



PRESTATYN TOWN
COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

26th May 2021

Dear Councillor

You are invited to attend a meeting of **FINANCE
AND MANAGEMENT COMMITTEE** on
Wednesday 2nd June 2021 at 6.15pm

Yours sincerely

Town Clerk

**PLEASE NOTE DUE TO THE CURRENT
RESTRICTIONS ON TRAVEL AND THE
REQUIREMENT FOR SOCIAL DISTANCING
THIS MEETING WILL NOT BE HELD IN ITS
USUAL LOCATION. THIS WILL BE A
REMOTE MEETING BY VIDEO CONFERENCE
AND NOT OPEN TO THE PUBLIC.**

- | | |
|---|---|
| 1 | APOLOGIES |
| 2 | DECLARATIONS OF INTEREST
To receive notice of Councillors
personal and / or prejudicial interests
in tonight's meeting |
| 3 | PAID ACCOUNTS
Copy attached |
| 4 | FINANCIAL STATEMENTS 2020/21
Copy attached |
| 5 | NOTICE OF VACANCY – NORTH
WEST WARD
To report no request for election received
Co option process to be considered |

CYNGOR TREF
PRESTATYN

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

26 Mai 2021

Annwyl Gynghorydd

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR
CYLLID A RHEOLAETH** ar Ddydd Mercher 2
Mehefin 2021 am 6.15

Yr eiddoch yn gywir

Clerc y Dref

**SYLWCH, YN SGIL Y CYFYNGIADAU AR
DEITHIO A'R ANGEN I GADW PELLTER
CYMDEITHASOL, NI CHYNHELIR Y
CYFARFOD HWN YN EI LEOLIAD ARFEROL.
BYDD YN GYFARFOD O BELL DRWY FIDEO-
GYNADLEDDA AC NI FYDD AR AGOR I'R
CYHOEDD.**

- | | |
|---|---|
| 1 | YMDDIHEURIADAU |
| 2 | DATGANIADAU O DDIDDORDEB
I dderbyn hysbysiad am ddiddordebau
personol a/neu ragfarnus
y Cynghorwyr yn nhrafodion y
cyfarfod heno |
| 3 | CYFRIFON A DALWYD
Mae copi wedi'i atodi |
| 4 | DATGANIADAU ARIANNOL 2020/21
Mae copi wedi'i atodi |
| 5 | HYSBYSIAD AM SWYDD WAG – WARD
Y GOGLEDD ORLLEWIN
Rhoi gwybod na chafwyd unrhyw gais am
etholiad ac y dylid ystyried y broses o
gyfethol |

6 EXCLUSION OF PUBLIC AND PRESS
To exclude Public and Press in
accordance with Local Government Act
Schedule 12A Part 1

7 CARDIAC REHABILITATION - JOINT
PROGRAMME
Copy letter from BCUHB attached

8 JUBILEE COMMUNITY CENTRE
To seek permission for alterations and
changes to toilet facilities.
Copy attached.

6 EITHRIO'R CYHOEDD A'R WASG
Eithrio'r Cyhoedd a'r Wasg yn unol â'r
Ddeddf Llywodraeth Leol Atodlen 12A
Rhan 1

7 ADSEFYDLU CARDIAIDD – RHAGLEN
AR Y CYD
Mae copi o lythyr gan BCUHB wedi'i atodi

8 CANOLFAN GYMUNEDOL Y JIWBILÎ
Ceisio caniatâd i wneud addasiadau i
newid a chodi safon y cyfleusterau toiled.
Mae copi wedi'i atodi

To: All Town Councillors
Website

I'r: Cynghorwyr Tref i Gyd
Gwefan

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

MARCH 2021

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

EXPENDITURE

A General Services

BACS/Chq No.

Total Excluding VAT	VAT	Total
£	£	£
		0.00
0.00	0.00	0.00

B Service Organisation / Grants s.137

915	Elin Hughes-Jones - Events & Social Media Contractor - Zoom Meetings / Daydream Design Mtg / Sharing the Love Campaign - February 2021	1,250.00		1,250.00
		1,250.00	0.00	1,250.00

C Community / Environmental Services

909	Ruth Moore-Williams - Mind Music Zoom Singing Sessions (x3wks February 2021)	150.00		150.00
		150.00	0.00	150.00
Total Community Development & Regeneration Committee		1,400.00	0.00	1,400.00

FINANCE AND MANAGEMENT COMMITTEE

EXPENDITURE

		Total Excluding VAT	VAT	Total
		£	£	£
D	<u>General Administration</u>			
	<u>BACS/Chq No.</u>			
	Transfer Barclays Bank Commission (13th January to 14th February 2021)	9.20		9.20
908	Lloyds (Charterhouse Voice & Data Ltd) - Telephone Line Rental / Hosting / Broadband - February 2021	181.40	36.28	217.68
912	Lloyds (Charterhouse Voice & Data Ltd) - Annual IT Support Services (2021/22 - PIA)	1,040.33	208.07	1,248.40
Barclaycard	Newquest Media Group - Public Notice - Expression of Interest re: Events & Social Media Contractor	201.00	40.20	241.20
Barclaycard	Amazon Refund - Item never arrived	-15.90		-15.90
		1,416.03	284.55	1,700.58
E	<u>Democracy</u>			
911	Sian Jones Translation Ltd - Welsh Translations (Nov & Dec 20 / January & February 21)	75.17		75.17
		75.17	0.00	75.17
F	<u>Personnel</u>			
				0.00
		0.00	0.00	0.00
G	<u>Office Accommodation</u>			
				0.00
		0.00	0.00	0.00
H	<u>Other Expenses</u>			
				0.00
		0.00	0.00	0.00
Total for Finance and Management Committee		1,491.20	284.55	1,775.75

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**EXPENDITURE**

		Total Excluding VAT	VAT	Total
		£	£	£
I <u>Town Regeneration (Services)</u>				
<u>BACS/Chq No.</u>				
910	My Tidy Garden - General Flowerbed Maintenance (February 2021)	240.00		240.00
914	Scottish Power - Festive Lighting Energy Charges	226.32	11.32	237.64
916	Mr B Taylor (Meliden Community Centre) - Reimbursement re: Rubbish Removal from Community Centre by Wardy Services	200.00		200.00
918	SSE - Ty Pendre Community Building - Electricity (10.12.20 to 08.03.21)	116.76	5.83	122.59
		783.08	17.15	800.23
J <u>Town Regeneration (Development)</u>				
913	Bebbington & Wilson Ltd - Replace Existing Flood Lights (x3) Using Cherry Picker - Provision of Certification on Completion	361.17	72.23	433.40
917	Denbighshire County Council - Contribution to Scala Cinema (2020/21)	66,493.00		66,493.00
		66,854.17	72.23	66,926.40
Total Community Development & Regeneration Cttee (Services/Development)		67,637.25	89.38	67,726.63
TOTAL EXPENDITURE @ 31ST MARCH 2021		70,528.45	373.93	70,902.38

MARCH 2021

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
08.03.21 Barclays Bank Loyalty Reward (14th Dec 2020 to 12th Jan 2021)		0.81				0.81
08.03.21 Barclays Bank Gross Interest - a/c 836.. (Dec 2020 to Feb 2021)		10.74				10.74
19.03.21 Grant Award - Tesco Bags of Help re: HLAP (SEN)	1,166.00					1,166.00
	1,166.00	11.55	0.00	0.00	0.00	1,177.55

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

APRIL 2021

COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

EXPENDITURE

A General Services

BACS/Chq No.

Total Excluding VAT	VAT	Total
£	£	£
		0.00
0.00	0.00	0.00

B Service Organisation / Grants s.137

931	Daydream Designs - Social Media Design - Provision of Templates re: 2021/22	357.50	71.50	429.00
932	Daydream Designs - Social Media Design - Provision of Templates re: 2020/21	192.50	38.50	231.00
933	Daydream Designs - x20 Easter Cut Outs / x4 A2 Information Boards re: Easter Trail Event	1,170.00	234.00	1,404.00
934	Elin Hughes-Jones - Events/Social Media & Marketing Contractor - March 2021	468.75		468.75
965	The Benefit Advice Shop - s.142 payment (F&M 24.2.21)	1,800.00		1,800.00
		3,988.75	344.00	4,332.75

C Community / Environmental Services

929	Vodafone Ltd - x8 Mobile Simms - Enabling Virtual Communities Project (G.Y.M. Grant Funding)	221.44	44.28	265.72
954	Ruth Moore-Williams - Mind Music Zoom Singing Sessions (x3wks March 2021)	150.00		150.00
959	Friends of the Ffrith - s.144 payment (F&M 24.2.21)	1,070.00		1,070.00
961	Defib Store Ltd - Replacement Heartstart Pads for PTC Defibrillator	57.50	11.50	69.00
		1,498.94	55.78	1,554.72

Total Community Development & Regeneration Committee	<u>5,487.69</u>	<u>399.78</u>	<u>5,887.47</u>
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COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE

EXPENDITURE

I Town Regeneration (Services)

<u>BACS/Chq No.</u>		<u>Total Excluding VAT</u>	<u>VAT</u>	<u>Total</u>
		£	£	£
938	My Tidy Garden - General Flowerbed Maintenance (March 2021) & Maintenance at Amusements	720.00		720.00
941	Greengrass Services Ltd - Tree Works at Pendre Gardens	1,820.00	364.00	2,184.00
943	Thorncliffe Building Supplies - Supply x1 1,100ltr General Waste Bin @ Meliden CC / Empty General Waste (21.3.21)	25.00	5.00	30.00
945	Denbighshire County Council re: Ty Pendre Community Building - Peppercorn Rental 2021/22	5.00		5.00
946	Denbighshire County Council re: Ty Pendre Community Building - NDNR 2021/22	385.20		385.20
949	Greengrass Services Ltd - Litter Pick/Fence Inspection - Alleyway at Church of Holy Spirit, Victoria Road (Aug 2020 to April 2021)	200.00	40.00	240.00
953	Greengrass Services Ltd - Clear Leaves/Brush Paths etc (x6 Visits Per Year - 2021/22)	600.00	120.00	720.00
955	Bebbington & Wilson - Re-Attach Catenary Wire in High Street	100.00	20.00	120.00
956	Bebbington & Wilson - Fix Lights at Jubilee CC Car Park	118.00	23.60	141.60
957	Bebbington & Wilson - Install IP Boxes / Test / Switch On Lights at Meliden Community Centre & Switch On Lights by Scala Cinema	180.00	36.00	216.00
963	Thorncliffe Building Supplies - Empty General Waste Wheelie Bin at Meliden Community Centre	12.50	2.50	15.00
966	Bebbington & Wilson - Check Eyebolts Holding Catenary Wire in High Street	484.00	96.80	580.80
		<u>4,649.70</u>	<u>707.90</u>	<u>5,357.60</u>

J Town Regeneration (Development)

947	Denbighshire County Council - CCTV Phase II - Replacement Cameras (G.Y.M. Fund)	50,000.00		50,000.00
948	Denbighshire County Council - CCTV Phase II - Replacement Cameras (G.Y.M. Fund) - PTC Contributions	1,000.00		1,000.00
		<u>51,000.00</u>	<u>0.00</u>	<u>51,000.00</u>
Total Community Development & Regeneration Cttee (Services/Development)		<u>55,649.70</u>	<u>707.90</u>	<u>56,357.60</u>
TOTAL EXPENDITURE @ 30TH APRIL 2021		<u>114,998.45</u>	<u>2,983.95</u>	<u>117,982.40</u>

FINANCE AND MANAGEMENT COMMITTEE

EXPENDITURE

		Total Excluding VAT	VAT	Total
		£	£	£
D General Administration				
<u>BACS/Chq No.</u>				
Transfer	Barclays Bank Commission (15th February to 14th March 2021)	8.90		8.90
920	The Paper Shop - Newspapers @ 6th March 2021	33.00		33.00
924	Lloyds (Charterhouse Voice & Data Ltd) - Telephone Calls / Line Rental / Hosting re: March 2021	181.40	36.28	217.68
926	Vodafone Ltd (CE) - Mobile Phone Charges re: March 2021	14.52	2.90	17.42
927	Utility Warehouse (SE) - Mobile Phone Charges re: Jan to Dec 2020	180.31		180.31
Barclaycard	Newsquest & Indeed.Com - Advertisements x2 Job Vacancies (Town Clerk & Deputy Town Clerk/Responsible Financial Officer)	146.09	26.20	172.29
930	Daydream Designs - Updating & Maintenance of AtPrestatyn Website re: April 2021	220.00	44.00	264.00
935	Canda Copying Ltd - Photocopies - April 2021	269.02	53.80	322.82
936	Lloyds (Charterhouse Voice & Data Ltd) - Telephone Calls / Line Rental / Hosting re: April 2021	368.47	73.69	442.16
937	Society of Local Council Clerks - Advertisements x2 Job Vacancies (Town Clerk & Deputy Town Clerk/Responsible Financial Officer)	600.00	120.00	720.00
940	The Paper Shop - Newspapers (13th, 20th, 27th March & 3rd April)	33.00		33.00
942	Vodafone Ltd - x2 Samsung Mobile Phones (KT/New Post Holder)	278.00	55.60	333.60
D/D	Francotyp Postalia Ltd - Franking Machine - Annual Fee 2021/22	130.00	26.00	156.00
950	Amazon (JS) - Guildhall Accounts Book	25.07	5.01	30.08
951	Croner Group Ltd - Provision of HR Consultancy Services - 2021/22	1,758.69	312.82	2,071.51
952	Lloyds IP - Annual Subscription - x8 Office 365 Premium - 2021/22	1,152.00	230.40	1,382.40
958	Lloyds (Charterhouse Voice & Data Ltd) - Telephone Line Calls / Line Rental / Hosting re: April 2021	181.40	36.28	217.68
962	Viking - Office Stationery Supplies	555.88	111.18	667.06
964	Zurich Municipal - PTC Annual Insurance - 2021/22	5,110.35	613.24	5,723.59
Chq 706211	Petty Cash	100.00		100.00
		11,346.10	1,747.40	13,093.50
E Democracy				
939	Sian Jones Translation Ltd - Welsh Translations (March 2021)	14.46		14.46
		14.46	0.00	14.46
F Personnel				
919	Spec Savers (JS) - Eyetest	31.00		31.00
923	Denbighshire County Council - Payroll Recharge re: March 2021	17,231.81		17,231.81
928	L Hewitt - Committee Support Clerk (Dec 2020 / Jan & March 2021)	250.00		250.00
934	Elin Hughes-Jones - Events / Social Media & Marketing Contractor re: March 2021	518.75		518.75
960	Denbighshire County Council - Payroll Recharge re: April 2021 & Annual Service & Invoices Charges - 2021/22	17,577.89	70.00	17,647.89
		35,609.45	70.00	35,679.45
G Office Accommodation				
921	S.S.E. - PTC Gas Charges (15 Dec to 10 March 2021)	490.01	24.50	514.51
922	S.S.E. - PTC Electricity Charges (15 Dec to 10 March 2021)	458.91	22.94	481.85
925	Restore Datashred - Confidential Waste Collection (11.03.21)	57.13	11.43	68.56
944	Denbighshire County Council - PTC NNDR - 2021/22	5,885.00		5,885.00
		6,891.05	58.87	6,949.92
H Other Expenses				
				0.00
		0.00	0.00	0.00
Total for Finance and Management Committee		53,861.06	1,876.27	55,737.33

PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

APRIL 2021 (at 27.04.21)

INCOME

	A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
07.04.21 Barclays Bank Loyalty Reward (15th February to 14th March 2021)		0.72				0.72
07.04.21 DVSC - Dementia Aware Grant Funding Award (Woodland Skill Sessions - 2021/22)	2,000.00					2,000.00
09.04.21 Nook Antiques - Sale of Ex-Council Chamber Benches		820.00				820.00
29.04.21 DCC Precept 01		165,320.00				165,320.00
	2,000.00	166,140.72	0.00	0.00	0.00	168,140.72

PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

APRIL 2021 (at 27.04.21)

INCOME

		A - C E & C	D - H Policy	I TRC (s)	J TRC (d)	VAT	Total Income £
07.04.21	Barclays Bank Loyalty Reward (15th February to 14th March 2021)		0.72				0.72
07.04.21	DVSC - Dementia Aware Grant Funding Award (Woodland Skill Sessions - 2021/22)	2,000.00					2,000.00
09.04.21	Nook Antiques - Sale of Ex-Council Chamber Benches		820.00				820.00
		<u>2,000.00</u>	<u>820.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,820.72</u>

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

EXPENDITURE

BUDGET STATEMENT @ 31st MARCH 2021

<u>EXPENDITURE CODE</u>	<u>ESTIMATE 2020/21</u>	<u>APRIL JUNE</u>	<u>JULY SEPTEMBER</u>	<u>OCTOBER DECEMBER</u>	<u>JANUARY MARCH</u>	<u>TOTAL</u>	<u>BUDGET REMAINING</u>
	£	£	£	£	£	£	£
A General Services	5,000	25.50	0.00	90.00	90.00	205.50	4,795
B Service Organisations / Grants s.137	25,600	6,001.16	2,080.00	4,140.89	1,609.16	13,831.21	11,769
C Community / Environmental Services	13,500	2,390.07	2,869.79	827.84	4,177.89	10,265.59	3,234
D General Administration	32,250	9,732.61	1,350.53	2,717.94	3,076.59	16,877.67	15,372
E Democracy	12,750	1,881.35	176.33	2,041.85	75.17	4,174.70	8,575
F Personnel	219,750	51,065.98	53,902.23	37,707.87	53,686.84	196,362.92	23,387
G Office Accommodation	13,000	5,499.21	1,497.69	869.18	838.55	8,704.63	4,295
H Other Expenses	3,000	0.00	1,419.84	78.00	4,597.00	6,094.84	-3,095
I Town Regeneration (Services)	105,200	5,885.66	31,293.45	13,391.46	30,672.62	81,243.19	23,957
J Town Regeneration (Development)	154,495	30,302.26	33,601.52	6,202.50	66,988.31	137,094.59	17,400
VAT	28,000	8,793.00	9,014.04	3,704.24	7,877.83	29,389.11	-1,389
	612,545	121,576.80	137,205.42	71,771.77	173,689.96	504,243.95	108,301

EXTERNALLY FUNDED

A	Grant aid works		0.00	0.00	0.00	0.00	0.00
B	Grant aid works		0.00	0.00	0.00	0.00	0.00
C	Grant aid works		490.00	0.00	0.00	0.00	490.00
D	Grant aid works		0.00	0.00	0.00	0.00	0.00
E	Grant aid works		0.00	0.00	0.00	0.00	0.00
F	Grant aid works		0.00	0.00	0.00	0.00	0.00
G	Grant aid works		0.00	0.00	0.00	0.00	0.00
H	Grant aid works		0.00	0.00	0.00	0.00	0.00
I	Grant aid works		0.00	0.00	0.00	0.00	0.00
J	Grant aid works		0.00	0.00	0.00	0.00	0.00
	Total Grants		490.00	0.00	0.00	0.00	490.00
	TOTAL CASH BOOK	612,545	122,066.80	137,205.42	71,771.77	173,689.96	504,733.95

COMMITMENTS 2020/21

<u>Minute No</u>	<u>£</u>
164/20 Meliden & Jubilee CC (minor Upgrades)	3,166
165/20 Denbighshire Youth Services	5,194
92(c)/21 Enabling Virtual Communities	500
	8,860

CREDITORS 2020/21

<u>£</u>
Total for year - see attached notes
70,749.53