

FINANCE AND MANAGEMENT MEETING

**Minutes of Finance and Management meeting held on 26th July 2023 18:56/6:56pm –
19:58/7:58pm**

PRESENT

Councillors: Cllr C. Holliday (Chair), Cllr G. Sandilands, Cllr I. Lifford, Cllr C. Evans, and Cllr
T. Jones MBE

Remote Councillors: Cllr J. Matthews (Deputy Chair)

IN ATTENDANCE

Cllr A. West (Deputy Mayor), Cllr K. Clewett, Cllr B. Murray (Mayor), Mrs L. Fearn – Town
Clerk & RFO, Miss J. Owens – Administration Officer, and Ms L. Ward-Hughes

Remote: Cllr J. Thompson-Hill, Cllr J. McLellan, Cllr S. Frobisher, and Cllr A. Tomlin

APOLOGIES

None Received

75 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in
tonight's proceedings in accordance with the code of legislation.

Cllr C. Holliday declared a declaration of interest in Item 10 Appendix ix Minute number 83.

Cllr C. Evans declared a declaration of interest in Item 10 Appendix ix Minute number 83.

Cllr J. Matthews declared a declaration of interest in Item 10 Appendix ix Minute number 83.

76 PUBLIC PARTICIPATION

Public present, no participation.

NONE RECEIVED

**77 ACCOUNTS MTH 3 JUNE 2023 INC & EXP/TRIAL BAL/BAL SHEET/INCOME
RECEIVED AND VAT**

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

ALL (6) AGREED UNANIMOUSLY

78 BACS 5, P4 AND M4

PROPOSED: Cllr C. Evans

SECONDED: Cllr T. Jones MBE

ALL (6) AGREED UNANIMOUSLY

79 VIREMENTS

Cllr C. Evans queried the virement. Town Clerk explained approved at last meeting to transfer £200 from Flower Show budget line to Classic Car Show as only £1000 and grant request was for £1200.

PROPOSED: Cllr T. Jones MBE

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

80 FINANCIAL CONTROLS POLICY FOR SO, DD, CC, DC, PETTY CASH ETC.

Cllr J. Matthews asked for clarification relating to controls policy. Town Clerk explained more in-depth detail of procedures which have already been approved at the AGM under Financial Regulations.

PROPOSED: Cllr I. Lifford

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

81 DIRECT DEBIT/STANDING ORDERS SCHEDULE

Cllr C. Evans proposed all DD/SO listed on the schedule with the exception to My Tidy Garden due to inadequate delivery of the contract and the disgraceful service.

Cllr I. Lifford expressed Prestatyn Town Council should not be paying for services that are not being delivered.

Members agreed to discuss under item Environmental Contract Updates.

Town Clerk to remove My Tidy Garden from the Direct Debit list.

PROPOSED: Cllr C. Evans

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

82 ENVIRONMENTAL CONTRACTS UPDATE

Cllr I. Lifford stated how lovely the play areas in Prestatyn are looking after having been painted and how good the benches looked, it is a significant improvement.

Cllr I. Lifford said how great the new Notice Board on Meliden Road looks and how they are all being kept updated.

Cllr G. Sandilands agreed, but raised concerns he has received from residents about how small the Councillor's contact details are.

The Town Clerk said that the Councillors contact details will be amended to a larger font.

Cllr K. Clewett did not want her address being included.

Cllr I. Lifford shared his disappointment in present state of the bus shelters as they need a good clean.

Cllr G. Sandilands then spoke about the poor condition of Prestatyn Bus Station with no paper timetables available for residents and said he has raised this with Denbighshire County Council.

The Town Clerk explained the 6-weekly cleaning regime is to commence shortly.

Cllr I. Lifford referred to Ms J. Wynne-Eaton's previous presentation in June's Full Council meeting where she expressed the need to involve the children in projects, they could be involved in creating artwork to go on the bus shelters for people to drive carefully.

Mayor Cllr B. Murray agreed with Cllr I. Lifford's suggestion and thinks involving the children to do the artwork within the community is a brilliant idea.

The Town Clerk said she had spoken to Denbighshire County Council officer already with this suggestion and that advice was given to be careful not to restrict views of the traffic whilst waiting for a bus.

Alleyways are done regularly.

Members asked Town Clerk to contact Denbighshire County Council regarding the Band stand in Coronation Gardens as it is in a poor state of repair.

Cllr C. Evans asked who is monitoring the landscape contract as she is not happy with the service being provided and that it is a disgrace, beds have not been touched at all, and full of weeds with no perennial flowers as per contract.

Town Clerk explained the contractor is reporting regularly, also providing photographic updates and at the initial meeting the contractor explained it was too late to change the plants and get lots of perennials he would get what he could from Mark at Pottles.

Town Clerk has spoken with the contractor who has said he is not happy with the way he is being contacted by Councillors via texts.

Cllr J. Matthews stated that the contract with My Tidy Garden needs to be made clear to prevent any miscommunication.

The Town Clerk suggested a meeting with the contractor.

Cllr A. Tomlin attended the meeting remotely 19:33/7:33pm

83 URGENT REPAIRS/MAINTANENCE

The Town Clerk informed all Councillors of the current urgent repairs as follows, Community Centres: - heating replacement at Ty Caradoc (£8166.67 A Jones & Sons), new boiler (extended warranty 12 years for extra £400) at the Jubilee Community Centre (£2250.00 A Jones & Sons), improved energy efficient lights for Meliden (£1115.00 Sharp). Plus, 14 RCDs/timers along the High Street (£3360.00 Mega), EICR for all 5 council owned buildings (£1155.00 Highline), and renovation of 6 bus shelters (approximately £9000 for expenditure in 2023-24 Denbighshire County Council).

The Town Clerk informed Councillors that she is awaiting a response from Denbighshire County Council for a quote of either Perspex or glass windows for the bus shelter windows. Noted the price may change.

Cllr I. Lifford questioned if all repairs are urgent can funding be met from balances rather than carrying the costs over a 2/3-year plan.

Cllr K. Clewett queried whether Councillor's would require SID's before the local speed limit of 30mph changes to 20mph in September throughout Prestatyn.

The Town Clerk suggested to defer the SID's decision until discussed in detail with DCC Officer Ben Wilcox-Jones during his presentation at September's Full Council meeting.

The Town Clerk also suggested the additional installation of power supply to the 8 lampposts in Meliden's to be deferred too.

PROPOSED: Cllr C. Evans

SECONDED: Cllr J. Matthews

ALL (6) AGREED UNANIMOUSLY

84 BANNERS

Mayor Cllr B. Murray asked for two banners to be taken by the Mayor and Consort when they attend events.

The Town Clerk informed all Councillors that the costing of all banners including a double sided one for the top of the High Street should be below £500.

PROPOSED: Cllr G. Sandilands

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

85 COMMUNITY SUPPORT OFFICER

Cllr J. Matthews asked for an update regarding the Community Support Officer.

Cllr B. Murray replied that this was to be discussed at a later date.

Mayor/Chair _____