PRESTATYN TOWN COUNCIL

CYNGOR TREF PRESTATYN

7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

21st November 2022

Dear Councillor

You are SUMMONED to attend a meeting of FINANCE AND MANAGEMENT COMMITTEE to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 30th November 2022 Upon rise of Full Council.

If remote access is required, please contact the office.

Yours Sincerely

Town Clerk

1 **APOLOGIES**

2 **DECLARATIONS OF INTEREST**
To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings.

3 **PUBLIC PARTICIPATION**

4 **MINUTES**
Finance and Management 5th October 2022
Copy attached

5 **PAID ACCOUNTS**
Appendix i Bacs 11
Appendix ii Bacs 12
Appendix iii Mayoral 4
Appendix iv P7
Appendix v P8

6 **ACCOUNTS INCOME AND EXPENDITURE YEAR TO DATE-M7**
Appendix vi

7 **APPLICATIONS FOR COMMUTED SUMS For £27K**
Appendix vii For information purposes

8 **GRANT APPLICATION FROM FRIENDS OF PRESTATYN CORONATION GARDENS**
Appendix viii

21ain Tachwedd 2022

Annwyl Gynghorydd

Fe'ch GELWIR i gyfarfod y PWYLLGOR CYLLID A RHEOLAETH yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 30ain Tachwedd 2022 pan ddaw cyfarfod y Pwyllgor Cyllid a Rheolaeth i ben.

Os byddwch angen mynychu o bell, cysylltwch â'r swyddfa os gwelwch yn dda

Yn gywir iawn

Clerc y Dref

1 **YMDDIHEURIADAU**

2 **DATGANIADAU O DDIDDORDEB**
Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno

3 **CYFRANOGAETH Y CYHOEDD**

4 **COFNODION**
Mae copi wedi'i atodi o gofnodion y cyfarfod Cyllid a Rheolaeth ar 5 Hydref 2022

5 **CYFRIFON A DALWYD**
Atodiad i Bacs 11
Atodiad ii Bacs 12
Atodiad iii Y Maer 4
Atodiad iv P7
Atodiad v P8

6 **CYFRIFON INCWM A GWARIANT Y FLWYDDYN HYD YMA-M7**
Atodiad vi

7 **CEISIADAU AM SYMIAU GOHIRIEDIG O £27K**
Atodiad vii Er gwybodaeth

8 **CAIS AM GRANT GAN GYFEILLION GERDDI'R CORONI PRESTATYN**

Atodiad viii

9 GRANT APPLICATION FROM PRESTATYN & DISTRICT WALKING FESTIVAL
Appendix ix

10 BENCHES AND BUS SHELTERS
Appendix x

To: All Town Councillors
All County Councillors
Public Notices

9 CAIS AM GRANT GAN ŴYL GERDDED PRESTATYN A'R CYLCH
Atodiad ix

10 MEINCIAU A CHYSGODFANNAU BYSIAU
Atodiad x

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir i Gyd
Hysbysiadau Cyhoeddus

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee held on Wednesday 5th October 2022 at 8.24pm – 8.40pm.

PRESENT

Councillors: J. Matthews (Chair), T. Jones MBE, A. West, C. Holliday, A. Tomlin, B. Williams, E. Heaton.
Remote: Cllr G. Sandilands, Cllr C. Evans, and Cllr H. Irving

IN ATTENDANCE

Mrs. L. Fearn - Town Clerk/ Responsible Financial Officer and Mrs. C. Ashworth - Administration Officer.

APOLOGIES

Councillors: - B. Murray, G. German, J. Thompson-Hill, S. Frobisher, K. Clewett, A. Sampson, J. Mclellan

149 DECLARATIONS OF INTEREST

Councillors were reminded of need to disclose personal and/or prejudicial interests in tonight's proceedings.

NONE RECEIVED

150 PUBLIC PARTICIPATION

No member of the public attended.

RECEIVED

151 MINUTES FOR FINANCE AND MANAGEMENT 5TH October 2022

The Minutes from the Finance and Management Committee held on 5th October 2022 were approved and signed.

APPROVED

152 PAID ACCOUNTS

I. **BACS 10**
II. **MAYORAL 3**
III. **P6**

Paid accounts were proposed by Cllr A. West and seconded by Cllr T. Jones MBE and signed.
Cllr C. Evans to email the Town Clerk her enquiries regarding water rates concerns.

APPROVED

153 FINANCIAL ACCOUNTS

IV. SECOND QUARTER ACCOUNTS

Financial accounts were received.
Cllr A. West proposed, and Cllr T. Jones MBE seconded.
APPROVED

154 MY TIDY GARDEN REPORT

Members received a report from My Tidy Gardens.
RECEIVED

155 FESTIVE LIGHTING TENDERS

Members received three tenders for the Festive Lighting.

- **VI. FESTIVE LIGHTING COMPANY**
- **VII. LITE LTD**
- **VIII. MEGA ELECTRICAL LTD**

Cllr C. Evans proposed using Mega Electrical Ltd and Cllr E. Heaton Seconded.
Town Clerk to obtain visuals from Mega Electrical for the proposed design- ensure lights are gold and silver in the Town Centre and different colours in Meliden.
All in favour and all agreed unanimously.
RESOLVED

156 EXPRESSION OF INTEREST AUDIT RESPONSE

Members received a copy of the Expression of Interest received by Nick Jenkins from UHY Hacker Young Chartered Accountants.
Cllr T. Jones MBE proposed to use UHY for the Audit, Cllr C. Holliday seconded.
This was unanimously agreed by all members.
RESOLVED.

157 FIRST RESPONDERS GRANT APPLICATION

Members received a Grant Application for £250 from the First Responders.
Cllr A. West proposed that grant be approved for requested funds of £250, Cllr C. Evans seconded this.
This was unanimously agreed by all members.
RESOLVED

158 GRANT APPLICATION RESPONSES

Members received updates from previous grant applications granted, Cllr C. Evans commended the Town Clerk on getting these updates. Town Clerk still waiting for responses from Wales in Bloom. Cllr C. Evans will follow up and Walking Festival, Cllr G. Sandilands will follow up.
RECEIVED

Chairman________________________

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2022 - BACS 11

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE) Nominal	Additional Notes
149	24/09/22	The Pay Role Ltd	Invoice; 2022221 - September Payroll service	£26.25	£0.00	£26.25	4210	PO1262022
150	26/09/22	Mark Turner	Flowers - Helen Taylor (SketchDrawPaint)	£30.00	£0.00	£30.00	4510	PO1332022
151	28/09/22	Lockrite/Surelok Homes	Invoice 0993763 - Jubilee Centre Noticeboard keys	£20.00	£0.00	£20.00	4625	PO1282022
152	29/09/22	Crescent Press	Invoice 103358 - Business Cards SC & CC	£130.00	£0.00	£130.00	4330	PO1112022
153	27/09/22	RBL	Order 31239784 - 150 Lamp Post poppies	£150.00	£0.00	£150.00	4720	PO1272022
154	30/09/22	Sian Jones Translation Ltd	Invoice PTC127 - September translations	£12.37	£0.00	£12.37	4350	PO1292022
155	03/10/22	JTJ Cleaning Services	Invoice PTC0049 - September cleaning (includes one-off Ty Pendre)	£102.00	£0.00	£102.00	4490	PO1302022
156	03/10/22	Craig Dilwoth / Liquid Window Cleaners	Invoice 10 - Guttering clearance	£70.00	£0.00	£70.00	4480	PO1252022
157	03/10/22	Canda Copying Ltd	Invoice 450822 - copier rental for Quarter 3 Oct-Dec	£110.00	£22.00	£132.00	4470	CON10072022
158	03/10/22	Canda Copying Ltd	Invoice 451258 - copier usage quarter 2 Jul - Sep	£499.57	£99.91	£599.48	4330	PO1342022
159	04/10/22	Lisa Fearn	(Amazon purchase) 2 metres floor wiring protector	£15.99	£0.00	£15.99	4480	PO1362022
160	07/10/22	SLCC Enterprises Ltd	Invoice BK207793-1 - Cllr C Holliday - SLCC & OVW Joint Virtual Conference 2022	£45.00	£9.00	£54.00	4130	PO1372022
161	07/10/22	My Tidy Garden	Invoice 4201 - September Gardening	£1,740.00	£0.00	£1,740.00	4600	PO1382022
162	07/10/22	Prestatyn&Rhyl CFR	Grant for First Responders	£250.00	£0.00	£250.00	4810	n/a
163	07/10/22	Restore Datashred Limited	Invoice 1568013 - October collection	£61.64	£12.33	£73.97	4490	CON10052022
164	07/10/22	A Jones & Son Gas Services Ltd	Invoice 3092022_1651459 Ty Pendre repairs	£100.00	£20.00	£120.00	4660	PO1152022
165	11/10/22	Sadie Clarke	DBS Check	£18.00	£0.00	£18.00	4050	PO332022
166	11/10/22	Amazon	Invoice DS-ASE-INV-GB-2022-367778045 Halloween skeletons	£8.32	£1.67	£9.99	4720	PO1422022
167	11/10/22	Cllr Ian M Lifford	IRPW Allowance 2022/23	£150.00	£0.00	£150.00	4120	PO1442022
168	11/10/22	Wildlife Displays	Invoice 814 - Wildlife display for Halloween	£530.00	£0.00	£530.00	4720	PO1412022
169	11/10/22	Crescent Press	Invoice 10350 - Business Cards LF &SC	£60.00	£0.00	£60.00	4330	PO1322022
170	11/10/22	One Voice Wales	Invoice - Prestatyn Town Council, 6 month membership	£809.22	£0.00	£809.22	4220	PO1432022
171	12/10/22	Viking	Invoice 9371627 October stationery	£99.53	£19.91	£119.44	4330	PO1452022
172	12/10/22	Amazon	Invoice INV-GB-503143055-2022-56807 - Laminating pouches	£13.86	£2.77	£16.63	4330	PO1462022
173	12/10/22	SSE	Account 89092 89311 - Invoice 481875428/0005 Ty Pendre	£327.77	£16.39	£344.16	4660	n/a 5%VAT
174	12/10/22	Courtney Ashworth	DBS Check	£18.00	£0.00	£18.00	4050	PO352022
175	12/10/22	Sadie Clarke	Staff mileage travel September 21 x 0.45	£9.45	£0.00	£9.45	4040	PO1482022
176	12/10/22	Amazon	Invoice INV-GB-1998280465-2022-29858 - Stormguard letterbox	£6.61	£1.32	£7.93	4480	PO1472022
177	14/10/22	The Pay Role Ltd	Invoice; 2022261 - October Payroll service	£23.00	£0.00	£23.00	4210	PO1492022
178	14/10/22	DCC	Invoice 801817764 - Jubilee CC Fire doors	£4,590.92	£918.18	£5,509.10	4660	PO024/22-23
179	14/10/22	Bebbington & Wilson	Invoice 16985 - flags, bunting removal	£580.00	£116.00	£696.00	4730	PO1332022
180	17/10/22	G-Force	A/C 1003220 Invoice 221000076407 October FTTP and Licence	£139.00	£27.80	£166.80	4400	PO1502022
181	17/10/22	Charterhouse	Account 8785 Invoice SI132095 Billing 30/09/22	£65.80	£13.16	£78.96	4460	CON10122022
			PAYMENT TOTALS	**£10,812.30**	**£1,280.44**	**£12,092.74**		

BANKING PREPARED BY	*Mark Turner*	*Date: 17 October 2022*
BANKING AUTHORISED BY	*Cllrs SF and AT*	*Date: 19 October 2022*
PAYMENT BY	*Lisa Fearn*	*Date: 21 October 2022*

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2022 - BACS12

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY) Nominal	Additional Processing Notes
182	21/10/22	Vodafone	Account 670226812, Invoice 102544238 - October	£20.00	£4.00	£24.00	4400	CON10032022
183	27/10/22	Viking Direct	Viking Customer No. 2769691 - Stationery, Invoice No. 9430941	£28.44	£5.69	£34.13	4330	PO1542022
184	01/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice INV-GB-1756571195-2022-6369 (flag)	£5.78	£1.16	£6.94	4720	PO1602022
185	01/11/22	Raven	Invoice 27856 Annual Fire and Intruder Alarm Monitoring, Maintenance and Inspection; PTC and Jubilee, Meliden, Ty Caradoc Community Centres	£1,372.00	£274.40	£1,646.40	SPLIT	PO1692022 4480/4660
186	04/11/22	Raven	Invoice 27890 - replacement fire equipmentfor community centres	£748.00	£149.60	£897.60	4660	PO1532022
187	04/11/22	My Tidy Garden	Invoice 4222 - October maintenance of flowerbeds	£960.00	£0.00	£960.00	4600	PO1712022
188	04/11/22	JTJ Cleaning Services	Invoice PTC0050 - Cleaning October	£96.00	£0.00	£96.00	4490	PO n/a
189	04/11/22	Merlin Cinemas Ltd	Invoice 21205 - Prizes for Hallowen shop window competition	£50.00	£10.00	£60.00	4720	PO1612022
190	04/11/22	Helen Taylor	Sketch Draw Paint, Holiday Leisure Activity Bonfire night x 2 sessions plus expenses	£227.24	£0.00	£227.24	4700	PO1402022 PO1702022
191	07/11/22	SSE Gas	Account 93650 99313 7 Nant Hall Road Gas 8Sep-31Oct	£427.18	£21.35	£448.53	4450	PO n/a
192	09/11/22	Becs Beautiful Faces	INV0006317 Halloween Fancy Dress vouchers	£60.00	£0.00	£60.00	4720	PO1722022
193	09/11/22	Becs Beautiful Faces	INV0006318 Christmas facepainting at Granny Pats	£120.00	£0.00	£120.00	4720	PO1732022
194	10/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice INV-GB-100046861-2022-594403 (Christmas Elf costume)	£16.49	£3.30	£19.79	4720	PO1812022
195	11/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice DS-ASE-INV-GB-2022-413074090 (Flagpole)	£45.79	£9.18	£54.97	4720	PO1782022
196	11/11/22	Hayley Morgan (Twisted Tree)	Invoice 100 - Gift vouchers for Halloween	£85.00	£0.00	£85.00	4720	PO1582022
197	11/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice INV-GB-141686141-2022-51138 (Santa costume)	£41.66	£8.33	£49.99	4720	PO1812022
198	11/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice INV-GB-152344341-2022-116794 (5 reams A4)	£54.99	£11.00	£65.99	4330	PO1792022
199	11/11/22	Amazon	Account A3HLIDGIPZYQHV, Invoice INV-GB-100244341-2022-39433 (2-ring A4 binders)	£47.40	£9.48	£56.88	4330	PO1792022
200	11/11/22	DW Property Maintenance	Invoice 000001 Flagpole in Christ Church gardens	£200.00	£0.00	£200.00	4720	PO1742022
201	14/12/22	G-Force	Invoice 221100078740 - November Line Rental and Broadband/licences	£139.00	£27.80	£166.80	4400	PO1832022
202	14/12/22	Ffrith Bowls Club	Invoice FBC-22/01 Junior Bowling at NWBC	£69.00	£0.00	£69.00	4710	PO1822022 EMR328
203	15/12/22	Charterhouse	Invoice SI133373	£65.80	£13.16	£78.96	4460	CON10122022
204	15/12/22	The Pay Roll	Invoice 2022312 November Payroll Service	£23.00	£0.00	£23.00	4210	PO1862022
						£0.00		
			PAYMENT TOTALS	£4,902.77	£548.45	£5,451.22		

BANKING PREPARED BY	Mark Turner	Date: 15/11/22
BANKING AUTHORISED BY	Email from Cllrs A. Tomlin & S. Frobisher	Date: 16/11/22
PAYMENT BY	Lisa Fearn	Date: 17/11/22

PRESTATYN TOWN COUNCIL - MAYOR ACT

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2022 - BACS 4 MAYOR

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)	ADDITIONAL NOTES
M12	29-Sep	RBL	5 x remembrance wreatths	£125.00	502	
M13	02-Nov	PTC	Reimbursement meeting refreshments 2/11/22	£13.00	502	annuls C38 entry, P Cash 2/11/22
			PAYMENT TOTALS	£138.00		
BANKING PREPARED BY		*Mark Turner*	Date: 16 November 22			
BANKING AUTHORISED BY		*Email from Cllrs T Jones, A Tomlin & S Frobisher*	Date: 16 November 2022			
PAYMENT BY		*Lisa Fearn*	Date: 17 November 2022			

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

P7

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	AUTHORISED BY (as per mandate)			EXP CODE (FOR OFFICE USE ONLY)
					Fin/Admin Off	Cllrs	TC/RFO	
P18		NET SALARY LF/SC/CA/MT/CC	OCT 22 SALARY MTH 7	£7,855.30	CR		LF	4000
P19		CLWYD PENSION FUND	SUPER ANN -£500 MTH 7 OCT22	£2,649.31	CR		LF	4020
P20		HMRC	PAYE MTH 7 OCT22	£3,730.20	CR		LF	4010
			PAYMENT TOTALS	£14,234.81				

BANKING PREPARED BY	*The Pay Role Ltd*	Date: 13/10/22
signed	*CRoss*	
BANKING AUTHORISED BY	*Cllr A Tomlin*	Date: 13/10/22
signed	*Cllr S Frobisher*	Date: 16/10/22
PAYMENT BY	*Lisa Fearn*	Date: 17/10/22

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

P8

BACS REF	DATE	PAYEE	DETAILS / INVOICE Nos. ETC	TOTAL PAID	AUTHORISED BY (as per mandate)			EXP CODE (FOR OFFICE USE ONLY)
					Payroll	Cllrs	TC/RFO	
P21	15/11/2022	NET SALARY LF/SC/CA/MT	SALARY MTH 8 NOV22	£11,410.25	C Ross		LF	4000
P22	15/11/2022	CLWYD PENSION FUND	SUPER ANN -£500 MTH 8 NOV22	£4,433.64	C Ross		LF	4020
P23	15/11/2022	HMRC	PAYE MTH 8 NOV22	£6,302.18	C Ross		LF	4010
			PAYMENT TOTALS	**£22,146.07**				

BANKING PREPARED BY	*The Pay Role Ltd*	15/11/2022
signed	C Ross	
BANKING AUTHORISED BY	*Cllrs*	16/11/2022
signed	*Cllr A Tomlin & S Frobisher*	
PAYMENT BY	*Lisa Fearn*	17/11/2022

Appendix VI

17/11/2022

15:02

Prestatyn Town Council

Detailed Income & Expenditure by Account 31/10/2022

Month No: 7

Accounts PTC Income & Expenditure YTD - Month 7

	Actual Current Mnth	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
Income Detail							
1076 Precept	0	329,748	494,622	164,874			66.7%
1100 Rental Income	0	4,985	6,200	1,215			80.4%
1200 Grants Received	12,000	481	10,000	9,519			4.8%
1300 Activities / Charges	0	74	0	(74)			0.0%
1400 Donations	0	100	2,500	2,400			4.0%
1500 Bank Interest	1	170	450	280			37.8%
1600 DCC DEED OF SURRENDER	0	(50,000)	0	50,000			0.0%
1700 Other Income	0	589	0	(589)			0.0%
Total Income	**12,001**	**286,147**	**513,772**	**227,625**			55.7%
Expenditure Detail							
4000 Net Salaries	7,855	64,928	144,000	79,072		79,072	45.1%
4010 PAYE	3,730	24,616	40,810	16,194		16,194	60.3%
4020 Superannuation	2,649	22,200	32,980	10,780		10,780	67.3%
4030 Staff Contingency e.g. Agency	0	248	1,200	953		953	20.6%
4040 Travelling - Officers	9	13	500	487		487	2.7%
4050 Training & Development	0	118	700	582		582	16.9%
4100 Mayor - Public Participation	0	2,500	2,500	0		0	100.0%
4110 Mayor's Allowance	0	800	800	0		0	100.0%
4120 IRPW & Councillor Allowance	150	2,100	2,700	600		600	77.8%
4130 Councillor Training	45	45	300	255	215	40	86.7%
4140 Travelling - Councillors	0	0	250	250		250	0.0%
4150 Elections / Democracy	0	0	5,500	5,500	400	5,100	7.3%
4200 Audit	0	50	1,050	1,000		1,000	4.8%
4210 Legal / Professional Expenses	85	493	1,500	1,007		1,007	32.9%
4215 Bank Charges	10	85	0	(85)		(85)	0.0%
4220 Subscriptions/Publications/Lic	809	1,137	1,400	263		263	81.2%
4240 Insurance	0	5,234	6,000	766		766	87.2%
4300 Advertising / Marketing	0	0	1,500	1,500		1,500	0.0%
4310 Website	0	210	2,500	2,290		2,290	8.4%
4320 Social Media/Events	0	0	7,250	7,250		7,250	0.0%
4330 Printing & Stationery	803	2,126	2,800	674	68	607	78.3%
4340 Postage	0	550	1,000	450		450	55.0%
4350 Welsh Translation	12	45	650	605		605	6.9%
4400 Telephones / Broadband	139	973	5,000	4,027	100	3,927	21.5%
4440 Business / Water Rates	0	5,977	8,000	2,023		2,023	74.7%
4450 Electricity / Gas	0	3,812	7,500	3,688		3,688	50.8%
4460 IT Support and IT Software	66	3,234	4,000	766	461	306	92.4%
4470 Photocopying	110	480	1,500	1,020	110	910	39.3%
4480 Repairs & Maintenance	93	93	1,500	1,407	371	1,036	30.9%

Continued over page

Detailed Income & Expenditure by Account 31/10/2022

Month No: 7 Accounts PTC Income & Expenditure YTD - Month 7

	Actual Current Mnth	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4490 Cleaning Services	165	1,122	2,000	878	62	817	59.2%
4500 Petty Cash	0	0	1,500	1,500		1,500	0.0%
4510 Miscellaneous	46	59	900	841		841	6.6%
4520 Contingency	0	0	3,000	3,000		3,000	0.0%
4600 Envir Flowers/Amenity/Watering	1,740	15,509	26,650	11,141	1,911	9,231	65.4%
4605 Hanging Baskets / Troughs	0	9,558	10,000	442		442	95.6%
4610 Festive Lighting Installation	0	246	25,000	24,754	23,470	1,284	94.9%
4615 Public Seats - Maintenance	0	217	3,500	3,283		3,283	6.2%
4625 Notice Boards	20	391	5,000	4,609		4,609	7.8%
4630 Tourism Signage	0	0	2,000	2,000		2,000	0.0%
4635 Footway Improvements	0	0	1,000	1,000		1,000	0.0%
4640 Car Parks	0	0	13,700	13,700		13,700	0.0%
4645 Bus Shelters - Maintenance	0	0	2,500	2,500		2,500	0.0%
4650 Crime Prevention CCTV / Radio	0	0	12,000	12,000		12,000	0.0%
4655 Play Areas	0	0	5,000	5,000		5,000	0.0%
4660 Community Centre Expenditure	5,019	6,242	6,000	(242)	445	(687)	111.5%
4665 Scala Cinema & Art Centre Loan	0	0	66,495	66,495		66,495	0.0%
4670 Local community services	0	0	7,000	7,000		7,000	0.0%
4700 Holiday Leisure Activity	0	1,128	5,000	3,872		3,872	22.6%
4710 Festival / Youth Activities	0	0	1,000	1,000		1,000	0.0%
4720 PTC Events /Activities / Promo	765	8,840	22,000	13,160	1,706	11,454	47.9%
4730 Environmental / Community	580	2,357	4,000	1,643	280	1,363	65.9%
4740 Mind Music	0	0	2,500	2,500		2,500	0.0%
4750 Mental Health Well Being	0	86	2,500	2,414	3,323	(908)	136.3%
4760 Community Volunteers	0	0	500	500		500	0.0%
4770 Countryside Project	0	0	1,000	1,000		1,000	0.0%
4775 Costal Project	0	0	5,000	5,000		5,000	0.0%
4800 Grants- New Local Organisation	0	0	500	500		500	0.0%
4810 Grants- Existing Organisation	250	250	2,500	2,250		2,250	10.0%
4820 Cultural Grants / Eisteddfod	0	0	750	750		750	0.0%
4830 Carnival Committee	0	0	1,650	1,650		1,650	0.0%
4840 Flower show	0	0	1,000	1,000		1,000	0.0%
4850 Car show	0	600	600	0		0	100.0%
4860 Wales / Britain in Bloom	0	0	1,000	1,000		1,000	0.0%
4870 Benefits Advice Shop/ Other	0	2,000	2,000	0		0	100.0%
4880 Citizens Advice Bureau	0	0	2,500	2,500		2,500	0.0%
4890 Walks Programme / Festival	0	0	2,000	2,000		2,000	0.0%
4895 Business Support	0	0	6,000	6,000		6,000	0.0%
4900 Office Furnishings/Equipment	95	310	1,000	690		690	31.0%
4910 IT Equipment	0	2,153	2,000	(153)		(153)	107.7%
4930 Community Centres Improvements	0	0	3,000	3,000	990	2,010	33.0%

Continued over page

	Actual Current Mnth	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4940 Health/Sport/Leisure	0	0	5,000	5,000		5,000	0.0%
Total Overhead	**25,246**	**193,133**	**553,635**	**360,502**	**33,910**	**326,592**	**41.0%**
Total Income	**12,001**	**286,147**	**513,772**	**227,625**			**55.7%**
Total Expenditure	**25,246**	**193,133**	**553,635**	**360,502**	**33,910**	**326,592**	**41.0%**
Net Income over Expenditure	**(13,245)**	**93,014**	**(39,863)**	**(132,877)**			
plus Transfer from EMR	20	23,275					
less Transfer to EMR	4,378	4,858					
Movement to/(from) Gen Reserve	**(17,603)**	**111,431**					

Appendix VII

Applications for Commuted Sums are now open

Funding totalling £100,614 is available to improve open spaces and play areas in Denbighshire.

Denbighshire County Council's Open Spaces Commuted Sums is now open to communities across the county.

The fund is open to town or community councils, community or voluntary groups.

The closing date for applications is 12:00 (midday) on Tuesday 31st January 2023.

Further information and application forms will be available online here: www.denbighshire.gov.uk/commutedsums

The amount of funding available, and in which areas is listed below:

Dyserth	£6,191.16
Gellifor	£6,191.27
Rhyl	£11,907.91
Llangynhafal	£3,714.63
Llangollen	£1,238.21
Rhuddlan	£8,407.48
Prestatyn & Meliden	£27,071.50
Ruthin	£3,714.63
Bryneglwys	£1,244.83
Llandegla	£1,238.21
St. Asaph	£2,476.42
Cyffylliog	£1,238.21
Clawddnewydd	£2,476.42
Corwen	£2,475.55
Cynwyd	£5,200.79
Henllan	£1,255.11
Rhewl	£14,571.87

If you would like support to develop a community project or idea, please get in touch with our Community Development Team via email: communitydevelopment@denbighshire.gov.uk

Please share the below information with your community networks.

Cofion cynnes/ Kind regards

Appendix VIII

PRESTATYN TOWN COUNCIL

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Sharon G Pritchard

Address: 2 Llys Llydaw, Prestatyn, Denbighshire LL19 7PN

Telephone Number: 07765085279

Email Address: sharongpritchard@icloud.com

2. DETAILS OF ORGANISATION

Name of Organisation: Friends of Prestatyn Coronation Gardens

Registered Address:54 Bastion Gardens, Prestatyn, Denbighshire LL19 7LU

Charity Registration Number (If Applicable): N/A

Date when formed: February 2022

Geographical area covered: Coronation Gardens, Station Road, Prestatyn. Within Prestatyn East Ward

3. DETAILS OF SECRETARY

Name: Sharon G Pritchard

Contact Details: 07765085279

Email Address: sharongpritchard@icloud.com

4. DETAILS OF TREASURER

Name: Mrs Carol Holliday

Contact Details: 54 Bastion Gardens, Prestatyn

Email Address: holiday343@hotmal.com

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

The objective is to improve the environment of the Prestatyn Coronation gardens area for the benefit and well-being of the local community.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **YES / (NO)** ***(PLEASE CIRCLE AS APPROPRIATE)***

Comments: N/A. We are a group of volunteers and we do not provide direct services to young children and / or vulnerable adults.

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn:

The purpose of the request is to fund the purchase of bulbs, compost, and some planting tools, such as bulb planters. We intend to spend the money on buying and planting bulbs, such as daffodils, narcissus, and crocus; to be planted in the grass banking along the roadside edge of Coronation Gardens, Station Road, Prestatyn. The length of which is approximately 170 metres.

The mixture of planted bulbs such as daffodils and crocus will bring an array of colour to the gardens in the early spring and onwards into summer. The intention is that the bulbs will flower year on year, be sustainable and low maintenance. The flowers will be seen and enjoyed, directly by those who frequent and use the gardens, passers-by and those driving alongside the gardens.

The Friends of Prestatyn Coronation Gardens is a relatively new and enthusiastic voluntary group and, so far, has relied on plants donated by members and supporters. Despite having no funding our efforts in our first season, gained us a Level 3 on our first attempt in the 'It's Your Neighbourhood' Award, Wales in Bloom. This achievement at first entry was unprecedented, the first time achieved in Wales!

The Coronation Gardens were also included in the overall Prestatyn in Bloom judging in the summer of 2022 bringing huge benefits to Prestatyn and achieving a Gold Award.

The benefits to Prestatyn are that our volunteers are supporting the overall Wales in Bloom Award and this year worked to provide a 'Gold Award' to Prestatyn. Although we are a fledgling group, we have already made a difference to the town and residents of east ward and beyond.

(b) Estimated total cost of project: £1,055

Bulbs 20 daffodil bulbs per bag @ £5 per bag covering approx. 1 metre length = £850 Pottles
Bulbs 1000 crocus bulbs £125 approx. 17 crocus per metre length = £125 @Crocus
Compost 10 bags £40 @Dandys
Tools. 1 x Bulb auger and 5 x bulb planters. £40 @Crocus

(c) Amount being looked for: £1000

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

Our treasurer will commence applying for grants in due course. Such as the Jill Griffiths Legacy Grant where there are a total of seven grants of £500 being made available in Wales. We are a new voluntary group and still negotiating our way through the grant process.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity: No fund raising has taken place yet, but members will be required to pay a small subscription at the first AGM scheduled for February 2023.

We were unable to apply for grants due to a delay in setting up a bank account, which was due to the unfortunate, sad, and sudden death of the previous secretary in April 2022 which set the process back. Grant applications were delayed because of this unfortunate incident. The bank account was then only established in August 2022 due to the delays in this process.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET
(No application will be considered unless this information has been supplied, except in the case of a new organisation).

We are a new organisation created in 2022 and there is no audit as yet.

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: _Friends of Prestatyn Coronation Gardens_ Sort Code: _53___-__81__-_03___
Account Number: 79581064

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:
Mrs Lisa Fearn
Town Clerk/Responsible Finance Officer
Prestatyn Town Council
7 Nant Hall Road
Prestatyn
LL19 9LR

Tel: 01745 857185

Email: lisa.fearn@prestatyntc.co.uk

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

   No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.

4. Average small grant awarded £140.00

5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.

6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

Play areas in Prestatyn and Meliden

DCC STREET SCENE play areas
PRESTATYN LL19...
ffrith beach - 1AR
ffordd idwal – 7PH
tower gardens – 7JG
rhodfa wyn – 7UN
sea road – 7NN
central beach – 7LE
coronation gardens – 7PF
pen tywyn - 7RH
bodnant park(lon erlis) – 9JZ
park bodnant – 9LF
dawson drive muga – 8SY
y morfas – 8EJ
cwrt berllan – 8BY
ffordd pantycelyn – 8YH
ffordd penrhwylfa – 8AE

DYSERTH LL18
maes esgob – 6HB

HOUSING PLAY AREAS
Prestatyn - south ave
Dyserth - maes glas

TOWN COUNCIL
Dyserth – upper dyserth play area and field

x2 Meliden + Mugga - central

17 -

J.M proposed to paint.

Appendix ix

Prestatyn & District Festival of Walking

Tel. No. 01745 888137

14 Cherry Close
Prestatyn. LL19 7DQ

17th November 2022

Mrs. Lisa Fearn
Town Clerk & Responsible Financial Officer
Prestatyn Town Council
Prestatyn LL19 9LR

Dear Mrs. Fearn,

2023 Annual Prestatyn & District Walking Festival - Town Event

Please find attached the completed application form requesting a £1,000 grant towards the cost of organizing the above event which continues to grow in popularity, attracting both local residents and many visitors to the town. The 2022 proved was deemed a success attracting participants from far and wide.

Also, enclosed is a copy of our accounts for the year ending March 31st, 2022, and it will be noted that we were holding £4,335.54 in our account of which £2,087.41 is ring fenced for funding Walkers are Welcome projects such as railway station sign boards and sculpture and other projects.

We are planning at least twenty-four guided walks/activities in the 2023 festival and the festival theme will be the return of the **Romans to Prestatyn.**

The annual Walking Festival has established itself as one of the best in Wales and continues to grow in popularity attracting lots of visitors who are contributing to the local economy. We appreciate the support of the Town Council and hope that our application is considered as a **Town Event** as in past years.

Yours sincerely,

Malcolm Wilkinson
Group Treasurer

PRESTATYN TOWN COUNCIL

TOWN EVENTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: **Malcolm Wilkinson**
Address: **14 Cherry Close, Prestatyn LL19 7DQ**
Telephone Number: **07785 271807** Email Address: **malcolmray@supanet.com**

2. DETAILS OF ORGANISATION

Name of Organisation: **Prestatyn & District Festival of Walking (PADFOW)**

Registered Address: **As above**

Charity Registration Number (If Applicable): **Not applicable**

Date when formed: **2006**

Geographical area covered: **Prestatyn & District including Clwydian Range AONB**

3. DETAILS OF SECRETARY /CHAIR

Name: **Mrs Liz Ward-Hughes**

Contact Details: **01745 853050**

Email Address: **wardhughes@aol.com**

4. DETAILS OF TREASURER

Name: **Malcolm Wilkinson**

Contact Details: **07785 271807**

Email Address: **malcolmray@supanet.com**

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

To organise the annual three- day walking festival to be held on 19th to 21st May 2023 featuring a diverse range of 24 themed walks and related events suitable for a wide range of ages and abilities. The 2023 theme will highlight the Roman connections with Prestatyn & Meliden and we have booked two plus authentic Roman Legionnaires from Chester to give the Friday talk. This will our 18th Annual Festival which has established itself as one of the best in Wales. We will be continuing to promote Prestatyn as the Northern Gateway to the Clwydian Range & Dee Valley AONB and Offa's Dyke National Trail as well as the Wales Coast Path.

6. **CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK**

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **Not applicable**

Comments:

7. **STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?**

(a) Purpose & Benefit to Prestatyn: **A contribution towards the cost of organising a Walking Festival to be held on 19th to 21st May 2023 attracting over 500 people from the local area and visitors from various places in the U.K. including overseas. Event involves is organised by volunteers in association with several local walking and community groups. Yielding valuable benefits for the local economy promoting Prestatyn & Meliden as a place to visit, walk, shop, eat and stay. Contributes to the health and social wellbeing of participants. Raises awareness of local visitor attractions and National Walking Trails e.g., Offa's Dyke and Wales Coast Path. Helps to increase tourism in the area and promotes Prestatyn as the Northern Gateway to the Clwydian Range & Dee Valley AONB. Raises awareness of our history and culture.**

(b) Estimated total cost of project: **£2000**

(c) Amount being looked for: **£1000**

8. **PLEASE PROVIDE**

Details of any other financial assistance being obtained or applied for from other sources:

We intend to apply for £500 from Denbighshire AONB/SDF fund but no guarantee we will be successful. If approved grant monies are received after festival has taken place.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

Unfortunately, we have been unsuccessful in raising much money through advertising in the brochure due to the poor business environment as companies were still emerging from the impact of Covid. We raised £175 from adverts in 2022 festival brochure which reduced from 24 to 20 pages.

9. **PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET**
(No application will be considered unless this information has been supplied, except in the case of a new organisation)**10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT**

Account Name: **Prestatyn & District Festival of Walking**
Sort Code: **60-17-30**
Account Number: **90580788**

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:
Mrs Lisa Fearn
Town Clerk / Responsible Financial Officer
Prestatyn Town Council
7 Nant Hall Road
Prestatyn
LL19 9LR
Tel: 01745 857185
Email: lisa.fearn@prestatyntc.co.uk

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

   No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.

4. Average small grant awarded £140.00

5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.

6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within

twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

Prestatyn Town Council Benches

Lisa, regret I cannot be absolutely accurate but I can offer a good guestimate on costs for cleaning shelters.

To clean bus shelters at a frequency of monthly during the season (April – October) and two cleans (November – March): £7,600 p.a.

Benches (104 no.) plus c. 30 tourist/other signs at the same frequency: £4,900 p.a.

Planning Department (my department) is a non-trading department and this is at cost to us, with no mark-up.

Peter Daniels
Rheolwr Cludiant Teithwyr /
Passenger Transport Manager
Ffôn/Tel: 01824 706847

Prestatyn Town Council Bus Shelters

Prestatyn	Prestatyn, Victoria Road West property # 146/148 (Roy Avenue)
Prestatyn	Prestatyn, Victoria Road West property # 109 (Garnett Drive / Arfon Avenue)
Prestatyn	Prestatyn, Victoria Road West (The Boulevard)
Prestatyn	Prestatyn, Victoria Road West (opp. Clwyd Carpets no. 89)
Prestatyn	Prestatyn, Victoria Road West (Brig y Don)
Prestatyn	Prestatyn, Victoria Road West (Brig y Don)
Prestatyn	Prestatyn, Victoria Road West (Festival Gardens)
Prestatyn	Prestatyn, Ffordd Penrhwylfa (nos. 82/84 opp. Winchester Drive)
Prestatyn	Prestatyn, Ffordd Penrhwylfa (nos. 53-55 adj. to Winchester Drive)
Prestatyn	Prestatyn, Ffordd Penrhwylfa (no.101 adj. to Cardiff Way) twds Meliden
Prestatyn	Prestatyn, Ffordd Penrhwylfa (nos. 37/38 opp. Cardiff Way) twds Rhyl
Prestatyn	Prestatyn, Ffordd Isa - Penrhwylfa Crossroads
Prestatyn	Prestatyn, Ffordd Pendyffryn (Pendyffryn Gardens)
Prestatyn	Prestatyn Bus Station (Stand no. 1)
Prestatyn	Prestatyn Bus Station (Stand no. 2)
Prestatyn	Prestatyn Bus Station (Stand no. 3)
Prestatyn	Prestatyn Bus Station (Stand no. 4)
Prestatyn	Prestatyn Bus Station (Stand no. 5)
Prestatyn	Prestatyn, Bastion Road (Wok Fish Bar)
Prestatyn	Prestatyn, Bastion Road (Royal Victoria Hotel)
Prestatyn	Prestatyn, Victoria Road (no. 208 Berwyn Crescent)
Prestatyn	Prestatyn, Victoria Road (no. 217 Glandwr)
Prestatyn	Prestatyn, Victoria Road (Victoria Lane)
Prestatyn	Prestatyn, Victoria Road (Police Station - Coniston Drive)
Prestatyn	Prestatyn, Victoria Road (Victoria Road Shops)
Prestatyn	Prestatyn, Victoria Road (Ffrith Beach)
Prestatyn	Prestatyn, Barkby Avenue (Pontins)
Prestatyn	Prestatyn A548, Marine Road (Pennant Grove opp 96)
Prestatyn	Prestatyn A548, Marine Road (opp Highbury Avenue)
Prestatyn	Prestatyn A548, Prestatyn Road (near Nant Hall Camping)
Prestatyn	Prestatyn A548, Prestatyn Road (near Nant Hall Camping)