



PRESTATYN
TOWN COUNCIL

CYNGOR
TREF PRESTATYN



7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

3rd December 2025

3^{ydd} Rhagfyr 2025

Dear Councillor

Annwyl Gyngorydd

You are invited to attend a meeting of **COMMUNITY DEVELOPMENT REGENERATION COMMITTEE** to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on 10th December 2025 upon rise of Town Planning Committee.

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR DATBLYGU AC ADFYWIO CYMUNED** yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar 10^{fed} Rhagfyr 2025 pan ddaw cyfarfod y Pwyllgor Cynllunio Tref i ben.

If remote access is required, please contact the office by phone on 01745 857185 or by email at info@prestatyntc.co.uk.

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa drwy ffonio 01745 857185 neu drwy anfon e-bost i info@prestatyntc.co.uk.

Yours sincerely

Yn gywir iawn

Locum Town Clerk

Clerc y Dref Locwm

1 APOLOGIES

1 YMDDIHEURIADAU

2 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings.

2 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cyngorwyr yn nhrafodion y cyfarfod heno.

3 COMMUNITY EVENTS AND ACTIVITIES

- (i) Recent events and activities feedback
 - Halloween
 - Christmas Light Switch On
 - Ice Rink
 - Warm Hubs

3 DIGWYDDIADAU A GWEITHGAREDDAU CYMUNEDOL

- (i) Adborth am ddigwyddiadau a Gweithgareddau diweddar
 - Calan Gaeaf
 - Troi'r Goleuadau Nadolig Ymlaen
 - Y Llawr Sglefrio
 - Canolfannau Clud - Kieyara

4 COMMUNITY/ENVIRONMENTAL

- (i) Defib Training
- (ii) Bus Shelters

4 CYMUNED/AMGYLCHEDDOL

- (i) Hyfforddiant diffibriliwr - Mandy
- (ii) Cysgodfannau Bysiau - Sadie

5 REPRESENTATIVE REPORTS

5 ADRODDIADAU GAN GYNRYCHIOLWYR

6 BUDGET PROVISION 2026/27

To identify any significant change to service provision and/or funding required to be considered during forthcoming budget setting process.

COMMITTEE MEMBERSHIP:

Chair: Cllr G. Sandilands
Deputy Chair: Cllr K. Clewett

Members: Cllr C. Holliday
Cllr B. Williams
Cllr A. Sampson
Cllr E. Heaton

To: All Town Councillors
County Councillor
Public Notices

6 DARPARIAETH CYLLIDEB 2026/27

Nodi unrhyw newid arwyddocaol i'r ddarpariaeth gwasanaethau a/neu gyllid y mae'n ofynnol ei ystyried yn ystod y broses o osod cyllideb sydd ar y gweill.

AELODAETH Y PWYLLGOR:

Cadeirydd: Cyng G. Sandilands
Dirprwy Gadeirydd: Cyng K. Clewett

Aelodau: Cyng C. Holliday
Cyng B. Williams
Cyng A. Sampson
Cyng E. Heaton

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir
Hysbysiadau Cyhoeddus



PRESTATYN TOWN COUNCIL

Halloween Post Event Report

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Expenditure

Budget Used	Purchase Order	Type of Item	Status	Actual Cost
4700	PO1352025	Sketch & Draw Materials	Paid	£20
4700	PO1272025	Meliden Sketch & Draw	Paid	£90
4700	PO1262025	Meliden Room hire	Paid	£37.50
4700	PO1062025	Spooky Sketch & Draw	Paid	£90
Total: £237.50				
Other Expenditure	Mayor		-	-
	Staff Time		-	Approx. 20 hours
	Printing Costs		-	Approx. 300 A4 sheets
TOTAL 4700 BUDGET SPENT				£237.50

Schedule as it Happened on the Day

DATE	ACTIVITY	WHERE	ATTENDEES
Monday 27 th October	Spooky Sketch & Draw	PTC Chambers	Approx. 60
Tuesday 28 th	Spooky Sketch & Draw	Meliden Community Centre	18
Thursday 30 th (11AM – 5PM)	Halloween Treasure Trail	Cookhouse Prestatyn High Street	Approx. 50 (returned forms)
Friday 31 st (11AM – 2.30PM)	Halloween Treasure Trail	Cookhouse Prestatyn High Street	Approx. 100 (forms)
Friday 31 st 2.30PM / 3PM	Madam Mayor judged Halloween fancy dress child's competition	Cookhouse	Approx. 15
Thurs & Fri	Halloween Window Competition WINNERS: - Torello Lounge - Prestatyn Furniture RUNNER UP: Little Cheesemonger	Prestatyn High Street Businesses	19
SPECIAL THANKS TO: - COOKHOUSE FOR HOSTING - VOLUNTEERS: MAYOR HOLLIDAY, CLLR WEST & CONSORT BOB MURRAY - PRESTATYN BUSINESSES THAT TOOK PART			

Facilities & Considerations

	POST EVENT NOTES
Event Type	Community
Event Coordinator	Dawn Butters
Seating	Meliden Community Centre, PTC Offices, Cookhouse
Weather	Weather had minimal perceived impact
Toilets	Meliden Community Centre, PTC Offices, Cookhouse
Handwashing	Meliden Community Centre, PTC Offices, Cookhouse
First Aid	No incidents
Drinking Water	Meliden Community Centre, PTC Offices, Cookhouse
Insurance Requirements	Business providers / PTC insurance
Waste Removal	Sufficient bins were provided and waste was removed post event. No issues.
Permissions and Licenses	Indoor venues covered: Meliden Community Centre, PTC Offices, Cookhouse
Refreshments	Cookhouse
Audience	General public
Councillor Attendance	Notice was given to Councillors via October CDRC meeting and via email. Attended: Mayor Holliday, Consort Bob Murray, Cllr Adrian West
Advertisement	Advised via usual PTC methods (i.e. online & via notice boards).
Carparking	Attendees were observed attending on foot, which was a key well-being aim. Carparking available at indoor venues. Free parking day beside Cookhouse on Friday 31 st .
Inclusion Considerations	No issues noted for disabled access.
Attendance	Remained below 500
Crowd Control	PTC Spooky Sketch & Draw experienced high demand and ran at full capacity for more than 50% of its runtime.
Signage	Displayed in visible locations near to activities.
Health & Safety	Activities on offer were at the service users' own risk.
Plan B	All activities planned and advertised were on offer and remained operational throughout the event.

Entertainment & Activities

ITEM	RECEPTION	ISSUES	REVIEW
Spooky Sketch & Draw - PTC	Exceptionally well received by the public. High demand	1. Crowd control and overcrowding potential – event ran at maximum capacity for more than 50% of runtime	1. This event was popular and offering more sessions could be considered in future.
Spooky Sketch & Draw - Meliden	Well received by the public. Low demand compared to Prestatyn.	1. Possible need for more advertising to raise public awareness.	1. This event could run for less allotted time or be advertised better.
Halloween Treasure Trail	Mixed reviews – very positive to slightly negative Witches of Oz very well received.	1. Some public found the trail too difficult. 2. End point of the trail was moved to the Cookhouse due to staff willingness for participation.	1. Make it easier in future by naming the businesses to find the clues in. 2. Keep the start and finish at the same location. 3. Cookhouse staff were very helpful, enthusiastic and obliging. Focus future community events there as needed.
Halloween Window Competition	Mixed reviews – very positive to slightly negative	1. Some businesses had internal communication issues and claimed they were not made aware of the competition (all suitable businesses had multiple visits or were left a full explanation leaflet at minimum (where possible)).	1. Try to increase awareness amongst businesses and encourage more participation. 2. Businesses who did participate were positive and enthusiastic. 3. Generous donations were received from key businesses that were used as prizes for the competition.

Retrospective Risk Assessment

Activity	Halloween Activities			
Service	Halloween	People at Risk	Public (service users), staff, Councillors, volunteers	
Location	Prestatyn	Dates of Activities	27 th October 2025 – 31 st October 2025	Review Date N/A
NO CHANGES TO RISK ASSESSMENTS AND NO ISSUES BECAME APPARENT				

Recommendations

- ❖ Wider advertising
- ❖ More Sketch & Draw (or similar) sessions at PTC
 - ❖ Simplify Halloween Treasure Trail
 - ❖ Encourage more business participation
 - ❖ Consider other activities



PRESTATYN TOWN COUNCIL

Prestatyn Town Christmas Light Switch On Post Event Report

Expenditure

Purchase Order	Item/Act	Cost
PO1522025	Stage	£1,395
PO1612025	Rides x 2	£1,000
	Drew – Transport of props	Free
PO1822025	Eve - Singer	£250
PO1512025	Goodwins Coaches – School transport	£95
	Grotto gifts	£608
		£3,348

Schedule as it Happened on the Day

Activity/Act	Time	Where
Stage arrived to set up	08.00	Site
Rides arrive to set up	09.00	Site
Set up Grotto	09.30	Site
Town Crier	13.05	Stage
Ysgol Clawd Offa	13.10	Stage
Prestatyn High School	13.30	Stage
Ysgol Melyd	13.45	Stage
Ysgol Y Llys	14.00	Stage
Ysgol Penmorfa	14.15	Stage
Ysgol Bodnant	14.30	Stage
The Witches of Oz	14.45	Stage
Mind Music	15.00	Stage
Rhythm Dogs	15.45	Stage
Eve	16.05	Stage
Light Switch On	16.30	Stage
Panto Beauty and the Beast	16.30	Stage
Festival Choir	16.45	Stage
Pack up	17.15	

Facilities & Considerations

Event Type	Community
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Event Coordinator	Mandy Frend
Weather	A marquee was used for Santa's Grotto. The stage was covered. The weather was sunny and cold
Toilets	The Cookhouse Public House
Handwashing	The Cookhouse Public House
First Aid	No incidents
Insurance Requirements	Individual entertainment providers / PTC insurance / Mayor's own public liability insurance cover.
Waste Removal	Sufficient bins were provided, and waste was removed post event. No issues.
Permissions and Licenses	Permission was granted by Savills for the use of the area. Permission was granted by D Jones Upholstery to place the Grotto at the front of their building. Music license was renewed
Audience	General public
Councillor Attendance	Staff asked Councillors for volunteers via email Attended: Cllr C Holliday, Cllr C Evans, Cllr I Lifford, Cllr A West, Cllr G Sandilands
Advertisement	Advised via usual PTC methods (i.e. social media & notice boards).
Carparking	Free parking throughout the town
Attendance	Up to 1000
Crowd Control	PTC staff and volunteer
Health & Safety	Risk Assessments provided

Entertainment & Activities

All Choirs and Acts were well received

Recommendations

Request two different rides, although the free rides were very much appreciated by the public.

More volunteers are needed near to Santas Grotto to control the queue.

Have Prestatyn High choir on first or last – as by far the largest choir.

Have a large choir/male Welsh voice choir, or similar, at the end.

Have the Colwyn Bay panto on for longer as they were so well received – Rhyl Pavilion have been in touch to say they would be interested in doing something for next year – to approach them in September.

Buy more selection boxes – 520 bought – 550 needed.

Maybe a couple of food/drink stalls around the area.

Close at 5pm.

Feedback

"I would just like to send my thanks for such a wonderful event last weekend. I genuinely thought it was the best I had attended in Prestatyn and the local area. Truly magical and a great start to the festive season.

I came along with a young looked after child and she was overwhelmed with the fair and stalls and the general great vibe of the day/evening.

I just felt I had to let you know that your hard work is most definitely appreciated".

"Lovely to see the town so busy with families having a lovely time"

"The new tree and all the lights look amazing – proud resident"

"A lovely day – its all about the children"



Feedback Report on Ice Rink

Positive feedback from the general public including children and adolescents. All thought it was value for money compared to the Fair Ground Rides which were £3 or £4 for 2/3 minutes. The Ice Rink was 20 minutes for £5 .

Cost of the Ice Rink for Friday and Saturday was £4,000

A Tower Light was required to give light during darkness usage at a cost of £222

Also, Security was required from 8 pm Friday to 8 am Saturday to look after the Ice Rink overnight. Without this expense we would have incurred the cost of dismantling the Ice Rink and rebuilding the following day prior to opening. As yet I don't know the cost as the original Contractor let us down by not turning up at 8 pm on the Friday. Therefore, I had to chase around to find another Contractor to cover. This was only from 9.45 pm to 7.15 am as I was back on site by this time.

The takings were in Cash and Card and on the Friday, I took £245 in cash which = 49 paying skaters

£410 by card which = 82 paying skaters

Total =131

Saturday £1,170 in cash which = 234 paying skaters

£1,175 by card which = 235 paying skaters

Total = 469

This gives a Total of 600 paying skaters which raised £3,000 towards the outlay. I am delighted that it was a success but disappointed we didn't cover the full costs. But I certainly feel that it was well worth having the attraction and should not deter from building on this success.

C Holliday.

30th November 2025



Prestatyn Town Council Warm Hub Initiative

November 2025 – February 2026

Actual cost to date:

Date	Organisation	Description of good or services	Net
25/11/2025	Deva Church	Costs per head from 4, 11, 18, 25 November 2025 = 151 people	£ 556.50
25/11/2025	Meliden Caterer	Costs per head from 7,14,21,28 November 2025 = 98 people	£ 242.50
26/11/2025	Jubilee CC	Costs per head from 5,12,19,26 November 2025 = 92 people	£ 157.00
02/12/2025	Miners Arms - Meliden	Soup, roll, teas and coffees 15 people	£ 102.30

£ 1,058.30

Projected costs:

Date	Organisation	Description of goods or services	Net
December 2025 - February 2026	Deva Church	Cost per head based on 30 attendees	£ 1,575.00
December 2025 - February 2026	Jubilee CC	Cost per head based on 30 attendees	£ 1,262.50
December 2025 - February 2026	Meliden Caterer	Cost per head based on 30 attendees	£ 1,125.00
December 2025 - February 2026	Meliden CC	Room hire for 15 sessions	£ 562.50

£ 4,525.00

During November, 356 people attended our Warm Hubs session in our 3 sites of Deva Church on Tuesdays, Jubilee Community Centre on Wednesdays, and Meliden Community centre on Fridays. They have been well received, and organisations have since interacted with the attendees and have used their services such as Flintshire Disability Forum, Cwmpas, Citizen's Advice, and Warm Wales and they have said that they were grateful to have been asked to attend the sessions.

The Warm Hubs budget is £6,500 nominal code 4750, and we have since received a grant from CoGog, awarding us £1,600 to spend by 31 March 2026.

Budget Warm Hubs	£6,500
Actual cost to date	£1,058.30
Predicted cost to end of Feb 2026	£4,525
Balance left	£917
CoGog Grant received	£1,600
Balance left	£2,517

Proposal: To extend Warm Hubs to end of March 2026.

3 COMMUNITY EVENTS AND ACTIVITIES

(i) Recent events and activities feedback

Defibrillation Training – Prestatyn Town Council

5th December 2025

Following the success of our September training, we are pleased to offer an additional free session led by Chris West, Community Coordinator Team Leader.

We have invited people from a range of organisations and workplaces and have 18 participants to date.



Recently installed two new defibrillators, one at Ty Caradoc Community and the other at Jubilee Community Centre, making that 34 in total around Prestatyn and Meliden.