PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

3rd April 2025

Dear Councillor

You are invited to attend a meeting of FINANCE AND MANAGEMENT COMMITTEE to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 9th April 2025 upon rise of Community Development and Regeneration Committee.

If remote access is required, please contact the office by phone on 01745 857185 or by email at info@prestatyntc.co.uk.

Yours sincerely

Locum Town Clerk

1 APOLOGIES

2 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings.

3 FINANCIAL EXPENDITURE

Details of expenditure attached.

(i) BACS 12&13
(ii) BACS Payroll P11&P12
(iii) Standing Orders and Direct Debits February 2025

4 ACCOUNTS

Income, Expenditure, Balance Sheet for February 2025.
Copy attached.

5 EXCLUSION OF PUBLIC AND PRESS

To consider Exclusion of Public and Press in accordance with Local Government Act 1972 Schedule 12A Parts 1,2,3,4,5,7 during the following items:-

Staff Training Records/ Staff Sickness 2024/25

CYNGOR TREF
PRESTATYN

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

3il Ebrill 2025

Annwyl Gynghorydd

Fe'ch gwahoddir i gyfarfod y PWYLLGOR CYLLID A RHEOLAETH yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 9fed Ebrill 2025 pan ddaw cyfarfod y Pwyllgor Datblygu ac Adfywio Cymuned i ben.

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa drwy ffonio 01745 857185 neu drwy anfon e-bost i info@prestatyntc.co.uk.

Yn gywir iawn

Clerc y Dref Locwm

1 YMDDIHEURIADAU

2 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno.

3 GWARIANT ARIANNOL

Mae manylion y gwariant wedi'i atodi.

(i) BACS 12 a 13
(ii) Cyflogres BACS P11 a P12
(iii) Archebion Sefydlog a Debydau Uniongyrchol Chwefror 2025

4 CYFRIFON

Incwm, Gwariant a Mantolen ar gyfer mis Chwefror 2025.
Mae copi wedi'i atodi

5 EITHRIO'R CYHOEDD A'R WASG

Ystyried Eithrio'r Cyhoedd a'r Wasg yn unol â Deddf Llywodraeth Leol 1972 Atodlen 12A Rhannau 1,2,3,4,5,7 yn ystod yr eitemau a ganlyn:-

Cofnodion Hyfforddiant Staff / Salwch Staff 2024/25

COMMITTEE MEMBERSHIP:

Chair:	Cllr C. Holliday
Deputy Chair:	Cllr I. Lifford
Members:	Cllr G. Sandilands
	Cllr A. West
	Cllr J. Matthews
	Cllr C. Evans

AELODAETH Y PWYLLGOR:

Cadeirydd:	Cyng C. Holliday
Dirprwy Gadeirydd:	Cyng I. Lifford
Aelodau:	Cyng G. Sandilands
	Cyng A. West
	Cyng J. Matthews
	Cyng C. Evans

To: All Town Councillors
County Councillor
Public Notices

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir i Gyd
Hysbysiadau Cyhoeddus

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2024 - BACS 12

BACS REF	Invoice DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20% & 5%	TOTAL PAID
335	30/12/2024	Heatons Group	SINV10674145 - stationery	£99.96	£19.99	£119.95
336	21/12/2024	Siamo	Siamo081816 - DB, SR we 22/12	£944.00	£188.80	£1,132.80
337		removed line				
338	31/12/2024	Sherratt	13402 - December 24 ground maintenance	£2,822.84	£564.57	£3,387.41
339	20/12/2024	LWC	2391 - PTC roof clearance	£180.00	£0.00	£180.00
340	13/12/2024	Lanes Group	LPI000369124 - Blocked toilets 7 Nant Hall	£125.00	£25.00	£150.00
341	06/01/2025	A Jones & Son Gas Services	14112022_332307 - Ty Caradoc Gas safety service	£75.00	£15.00	£90.00
342	23/12/2024	Cllr C Holliday	Aldi, Tesco, Morrisons - Warm Hub supplies	£30.61	£0.00	£30.61
343	*05/01/2025*	Amazon	GB5EWNABEY - Knorr Soup for Warm Hubs	*£23.04*	*£4.61*	*£27.65*
344	25/01/2025	Croner Group Ltd	C000969472 - HR consultancy monthly charges	£265.90	£50.22	£316.12
345	10/01/2025	CH	Aldi - Warm Hubs supplies	£17.70	£0.00	£17.70
346	07/01/2025	Meliden Community Group	MCA25-0107-2 - Easter Sketch & Draw premises Hire	£37.50	£0.00	£37.50
347	07/01/2025	Meliden Community Group	MCA25-0107-1 - 29/05 Sketch & Draw premises Hire	£37.50	£0.00	£37.50
348	07/01/2025	Meliden Community Group	MCA25-0107-3 - July/August premises Hire	£225.00	£0.00	£225.00
349	09/01/2025	DCC	802236216 - 24/10/24 Election	£13,284.25	£0.00	£13,284.25
350	13/01/2025	Obsidian	INV-30874 - IT Monthly support	£216.50	£43.30	£259.80
351	20/11/2025	Mega	INV-10477 - Installations of Christmas Arch	£2,730.00	£546.00	£3,276.00
352	18/01/2025	The Pay Role	2023685 - January 25 payroll	£23.00	£0.00	£23.00
353	15/01/2025	Vale of Clwyd	PMG/24-25/04 Mind Music July 24-January 25	£1,653.00	£0.00	£1,653.00
354	19/01/2025	CH	19.01 Tesco Warm Hubs	£9.05	£0.00	£9.05
355	09/11/2024	Siamo	Siamo080640 - wc 28/10 MS, SR	£1,246.08	£249.22	£1,495.30
356	16/11/2024	Siamo	Siamo080865 - wc 11/11 MS, SR	£1,302.72	£260.54	£1,563.26
357	23/11/2025	Siamo	Siamo081060 - wc18/11 MS, SR	£1,000.64	£200.13	£1,200.77
358	04/01/2025	Siamo	Siamo082213 - wc 30/12 SR	£349.28	£69.86	£419.14
359	11/01/2025	Siamo	Siamo082386 - wc 06/01 DB, MS, SR	£1,349.92	£269.98	£1,619.90
360	01/01/2025	G-Force	2501000130410 - Monthly phones line rental	£116.70	£23.34	£140.04
361	20/01/2025	Heatons Group	SINV10676970 - paper, punch pockets	£46.62	£9.32	£55.94
362	20/01/2025	Heatons Group	SINV10676971 - A-4 White Cards, Markers	£20.37	£4.07	£24.44
363	20/01/2025	A Jones & Son Gas Services	14112022_332332 - Meliden CC Gas Safety, repair to flue	£95.00	£19.00	£114.00
364	07/11/2024	SLCC	MEM251889-1 LF membership	£420.00		£420.00
365	23/01/2025	The Yew Tree Catering	December 2024 3 sessions - Warm Hubs	£530.00	£0.00	£530.00
366	17/01/2025	Daydream	INV-9759 - Annual hosting	£176.00	£35.20	£211.20

367	22/01/2025	Llusern Hud	INV487 - St Davids event - Welsh Songs, Stories and Poems	£250.00	£0.00	£250.00
368	24/01/2025	Amazon	GB56MC1ABEY - Drink cups Warm Hubs	£14.46	£2.90	£17.36
369	23/01/2025	Amazon	GB560Q4ABEY -Blue Roll Dispenser, Kettle, Spoons Warm Hubs	£73.42	£14.69	£88.11
370	22/01/2025	Amazon	39720606 - Wooden Spoons Warm Hubs	£5.98	£1.20	£7.18
371	22/01/2025	Amazon	39226992 - Plastic Measuring Jugs Warm Hubs	£6.86	£1.38	£8.24
372	22/01/2025	Amazon	GB50000UI2EH9FI - Cake Box - Warm Hubs	£8.25	£1.85	£9.90
373	22/01/2025	Amazon	38955447 - Toilet Roll Holder	£4.17	£0.83	£5.00
374	23/01/2025	Mega	INV-10638 - Christmas Light 2024 final 50%	£11,160.00	£2,232.00	£13,392.00
375	26/01/2025	CH	TescoAldi - Warm Hubs 27/01	£40.60	£0.00	£40.60
376	24/01/2025	Restore Datashred	2104105 - 23/01 confidential paper collection	£85.62	£17.13	£102.75
377	24/01/2025	GP Property Advisors	24-166 Nant Hall Rd Survey	£960.00	£192.00	£1,152.00
378	18/01/2025	Siamo	Siamo082585 - wc 13/01 DB, SR, MS	£1,538.72	£307.74	£1,846.46
379	08/12/2024	LWC	2396a- 30 Street bins clean	£300.00	£0.00	£300.00
380		removed line				
381	27/01/2025	LWC	2604 - Jan 25 Notice boards clean	£180.00	£0.00	£180.00
382	27/01/2025	LWC	2602 Jan 25 Benches clean	£525.00	£0.00	£525.00
383	27/01/2025	LWC	2603 Jan 25 Bus shelters clean	£835.50	£0.00	£835.50
384	27/01/2025	LWC	2601 Jan 25 Alleyways clean	£68.00	£0.00	£68.00
385	27/01/2025	LWC	2605 Jan 25 Windows	£25.00	£0.00	£25.00
386	27/01/2025	LWC	2600 - Repair to Flag Pole	£15.00	£0.00	£15.00
387	31/01/2025	Sherratt Group	13560 - Monthly Ground Maintenance	£2,822.84	£564.57	£3,387.41
388	28/01/2025	Deva Church	PTC2801001 - January 25 Warm Hubs	£434.00	£0.00	£434.00
			PAYMENT TOTALS	**£48,806.60**	**£5,934.44**	**£54,740.84**

BANKING PREPARED BY	***Bea Shaw***	***Date: 27/01/2025***
BANKING AUTHORISED BY	***Carol Holliday/ Mayor Adrian West***	***Date: 29/01/2025***
PAYMENT BY	***Bea Shaw***	***Date: 31/01/2025***

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2024 - BACS 13

BACS REF	Invoice DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20% & 5%	TOTAL PAID
389	14/12/2024	Siamo	Siamo081672 - SR wc 09/12	£594.72	£118.94	£713.66
390	25/01/2025	Siamo	Siamo082744 - w/c 20/01 SR, MS	£1,095.04	£219.01	£1,314.05
391	08/11/2024	1st Class Uniforms & Workwear	INV-4300 - Hi-Vis Vests and Embroidery	£167.00	£33.40	£200.40
392	31/01/2025	Rialtas	32377 - 29/01 Group Training Reports interpretation	£70.00	£14.00	£84.00
393	18/11/2024	Worthington & Jones Ltd	PR423705 - 3x 5l slow cookers for Warm Hubs	£114.00	£22.80	£136.80
394	28/11/2025	Mega	Inv10658 - Call out to fallen Christmas tree - Storm Darragh	£600.00	£120.00	£720.00
395	07/01/2025	Knightly Funpark Ltd	004 - Christmas lights ride hire 29/11/2024	£900.00	£0.00	£900.00
~~396~~	~~21/01/2025~~	~~A Jones & Son~~	~~14112022_332335 - Surgery Meliden CC fault~~			
397	05/02/2025	Amazon	PTC 64638281P - self inking stamps	£26.68	£5.32	£32.00
398	05/02/2025	Amazon	GB59RKQABEY - Privacy ID stamp	£12.48	£2.49	£14.97
399	02/02/2025	Amazon	GB58U1WABEY - letter tray	£25.33	£5.08	£30.41
400	25/02/2025	Croner	C000978854 - Monthly HR support	£265.90	£50.22	£316.12
401	05/02/2025	Baker Ross	SO1443511 - art supply	£44.38	£8.87	£53.25
402	01/02/2025	The Yew Tree Catering	January 25 - Warm Hubs catering	£756.00	£0.00	£756.00
403	02/02/2025	Meliden CA	MCA25-0202 08/11 to 31/01/25 Warm Hubs Room Hire	£450.00	£0.00	£450.00
404	03/02/2025	OVW	8974 - CH Module 18	£40.00	£0.00	£40.00
405	01/02/2025	Sian Jones	PTC146 - January 25 welsh translations	£20.16	£0.00	£20.16
406	01/02/2025	CH	Warm Hubs supplies	£28.28	£0.00	£28.28
407	14/11/2024	Mega	INV-10459 - Meliden multicolour lights	£1,684.48	£336.90	£2,021.38
408	01/08/2024	North and Mid Wales Association of Local Councils	2024-2025 Annual membership	£110.00	£0.00	£110.00

409	01/04/2024	OVW	2024-2025 Annual membership	£3,740.00	£0.00	£3,740.00
410	09/02/2025	CH	Warm Hubs supplies	£12.65	£0.00	£12.65
~~411~~	~~13/01/2025~~	~~DCC~~	~~802298117 - waste collections 2024-25~~			
412	08/02/2025	Siamo	Siamo083140 - wc03/02 DB, SR, MS	£1,434.88	£286.98	£1,721.86
413	11/02/2025	Amazon	GB5002PBG8YAPI - gas meter box keys	£2.04	£0.41	£2.45
414	13/02/2025	Obsidian	INV-31059 - Monthly IT support	£216.50	£43.30	£259.80
415	30/01/2025	Siamo	Siamo082981 - wc 27/01 DB, SR, MS	£1,331.04	£266.21	£1,597.25
416	03/02/2025	Cathedral Leasing Ltd	MI/1658014 - Hygiene Services	£64.98	£13.00	£77.98
417	16/02/2025	CH	Tesco Warm Hubs supplies	£39.59	£0.00	£39.59
418	17/02/2025	Raven	30529 - Ty Caradoc fire extinguisher, LED x2, sign	£310.85	£62.17	£373.02
419	14/02/2025	Raven	30526 - Jubilee CC Fire Extinguisher, Fire Blanket, Doc Box Key	£162.40	£32.48	£194.88
~~420~~	~~14/02/2025~~	~~Raven~~	~~30525 - PTC office - Zone Plan, Sign, Fire Alarm etc document box~~			
421	01/02/2025	G-Force	2502000133773 - Office phone lines rental	£116.70	£23.34	£140.04
422	17/02/2025	Heatons	SINV10682287 - Paper, laminating pouch, rexel fasteners	£52.27	£10.45	£62.72
423	13/02/2025	North Wales Watch Repairs	DCC001 - service and repair to Centennial Clock	£925.00	£0.00	£925.00
424	17/02/2025	Amazon	GB5D7VCABEY - Office 5l soap	£10.49	£2.09	£12.48
425	03/12/2024	Amazon	DS-AEU-INV-GB-2024-248561043 - Christmas Volunteer gift	£19.12	£3.82	£22.94
426	16/01/2025	Amazon	GB50023MX1GTDPI - powder soup Warm Hubs	£26.05	£0.00	£26.05
427	17/01/2025	Amazon	GB54AGIABEY - powder soup Warm Hubs	£106.68	£0.00	£106.68
428	10/02/2025	A Jones & Son	14112022_332361 - Jubilee CC Annual Gas Safety Check	£150.00	£30.00	£180.00
429	10/02/2025	A Jones & Son	14112022_332360 - PTC offices Annual Safety check	£75.00	£15.00	£90.00
430	15/02/2025	Siamo	Siamo083332 W/C 10/02 DB, SR, MS	£1,623.68	£324.74	£1,948.42
431	23/02/2025	CH	Tesco Warm Hubs supplies	£34.64	£0.00	£34.64
432	21/02/2025	Animal Encounters	414 - Haloween session	£300.00	£0.00	£300.00

433	21/02/2025	Anton Sampson	21.02 Ty Caradoc LED Lighting	£960.00	£0.00	£960.00
434	17/02/2025	Marches HR	INV-50329 - Queries response	£171.50	£34.30	£205.80
435	18/02/2025	Amazon	GB5DMK6ABEY - Hawk Kite, bird scarer	£29.93	£5.99	£35.92
436	18/02/2025	Amazon	GB5DMCEABEY - Stacking desk organisers	£14.97	£2.99	£17.96
437	19/02/2025	ICO	ICO:08070018533 - Annual membership	£52.00	£0.00	£52.00
438	16/02/2025	Amazon	DS-AEU-INV-GB-2025-85379999 - 4x pump bottles	£8.74	£1.75	£10.49
439	24/02/2025	AV Parts Master	545643 - Ricoh Meeting 360 V2	£722.50	£144.50	£867.00
440	12/02/2025	Prestatyn in Bloom	Grant Fund approval -CDRC minutes 142 p66	£1,000.00	£0.00	£1,000.00

	PAYMENT TOTALS	**£20,718.65**	**£2,240.55**	**£22,959.10**

BANKING PREPARED BY	***Bea Shaw***	***Date: 25/02/2025***
BANKING AUTHORISED BY	***Carol Holliday/ Mayor Adrian West***	***Date: 25/02/2025***
PAYMENT BY	***Bea Shaw***	***Date: 28/02/2025***

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

February 25 - BACS P11

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID
P31	18/02/2025	NET PAY	For the Month of February 2025	£9,564.46
P32	18/02/2025	PAYE HMRC	For the Month of February 2025	£3,784.80
P33	18/02/2025	PENSION CPF (-£1387) - new annual allowance £16.6k	For the Month of February 2025	£1,591.98
			PAYMENT TOTALS	**£14,941.24**

BANKING PREPARED BY	*Chrissie Ross - The Pay Role Ltd*	Date: 12/02/2025
BANKING AUTHORISED BY	*Cllr C Holliday/ Mayor Adrian West*	Date: 13/02/2025
PAYMENT BY	*Bea Shaw*	Date: 18/02/2025

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

March 25 - BACS P12

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID
P34	18/03/2025	NET PAY	For the Month of March 2025	£10,027.49
P35	18/03/2025	PAYE HMRC	For the Month of March 2025	£4,053.29
P36	18/03/2025	PENSION CPF (-£1387) - new annual allowance £16.6k	For the Month of March 2025	£1,580.06
			PAYMENT TOTALS	**£15,660.84**

BANKING PREPARED BY	*Chrissie Ross - The Pay Role Ltd*	Date: 12/03/2025
BANKING AUTHORISED BY	*Cllr C Holliday/ Mayor Adrian West*	Date: 13/03/2025
PAYMENT BY	*Bea Shaw*	Date: 18/03/2025

Standing Orders and Direct Debits

List of automated transactions processed through Bar Feb-25 SODD09

Ref;	Method (S/O, D/D)	Date of Payment/ Transaction	Payee	Description	Invoice Ref	Contract Ref	Nominal Code(s)	24/25 Contract Value	This bill amount GROSS	Breakdown - VAT	Breakdown - NET
09DD1	DD	05-Feb	SSE	Nant Hall Electricity 01/10-30/12/24	IV02350803		4450		£987.99	£47.05	£940.94
09DC01	Dcard	06-Feb	Adobe	Annual subscription					£238.50	£39.75	£198.75
09DD02	DD	18-Feb	Eon Next	January 25 Ty Pendre electricity	KI-5C8F465A-0004		4660		27.01	1.29	25.72
							TOTAL		£1,253.50	£88.09	£1,165.41

Dated

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Town Clerk / Responsible Financial Officer

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Chair