

FINANCE AND MANAGEMENT COMMITTEE MEETING

Minutes of Finance and Management Committee Meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on 10th July 2024 19:45 to 20:00.

PRESENT

Councillors: Cllr C. Holliday (Chair), Cllr I. Lifford (Vice Chair), Cllr J. Matthews, Cllr B. Murray, Cllr A. West. Remotely: Cllr G. Sandilands.

Observers: Cllr A Tomlin

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk/Responsible Financial Officer, Miss J. Owens – Administration and Support Officer, Miss G. Macauley – Community Liaison Officer, Miss B. Shaw – Finance and Administration Officer.

APOLOGIES

Councillors: Cllr B. Williams, Cllr J. Thompson-Hill, Cllr J. McLellan, Cllr H. Irving, Cllr T. Jones MBE, and Cllr S. Frobisher.

45 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the Code of Conduct legislation.

46 PUBLIC PARTICIPATION

No public present

47 FINANCIAL EXPENDITURES SODD01, AND PREVIOUS YEAR

Details of Standing Orders (SO) and Direct Debits (DD) had been circulated to members with agenda papers.

RESOLVED That the financial expenditures for Standing Orders and Direct Debits for April/May/June 2024 be approved.

48 FINANCIAL EXPENDITURES BACS 1, BACS 2, BACS 3, BACS 4, BACS 5, M1, P1, P2, AND P3- APRIL

Details of BACS payments, Mayoral(M) Personnel (P) had been circulated with agenda papers.

RESOLVED

- 1) That the financial expenditures BACS 1, BACS 2, BACS 3, BACS 4, BACS 5, M1, P1, P2, and P3 be approved.

- 2) Following report of bus shelter vandalism Cllr C Holiday (Chair) and Cllr I Lifford (Vice Chair) were authorised to approve bus shelter repairs subject to cost and necessary funds being identified within existing budget provisions

Proposed: Cllr G. Sandilands

Seconded: Cllr A. West (Mayor)

(All six voting committee members agreed)

49 FINANCIAL ACCOUNTS APRIL 2024 INC & EXP, BAL SHEET, AND TRIAL BAL

RESOLVED That the Accounts April 2024 - Inc & Exp, Bal Sheet, and Trial Balance be approved.

50 FINANCIAL ACCOUNTS MAY 2024 INC & EXP, BAL SHEET, AND TRIAL BAL

RESOLVED That the Accounts May 2024 - Inc & Exp, Bal Sheet, and Trial Balance be approved

51 ANNUAL RETURN 2023/2024

Mrs B. Shaw, Finance and Administration Officer was introduced to committee following her recent appointment. Mrs Shaw reported upon recent office visit by Council's Internal Auditor and advised that two issues that were found within the Annual Return that required attention. Bills that should have been paid in March were held over to April but not included in year-end accounts for 2023/24. so adjustment was therefore needed to both the debtors and creditor year end account figures.

Town Clerk/Responsible Financial Officer advised end the year end debtor, creditor and balance figures had been amended accordingly and copy had been circulated with agenda papers.

RESOLVED That the amended Annual Return 2023/24 be approved.

Mayor/Chair

