre	Nominal Title	2021/22 Budget	2021/22 Actual	2022/23 Budget	2022/23 Actual YTD	2022/23 Committed	2022/23 Additional Predicted	2022/23 Predicted Total	Comments	2022/23 Actual Diff +/-	2023/24 Agreed Budget	22/23 & 23/24 Budget Variance +/-	2022/23 Comments	Exps 22/23 Budget 23/24
	COUNCIL														
LGA 1972 s.112	100	4100 Mayor - Public Participation	£2,500	£867	£2,500	£2,500			£2,500		£0	£1,500	£1,000		-£1,000
LGA 1972 s.15	100	4110 Mayor's Allowance	£800	£0	£800	£800			£800		£0	£800	£0		£0
LGA 1972 s.133	100	4120 IRPW & Councillor Allowance	£3,500	£1,800	£2,700	£2,100			£2,100		£600	£3,500	£800	14x£28 + £500	£1,400
LGA 1972 s.129	100	4130 Councillor Training	£300	£50	£300	£220			£220		£80	£750	£450	9Cllrs x2	£530
LGA 1972 s.133	100	4140 Travelling - Councillors	£250	£0	£250	£19			£19		£231	£250	£0		£231
LGA 1972 s.42	100	4150 Elections / Democracy	£5,000	£0	£5,500	£27,898			£27,898	Election £18k EMR	-£22,398	£5,500	£0		-£22,398
			£12,350	£2,717	£12,050	£33,537	£0	£0	£33,537		-£21,487	£12,300	£250		-£21,237
	ADMINISTRATION														
LGA 1972 s.107	150	4200 Audit	£2,000	£2,000	£1,874	£2,300			£2,300	Wales Audit 2 yrs	-£426	£2,000	£126	Wales/internal -ref; Virement 7 tfr £824 from 4210	-£300
LGA 1972 s.133	150	4210 Legal / Professional Expenses	£1,500	£2,149	£676	£676			£676		£0	£750	£74	Virement 7 tfr £824 to 4200	£74
	150	4215 Bank Charges	£0	£35	£0	£134			£134		-£134	£500	£500	Net Bacs	£366
LGA 1972 s.133	150	4220 Subscriptions/Publications/Lic	£1,600	£674	£1,400	£1,540			£1,540		-£140	£2,000	£600	OVW/SLCC	£460
LGA 1972 s.133	150	4240 Insurance	£6,000	£5,878	£6,000	£5,234			£5,234		£766	£6,000	£0		£766
LGA 1972 s.142	150	4300 Advertising / Marketing	£1,500	£1,828	£1,500	£172			£172		£1,328	£1,000	£500		£828
-	150	4310 Website	£2,500	£4,607	£2,500	£386			£386		£2,114	£1,000	£1,500		£614
-	150	4320 Social Media/Events	£10,500	£2,332	£7,250	£0			£0		£7,250	£1,000	£6,250		£1,000
LGA 1972 s.142	150	4330 Printing & Stationery	£2,800	£1,603	£3,957	£3,958			£3,958		-£1	£2,800	£1,157	Virement 4 tfr £900 from 4470; Virement 7 tfr £257 from 4500	-£1,156
LGA 1972 s.133	150	4340 Postage	£750	£1,029	£1,000	£852			£852		£148	£750	£250		-£102
LGA 1972 s.142	150	4350 Welsh Translation	£650	£245	£650	£269			£269		£381	£250	£400		-£19
-	150	4500 Petty Cash	£1,500	£0	£1,243				£0		£1,243	£500	£743	Virement 7 tfr £257 to 4330	£500
LGA 1972 s.133	150	4510 Miscellaneous	£600	£714	£900	£177			£177		£723	£500	£400		£323
LGA 1972 / LGMP 1976	150	4520 Contingency	£3,000	£2,000	£3,000				£0		£3,000	£1,000	£2,000		£1,000
			£34,900	£25,094	£31,950	£15,698	£0	£0	£15,698		£16,252	£20,050	£11,900		£4,352
	PERSONNEL														
LGA 1972 s.112	250	4000 Net Salaries	£169,000	£157,702	£125,500	£114,210			£114,210	4 mths	£11,290	£173,000	£47,500	Full 5% Inc = £10k Op; Virement 1 tfr £25000 to 4010; Virement 3 tfr £10000 to 4020; Virement 3 tfr £8500 to 4010	£58,790
LGA 1972 s.112	250	4010 PAYE	£15,310	£14,588	£49,310	£45,338			£45,338	4 mths	£3,972	£37,000	£12,310	Full 5% Inc = £10k Op; Virement 1 tfr £25000 from 4000; Virement 3 tfr £8500 from 4000	-£8,338
LGA 1972 s.112	250	4020 Superannuation	£32,980	£31,683	£42,960	£40,024			£40,024	4 mths/£5.1K refund	£2,956	£26,000	£16,980	Full 5% Inc = £10k Op; Virement 3 tfr £10000 from 4000	-£14,024
LGA 1972 s.112	250	4030 Staff Contingency e.g. Agency	£1,200	£3,401	£1,200	£243			£243		£952	£1,000	£200		£752
LGA 1972 s.133	250	4040 Travelling - Officers	£500	£1,500	£500	£36			£36		£464	£500	£0		£464
LGA 1972 s.112	250	4050 Training & Development	£700	£1,249	£700	£118			£118		£582	£1,000	£300		£582
			£220,190	£210,123	£220,190	£199,974	£0	£0	£199,974		£20,216	£238,500	£18,310		£38,526
	OFFICE														
LGA 1972 s.133	300	4400 Telephones / Broadband	£1,800	£4,484	£5,000	£1,790			£1,790		£3,210	£2,000	£3,000		£210
LGA 1972 s.133 / s.123	300	4440 Business / Water Rates	£8,000	£6,626	£8,000	£6,052			£6,052		£1,948	£7,000	£1,000		£948
LGA 1972 s.133 / s.123	300	4450 Electricity / Gas	£3,750	£9,311	£7,500	£1,797			£1,797	6m est rebate £7k	£5,703	£12,000	£4,500	Increase tariff	£10,203
LGA 1972 s.133	300	4460 IT Support and IT Software	£5,500	£348	£4,000	£3,858			£3,858		£142	£7,500	£3,500	Cllrs Email Addresses - added £2.5k PTC FC mtg 301122	£3,642
LGA 1972 s.133	300	4470 Photocopying	£0	£1,699	£600	£590			£590		£10	£1,500	£900	Virement 4 tfr £900 to 4330	£910
LGA 1972 s.133 / s.123	300	4480 Repairs & Maintenance	£1,500	£1,036	£1,333	£1,022			£1,022		£311	£3,000	£1,667	Virement 7 tfr £167 to 4910	£1,978
LGA 1972 s.133 / s.123	300	4490 Cleaning Services	£2,000	£2,336	£2,000	£1,948			£1,948		£52	£2,000	£0		£52
			£22,550	£25,840	£28,433	£17,057	£0	£0	£17,057		£11,376	£35,000	£6,567		£17,943
	TOWNS														
LGMP 1976	550	4600 Envir Flowers/Beds/Planters Maintenance	£26,650	£27,210	£26,650	£25,416			£25,416		£1,234	£26,650	£0		£1,234
LGA 1972 s.133/s.123	550	4605 Hanging Baskets/Troughs/Tiers/Maintenance	£10,000	£10,538	£10,000	£9,558			£9,558		£442	£10,000	£0		£442
LGA 1972 s.144.5	550	4610 Festive Lighting Installation	£28,000	£28,389	£25,000	£23,916			£23,916	lights maintenance	£1,084	£25,000	£0		£1,084
LGMP ACT 1953/Highway	550	4615 Public Seats - Maintenance	£3,500	£3,322	£3,500	£2,417			£2,417	benches repair	£1,083	£3,500	£0	DCC	£1,083
LGA 1984	550	4620 Public Gardens	£0	£4,050	£0	£0			£0		£0	£2,500	£2,500	Boulevard/Pendre	£2,500
LGMP 1976 s.19	550	4625 Notice Boards (15)	£5,000	£5,645	£5,000	£4,361			£4,361	based on 2021	£639	£1,000	£4,000	DCC	-£3,361
RTA 1984 / LGMP 1976	550	4630 Tourism Signage	£2,000	£129	£2,000	£0			£0		£2,000	£500	£1,500	DCC	£500
LGA 1972 s.133/s.123	550	4635 Footway Improvements	£1,000	£180	£1,000	£0			£0	based on 2021	£1,000	£1,000	£0		£1,000
RTA 1984	550	4640 Car Parks	£13,700	£12,179	£13,700	£12,700			£12,700		£1,000	£12,700	£1,000	DCC7	£0
LGMP ACT 1953	550	4645 Bus Shelters - Maintenance	£2,500	£0	£2,500	£0			£0	Cleaning/rep	£2,500	£10,000	£7,500	£7.5k DCCclean+rep	£10,000
C&D ACT 1998	550	4650 Crime Prevention CCTV / Radio	£12,000	£22,000	£12,000	£10,000			£10,000		£2,000	£10,000	£2,000	DCC contract	£0
LGMP 1976 s.19	550	4655 Play Areas	£5,000	£0	£5,000	£5,000			£5,000		£0	£5,000	£0		£0
LGMP ACT 1976	550	4660 Community Centre Expenditure	£6,000	£4,429	£7,950	£8,570			£8,570	Fire + doors	-£620	£6,000	£1,950	Virement 7 tfr £1950 from 4930	-£2,570
RTA 1984 / LGMP 1976	550	4665 Scala Cinema & Art Centre Loan	£66,495	£66,493	£66,495	£66,493			£66,493		£2	£66,495	£0		£2
LGA1976	550	4670 Local community services	£7,000	£228	£7,000	£11,786			£11,786	Warm Hubs 1 and 3	-£4,786	£7,000	£0	EMR331 for £5000 covers warm hub 3	-£4,786
			£188,845	£184,792	£187,795	£180,217	£0	£0	£180,217		£7,578	£187,345	£450		£7,128

	PROJECTS														
LGA 1972 s144.5	700	4700 Holiday Leisure Activity	£5,000	£2,749	£5,000	£2,882			£2,882	Art Xmas/Feb23	£2,118	£5,000	£0		£2,118
LGA s137 / s144	700	4710 Festival / Youth Activities	£1,000	£0	£1,000	£454			£454		£546	£0	£1,000		-£454
LGA s144	700	4720 PTC Events /Activities / Promo	£22,000	£3,534	£22,000	£18,508			£18,508	Xmas	£3,492	£15,000	£7,000		-£3,508
LGA 2000 s2	700	4730 Environmental / Community	£4,000	£3,558	£4,000	£2,672			£2,672		£1,328	£20,000	£16,000	added £17,500 for Op role £15k equip £2.5k PTC FC mtg 301122	£17,328
-	700	4740 Mind Music	£2,500	£903	£2,500	£196			£196		£2,304	£2,500	£0		£2,304
LGA 1972 s144	700	4750 Mental Health Well Being	£2,500	£140	£2,500	£6,936			£6,936	Warm Hub 2	-£4,436	£2,500	£0	EMR330 for £4000 covers warm hub 2	-£4,436
-	700	4760 Community Volunteers	£500	£0	£500	£0			£0		£500	£500	£0		£500
LGA 2000 s2	700	4770 Countryside Project	£1,000	£0	£1,000	£0			£0		£1,000	£1,000	£0		£1,000
LGMP ACT 1976	700	4775 Costal Project	£5,000	£0	£5,000	£0			£0		£5,000	£1,000	£4,000		£1,000
			£43,500	£10,884	£43,500	£31,648	£0	£0	£31,648		£11,852	£47,500	£4,000		£15,852
	GRANTS														
LGA s137 / s144	300	4800 Grants- New Local Organization	£500	£0	£1,000	£1,000			£1,000		£0	£1,000	£0	Virement 2 tfr £500 from 4810	£0
LGA s137 / s144	300	4810 Grants- Existing Organization	£2,500	£1,240	£2,000	£2,000			£2,000		£0	£3,000	£1,000	Virement 2 tfr £500 to 4800	£1,000
LGA s144	300	4820 Cultural Grants / Eisteddfod	£750	£200	£750	£200			£200		£550	£500	£250		£300
LGA s144	300	4830 Carnival Committee	£1,650	£0	£1,650	£1,650			£1,650		£0	£2,000	£350		£350
LGA s144	300	4840 Flower show	£1,000	£0	£1,000	£0			£0		£1,000	£1,000	£0		£1,000
LGA s144	300	4850 Car show	£600	£600	£600	£600			£600		£0	£1,000	£400		£400
LGA s144	300	4860 Wales / Britain in Bloom	£1,000	£1,000	£1,000	£0			£0		£1,000	£1,000	£0		£1,000
LGA s144	300	4870 Benefits Advice Shop/ Other	£1,200	£1,800	£2,000	£2,000			£2,000		£0	£2,000	£0		£0
LGA s142	300	4880 Citizens Advice Bureau	£2,500	£2,500	£2,500	£0			£0		£2,500	£2,500	£0		£2,500
LGA s142	300	4890 Walks Programme / Festival	£2,000	£2,025	£2,000	£1,000			£1,000		£1,000	£2,000	£0		£1,000
LGA 1972 s144 / LGMP 1976	300	4895 General Support	£6,000	£2,218	£6,000	£0			£0		£6,000	£2,000	£4,000		£2,000
			£20,300	£11,583	£20,500	£8,450	£0	£0	£8,450		£12,050	£18,000	£2,500		£9,550
	ASSETS														
LGA 1972 s133	900	4900 Office Furnishings/Equipment	£1,000	£450	£1,000	£746			£746		£254	£1,000	£0		£254
LGMP1976 s19	900	4910 IT Equipment	£2,000	£2,277	£2,167	£2,167			£2,167		£0	£2,000	£167	Virement 7 tfr £167 from 4480	-£167
	900	4920 IT Software - do not use	£0	£1,152	£0	£0			£0		£0	£0	£0		£0
LGA 1972 s133	900	4930 Community Centres Improvements	£3,000	£31,117	£1,050	£1,050			£1,050	Windows	£0	£12,000	£10,950	Ty Pendre Virement 7 tfr £1950 to 4660	£10,950
LGMP 1976 s19	900	4940 Health/Sport/Leisure	£5,000	£0	£5,000	£0			£0		£5,000	£0	£5,000		£0
			£11,000	£34,996	£9,217	£3,963	£0	£0	£3,963		£5,254	£15,000	£5,783		£11,037
	VAT		£25,000		£25,000	£27,022						£25,000	£0		
	VAT / Grand Totals (ex VAT)		£553,635	£506,025	£553,635	£490,542	£0	£0	£490,542		£63,091	£573,695	£20,060		£83,151

Section 137(4)(a) of the Local Government Act 1972 - Expenditure Limit for 2023-2024 is £9.93 per elector

Electorates 15164 £9.93 £150,578.52 *Capped Expenditure*

Title	2021/22 Budget	2021/22 Actual	2022/23 Budget	2022/23 Actual YTD	2022/23 Committed	2022/23 Additional Predicted	2022/23 Predicted Total		2022/23 Actual Diff +/-	2023/24 Proposed Budget	22/23 & 23/24 Budget Variance +/-	2022/23 Comments	Exps 22/23 Budget 23/24
EXPENDITURE													
Council	£12,350	£2,717	£12,050	£33,537			£33,537		-£21,487	£12,300	£250		-£21,237
Administration	£34,900	£25,094	£31,950	£15,698			£15,698		£16,252	£20,050	£11,900		£4,352
Personnel	£220,190	£210,123	£220,190	£199,974			£199,974		£20,216	£238,500	£18,310		£38,526
Office	£22,550	£25,840	£28,433	£17,057			£17,057		£11,376	£35,000	£6,567		£17,943
Towns	£188,345	£184,792	£187,795	£180,217			£180,217		£7,578	£187,345	£450		£7,128
Projects	£43,500	£10,884	£43,500	£31,648			£31,648		£11,852	£47,500	£4,000		£15,252
Grants	£20,300	£11,583	£20,500	£8,450			£8,450		£12,050	£18,000	£2,500		£9,550
Assets	£11,000	£34,996	£9,217	£3,963			£3,963		£5,254	£15,000	£5,783		£11,037
TOTAL	£553,635	£506,029	£553,635	£490,542	£0	£0	£490,542		£63,091	£573,695	£20,060		£83,153
VAT	£25,000		£25,000							£25,000			
INCOME													
COMMUNITY CENTRE RENTAL INCOME	£6,200	£3,903	£6,200	£4,985			£4,985		£1,215	£4,985	£1,215		£0
BANK INTEREST	£450	£48	£450	£1,166			£1,166		£716	£450	£0		£716
OTHER/GRANTS	£10,000	£52,897	£10,000	£10,179			£10,179	Deed of Surrender	£179	£10,000	£0		£179
DONATIONS	£2,500	£970	£2,500	£100			£100		£2,400	£0	£2,500		£100
SUB-TOTAL	£19,150	£57,818	£19,150	£16,430	£0	£0	£16,430		£2,720	£15,435	£3,715		£995
PRECEPT	£495,961	£495,960	£494,622	£494,622			£494,622		£0	£497,299	£2,677		£2,677
TOTAL	£515,111	£553,778	£513,772	£511,052			£511,052		£2,720	£512,734	£1,038		£1,682
BALANCE	£38,524	£47,749	£39,863	£20,510	£0	£0	£20,510		£65,811	£60,961	£21,098		£81,471
VAT	£25,000		£25,000	£27,022						£25,000	£0		

Bank Bal 17/11/22 £437,267.00

Using predicted reserves of:

*predicted bank balance at 31/03/23 = £487,267

Remaining Bank balance;

		£		£	£
Option 1 No increase in Council tax precept 0% *AGREED AT PTC FULL COUNCIL 301122 RATIFIED FULL COUNCIL 110123*	£0.00 £0.00	£497,299 £63.74	Band D property	£60,961	£425,306
Option 2 Council tax increase by 2%	£9,945.99 £1.27	£507,245 £65.01	Band D property	£51,015	£435,252
Option 3 Council tax increase by 12.26% Expenses less guaranteed income £558,260	£60,960.52 £7.81	£558,260 £71.55	Band D property	£0	£487,267
Option 4 Council tax reduced by 2%	-£9,945.99 -£1.27	£487,353 £62.47	Band D property	£70,907	£416,360

Council Tax Base			
2016/17	7,577	60.48	£458,257
2017/18	7,677	60.48	£464,305
2018/19	7,676	61.33	£470,769
2019/20	7,746	62.68	£485,519
2020/21	7732	63.74	£492,838
2021/22	7,781	63.74	£495,961
2022/23	7,760	63.74	£494,622
2023/24	7,802	63.74	£497,299

Earmarked Reserves Balances at 31 March 2023

	2022/2023 Associated Nominal	Opening Balance	Net Transfers	Committed	Closing Balance	
322 EMR - Elections Holding Fund	4150	£18,000	-£18,000	£0	£0	
323 EMR - Tesco Grant Bags 4 Help	4700	£1,016	-£1,016	£0	£0	
325 EMR - Mind Music	4740	£1,709	-£25	£0	£1,684	
326 EMR - GYM Enabling Virt Comms	4720	£2,136	-£110	£0	£2,026	
327 EMR - GYM CC	4930	£22,369	-£22,369	£0	£0	
328 EMR - Well Being	4710	£0	£26	£0	£26	
329 EMR - Meliden CC Roof Repairs	4660	£0	£4,378	£4,378	-£0	Pending roof repairs to Meliden Community Centre
330 EMR - Warm Hub 2	4750	£0	£0	£0	£0	
331 EMR - Warm Hub 3	4670	£0	£2,430	£2,430	£0	Pending invoices due to settle for Warm Hub 3 Initiative
		£26,214	£15,670	£4,378	£3,735	

Grants Received 2022-23

Title	Date	Amount	EMR
Wellbeing grant Ffrith Bowls Centre	Apr-22	£480	328
Croeso Cynnes grant for Warm Hub 2	Dec-22	£4,000	330
Croeso Cynnes grant for Warm Hub 3	Feb-23	£5,000	331
		£9,480	

PRESTATYN TOWN COUNCIL @ 31.03.23

CREDITORS @ 31.03.22

EMR	Exp Code		NO VAT £	VAT RATI	VAT £
	4450	SSE - Christmas lighting	3,500.00	5%	176.00
331	4670	Olfas Catering - Warm Hub 3	1,909.00	20%	381.80
331	4670	Salford Childrens Home Camp - Warm Hub 3	1,000.00	0%	
331	4670	Deva Angelical Church - Warm Hub 3	510.00	0%	
331	4670	Jubilee Community Centre - Warm Hub 3	599.00	0%	
331	4670	Festival Church - Warm Hub 3	373.00	0%	
	4560	A Jones & Son - Gas repairs Jubilee Community Centre	170.00	20%	34.00
	4680	Raven Fire - Meliden Community Centre fire extinguisher	70.00	20%	14.00
	4720	Denbighshire County Council - banner repair High Street	80.00	20%	16.00
	4200	UHY Hacker Young - Internal Audit 2022	1,050.00	0%	
	4200	Welsh Audit Office	1,000.00	0%	
	4330	Canda Copying	693.53	20%	137.61
		EXCLUSIVE OF VAT	10,969.53		760.31

PAYMENTS IN ADVANCE

4700	Helen Taylor - Sketch Draw Paint April materials	57.61	0%	0
4750	Deva Angelical Church - Invoice 28 February paid in error	84.00	0%	0
		141.61		0.00
		10,827.92		760.31

GRANT EMF (Ear Marked Funding)22/23

325	Community Fund - Mind Music Travel	1,664.08
326	G.Y.M. - Enabling Virtual Communities (2020/21/22)	2,016.11
328	Well Being	26.41
329	Meliden CC Roof Repairs	4,376.19
331	Warm Hubs 3	2,430.00
		10,534.79

INTEREST RECEIVED FOR YEAR 22-23

APR	1500	£	6.30
JUN	1500	£	32.48
JUL	1500	£	0.45
SEP	1500	£	129.52
SEP	1500	£	0.45
OCT	1500	£	0.45
OCT	1500	£	0.45
DEC	1500	£	1.35
DEC	1500	£	284.24
MAR	1500	£	710.18
MAR	1500	£	0.45
		£	**1,166.32**

Other Income for year

22-23

		COST CENTRE	NOMINAL						
APR	DONATIONS OTHER	100	1400			£100.00			
APR	WINTER OF WELLBEING	100	1200		£ 480.00				
JUN	TY CARADOC CC RENT	100	1100	£1,525.00					
AUG	MELIDEN CC RENT	100	1100	£1,660.00					
SEP	JUBILEE CC RENT	100	1100	£1,800.00					
SEP	REIMBURSEMENT JCC REFURB	100	1200		£ 4,097.77				
OCT	BURBOBANK - CCTV	100	1200		£12,000.00				
DEC	WARM HUB 2	100	1200		£ 4,000.00				
JAN	DEED OF SURRENDER	300	1600					£ 50,000.00	
FEB	WARM HUB 3	100	1200		£ 5,000.00				
YEAR	DONATIONS HLAP	100	1300				£ 89.00		
YEAR	DONATIONS TABLETENNIS	100	1300				£ 15.00		
YEAR	HANGING BASKETS	100	1700						£ 594.00
				£4,985.00	£25,577.77	£100.00	£104.00	£ 50,000.00	£ 594.00

GRANTS RECEIVED

A - PRIOR YEARS STILL IN PROGRESS AT START OF 2022 FINANCIAL YEAR;

		REC'D		
TESCO (19-20)	£	1,166.00		
GYM ENABLING VIRTUAL COMMUNITIES (20-21)	£	3,672.83		
GYM CC (21-22)	£	22,368.61		
DVSC - MIND MUSIC (20-21)	£	2,500.00		
			£	29,707.44

22 - 23

APR	Denbighshire Winter of Wellbeing	£	480.00		
DEC	Croeso Cynnes - WarmHub2	£	4,000.00		
FEB	Croeso Cynnes - WarmHub3	£	5,000.00		
				£	9,480.00
		£	39,187.44		

22 - 23 GRANT EMR'S

			EMR AT START OF YEAR		EXPENDITURE		REMAINING EMR
BAL 22 - 23	Tesco	£	1,016.00	£	1,016.00	£	-
	GYM EVC	£	2,136.11	£	110.00	£	2,026.11
	GYM CC	£	22,368.61	£	22,368.61	£	-
	DVSC - MIND Music	£	1,709.08	£	25.00	£	1,684.08
	Denbighshire Winter of Wellbeing	£	480.00	£	453.59	£	26.41
	Croeso Cynnes - WarmHub2	£	4,000.00	£	4,000.00	£	-
	Croeso Cynnes - WarmHub3	£	5,000.00	£	2,570.00	£	2,430.00
				£	30,543.20	£	6,166.60
22 - 23	ADVANCE PAYMENT EMR Meliden CC - Roof Repair (Zurich)	£	4,378.19	£	-	£	4,378.19
	GRAND TOTAL EMR AT YEAR END			£	30,543.20	£	10,544.79

GRANT EXPENDITURE 22 - 23

TESCO

Easter Theme	£75.00	
Spring Theme	£75.00	
June Half Term	£107.15	
Summer Week 1	£90.19	
Summer Week 2	£125.37	
Summer Week 3	£99.07	
Summer Week 4	£116.30	
Summer Week 5	£84.95	
Summer Week 6	£75.00	
October Half Term (bonfire theme)	£167.97	
		£1,016.00

GYM EVC

07/04/2022 I-pad top-up	£10.00	
11/05/2022 I-pad top-up	£10.00	
17/07/2022 I-pad top-up	£10.00	
11/08/2022 I-pad top-up	£10.00	
11/09/2022 I-pad top-up	£10.00	
11/10/2022 I-pad top-up	£10.00	
11/11/2022 I-pad top-up	£10.00	
11/12/2022 I-pad top-up	£10.00	
16/01/2023 I-pad top-up	£10.00	
14/02/2023 I-pad top-up	£10.00	
14/03/2023 I-pad top-up	£10.00	
		£110.00

GYM CC

01/04/2022 Paid DCC for refurbishment	£22,368.61	
		£22,368.61

DVSC MIND Music

09/03/2023 Transport from Nant-Y-Mor	£ 25.00	
		£ 25.00

Winter of Well Being

14/11/2022 3 weeks Junior Bowling	£69.00	
05/12/2022 3 weeks Junior Bowling	£70.50	
19/12/2022 Bowling Wedge - equipment	£141.59	
13/03/2023 5 weeks Junior Bowling	£172.50	
		£453.59

Warm Hubs 2

20/01/2023 Deva	£52.50	
25/01/2023 Deva	£77.00	
01/02/2023 Jubilee	£125.50	
06/02/2023 Offa's	£50.00	
06/02/2023 Offa's	£140.00	
06/02/2023 Offa's	£194.50	
06/02/2023 Offa's	£514.00	
06/02/2023 Offa's	£671.50	
06/02/2023 Kings Hall	£100.00	
08/02/2023 Deva	£112.00	
08/02/2023 Deva	£87.50	
14/02/2023 Salford Children's Holiday Camp	£482.00	
14/02/2023 Deva	£122.50	
24/02/2023 Deva	£73.50	
24/02/2023 Deva	£38.50	
13/03/2023 Salford Children's Holiday Camp	£244.50	
21/03/2023 Festival	£849.00	
21/03/2023 Mixture Deva, Offa's and Meliden	£65.50	
		£4,000.00

Warm Hubs 3

13/03/2023 Kings Hall	£150.00	
21/03/2023 Festival	£327.00	
23/03/2023 Offa's	£605.00	
23/03/2023 Offa's	£331.00	
23/03/2023 Offa's	£191.00	
23/03/2023 Offa's	£464.00	
23/03/2023 Deva	£180.00	
27/03/2023 Festival	£322.00	
		£2,570.00

2022 - 23 TOTAL GRANTS EMR SPENT £30,543.20

GRANTS S137/142/144

MONTH	Details	£	LGA S137/142/144 legislation
Apr-22	BAS - Benefits Advice Show	£2,000	S137
Apr-22	Classic Car Show	£600	S137
Oct-22	Prestatyn & Rhyl Community First Responders	£250	S137
Nov-22	Friends Prestatyn Coronation Gardens	£1,000	S137
Mar-23	Prestatyn Carnival Association	£1,650	S137
Mar-23	PBF - Prestatyn Business Forum	£3,000	S137
Mar-23	Prestatyn & District Walking Festival	£1,000	S137
Mar-23	URDD - Eisteddfod 2023	£200	S137
Mar-23	Welsh Air Ambulance	£875	S137
Mar-23	MacMillan Cancer Charity	£875	S137
Mar-23	Ffrith Bowls Club	£400	S137
Mar-23	Prestatyn & Meliden Play Scheme	£535.50	S137
		£12,385.50	

22-23	**Section 137 per electorate head of 15,164**	**£133,746.48**	**£**	**8.82**

ASSET PURCHASES OVER £500 - 2022/23

DATE	CHQ/BACS NO.	PAYEE		NON VAT	VAT	TOTAL	NOMINAL
May-22	05/35	Technoworld	2 x DELL laptop computers	832.76	166.55	999.31	4910
May-22	06/63	Technoworld	1 x Lenovo Thinkpad laptop computer	608.00	121.60	729.60	4910
Mar-23	16/371	Parish Church Notice Board Co. (Signs of Cheshire)	1 x Green Aluminium Noticeboard for Meliden Ward	1,840.00	368.00	2,208.00	4625
				3,280.76	656.15	3,936.91	AT 31/03/22

Prestatyn Town Council Contracts 21-22

CONTRACT	COMPANY	START	END
Online meeting hosting	Zoom	Ongoing	Ongoing
Benches, Noticeboards, Stre	GSL	01.04.2023	31.03.2024
Various	DCC	Ongoing	Ongoing
Office cleaning	Gleam Team	29.03.2023	Ongoing
Microsoft Licence	Charterhouse	01.02.2019	Ongoing
Floral Grounds	My Tidy Garden	01.04.2023	31.03.2024
Baskets/Planters/Troughs	Plantscape	01.04.2023	31.03.2024
Plants	Pottles	01.04.2023	31.03.2024
Festive Lights	Mega Electrical Lighting	Dec-22	Dec-25
Personnel Salary Calcs	The Pay Roll	Ongoing	Ongoing
Hygeine	Intial Hygine (ends 01.07	01.07.2020	01.07.2023
Hygeine	Cathedral Hygeine	01.07.2023	30.06.2026
Mobile Phone	Vodafone		15.03.2023
IT support	Obsidian Ltd	01.04.2023	17.05.2023
Website Support	Daydream	06.12.2021	05.12.2023
Alarm / Fire	Raven	01.04.2021	31.03.2024
Telephone system	G-Force	01.06.2022	Ongoing
Property Insurance	Zurich	01.07.2020	01.07.2023
HR and HS	Croner/Bright	01.04.2023	13.04.2024
SSE	SSE	30.04.2022	30.04.2025
Internal Auditor	Hacker Young	24.10.2022	Ongoing
Accounting package	Rialtas	16.10.2022	Ongoing
Photocopier	Canda Copy	01.07.2020	30.06.2023
Confidential Waste	Restore	23.10.2019	Ongoing
Franking Machine	Francotyp Postilia	16.03.2018	01.06.2024

PRESTATYN TOWN COUNCIL - SUMMARY OF FIXED ASSETS - 2022/23 @ 31.03.23 (*Baseline figures 31.03.2015)

INDEX	DESCRIPTION	LOCATION	NO. ITEMS	BASELINE VALUE 2015 (Insurance)	DATE OF DISPOSAL / OTHER
1	Notice Boards	Prestatyn / Meliden	15	14,790	2021/22 - Disposal of x3 notice boards & replaced with new boards at
					(Aldi / The Boulevard / Meliden CC - £3,445))
					Mar23: disposal and replacement board Meliden Ward cost £1215 - net zero
2	Seats	Prestatyn / Meliden	106	20,461	Audited Mar23 2020 New seat Ffordd Penrhwylfa/Fordd Pant y Celyn £1,000
3	Prestatyn Railway Historic Seat	Former library/Artisans	1	500	Located at PTC Chambers, 7 Nant Hall Road
4	Boundary Signs (Welcome) - V.I.B.	Prestatyn / Meliden	5	7,422	
5	Street Lamps x23/Tree Lights x5	Prestatyn/Meliden	28	1,140	DCC adopted and insure 21. PTC.2 PTC 5 setof tree lights
6	Visitor/Tourism Information Boads	Prestatyn/Meliden	14	6,525	
7	Festive Illuminations	*22/23 Stored with MEGA*	5	5,000	Merry Xmas, Santa Sleigh, 3 trees
8	Bus Shelters	Various Locations	45	79,555	Audited Mar23 32 insured. DCC insure others located at Bus Station (x9)
					& x2 at Ceg y Ffordd (PTC contribution 3,780)
9	War Memorial and headstone	Prestatyn Church	1	31,698	PTC led restoration project 2015
10	Centenary Year Clock	High Street, Prestatyn	1	7,604	
11	Finger Posts	Prestatyn	5	1,011	Audited Mar23 Replaced by DCC 2013
12	Litter Bins	Various Locations	16	1,489	DCC adopted and insure 13 PTC 3
13	Cycle Trailer	Storage container	1	820	Social Riders adopted
14	Cycles and equipment	Storage Container	10	4,215	Social Riders adopted
15	Teen Shelter	Pant y Celyn Playground	1	0	DCC adopted and insure
16	Coronation Gardens play equipment	Coronation Gardens	5	0	DCC adopted and insure
17	Exercise Trail	Y Morfa	9	15,000	DCC maintain
18	Precinct Area	Events box	1	0	PTC funded DCC electrical supply box
19	Polytunnel and raised beds	Y Morfa Community Allotments	1	6,235	Polytunnel only. DCC insure beds
20	Town Trail Board	Nova	1	1,730	
21	Lampost Banners	High St/Nant Hall Rd, Prestatyn	13	0	2020 Disposal as worn and beyond repair - 04. 2020
22	Hanging Baskets x10 @ £37.50 each	Prestatyn	10	375	*2022 new purchase from Potties*
		Total		205,570	
	CIVIC REGALIA				
C1	Mayor's Chain of Office & Insignia	Mayor	1	13,823	
C2	Mayoress Chain of Office & Insignia	Mayoress	1	5,025	
C3	Deputy Mayor Chains of Office & Insignia	Deputy Mayor	1	13,193	
C4	Deputy Mayoress ribbons & Insignia	Deputy Mayoress	1	2,512	
C5	Chairman Prestatyn UDC Badge	Mayor's Parlour	1	1,225	
		Total Civic Regalia		35,778	
	OFFICE				
O1	Notepads - Samsung 10 inch	Nant Hall Road plus other locations	10	3,618	2021 GYM Enabling Virtual Communities project (DH)
O2	Photocopier - Canda	Nant Hall Road	1	5,700	
O3	Computers / Laptop/Printers / Server	Nant Hall Road	9 + Server	6,810	2020 two new laptops and docking stations for home working £1,793 *2022 2xDell laptops and 1xLenovo laptop - replacements for broken equipment £1440*
		Total Office		16,128	

Page Total £257,476

SUMMARY OF FIXED ASSETS - CONTINUED

INDEX	DESCRIPTION	LOCATION	NO. ITEMS	INSURANCE* £	DATE OF DISPOSAL / OTHER
	NEW COUNCIL CHAMBER				
CC1	Coat of Arms Letter Patent in Cabinet and also Official Transfer to Town Council & Mayoral Boards	Total Council Chamber	2	916	
	PROPERTY				
P1	Seabank Community Centre		1	437,406	SCC Management Association insure
P2	Meliden Community Centre		1	277,418	MCC Management Association insure
P3	Ty Caradoc Community Centre		1	157,250	TCCC Management Association insure
P4	Council Offices - 7 Nant Hall Road, Prestatyn		1	256,919	Zurich - Policy YLL 272006-7783. Valuation increased extension build
P5	Pendre Memorial Gardens		1	83,959	Zurich - Policy YLL 272006-7783
P6	Prestatyn Artwork at Central Beach (Beginning & End of Offa's Dyke Path (ODP)		1	40,181	Zurich - Policy YLL 272006-7783
P7	Prestatyn Artwork at Hillside (Roman Helmet)		1	26,404	Zurich - Policy YLL 272006-7783
P8	Railway Station Art Work		2	53,104	Zurich - Policy YLL 272006-7783
		Total Property		1,332,641	

Page Total 1,333,557

Page 1 Total	257,476
Page 2 Total	44,896
Page 3 Total	1,333,557
Totals	1,635,929

File Ref: Summary Fixed Assets as at 31Mar23

Date - 23 June 2023

....

Town Clerk / Responsible Financial Officer

....

Chair

SUMMARY OF FIXED ASSETS - CONTINUED

INDEX	DESCRIPTION	LOCATION	NO. ITEMS	INSURANCE* £	DATE OF DISPOSAL / OTHER
	MISCELLANEOUS EQUIPMENT				
M1	Bookcases	Nant Hall Road	2	(I)	
M2	Metal Filing Cabinets	Nant Hall Road	12	(I)	
M3	Portable Electric Fires	Nant Hall Road	3	(I)	
M4	Staff Lockers	Nant Hall Road	1	(I)	
M5	Double Steel Stationery Cabinets	Nant Hall Road	3	(I)	
M6	26 Desks / 2 Tables / 9 Side Cabinets / 2 Computer Desks	Nant Hall Road	38	(I)	2020 new extension fit out 15 tables £1395 Cabinet x1 @£168
M7	Laminator / Ring Binder / Shredder / Mega Punch / Guillotine/projector screen	Nant Hall Road	5	(I)	2020 overhead projector screen £54
M8	Office Swivel Chairs	Nant Hall Road	9	(I)	2020 Disposal various obselete and broken chairs during building works
M9	Seats	Nant Hall Road	11	(I)	2020 new extension fit out - 16 chairs £760
M10	Office Stationery - Various	Nant Hall Road	1	(I)	
M11	Kitchen Furnishings - 2 Kettles / 2 Fridges / Microwave	Nant Hall Road	7	(I)	
M12	Easyfold Tables	Nant Hall Road	4	(I)	2020 Disposal x2 as damaged - replaced by insurance
M13	PA Systems/Event	Nant Hall Road	2	(I)	
M14	Brass Acorns	Street lamps	72	(I)	
M15	2 Exercise Steps / 2 Weighing Scales / Height Measure	Nant Hall Road	4	(I)	
		Total Miscellaneous		11,007	
	OTHER ITEMS				
S1	Historical / Roman Coin Collection (DCC Insurance)	County Council Archivist	Sales Valuation	13,130	Sales Valuation £13,130 @1996. DCC insured - Negotiations re DCC heritage services 20/21
S2	Framed PTFC European/Para Olympian signed shirts	PTC Office	2	0	
S3	Roman Collection (from Roman Bath House)	County Council Archivist / National -		See DCC	DCC County Heritage Services
		Museum, Cardiff			
S4	Silver Plates	Mayor's Parlour	2	3,800	Stored Ty Twyn 2019
S5	Pictures	Mayor's Parlour / Council Chamber	2	6,337	DCC County Heritage Services - Prestatyn collection - work in progress
S6	Mayoral Chair	Former PUDC Chair - County Archive, Ruthin	1	2,532	DCC County Heritage Services - Prestatyn collection - work in progress
S7	Mayor's Parlour Furniture	Mayor's Parlour, Nant Hall Road	8 seats / 3 tables		
			2 cabinets / 1 settee	5,646	Stored Ty Twyn 2019
S8	Roman Bible	Nant Hall Road	1		
S9	Penisadre Farm Painting (Mr R Brookes/J Patterson)	PTC Offices	1	944	
S10	Decanter (Mr BS Taylor)	Mayor's Parlour	1		Stored Ty Twyn 2019
S11	History of Prestatyn Books & Photo Albums	Nant Hall Road	10		
S12	Investiture Album & Visitors Book	Mayor's Parlour	1		Stored Ty Twyn 2019
S13	New heating boiler	Meliden CC	1	1,500	Boiler replacement 2017. See buildings insurance
		Total Other Items		33,889	

Page Total £44,896

PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

CASH BOOK SUMMARY @ 31.03.23

	£
Balance b/fwd - Revenue	366979.43
Add Income	611997.91
Less Expenditure	542336.06
	436641.28
Total Holdings	436641.28
	436641.28

Dated 23rd June 2023

....

Town Clerk / Responsible Financial Officer

....

Chair

PRESTATYN TOWN COUNCIL

PETTY CASH SUMMARY @ 31.03.23

		£
01.04.22	Opening Petty Cash Till Float	46.58
	PTC Cash Receipts	590.00
	Less Petty Cash Expenditure	629.07
31.03.23	Petty Cash - Total	7.51
31.03.23	VAT Outstanding Petty Cash 2022/23	7.74

Dated 23 June 2023

....

Town Clerk / Responsible Financial Officer

....

Chair

PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

BANK RECONCILIATION @ 31.03.22

	£
Revenue Account - 603....	0.00
Business Premium Account - 836....	436,633.77
	436,633.77
Less Accruals	10,969.53
Plus Prepayments	141.61
	425,805.85

Dated 23rd June 2023

....

Town Clerk / Responsible Financial Officer

....

Chair

PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

GENERAL FINANCIAL STATEMENT @ 31.03.22

2021/22		2022/23
£		£
366,979	Cash Summary	436,634
47	Petty Cash Holdings	8
66,260	Add Debtors	0
	Add Payments in Advance	142
12,004	VAT Debtor	10,799
445,289		447,582
34,087	Less Creditors	10,970
521	Plus PrePayments	4,378
0	Less Receipts in Advance	0
33,566		15,348
411,724	Total Funds	432,234

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

STATEMENT OF RESERVES @ 31.03.22

BALANCES AND RESERVES	£	£
Grants - EMR		10,535
Operational Funds		426,106
	0	436,641
LONG TERM LOANS	£	£
Scala Cinema & Arts Facility		
Capital outstanding	41,538	415,392
Interest outstanding	24,955	249,538
Service Agreement - 10yrs remaining	66,493	664,930
COMMITMENTS	£	£
	0	0

FUTURE PLANS	Minute No
Town Council need to create a Community Plan.	224 page 57
Town Council to develop further the Well Being Plan and re assess the Risk Assesment Policy.	

Mayoral account

22-23		Income	Expenditure
Bal B/fwd	£ 1,489.45		
APR		£ 0.98	£ 87.25
MAY		£ 0.78	£ 160.60
JUN		£ 2,500.20	£ 8.65
JUL			£ 345.71
AUG		£ 0.42	£ 9.40
SEP			£ 248.66
OCT		£ 0.22	£ 8.46
NOV		£ 0.32	£ 147.05
DEC			£ 486.30
JAN		£ 240.11	£ 8.35
FEB		£ 2,805.42	£ 1,466.58
MAR		£ 3.03	£ 3,004.51
Bal 31/03/23	**£ 1,059.41**	**£ 5,551.48**	**£ 5,981.52**

PRESTATYN TOWN COUNCIL

ACCOUNTS FOR AUDIT

2022/2023

PRESTATYN TOWN COUNCIL

INCOME AND EXPENDITURE

2021/22	Income	Income 2022/23	Adjustment 2022/23	Debtor 2022/23	Income 2022/23	Return 2022/23	Return 2022/23
£			£	£	£	£	£
302029						411,724	BOX 1
495,960	Precept	494,622	-	-	494,622	494,622	
41,585	Grants / Donations / Contributions	9,581	-	-	9,581	9,581	
48	Interest on Investments	1,166	-	-	1,166	1,166	
12,913	Other Income	698	-	-	698	698	
	Rental	4,985	-	-	4,985	4,985	
	Prepayments	-	-	-	-	-	
65,220	DEBTORS	-			-	-	
615,726	**Total Income**	511,052	-	-	511,052	511,052	
	VAT	28,215	-11,992	10,799	27,022	494,622	BOX 2
						16,430	BOX 3
						511,052	CHECK

Payments 2021/22	Expenditure Codes	Payments 2022/23	Adjustment 2022/23	Creditor 2022/23	Expenditure 2022/23	Return 2022/23	Return 2022/23
£		£	£	£	£	£	£
2,717	Council (100)	33,537	-	-	33,537	33,537	
25,094	Administration (150)	15,698	-	-	15,698	15,698	
210,125	Personnel (250)	199,974	-	-	199,974	199,974	
25,840	Office (300)	17,057	-	-	17,057	17,057	
184,793	Town (550)	180,215	-	-	180,215	180,215	
10,884	Projects (700)	31,648	-	-	31,648	31,648	
11,583	Grants (800)	8,450	-	-	8,450	8,450	
34,996	Assets (900)	3,963	-	-	3,963	3,963	
			-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		-	-	-	-	-	
		0	0	0	0	0	
506,032		490,542	-	-	490,542	224,477	BOX 6
0	VAT	27,022	0	0	27,022	199,572	BOX 4
						66,493	BOX 5
						490,542	CHECK

432,234	BOX 7

Prestatyn Town Council

Summary Income and Expenditure Account

For the year ending 31 March 2022

2021/22		2022/23
615,726	Total income in year	511,052
506,031	Less total expenditure in year	490,542
109,695	Deficit / Surplus for year	20,510
302,029	Add General Fund balance at the start of the year	411,724
411,724	**Fund balance as at 31st March 2022**	432,234

Prestatyn Town Council

Balance Sheet as at 31st March 2022

2021/2022 £	Current assets	2022/2023 £
66,260	Debtors	0
12,004	Net VAT Debtor	10,799
366,979	Cash at Bank	436,634
	Mayoral Cash	1,059
47	Petty Cash - General	8
521	Prepayments/payments in advance	142
445,811		448,641
	Less current liabilities	
34,087	Creditors	
	Mayoral Cash	1,059
	Accruals	10,970
	Receipts in Advance	4,378
34,087		16,407
411,724		432,234
	Represented by:	
302,029	Balance b/f March	411,724
109,695	Deficit/Surplus for year	20,510
411,724	General Fund Balance	432,234

NOTE; Mayoral account holding at 31 March 2023 is £1,059; this figure has been represented in the Balance Sheet for accounting purposes.

The above statement fairly represents the position of Council as at 31st March 2023 and reflects it's income and expenditure during the year. Income and expenditure budget statements were presented to Council.

Town Clerk / Responsible Financial Officer:

Chair:

Date: 23 June 2023

Supporting Notes to the Accounts

Assets

At 31st March 2023 the following assets were held:

Land and Buildings	Insurance Value @ 01.04.15* £
. Seabank Community Centre	437,406
. Melden Community Centre	277,418
. Ty Caradoc Community Centre	157,250
. Council Offices, 7 Nant Hall Road	256,919
. Ty Pendre Community Building (DCC Property)	83,959
	1,212,952
Community Assets	
. Prestatyn Art Work at Central Beach	40,181
. Prestatyn Art Work at Hillside	26,404
. Prestatyn Art Work at Lower High Street South Side	26,552
. Prestatyn Art Work at Lower High Street North Side	26,552
	119,689
Sundries - See Assets Register	269,399
Civic Assets	
. See Assets Register	33,889
* Baseline figure as requested by External Auditors 2015	1,635,929

Fixed Assets Purchases / Disposals at 31st March 2023

BACS Ref	Payee	Details		Net Value
16-371	Parish Church Notice Board Co. (Signs of Cheshire)	1 x Green Aluminium Noticeboard for Meliden Ward	(this replaces existing white noticeboard at The Sun Inn - net value change = ZERO)	0
6-66	Potties	10 x Hanging Baskets	(net value of baskets purchased unplanted)	375
5-35	Technoworld	2 x Dell laptop computers for office	(net value zero as replaces existing equipment)	0
6-63	Technoworld	1 x Lenovo Thinkpad computer for office	(net value zero as replaces existing equipment)	0
n/a	MEGA	Adjustment to Festive Lighting as equipment no longer included under Fixed Assets	Now only includes Merry Xmas sign, Santa/Sleigh sign, and 3 x tree lights (value reduced to £5000)	-45220.00
				-44845.00

Leases

The Council have the following lease agreements as at 31st March 2023

Lessor		Terms	Amount p.a.
Canda Copying Ltd	30.03.2023 (3+2)	Apr 21-Apr 24	£440

Tenancies

During the year the following tenancies were held:-

Council as tenant

Landlord	Property	Rent p.a.	Repairing
Denbighshire County Council	Ty Pendre	£5.00	Yes

Council as landlord

Tenant	Property	Rent p.a.	Repairing Non Repairing
North West Community Association	Jubilee Community Centre	£1,800	Minor Repairs by Association
Ty Caradoc Community Association	Ty Caradoc Community Centre	£1,525	Minor Repairs by Association
Meliden Community Association	Meliden Community Centre	£1,660	Minor Repairs by Association

Loans outstanding at 31st March 2023	£
Denbighshire County Council - Service agreement for Scala Cinema & Arts Facility	£415,392
(2007/8) Over 26yrs - Capital Sum Outstanding - 12 years remaining @ £66,493p.a.	£249,538
Breakdown attached	£664,930

Outstanding Debtors	£
NIL	
	£0

Payments In Advance	£
Helen Taylor - Sketch Draw Paint April materials	£58
Deva Angelical Church - Invoice 28 February paid in error	£84
	£142

Receipts In Advance	£
Meliden CC Roof Repairs (Zurich Insurance)	£4,378
	£4,661

EMR Funding	
G.Y.M. - Enabling Virtual Communities (2020/21/22/23)	£2,026
Community Fund - Mind Music Travel	£1,684
Well Being	£26
Meliden CC Roof Repairs (Zurich Insurance)	£4,378
Warm Hubs 3	£2,430
	£10,545

VAT Debtor	£
Inland Revenue - VAT Debtor submitted	£10,799
	£10,799

Creditors (Accruals - net of VAT)	£
SSE - Christmas lighting	£3,500
Olfas Catering - Warm Hub 3	£1,909
Salford Childrens Home Camp - Warm Hub 3	£1,000
Deva Angelical Church - Warm Hub 3	£618
Jubilee Community Centre - Warm Hub 3	£596
Festival Church - Warm Hub 3	£373
A Jones & Son - Gas repairs Jubilee Community Centre	£170
Raven Fire - Meliden Community Centre fire extinguisher	£70
Denbighshire County Council - banner repair High Street	£90
UHY Hacker Young - Internal Audit 2022	£1,050
Welsh Audit Office	£1,000
Canda Copying	£694
	£10,970

Grants and Donations - Council received the following during the year 2022/2023:

Organisation			£
APR		CASH	£100
APR-MAR		HOLIDAY CLUB	£104
SEP	JUBILEE CC	REIMBURSEMENT PROPERTY REPAIRS JUBILEE COMMUNITY CENTRE	£4,098
SEP	ZURICH	INSURANCE CLAIM MELIDEN ROOF REPAIRS	£4,378
OCT	BURBO	CCTV	£12,000
DEC	DCC	WARM HUBS 2	£4,000
JAN	DCC	DEED OF SURRENDER	£50,000
FEB	DCC	WARM HUBS 3	£5,000
			£79,680

Statement as at 31st March 2023

Loan to Prestatyn Town Council of £1,080,000 at an interest rate of 4.46% for 26 years. Payment of £66,493 per annum to be paid 31st March.

	Repayment £	Principal £	Interest £
Payments made			
1 2007/08	66,493	41,538	24,955
2 2008/09	66,493	41,538	24,955
3 2009/10	66,493	41,538	24,955
4 2010/11	66,493	41,538	24,955
5 2011/12	66,493	41,538	24,955
6 2012/13	66,493	41,538	24,955
7 2013/14	66,493	41,538	24,955
8 2014/15	66,493	41,538	24,955
9 2015/16	66,493	41,538	24,955
10 2016/17	66,493	41,538	24,955
11 2017/18	66,493	41,538	24,955
12 2018/19	66,493	41,538	24,955
13 2019/20	66,493	41,538	24,955
14 2020/21	66,493	41,538	24,955
15 2021/22	66,493	41,538	24,955
16 2022/23	66,493	41,538	24,955
Total Payments made to date	1,063,888	664,608	399,280
Payments Outstanding			
17 2023/24	66,493	41,538	24,955
18 2024/25	66,493	41,538	24,955
19 2025/26	66,493	41,538	24,955
20 2026/27	66,493	41,538	24,955
21 2027/28	66,493	41,540	24,953
22 2028/29	66,493	41,540	24,953
23 2029/30	66,493	41,540	24,953
24 2030/31	66,493	41,540	24,953
25 2031/32	66,493	41,540	24,953
26 2032/33	66,493	41,540	24,953
Total Payments Outstanding	664,930	415,392	249,538
Total Payments	1,728,818	1,080,000	648,818

Signed: .... Steve Gadd .... DATE: 24/04/2023

Name: Steve Gadd
Position: Head of Finance

Denbighshire County Council
County Hall
Wynnstay Road
Ruthin
LL15 1YN

Investment Strategy Statement

Prestatyn Town Council does not hold sufficient funds to invest.

To maximise credit interest opportunity, any cleared funds held in the Barclays Bank business current account are automatically swept at the end of each day and retained in an interest bearing deposit account.

Dated 28th June 2023

Signed;

....

Town Clerk / Responsible Financial Officer

....

Chair, Prestatyn Town Council

ADVERTISING & PUBLICITY

The Council incurred expenditure on advertising or publicity during 2022/23 as follows:-

Cheque/BACS No.	Company	Details	Amount
		Total Advertising & Publicity	0.00

Agency Work:-

Council is responsible for maintenance of Pendre Memorial Gardens under licence from Denbighshire County Council and the Boulevard under agreement.

Prestatyn Town Council is part of the CCTV partnership, comprising of DCC / NWP / Rhyl & Rhuddlan Town Councils. Prestatyn Town Council contribution is £10,000 per annum. Town Council is also supporting replacement of CCTV cameras.

Operating Revenue:-

Within the fund balance of £436,642 Council has £4,378 Meliden CC committed expenditure for roof repairs, marked as earmarked funds, and equates to operating revenue of £432,264

Long term debtor:-

Scala Cinema and Arts Facility of £664,930 (Capital £415,392 + Interest £249,538)

Contingent Liabilities:-

None outstanding

Audit Fees:-

Audit Fees from WAG for 2 years are outstanding £1000 listed in creditors
Audit Fees from UHY Hacker Young for 2022 is outstanding £1050 listed in creditors

Prestatyn Town Council - s.137 Payments - 2022/2023

Section 137 of the Local Government Act 1972 enables the Council to spend up to the product of £8.82 (2022/23) per head of the DCC Prestatyn & Meliden electorate of 15,164 @ 31.03.2022 for the benefit of the people in the area on activities or projects not specifically authorised by other powers.

The limit for spending under Section 137 for this Council in the year of account was £133,746 and the following payments were made:-

MONTH	Details	£	LGA S137/142/144 legislation
Apr-22	BAS - Benefits Advice Show	£2,000	S137
Apr-22	Classic Car Show	£600	S137
Oct-22	Prestatyn & Rhyl Community First Responders	£250	S137
Nov-22	Friends Prestatyn Coronation Gardens	£1,000	S137
Mar-23	Prestatyn Carnival Association	£1,650	S137
Mar-23	PBF - Prestatyn Business Forum	£3,000	S137
Mar-23	Prestatyn & District Walking Festival	£1,000	S137
Mar-23	URDD - Eisteddfod 2023	£200	S137
Mar-23	Welsh Air Ambulance	£875	S137
Mar-23	MacMillan Cancer Charity	£875	S137
Mar-23	Ffrith Bowls Club	£400	S137
Mar-23	Prestatyn & Meliden Play Scheme	£535.50	S137
		£12,385.50	

Dated 28th June 2023

Signed;

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Town Clerk / Responsible Financial Officer

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Chair, Prestatyn Town Council

PRESTATYN TOWN COUNCIL

NOTES TO ANNUAL RETURN - 2022/23

		2021/22	2022/23	Change %		
1	Balance b/fwd	£ 302,029	£ 411,724	136.32%	£109,695	36.32%
	Inclusion of expected receipts from DCC for Deed of Surrender (£50K) and Burbo Bank for CCTV (£12K) distorted brought forward figure from 21/22; this corrected during 2022/23 (see Total Other Receipts)					
2	Income from local taxation/levy	£ 495,960	£ 494,622	99.73%	-£ 1,338	-0.27%
3	Total Other Receipts	£ 119,766	£ 16,430	13.72%	-£ 103,336	-86.3%
	Deed of Surrender (£50K) grant for Jubilee CC (£26467) grant CCTV (£12K) grant GYM (£4861)					
4	Staff Costs	£ 203,974	£ 199,572	97.84%	-£ 4,402	-2.16%
	Staff not yet replaced					
5	Loan Interest/capital repayments	£ 66,493	£ 66,493	100.00%	£ -	0%
	Loan service agreement with Denbighshire County Council for Scala Cinema & Arts Facility. See 13 total borrowings.					
6	Total Other Payments	£ 235,564	£ 224,477	95.29%	-£ 11,087	-4.71%
	Grants received for different projects DVSC, GYM, etc £6 Adj Petty cash VAT adj 20-21 £615 claimed on last year's creditors					
7	Balances c/fwd	£ 411,724	£ 432,234	104.98%	£ 20,510	4.98%
	Increase in balance carry forward. Level of Council reserves considered adequate.					
8	Debtors	£ 78,264	£ 10,941	13.98%	-£ 67,323	-86.02%
	Level of debtors decreased due to settlements £50k DCC, £16098 BurboBank & GYM Details of debtors and creditors are shown in Financial Statements 2021/22 Includes VAT owed £10,799					
9	Total Cash and Investments	£ 367,026	£ 437,700	119.26%	£ 70,674	19.26%
	See item 10 below for details of creditors.					
10	Creditors	£ 33,566	£ 16,407	48.88%	-£ 17,159	-51.12%
	DCC Jubilee CC (£30564) Accruals 22/23 (includes int and ext auditors £2K) £10970, roof repairs in receipt £4378					
11	Balances c/fwd	£ 411,724	£ 432,234	104.98%	£ 20,510	4.98%
	Increase in balance carry forward. Level of reserves considered adequate.					
12	Total fixed and long term assets	£ 1,680,774	£ 1,635,929	97.33%	-£ 44,845	-2.67%
	Previous year included Festive Light assets included for insurance purposes but not PTC property (net £45K) Purchase of replacement noticeboard for Meliden ward (zero net change) Purchase of replacement computer equipment (zero net change)					
13	Total borrowings	£ 456,930	£ 415,392	90.91%	-£ 41,538	-9.09%
	Reduced capital figure of long term service agreement with Denbighshire County Council for Scala Cinema and Arts Facility. Fixed rate term. 10 years remaining. Does not include interest liability of £249,538					

Community and Town Councils in Wales
Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: PRESTATYN TOWN COUNCIL

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	302,029	411,724	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	495,960	494,622	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	119,766	16,430	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	203,974	199,572	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	66,493	66,493	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	235,564	224,477	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	411,724	432,234	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	78,264	10,941	**Income and expenditure accounts only:** Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	367,026	437,700	**All accounts:** The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	33,566	16,407	**Income and expenditure accounts only:** Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	411,724	432,234	**Total balances should equal line 7 above:** Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	1,680,774	1,635,929	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	456,930	415,392	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: • effective financial management during the year; and • the preparation and approval of the accounting statements.	X		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	X		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	X		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	X		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	X		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	X		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	X		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	X		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23

	Yes	No	N/A		
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.			X	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement
1. **Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000** Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector. In 2022-23, the Council made payments totalling £12,385.50 under section 137. These payments are included within 'Other payments' in the Accounting Statement.
2.
3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO	Approval by the Council/Board/Committee
I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.	I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference: **Minute ref:**
RFO signature:	**Chair of meeting signature:**
Name: LISA FEARN	Name:
Date:	Date:

ANNUAL RETURN

FOR THE YEAR ENDED 31 MARCH 2023

Prestatyn Town Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

In completing the boxes below please explain any significant variances on a separate sheet and send this to the external auditor together with a copy of your bank reconciliation as at 31 March 2023. See page 6 and the Practitioners Guide for guidance

		Last Year £	This Year £	General Notes for Guidance
1	Balances brought forward	302,029	411,724	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2	(+) Income from local taxation/levy	495,960	494,622	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3	(+) Total other receipts	119,766	16,430	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4	(-) Staff costs	203,974	199,572	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.
5	(-) Loan interest/Capital repayments	66,493	66,493	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6	(-) Total other payments	235,565	224,477	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	411,724	432,234	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8	(+) Debtors	78,263	10,941	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9	(+) Total cash and investments	367,026	437,701	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10	(-) Creditors	33,566	16,407	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11	(=) Balances carried forward	411,724	432,234	Total balances should equal line 7 above: Enter the total of (8+9-10).
12	Total fixed assets and long-term assets	1,680,774	1,635,929	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13	Total borrowing	456,930	415,392	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB)

I confirm that the statement of accounts contained in this annual return presents fairly the financial position of the council and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2023

Signed ______________________ Responsible Financial Officer Date ______________________

I confirm that these accounts were approved by the council and recorded as council minute reference: [ ] Date ______________________

Signed Date ______________________

Chair of meeting approving council's accounts

Working Detail for ANNUAL RETURN

FOR THE YEAR ENDED 31 March 2023

Prestatyn Town Council

		Last Year £	This Year £	Code	Centre	Code Description
1		0	0	300	0	Current Year Fund
1		245,169	327,634	310	0	General Reserves
1		8,860	8,860	320	0	EMR - Committed Expenditure
1		30,000	30,000	321	0	EMR - Property MaintenanceFund
1		18,000	18,000	322	0	EMR - Elections Holding Fund
1		0	1,016	323	0	EMR - TESCO GRANT BAGS 4 HELP
1		0	0	324	0	EMR - Dementia Aware
1		0	1,709	325	0	EMR - Mind Music
1		0	2,136	326	0	EMR - GYM Enabling Virt Comms
1		0	22,369	327	0	EMR - GYM CC
1		0	0	328	0	EMR - Well Being
1		0	0	329	0	EMR - Meliden CC Roof Repairs
1		0	0	330	0	EMR - Warm Hubs 2
1		0	0	331	0	EMR - Warm Hubs 3
1	Balances brought forward	**302,029**	**411,724**	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.		
2		495,960	494,622	1076	100	Precept
2	(+) Income from local taxation/levy	**495,960**	**494,622**	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.		
3		3,903	4,985	1100	100	Rental Income
3		52,897	9,481	1200	100	Grants Received
3		390	104	1300	100	Activities / Charges
3		970	100	1400	100	Donations
3		48	1,166	1500	100	Bank Interest
3		0	0	1600	100	DCC DEED OF SURRENDER
3		50,000	0	1600	300	DCC DEED OF SURRENDER
3		0	594	1700	100	Other Income
3		11,558	0	1700	300	Other Income
3	(+) Total other receipts	**119,766**	**16,430**	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.		
4		157,702	114,210	4000	250	Net Salaries
4		14,588	45,338	4010	250	PAYE
4		31,683	40,024	4020	250	Superannuation
4	(-) Staff costs	**203,974**	**199,572**	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.		
5		66,493	66,493	4665	550	Scala Cinema & Art Centre Loan
5	(-) Loan interest/Capital repayments	**66,493**	**66,493**	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).		
6		3,401	248	4030	250	Staff Contingency e.g. Agency
6		1,500	36	4040	250	Travelling - Officers

Continued over page

Working Detail for ANNUAL RETURN

FOR THE YEAR ENDED 31 March 2023

Prestatyn Town Council

	Last Year £	This Year £	Code	and Centre	Code Description
6	1,249	118	4050	250	Training & Development
6	867	2,500	4100	100	Mayor - Public Participation
6	0	800	4110	100	Mayor's Allowance
6	1,800	2,100	4120	100	IRPW & Councillor Allowance
6	50	220	4130	100	Councillor Training
6	0	19	4140	100	Travelling - Councillors
6	0	27,898	4150	100	Elections / Democracy
6	2,000	2,300	4200	150	Audit
6	2,149	676	4210	150	Legal / Professional Expenses
6	35	134	4215	150	Bank Charges
6	674	1,540	4220	150	Subscriptions/Publications/Lic
6	5,878	5,234	4240	150	Insurance
6	1,828	172	4300	150	Advertising / Marketing
6	4,607	386	4310	150	Website
6	2,332	0	4320	150	Social Media/Events
6	1,603	3,958	4330	150	Printing & Stationery
6	1,029	852	4340	150	Postage
6	245	269	4350	150	Welsh Translation
6	4,484	1,790	4400	300	Telephones / Broadband
6	6,626	6,052	4440	300	Business / Water Rates
6	9,311	1,797	4450	300	Electricity / Gas
6	348	3,858	4460	300	IT Support and IT Software
6	1,699	590	4470	300	Photocopying
6	1,036	1,022	4480	300	Repairs & Maintenance
6	2,336	1,948	4490	300	Cleaning Services
6	0	0	4500	150	Petty Cash
6	714	177	4510	150	Miscellaneous
6	2,000	0	4520	150	Contingency
6	27,210	25,416	4600	550	Envir Flowers/Amenity/Watering
6	10,538	9,558	4605	550	Hanging Baskets / Troughs
6	28,389	23,916	4610	550	Festive Lighting Installation
6	3,322	2,417	4615	550	Public Seats - Maintenance
6	4,050	0	4620	550	Public Gardens
6	5,645	4,361	4625	550	Notice Boards
6	129	0	4630	550	Tourism Signage
6	180	0	4635	550	Footway Improvements
6	12,179	12,700	4640	550	Car Parks
6	22,000	10,000	4650	550	Crime Prevention CCTV / Radio
6	0	5,000	4655	550	Play Areas
6	4,429	8,570	4660	550	Community Centre Expenditure
6	228	11,786	4670	550	Local community services

Continued over page

Working Detail for ANNUAL RETURN

FOR THE YEAR ENDED 31 March 2023

Prestatyn Town Council

		Last Year £	This Year £	Code	Centre	Code Description
6		2,749	2,882	4700	700	Holiday Leisure Activity
6		0	454	4710	700	Festival / Youth Activities
6		3,534	18,508	4720	700	PTC Events /Activities / Promo
6		3,558	2,672	4730	700	Environmental / Community
6		903	196	4740	700	Mind Music
6		140	6,936	4750	700	Mental Health Well Being
6		0	1,000	4800	800	Grants- New Local Organisation
6		1,240	2,000	4810	800	Grants- Existing Organisation
6		200	200	4820	800	Cultural Grants / Eisteddfod
6		0	1,650	4830	800	Carnival Committee
6		600	600	4850	800	Car show
6		1,000	0	4860	800	Wales / Britain in Bloom
6		1,800	2,000	4870	800	Benefits Advice Shop/ Other
6		2,500	0	4880	800	Citizens Advice Bureau
6		2,025	1,000	4890	800	Walks Programme / Festival
6		2,218	0	4895	800	Business Support
6		450	746	4900	900	Office Furnishings/Equipment
6		2,277	2,167	4910	900	IT Equipment
6		1,152	0	4920	900	IT Software - do not use
6		31,117	1,050	4930	900	Community Centres Improvements
6		0	0	4940	900	Health/Sport/Leisure
6	(-) Total other payments	**235,565**	**224,477**	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).		
7	(=) Balances carried forward	**411,724**	**432,234**	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).		
8		66,260	0	100	0	Debtors
8		0	0	101	0	Sales Ledger Debtors
8		12,004	10,799	105	0	VAT Control A/c
8		0	142	110	0	Prepayments
8	(+) Debtors	**78,263**	**10,941**	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.		
9		366,979	436,634	200	0	Barclays Premium / Current
9		0	0	205	0	Deposit Account
9		0	1,059	210	0	Mayoral Account
9		0	8	220	0	Petty Cash Account
9		22	0	225	0	Petty Cash 20-21
9		25	0	230	0	PTC Cash from Activities
9	(+) Total cash and investments	**367,026**	**437,701**	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.		
10		0	0	500	0	Purchase Ledger Creditors
10		33,566	0	501	0	Other Creditors

Continued over page

Working Detail for ANNUAL RETURN

FOR THE YEAR ENDED 31 March 2023

Prestatyn Town Council

		Last Year £	This Year £	Code	Centre	Code Description
10		0	1,059	502	0	Mayoral Account
10		0	10,970	510	0	Accruals
10		0	4,378	520	0	Receipts in Advance
10		0	0	565	0	Holding Deposits
10		0	0	566	0	Damage Deposits
10	(-) Creditors	**33,566**	**16,407**	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.		
11	(=) Balances carried forward	**411,724**	**432,234**	Total balances should equal line 7 above: Enter the total of (8+9-10).		
12		1,680,774	1,635,929	12	0	Total Fixed Assets
12	Total fixed assets and long-term assets	**1,680,774**	**1,635,929**	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.		
13		456,930	415,390	13	0	Total Borrowings
13	Total borrowing	**456,930**	**415,390**	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB)		