



**PRESTATYN TOWN
COUNCIL**

7 Nant Hall Road
Prestatyn
LL19 9LR

21st September 2022

Dear Councillor

You are **SUMMONED** to attend a meeting of **FINANCE AND MANAGEMENT COMMITTEE** to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 5th October 2022 Upon rise of Full Council.

If remote access is required, please contact the office.

Yours Sincerely

Town Clerk

1 APOLOGIES

- 2 DECLARATIONS OF INTEREST**
To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings.

3 PUBLIC PARTICIPATION

- 4 MINUTES**
Finance and Management meeting of 7th September 2022 copy attached

- 5 PAID ACCOUNTS**
Appendix i Bacs 10
Appendix ii Mayoral 3
Appendix iii P6

- 6 FINANCIAL ACCOUNTS**
Appendix iv Second Quarter accounts
To follow

- 7 CONTRACT UPDATE**
Appendix v My Tidy Garden Report

- 8 FESTIVE LIGHTING TENDERS**
Appendix vi Tenders
To follow

**CYNGOR TREF
PRESTATYN**



7 Ffordd Llys Nant
Prestatyn
LL19 9LR

21st Medi 2022

Annwyl Gyngorydd

Fe'ch **GELWIR** i gyfarfod y **PWYLLGOR CYLLID A RHEOLAETH** yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 5^{ed} Hydref 2022 pan ddaw cyfarfod y Cyngor Llawn i ben.

Os byddwch angen mynychu o bell, cysylltwch â'r swyddfa os gwelwch yn dda

Yn gywir iawn

Clerc y Dref

1 YMDDIHEURIADAU

- 2 DATGANIADAU O DDIDDORDEB**
Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cyngorwyr yn nhrafodion y cyfarfod heno.

3 CYFRANOGAETH Y CYHOEDD

- 4 COFNODION**
Mae copi wedi'i atodi o gofnodion y cyfarfod Cyllid a Rheolaeth ar 7^{ed} Medi 2022

- 5 CYFRIFON A DALWYD**
Atodiad i Bacs 10
Atodiad ii Y Maer 3
Atodiad iii P6

- 6 CYFRIFON ARIANNOL**
Atodiad iv cyfrifon yr Ail Chwarter
I ddilyn

- 7 Y DIWEDDARAF AM CONTRACT**
Atodiad v Adroddiad Fy Ngardd Daclus

- 8 TENDRO AM OLEUADAU'R WYL**
Atodiad vi Tendrau
I ddilyn

9 EOI AUDIT RESPONSE

Appendix vii EOI Audit Response

10 GRANT APPLICATION

Appendix viii First Responders

11 GRANT APPLICATION RESPONSES

Appendix ix Friends of Prestatyn Railway

Appendix x North Wales Superkids

Appendix xi Ffrith Indoor Bowling Club

Appendix xii Friends of the Ffrith

Appendix xiii Benefits Advice Shop

Appendix xiv Prestatyn Business Forum

Appendix xv Prestatyn Classic Car Show

Appendix xvi First Responders

12 ANY OTHER BUSINESS

To: All Town Councillors
All County Councillors
Public Notices

9 YMATEB I'R ARCHWILIAD EOI

Atodiad vii Ymateb i'r Archwiliad EOI

10 CAIS AM GRANT

Atodiad viii Ymatebwyr Cyntaf

11 YMATEBION I GEISIADAU AM GRANT

Atodiad ix Cyfeillion Rheilffordd Prestatyn

Atodiad x Superkids Gogledd Cymru

Atodiad xi Clwb Bowlio Dan Do'r Ffrith

Atodiad xii Cyfeillion y Ffrith

Atodiad xiii Siop Cyngor am Fudd-daliadau

Atodiad xiv Fforwm Busnes Prestatyn

Atodiad xv Sioe Gelr Clasurrol Prestatyn

Atodiad xvi Ymatebwyr Cyntaf

12 UNRHYW FATER ARALL

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir i Gyd
Hysbysiadau Cyhoeddus

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee held on Wednesday 7th September 2022 at 7.25pm - 20.10pm.

PRESENT

Councillors: K. Clewett (Chair), B. Murray, C. Holliday, E. Heaton, A. Tomlin, C. Evans, J. Matthews, G. German, G. Sandilands, B. Williams, and A. West,
Remote: J. Thompson-Hill and J. McLellan.

IN ATTENDANCE

Mrs. L. Fearn - Town Clerk/ Responsible Financial Officer and Mrs. C. Ashworth - Administration Officer.

APOLOGIES

Councillors: - T. Jones MBE, H. Irving, A. Sampson, S. Frobisher, and Rev J. Harvey.

102 DECLARATIONS OF INTEREST

Councillors were reminded of need to disclose personal and/or prejudicial interests in tonight's proceedings.

NONE RECEIVED

103 MINUTES FOR FINANCE AND MANAGEMENT 13TH JULY 2022

The Minutes from the Finance and Management Committee held on 13th July 2022 were approved and signed.

APPROVED

104 PAID ACCOUNTS

- I. BACs 8
- II. BACs 9
- III. P5
- IV. M2

Town Clerk answered queries on BACS 8 & 9, P5 and BACS 2 Mayoral. Paid accounts approved.

APPROVED

105 HANDYMAN

Councillors were disappointed with planting scheme around the town. Suggested looking at employing for a Handyman.

Town Clerk to approach/visit Flint Town Council to obtain details of the Job Description for their Handyman.

RESOLVED

106 ACCOUNTS 2022/23 QUARTER 1 APRIL- JUNE 2022

Members discussed the accounts and queries answered by Town Clerk.

APPROVED

107 VIREMENT OF £25K FROM N/L 4000 TO N/L 4010

Approved a virement of £25k from nominal 4000 to nominal 4010 to reflect changes in reporting monthly salary since bringing the process in house. This would not affect the total council budget or budget for salaries.

APPROVED

108 PUBLIC PARTICIPATION

One member of the of the public attended no comments received.

RECEIVED

109 PRESTATYN WARM HUBS

Members discussed the Denbighshire County Council Warm Hubs initiative.

Town Clerk to contact Liz Greave to discuss possibly setting up Warm Hubs in Prestatyn Offices. Town Clerk to also contact the local Community Centre Associations to discuss Warm Hubs being held in their Centres.

RESOLVED

110 EXPRESSIONS OF INTEREST FOR INTERNAL AUDIT

Town Clerk informed Councillors of the Notice for Expression of Interest for the Internal Audit, the closing date is the 30th September 2022.

RECEIVED

111 EXPRESSIONS OF INTEREST FOR FESTIVE LIGHTS

Town Clerk Informed Councillors of the Expression of Interest for the Festive Lights and Tender Package available, the closing date is the 3rd October 2022 at 12pm.

RECEIVED

Chairman_____

APPENDIX i)

PRESTATYN TOWN COUNCIL
INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2022 - BACS 10

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	
							Nominal	Additional Processing Notes
-139	22/08/22	DENBIGHSHIRE C.COUNCIL	Cust No. 103004, Inv No. 8017922229 - N.Highfield Confidential Waste Recting	£12.42	£0.00	£12.42	4490	PO1062022
140	24/09/22	G-Force Communications	Acc No. 1003220, Inv No. 220900074731, Line Rental, Call Chgs	£143.58	£28.72	£172.30	4400	PO1052022
141	06/09/22	Viking Direct	Cust No. 7720474, Invoice No. 9183158 - Stationary	£65.85	£13.17	£79.02	4330	PO1032022
142	08/09/22	A.Jones & Son Gas Services	Invoice 792022_1171101 - Ty Pendre, Repair leak	£95.83	£19.17	£115.00	4660	PO1072022
143	09/09/22	Daydream Designs	Invoice INV-5714 London Bridge Website Overlay	£210.00	£42.00	£252.00	4310	PO1092022
144	12/09/22	Lisa Fearn	Stationery for Operation London Bridge	£69.81	£0.00	£69.81	SPLIT	PO1102022 4330 £69.81 4040 £1
145	10/09/22	LockRite	Invoice 1210-LL199LR-617 Noticeboard keys	£190.00	£0.00	£190.00	4625	PO1022022
146	15/09/22	David Kynaston Signwriting and Gold Leaf	Invoice 02112 3X Gold Leaf Claims	£160.00	£0.00	£160.00	4625	PO1132022
147	21/09/22	North Wales Association of Town Councils	Invoice ref: Prestatyn Town Council Annual membership fee	£100.00	£0.00	£100.00	4220	PO1172022
148	13/09/22	Vodafone	Invoice ref: 102293678 1-30 September bill	£20.00	£4.00	£24.00	4400	CON10032022
PAYMENT TOTALS				£1,067.49	£107.06	£1,174.55		

BANKING PREPARED BY Mark Turner Date: 21/09/22

BANKING AUTHORISED BY Enrol from Clif. T. Jones MBE and S. Prohiter Date: 22/09/22

PAYMENT BY Use Team Date: 22/09/22

Appendix ii

PRESTATYN TOWN COUNCIL - MAYOR ACT
INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2022 - BACS 3 MAYOR

BACS REF	DATE	PAYEE	DETAILS / INVOICE NOS. ETC	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	ADDITIONAL NOTES
M9	12-Sep	Prestatyn & Rhyl Lions	Ref: Charter Night 15Oct Clfr Bob Murray consort	£25.00	502	
M10	13-Sep	Royal British Legion	Ref: Donation from Prestatyn Town Council for Temporary Flagpole	£100.00	502	
M11	17-Sep	Chernobyl Children's Link	Ref: 070 Gala (CCIL Fundraising 29 October)	£76.00	502	
PAYMENT TOTALS				£201.00		

BANKING PREPARED BY

Mark Turner Date: 21 Sep 22

BANKING AUTHORISED BY

Email from Clfrs T. Jones MBE and S. Prohisher Date: 22 Sep 22

PAYMENT BY

Lisa Fearn Date: 22 Sep 22

Appendix iii

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

P6

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	AUTHORISED BY (as per mandate)				EXP CODE (FOR OFFICE USE ONLY)
					Fin/Admin Off	Cllrs	TC/RFO		
P16	14/09/2022	NET SALARY LF/SC/CA/MT/CC	SEP 22 SALARY MTH 5	£8,985.73	MT		LF		4000
P17	14/09/2022	CLWYD PENSION FUND	SUPER ANNU -£500 MTH 5	£3,027.99	MT		LF		4020
P18	14/09/2022	HMRG	PAYE MTH 5	£3,962.26	MT				4010
PAYMENT TOTALS				£15,975.98					
BANKING PREPARED BY				Date: 14 Sep 22					
signed									
BANKING AUTHORISED BY				Date: 15 Sep 22					
signed									
Clr Sharon Frobisher									
PAYMENT BY				Date: 15 Sep 22					
Lisa Fearn									



My Tidy Garden
1, Plassey Close,
The Fairways,
Wrexham.
LL13 9GT.

20th September 2022.

To who it may concern

This year with the bedding plants it has been a challenging one with the hot summer and temperatures reaching record highs. When we started planting back in May we never anticipated the temperatures would be so hot. We have never had issues with the beds relating to the weather but this year has been a tough one, especially with certain species.

My thoughts for next year would be we select certain species to be planted in certain area's choosing bedding plants with a specific area in mind, this will play a big part in their survival. Plants that relish a hot, sunny site will not enjoy shade, and vice versa. Sun-loving blooms include osteospermums, marigolds, petunias and pelargoniums, while busy Lizzies, fuchsias and many foliage plants will perform well in shade.

I feel with careful planning and purchasing the right amount of plants for certain area's with the same maintenance plan, this will work better.

Kind Regards
Alvin Jones
My Tidy Garden (MTG)



18th August 2022

**Prestatyn Town Council are now seeking EOI –
'Expressions of Interest'
for the 'Internal Audit Service'**

Prestatyn Town Council

- One of the larger Town Councils within Denbighshire
- Annual precept of £494,622 for the 2022 /2023 Financial Year
- PTC employ 6 members of staff
- PTC are responsible for 1 office building and 3 community centres
- PTC operate a number of community focused projects.

If you are interested, please request an application form, and provide a quote complete with a breakdown of costs relating to the work required to undertake the Internal Audit.

You need to demonstrate how you would fulfil the task, briefly outline your understanding and experience of Public Finance, and how Town & Community Council's operate.

Quotes to be e-mailed to lisa.fearn@prestatyntc.co.uk

No later than the 30th September 2022.

Alternatively, should you require any further information, please do not hesitate in contacting me on 01745 857185



Expressions of Interest (EOI) Form

1. Lead organisation

a. Name of lead organisation (Eligible Body) UHY Hacker Young

b. The lead organisation must be a relevant body. Is your organisation (please tick)

Private or Limited Company	Yes
A voluntary, community group or body of persons or a trust which is established for charitable purposes only	
A Parish or Town Council	
Two or more employees of the relevant authority (i.e. Denbighshire)	
Any other person or body specified by the Secretary of State by regulations	

c. Please provide information which proves that your organisation is a relevant body and list here any supporting documents you are providing

We are an unlimited accountancy partnership and attach a copy of our headed notepaper

2. Partnerships/Consortiums. Are you submitting this expression of interest as a partnership with other organisations? (please tick)

Yes		No	No
-----	--	----	----

a. Please add the names of the additional members of your partnership

--

b. Partnership member name

--

c. Type of organisation

--

d. How will you work together as a partnership and what role will each organisation play? This information is not mandatory but will help us to understand your proposal.

--

3. Sub-contractors. Do you propose to use any sub-contractors to deliver the service? (please tick)

Yes	yes	No	
-----	-----	----	--

a. Name of sub-contractor

Alison Alexander

b. Type of organisation

Private consultancy

c. How will you work together with your sub-contractors and what role will each contractor play? This information is not mandatory but will help us understand your proposal.

Alison will conduct the audit field work and liaise with you over timetables and deadlines. We have specially designed audit programmes tailored for Internal audits and Alison is required to follow these. Her work is reviewed at partner level by Nick Jenkins before the audit is signed off by UHY. Alison will draft a letter of weakness following her fieldwork.

4. Which Prestatyn Council Service does your expression of interest relate to?

Internal audit

5. Financial information

- a. Please provide information to demonstrate you have the financial resource to deliver the service you are expressing an interest in. Financial information on any partner organisation should also be included. Please also list here any supporting documents you are providing.

We prefer not to supply our accounts as they are private and not available to the public. We have a turnover in excess of £1m and over 25 employees. We have been in business since 1857.

- b. Please provide a quote complete with a breakdown of costs relating to the work required to undertake the Internal Audit.

We anticipate that our fee would be £1,050 plus VAT.
Our costs are £750 payable to the subcontractor and £300 for review and sign off

6. Capability to provide the service

Please provide evidence which demonstrates that by the time of any procurement exercise resulting from this expression of interest, the relevant body will be capable of providing or assisting in providing the service, to fulfil the required task. This information is also required for any organisations that you propose to form a partnership with to deliver the service and/or any sub-contractors you propose to use to deliver the service.

We have adequate staff/contractors, correctly trained and experienced in the sector and experienced in internal audit. We have appropriate audit programmes already in place. You give us a deadline and we will meet it, within budget. Our capabilities are reported on annually to our Governing Body, the Institute of Chartered Accountants and one aspect specifically addresses our abilities to service our clients' requirements at all times with appropriately qualified staff.

Briefly outline your understanding and experience of Public Finance, and how Town & Community Council's operate.

Alison is an experienced internal auditor of local councils and has been involved in the industry for over 30 years. UHY Hacker Young were external auditors of all the Councils in Cheshire for 10 years and in North Wales for 15 years. We currently are internal auditors for a large number of Town and Community/Parish Councils in England and Wales. We were involved in the original writing of The Practitioners Guide and its subsequent updates. Nick Jenkins has lectured to Town and Community Councils on various aspects of good governance and internal audit over a number of years. We are also internal auditors for a number of Academy schools/ trusts. Our work primarily addresses good governance and the effectiveness of internal controls. This is done by performing a number of systems tests and also substantive tests reviewing individual transactions.

7. Outcomes to be achieved in providing the service

a. Please provide how you are intending to deliver the service

Alison will attend your premises as in previous years and conduct the fieldwork. This may take between 2-3 days. She will complete her work in advance of your deadlines. Her work will be reviewed by Nick Jenkins. He will sign off the internal audit. We will provide an internal audit letter addressed to your Finance Committee with any recommendations for improvement and also items of weakness that we identified during the course of our work.

b. How it will meet the needs of the users of the service

The Finance Committee should have an overriding requirement to ensure good governance and effective internal controls are in place. Our work is designed to give the committee reassurance in this area. Our work will lead up to the sign off of the Annual Return.

c. Please add any other information you would like us to consider about outcomes to be achieved in providing the service. Please also list here any supporting documents you are providing.

We will always provide a Letter of Weaknesses to the Finance Committee and sign off letter summarising our work and giving it reassurance that the Committee's objectives had been met before the Annual Return is signed off.

8. Contact details

Please provide contact details for one or more representatives from the Relevant Body who we can liaise with regarding this expression of interest.

- NameN S Jenkins.....
- Email.....n.jenkins@uhy-chester.com.....
- Telephone01244 320532.....
- Address
.....St John's Chambers.....
.....Love Street.....
.....Chester.....
.....CH1 1QN.....

Please send this form and supporting information to:

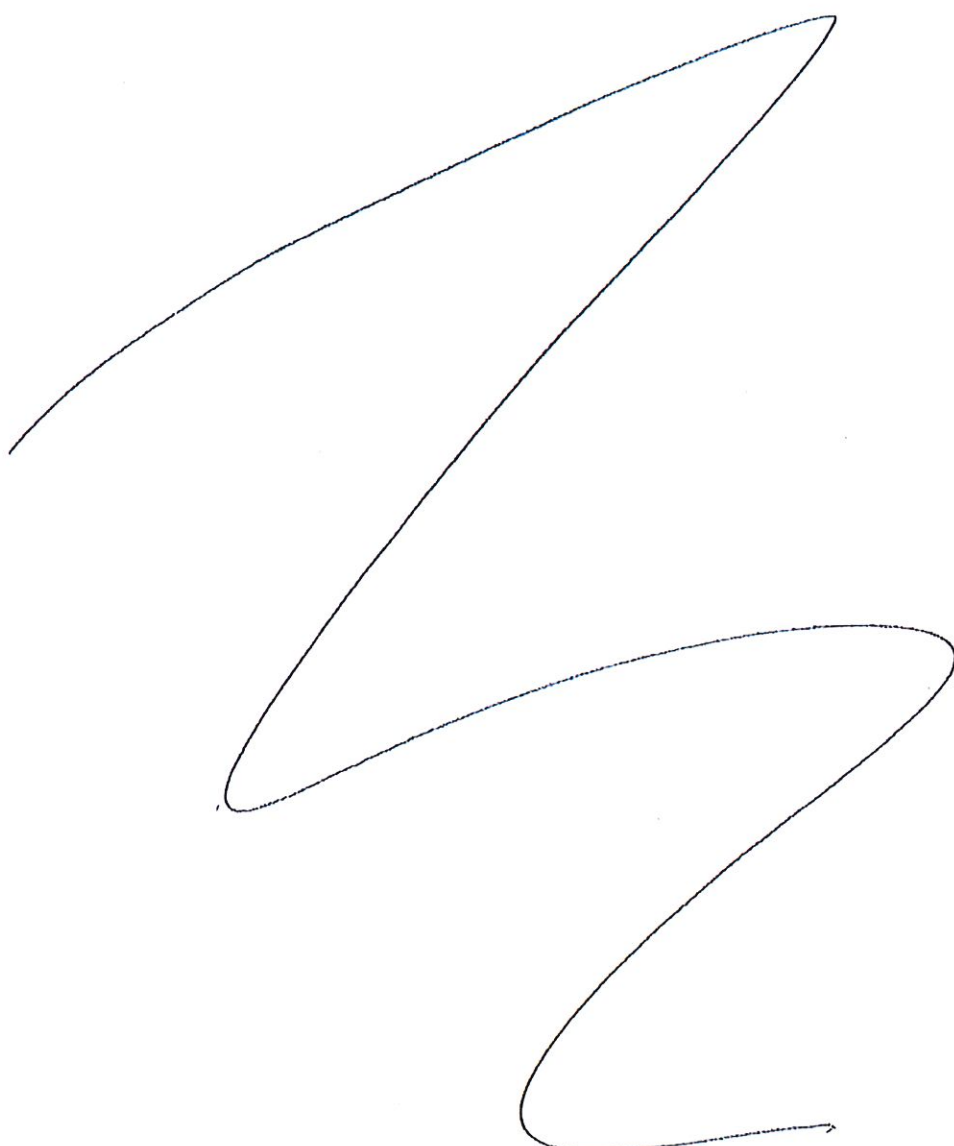
lisa.fearn@prestatyntc.co.uk

FAO Lisa Fearn
Town Clerk/RFO
Prestatyn Town Council
7 Nant Hall Road
Prestatyn
LL19 9LR

Tel: 01745 857185

St John's Chambers
Love Street
Chester CH1 1QN

Phone 01244 320532
Fax 01244 505930
Email office@uhy-chester.com
Web www.uhy-uk.com



Registered to carry on audit work in the UK and Ireland by the Institute of Chartered Accountants in England and Wales.

JG Ierston FCA CTA, NS Jenkins FCA. Director: UK Maloney FCA CTA

A member of UHY International, an independent network of accounting and consulting firms

PRESTATYN TOWN COUNCIL

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Katie Mellor

Address: 75 Ffordd Idwal Prestatyn. LL19 7PH

Telephone Number:
07974408096

Email Address:
Katiemellor6@hotmail.com

2. DETAILS OF ORGANISATION

Name of Organisation:

Prestatyn and Rhyl Community First Responder Team

Registered Address: As Above

Charity Registration Number (If Applicable): N/A

Date when formed: 2015

Geographical area covered: Prestatyn, Rhyl, Gronant,
Kinmel Bay

3. DETAILS OF SECRETARY

Name: As above

Contact Details:

Email Address:

4. DETAILS OF TREASURER

Name: As Above

Contact Details:

Email Address:

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

We are a Voluntary, non-profitable organisation and in our spare time we work alongside the Welsh Ambulance Service Trust and attend life threatening 999 calls in our local community.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? YES ~~NO~~ (PLEASE CIRCLE AS APPROPRIATE)

Comments: ALL Team Members

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

- (a) Purpose & Benefit to Prestatyn: To purchase new "Blood Glucose Monitors" to use in our Observation Kit Bags - and the "Test Strips"
- (b) Estimated total cost of project: Approx. £241.68
- (c) Amount being looked for: £250.00

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

One Collection Box in a local Chip Shop.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

None

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: _____ Sort Code: 77-48-18 Account Number: 2174-8168
Prestatyn and Rhyl First Responders

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:
Mrs Lisa Fearn
Town Clerk/Financial Officer
Prestatyn Town Council
7 Nant Hall Road
Prestatyn
LL19 9LR

Tel: 01745 857185

Email: admin@prestatyntc.co.uk

FILE REF: 27(1) 2020

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.

4. Average small grant awarded £140.00

5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.

6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.



Community First Responders

Prestatyn and Rhyl Team



20th September 2022

Dear Mrs Fearn

Please find enclosed our Community Grants application form.

I have also enclosed some information about the medical equipment we would be purchasing with the grant money, if we were successful.

It is an approximate total cost, as we would be purchasing the equipment from Ireland where their currency is Euros !

If you require anything further, please feel free to ring me or email.

Many thanks.

Kindest regards

Yours sincerely

A handwritten signature in black ink, appearing to read 'Katie Mellor', with a large, sweeping flourish at the end.

KATIE MELLOR

PRESTATYN & RHYL CFR TEAM CO-ORDINATOR

0797 440 8096

katiemellor6@hotmail.com

Courtney Ashworth

Appendix ix

From: Sherry Edwards <edwards737@hotmail.com>
Sent: 01 July 2022 13:37
To: Courtney Ashworth
Cc: Lisa Fearn; Ian Lifford; Gareth Sandilands; Moire Turner; Carol Holliday
Subject: Re: Grants awarded, Friends of Prestatyn Railway
Attachments: Portfolio in total.doc; Photos.doc; Accounts Jan to June 2022.pdf
Importance: High

Dear Courtney

Thank you for your email and the continued interest and support offered by Prestatyn Town Council. We were very grateful to receive the grant of £1000 towards the on-going expenses of Friends of Prestatyn Railway Station; It became obvious at our AGM in February that without further financial support the group would have been unable to operate in 2023. We have been fortunate in also receiving a grant from the Prestatyn and Meliden Community Partnership, a donation from the estate of a previous chairman and an increase in our subs.

The period between April and June is always the most expensive as we prepare and plant up the planters and little gardens, and this year we have additionally painted the little windmill on the disused platform, cleaned the signage and put a protective coating on the sculpture. We have bought new signage for the little gardens, and done day to day maintenance as well as our Sunday morning litter picks on the station, station entrances, Coronation Gardens and play area, the CookHouse Car park and the spare land behind Roberts Taxis.

We are an official Transport for Wales Station Adopters Group, and a Network Rail Community Group, and believe that by promoting the town as a centre for walking tourism, thereby enhancing Prestatyn's tourism officer know that our work is appreciated by local residents and visitors. I am attaching the portfolio for our entry in this year's Wales in Bloom It's Your Neighbourhood Competition which councillors might find interesting

I am attaching our up to date accounts and you will note that to date this year we have spent £2820.24, leaving a balance of £4083.25. Our projects for the coming twelve months include establishing a wild flower meadow on the railway embankment and replacing the troughs leading to the booking office. These projects can be classed as capital expenditure and are far easier to fund, revenue costs are more difficult to fund, most especially due to the constraints imposed by Network Rail when working on the station, which makes Prestatyn Town Council's support so welcome.

May I extend an invitation to either Town Council staff or councillors to visit us at the station, and please do not hesitate to contact me if you need any further information.

Kind regards

Sherry Edwards
Secretary
Friends of Prestatyn railway Station

From: Courtney Ashworth <courtney.ashworth@prestatyntc.co.uk>
Sent: 01 July 2022 07:57



Margaret Williams MBE.
81, Windsor Drive, Flint, Flintshire CH6 5TS
Mobile 0781437338
Email margaretwilliams@hotmail.com
Web Site www.northwalesuperkids.co.uk,
Facebook Margaret Williams
Registered Charity Number
1159804



Appendix X

Dear Lisa, and all at Prestatyn Town Council

I would like to say a huge thank you, for the wonderful donation of £1500 from the town council, this was absolutely amazing and also totally unexpected but absolutely appreciated. Every year is challenging, with the rising numbers of families in crisis so we always expect some level of increase, also the reasons why we are needed vary in intensity, however this year, I found it very emotionally challenging and unfortunately found myself breaking down on a number of occasions. We always have families referred where domestic violence is the main reason for referral, oncology will ask for help with families suddenly affected by bereavement, families where benefit changes cause havoc, homelessness and mental health issues as well as families on low income with maybe heavy debts but this year, was something else. A huge amount of domestic violence, even at the last minute a couple of families where the perpetrator threw a hissy fit, when the family split up, and took all the children's presents already bought and sold them out of spite, leaving the mother in a desperate position. Another young mum who had to move into temporary B&B in order to keep her little boy safe, but there was a problem with her benefits and she was unable to access her bank account but of course this was not going to be addressed until new year.

The most depressing for me, were a couple of families, one involving 3 youngsters, mum had died recently having not accessed treatment for cancer, due to cancelled appointments, covid took priority. Dad was hospitalised due to covid, came home contracted long covid which affected his respiratory system so became hospitalised again with no chance of survival, the eldest of the 3 children aged 11, was asking for written guarantees that they would be kept together and be placed with someone nice. I ask you 11 and having to cope with this!!!!

A family where mum presumably had gone to bed before her partner, who dropped dead on the Saturday night, was found by the 2 younger children 3 and 6 Sunday Morning, the children last I heard had gone into trauma and not spoken since. Imagine the trauma for such tender years, it is bad enough as an adult seeing someone who has passed away.

We found this year, that we had a much higher % of D/V, mental health, homelessness and covid related issues surrounding referrals, not forgetting of course changes in circumstances when the benefits go pear shaped and can not be sorted out before Christmas, again causing dire stress on the family.

These are just the tip of the ice berg, of families in dire straits in the run up to Christmas. There were in fact a few other similar cases and all told a total of 2577 bags, each representing an individual child / young person in crisis Christmas 2021, this is equivalent to approx. 25770 new gifts, each bag tailored as best we can to the individual youngster. So again, on behalf of us all, a HUGE thank you for your wonderful donation.

I think we had referrals from almost every Denbighshire schools, via the social services link workers including I am confident every primary and high school in Prestatyn again another growing area to our current list of referring agencies. We were also extremely

fortunate that we had again a further few drop off points in Prestatyn, where the local community could drop off a gift to add to our desperately needed collection. Without the wonderful generosity shown to us by the community of Prestatyn, many of the children / young people in the area might have woken to tears Christmas morning, instead of smiles, so again on behalf of us all, thank you so much.

Margaret xxxx

Courtney Ashworth

Appendix x1

From: Courtney Ashworth
Sent: 10 August 2022 14:54
To: Sadie Clarke
Subject: FW: Grants awarded, Ffrith Indoor Bowling Club
Attachments: Grants awarded, J. Hunt.pdf

Kind regards

Courtney Ashworth
Administration Officer

T: 01745 881 950

IT'S
PRESTATYN



From: Jack Hunt <huntjack@ymail.com>
Sent: 11 July 2022 09:51
To: Courtney Ashworth <courtney.ashworth@prestatyntc.co.uk>
Subject: Fw: Grants awarded, Ffrith Indoor Bowling Club

Good morning Lisa

The grant which we were awarded from the Prestatyn Town Council of £90-00 has been truly justified.

We have been coaching children to bowl aged 6 to 11 years of age and they have loved it.

The Ffrith bowls club have been funding this project, when your funding came to an end around Easter.

The parents of the children have also joined in on occasions.

The bowls club held an special awards afternoon recently for the children, where they were presented with a certificate and medal for achievement.

The club has had to postpone this activity because of the repairs to the roof and new extensions to the car park,
but we will continue with the children being coached, in the new season.

Regards

Jack Hunt (President / Chairman)

----- Forwarded message -----

Lisa Fearn
Town Clerk
Prestatyn Town Council
6th July 2022



Dear Lisa Fearn,

Re: Financial award of £1070 to Friends of the Ffrith

Thank you for your letter dated 29 June addressed to Malcolm Wilkinson, Secretary of Friends of the Ffrith.

We were very grateful to receive the financial assistance that we requested from the Town Council during 2021. This enabled us to re-construct 8 wooden bench seats at the entrance to the Ffrith Community Park which had lain derelict for a number of years. Please see photographs attached. The grant aid also facilitated the group purchasing new Hi-Viz waistcoats which now clearly display our logo and the fact that we are a group of volunteers.

The area now provides a space for community focus at this western end of the town. For example, it is now used as a meeting point and start and finish point for organised litter picks in on the Ffrith and walking groups etc. as well as providing a resting point for dog walkers, and a space to just 'watch the world go by' and sit and chat with friends and passers-by.

The funding also enabled us to work with Prestatyn Mens Shed who provided some technical and practical expertise, which also provided an opportunity for three of our members to gain some practical knowledge in woodworking and fixing techniques. This has subsequently proved useful in enabling us to repair some recent damage to one of the benches. In addition, the benches have now provided a space for people to place commemoration/memorial plaques for their loved ones.

May I take this opportunity to extend an invitation to either Town Council staff or councillors to visit us on the Ffrith for a short walkabout to explain our on-going week by week work and some of our ideas for the future.

Yours sincerely



Ian Lifford
Chairperson
Friends of the Ffrith

THE BENEFIT ADVICE SHOP
REPORT FOR 2021 TO 2022
FOR THE GRANT FROM PRESTATYN TOWN COUNCIL
TO SUPPORT THE RESIDENTS OF PRESTATYN AND MELIDEN

The grant from Prestatyn Town Council of £1800 for the year 2021 to 2022 was used specifically to support the resident of Prestatyn and Meliden with Welfare Benefit Advice and representation at Social Security Appeal Hearings.

In total we assisted 340 people from the area with a range of benefits, including Universal Credit, Personal Independence Payment, Attendance Allowance, State Pension, Child Benefit, Child's Disability Living Allowance, Employment Support Allowance, Council Tax Reduction. 42 people attended our outreach at The Pop-In Centre. We represented at 15 Tribunal Hearings and obtained £680,521 in income gains for the residents of the area.

We assisted the residents of Prestatyn and Meliden over the telephone, by email, zoom and video and telephone conferencing for the appeal hearings as well as face-to-face in the office and at the outreach. We have a room set aside for appeal hearings.

Case Study

This case study illustrates how we assist the people who come to us for assistance. We see a number of people who are ill or disabled and when someone is newly diagnosed it can have a devastating effect on them and their families, they are beginning to come to terms with their diagnosis and by removing some of their financial concerns alleviate some of their stress and worry.

A Prestatyn resident emailed our office, initially with an enquiry. We arranged an appointment for him at the office. He then informed us that it was hard for him and his partner to make ends meet, they were struggling to meet their cost of living. He was on State Retirement Pension and his partner was working part-time on a low income, they lived in rented property. He said that he had been diagnosed with a terminal illness and had less than five years to live. He was extremely worried about how they would manage as their combined income was less than their outgoings. Firstly we helped him to claim Attendance Allowance and then completed a form for Housing and Council Tax benefits from the Local Authority, we also looked at their utility bills to see if there was any assistance for them such as the Warm Home

Discount Scheme, which was awarded. We looked into a water meter being installed for them as this may qualify them for the Watersure Wales Scheme. We increased their income by £170 a week, but more importantly helped to alleviate some of the financial pressures as that was causing them a lot of stress and worry at a time when he needed to look after his health and wellbeing whilst coming to terms with his diagnosis. We also reassured his partner that we would be able to assist her in the future should she need any further help.

Appendix xiv



PRESTATYN BUSINESS FORUM
Business and Community Working Together

19 Glan Y Gors
Prestatyn
LL19 7RL
5th July 2022

Dear Lisa,

Thank you for your letter dated 29th June with regards to the £400 we received last year.

The money was requested to help pay towards the printing cost of the 2022 Whale Tail Calendar following the donation to the previous year's printing costs and successful calendar. I photographed the calendars to help with the fundraising toward the Business Forum's project, The Whale Tails.

The calendar was sold locally, and twelve local businesses and sports groups were featured in the calendar and the retail outlets in Prestatyn sold them. The Lad Bible picked up the story after I had an interview with a London News Agency and then I was interviewed on Heart Radio. The calendar produced amazing publicity for Prestatyn, and the businesses featured in it, as well as producing over £2,000 towards our environmental project.

The Whale Tail project should hopefully be coming to fruition next year and will be an amazing asset to the town and a draw for tourists too.

I hope this is enough information for your next Council meeting but please feel free to ask anything further.

Best Wishes

Sally Smart

Business Forum Secretary

Chair – Anton Sampson – 12 Palmeira Gardens, Prestatyn, LL19 9NS

Classic Cars, Motorcycles, Military & Supercars

Prestatyn Classic Car Show

www.prestatyncarshow.blogspot.com

Prestatyn Town Centre

Prestatyn Classic Car Show 2022

19 September 2022

Lisa Fearn
Prestatyn Town Council
Nant Hall Road
Prestatyn

PRESTATYN EVENTS GROUP CIC

Dear Lisa

I would like to thank the Prestatyn Town Council for their continued support for our event it is really appreciated.

In the mid 1990's I had three shops in the High Street and realised like other towns that our High Street was suffering from lack of footfall. We needed to do something to attract customers back. A small group of us decided we would stage events.

Our first event was the Flower Show in the Old Vicarage Gardens, followed in 2000 by a Classic Car Show for the Millennium. This proved so popular we decided we would make it an annual event. In 2010 we were advised by Denbighshire Council to form the Prestatyn Events Group and register at Companies House as a non-profit making company.

We have been fortunate to attract a large number of young volunteers to our hardworking committee but sadly due to covid we have lost some of our older members for that reason we took the decision to now just hold one event, The Classic Car Show, which is now in its 22nd year.

The Classic Car Show is a 2 day event

Day 1. Classic Car Run – approx 70 cars follow a scenic route through North Wales with stops for coffee and lunch finishing at the Beaches Hotel in Prestatyn all displaying the Car Run Plaque advertising both the Beaches Hotel and Prestatyn as a whole.

Day 2. The static display in the town centre – with entertainment, crafts and refreshments and over 300 vehicles exhibited

This is now the largest event held entirely in the centre of town and is run by volunteers with opportunities for other organisations to raise money for their charities

The positives the show brings to town,

1. We increase footfall in the High Street by many thousands,
2. Holiday makers who would normally travel home on the Sunday stay an extra day
3. Businesses, cafes and restaurants report record daily takings,
4. Locals and holiday makers enjoy a free show,
5. Prestatyn gains publicity as a beautiful and lively place to visit and shop,
6. We gain National publicity for the town through the motoring press.
7. We create a community spirit.

Please check out www.prestatyncarshow.blogspot.com for a visual account of the show

I have also enclosed a draft copy of this year's accounts

Kind Regards ,



Tim Williams MBE

Prestatyn Classic Car Show

Accounts to 31 December 2022

Draft A/c up to 8/9/22

Receipts

Prestatyn Town Council	1200.00	1200.00
Drivers Garage	125	125.00
Kids Bus	75	75.00.
Stalls Car Park.		
4 X Car Park £30.	120	
Tina.s Mini Doughnuts n.	90	
Mat / Gloria Pit Stop	80	
Ice Cream. Leyland Whipp	100	390.00
Other Stalls		
1 x £15.	15	
3 x £25	75	
5 x £30	150	
2 x £50	100	340.00
Sale of Plaques		674.20
TOTAL RECEIPTS		2804.20.

Profit / Loss -151.82

Payments

Companies House	15.00
Townsend's Insurance	556.50
JT&M Signs	672.00
Jazz Band	50.00
Myres Bus Restoration. donations	350.00
Church Hall Rental	125.00
Winner rosette/ medals	135.72
First Response Team	180.00
Marshall's refresh etc. flowers	137.60
St Kentigern's plaque Donation	674.20
Bank Charges £5 x 12.	60.00
TOTAL PAYMENTS.	2956.02



Community First Responders

Prestatyn and Rhyl Team



4th July 2022

Ms L. Fearn

Town Clerk & Responsible Financial Officer

Dear Lisa

Thank you for your email regarding the financial award of £250.00 that the Prestatyn and Rhyl Community First Responder Team received from the Council during the year 2021-2022.

As always, we are so very grateful for any monies/donations we receive for our Team, as we are all volunteers and a non-profit organisation.

Please see the attached letter of the items we have purchased with the money. If you require any further information, please do not hesitate to email or get in touch by telephone, I will be more than happy to oblige.

Kindest regards

Yours sincerely

KATIE MELLOR

TEAM CO-ORDINATOR

(katiemellor6@hotmail.com)

(0797 440 8096)



Community First Responders

Prestatyn and Rhyl Team



4th July 2022

The Prestatyn and Rhyl Community First Responder Team, purchased the following pieces of medical equipment with the kind financial award of £250.00 from the Council.

Heart Monitor

This is a portable device that we carry in our CFR Team Equipment bags. This device monitors the patient's heart rhythm and heart rate. This is used by the Community First Responders when they arrive first on scene prior to the Ambulance Crew. This equipment is vital for carrying out immediate observations and is crucial to determining the patient's condition and treatment.

Automatic Blood Pressure Machine

This machine produces a digital readout of the patient's blood pressure, to determine whether it is normal, too high or too low. Treatment can then be administered accordingly.