

FINANCE AND MANAGEMENT MEETING

Minutes of Finance and Management Meeting held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on 28th February 2024 from 18:30 to 19:40

PRESENT

Councillors: Cllr C. Holliday (Chair), Cllr I. Lifford, Cllr C. Evans, Cllr T. Jones MBE, and
Cllr G. Sandilands
Remote Councillors: Cllr J. Matthews (Deputy Chair)

IN ATTENDANCE

Cllr B. Murray (Mayor), Cllr A. West (Deputy Mayor), Cllr A. Tomlin,
Mr M. Ledoux-Deakin – Office Manager/Responsible Financial Officer/Acting Town Clerk,
Miss J. Owens – Administration Officer, Mr M. Wilkinson, and Mr M. Trainer
Remote: Cllr J. McLellan, and Cllr J. Thompson-Hill

APOLOGIES

None received

The Chair of Finance and Management allowed members from outside the Finance and Management committee to make comments.

229 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

Cllr I. Lifford declared a declaration of interest on item 6 Appendix v Minute number 233.

Cllr I. Lifford declared a declaration of interest on item 6 Appendix vii Minute number 235.

Cllr T. Jones MBE declared a declaration of interest on item 6 Appendix vi Minute number 234.

Cllr C. Holliday declared a declaration of interest on item 6 Appendix v Minute number 235.

Cllr C. Holliday declared a declaration of interest on item 6 Appendix v Minute number 238.

Cllr G. Sandilands declared a declaration of interest on item 6 Appendix v Minute number 233.

230 PUBLIC PARTICIPATION

Public present, participation not received.

231 FFRITH BOWLS CLUB GRANT APPLICATION

Cllr C. Evans queried what fund the requested £400 grant from Ffrith Bowls Club would be coming out of, Mr M. LeDoux-Deakin suggested that the grant comes from the Grants Existing Local fund and can be paid from 2023/2024 budget.

Cllr C. Evans proposed the £400 grant for Ffrith Bowls Club is paid from the Grants Existing Local 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

ALL (6) AGREED UNANIMOUSLY

232 WALES AIR AMBULANCE

Cllr G. Sandilands queried whether the Wales Air Ambulance Trust and Urdd Gobaith Cymru are applicable for local grants as they are National Campaigners. Mr M. LeDoux-Deakin said that the Wales Air Ambulance Trust and Urdd Gobaith Cymru have and still do benefit Prestatyn residents, so they are very much applicable.

Cllr C. Evans proposed to award the Wales Air Ambulance Trust £600 from 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr T. Jones MBE

ALL (6) AGREED UNANIMOUSLY

233 CITIZENS ADVICE DENBIGHSHIRE GRANT APPLICATION

Cllr G. Sandilands pointed out that the contact details on the Prestatyn Town Council grant application forms need to be updated; Mr M. LeDoux-Deakin agreed to make these updates.

Cllr G. Sandilands proposed to award Citizens Advice Denbighshire £2500 from 2023/2024 budget.

PROPOSED: Cllr G. Sandilands

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

234 URDD GOBAITH CYMRU GRANT APPLICATION

Cllr C. Evans proposed to award the Urdd Gobaith Cymru £180 from 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford and Cllr G. Sandilands left the meeting at 18:46.

235 FRIENDS OF PRESTATYN RAILWAY STATION GRANT APPLICATION

Cllr C. Holliday stepped down from chairing this item due to her declaration of interest. Cllr J. Matthews informed all that she had not received the agenda for Finance and Management, so she will not be voting on or chairing any items. Cllr A. West agreed to chair this item.

Cllr C. Evans proposed to defer discussion of the Friends of Prestatyn Railway Station grant application to Full Council on March 13th 2024.

PROPOSED: Cllr C. Evans
SECONDED: Cllr T. Jones MBE
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford and Cllr G. Sandilands returned to the meeting at 18:46.

Cllr J. Matthews left the meeting at the 18:48

236 PRESTATYN WALKING FESTIVAL GRANT APPLICATION

Cllr C. Evans proposed to award the Prestatyn Walking Festival £1000 from 2023/2024 budget.

PROPOSED: Cllr C. Evans
SECONDED: Cllr G. Sandilands
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford left the meeting at 18:50.

237 FRIENDS OF THE FFRITH GRANT APPLICATION

Cllr C. Evans proposed to award the Friends of the Ffrith £1000 from 2024/2025 budget.

PROPOSED: Cllr G. Sandilands
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford returned to the meeting at 18:53

238 BENEFIT ADVICE SHOP GRANT APPLICATION

Mr M. LeDoux Deakin advised that the Benefit Advice Shop apply annually for £2000 but have only applied for £5000 this year after moving the drop in to Festival Church in Prestatyn on days that the foodbank and Warm Hubs are on.

Cllr C. Evans proposed to award the Benefit Advice Shop £2000 from 2024/25 budget making it clear to the Benefit Advice Shop and Citizens Advice Bureau that they should coordinate their provision.

PROPOSED: Cllr C. Evans
SECONDED: Cllr G. Sandilands
ALL (6) AGREED UNANIMOUSLY

239 VALE OF CLWYD MIND GRANT APPLICATION

Mr M. LeDoux-Deakin told members that the grant application for Vale of Clwyd Mind had only been sent through later that day, leaving time too little to add the application to the agenda; therefore, he had created a folder for each committee member enclosing these documents.

Cllr C. Evans proposed to award the Vale of Clwyd Mind £200 from the 2023/24 budget.

PROPOSED: Cllr C. Evans
SECONDED: Cllr I. Lifford
ALL (6) AGREED UNANIMOUSLY

240 CAR PARKING

Mr M. LeDoux-Deakin informed members that he has sent an email to Denbighshire County Council twice since January's Full Council meeting, requesting a breakdown of all facilities at Fern Avenue and Ty Nant Car Park. Denbighshire County Council Officer James Parsens has responded, stating that he will collate a breakdown/report of all facilities at Fern Avenue and Ty Nant Car Park prior to the Full Council meeting on 13th March 2024. Mayor Cllr B. Murray asked whether car parking spaces will reduce and parking fees will rise after the Police Station moves into Nant Hall Road. Mr M. LeDoux-Deakin suggested he email Denbighshire County Council Officer James Parsons and North Wales Police PC Phil Wilson to query this.

Cllr C. Holliday proposed Mr M. LeDoux-Deakin email Denbighshire County Council Officer James Parsens and North Wales Police Inspector Smith to query the arrangements for Police vehicles after the Police Station moves into Nant Hall Road.

PROPOSED: Cllr C. Holliday
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

Cllr G. Sandilands queried the status of the disabled car park on Nant Hall Road, now that the past Prestatyn Town Council Offices have been sold, as the spaces belong to them; Mr M. LeDoux-Deakin said that he would try to contact the new developer for this information. Cllr T. Jones MBE questioned how the unconfirmed use of the car park would affect the 2024 Winterfest. Mayor Cllr B. Murray said that he had met with the new developer, but to confirm this information. Cllr C. Evans expressed her confusion as to why the parking stay at the Kings Avenue car park is not increased, as it would attract more visitors with less spaces in other car parks.

Cllr C. Holliday suggested to defer the discussion of car parking to Full Council on March 13th 2024, when more information is received.

PROPOSED: Cllr C. Holliday
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

241 FINANCIAL EXPENDITURES

Financial expenditures for SODD04, CC04, BACS 11, M8 and P8 to be approved.

PROPOSED: Cllr C. Holliday
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

APPROVED

242 ACCOUNTS JANUARY 2024

Accounts January 2024 M10 Income & Expenditure, Balance Sheet, and Trial Balance to be approved.

PROPOSED: Cllr C. Holliday

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

APPROVED

243 EXTENSION OF TENDER FOR NOTICE BOARDS, BENCHES, AND ALLEYWAYS

Mr M. LeDoux-Deakin informed members that he has a meeting with Greengrass Services Ltd on Thursday 29th February to discuss the extension of their contract. Cllr C. Evans expressed her disappointment in the state of the benches that sit along Nant Hall Road, as they are all swamped with leaves, and the alleyway leading to Gingers Grill is very untidy. Mr M. LeDoux-Deakin will mention this to the contractors in the meeting. Mr M. LeDoux-Deakin informed all Councillors that he will be tightly monitoring the benches, Notice Boards, and alleyways himself to ensure they are in acceptable condition.

Cllr I. Lifford proposed Mr M. LeDoux-Deakin email all Councillors with description of what work Greengrass services will be providing for Prestatyn within the next twelve months.

PROPOSED: Cllr I. Lifford

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

244 LOCAL PLACES FOR NATURE

Cllr C. Evans informed members that letters of support are being sought from local organisations to support the bid and James Davies MP had informed her that under Denbighshire County Council proposals under the Levelling Up fund major changes were planned to the High Street. Mr M. LeDoux-Deakin confirmed that TEP were also the consultants for this work and that he has been in talks with the Heritage Fund for support and advice, as they have sat on a panel for these awards in the past. Cllr C. Evans said that the Local Places For Nature bid is now to be submitted in July 2024 as part of phase two funding. Cllr G. Sandilands stated that the Prestatyn Environment Group are eager to be a part of the Local Places For Nature application.

245 SPEED INDICATOR DISPLAYS

Mr M. LeDoux-Deakin presented documents from an email by Denbighshire County Council Officer Rebecca Musgraves with pictures of five locations that speed indicator displays are looking to be installed, and asked if members were satisfied with the locations. Cllr G. Sandilands said that the already installed speed indicator display at Fford Fynnon has proven to be very effective so far. Cllr A. Tomlin stated that she is set to meet with Denbighshire County Council Officer Rebecca Musgraves to discuss the location of the speed indicator display on Nant Hall Road, as due to the location, when trees are in full bloom they may obscure the solar panel. Cllr J. McLellan said that the speed indicator displays on Dawson Drive and Princes Avenue are far too close to houses. Cllr C. Evans stated that Cllr J. Matthews and herself are satisfied with locations of the speed indicator displays on the A547.

Members agreed for Mr M. LeDoux-Deakin to email Denbighshire County Council Officer Rebecca Musgraves with the members responses.

PROPOSED: Cllr I. Lifford

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

246 BUS SHELTERS

Mr M. LeDoux-Deakin informed members that following discussions with Denbighshire County Council Officer Kelly Hodder, all outstanding refurbishments, replacement, and relocations of bus shelters within Prestatyn and Meliden will be completed before the end of the financial year.

Cllr T. Jones MBE said that the bus shelter on Meliden Road is a disgrace, and the glass needs to be replaced as soon as possible and will send details of the damage with a photograph to Mr M. LeDoux-Deakin for him to report to Denbighshire County Council Officer Kelly Hodder.

Deputy Mayor Cllr A. West stated that no paper timetables have been displayed in the bus shelters, which causes major inconveniences for residents who cannot access the internet. Cllr A. Tomlin recalled Denbighshire County Council reassuring Prestatyn Town Council that paper bus timetables will be displayed in the shelters after the 20pm had set in en case the new law affected the bus times. After further discussion, Cllr J. McLellan suggested a QR Code be presented in the shelters instructing residents on how to download the Arriva app. Members did not think this would reach all ages effectively and would like paper bus timetables. Mr M. LeDoux-Deakin agreed to pass the comments to Denbighshire County Council Officer Kelly Hodder requesting an update about paper bus timetables.

Mr M. LeDoux-Deakin presented the bus shelter report enclosing the tender information that will be sent to local window cleaning companies.

Cllr I. Lifford proposed permission for Mr M. LeDoux-Deakin to begin sending the bus shelter tenders to local window cleaning services.

PROPOSED: Cllr I. Lifford

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

247 PRINTER CONTRACT

Mr M. LeDoux-Deakin informed members that he is beginning to contact printer companies for new printer/scanner/photocopying services that will contract quotes of both 3 and 5 years, as the current printer contract will terminate in March 2024. Cllr G. Sandilands asked what Prestatyn Town Council currently spend on printing. Mr M. LeDoux-Deakin stated that he did not yet have this information to hand, but he will pass the information on to Cllr G. Sandilands.

Mayor/Chair

