PRESTATYN
TOWN COUNCIL

CYNGOR TREF
PRESTATYN

7 Nant Hall Road
Prestatyn
LL19 9LR

30th January 2025

Dear Councillor

You are invited to attend a meeting of FINANCE AND MANAGEMENT COMMITTEE to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 12th February 2025 upon rise of Community Development and Regeneration Committee.

If remote access is required, please contact the office by phone on 01745 857185 or by email at info@prestatyntc.co.uk.

Yours sincerely

Nigel Acott

Locum Town Clerk

1 APOLOGIES

2 DECLARATIONS OF INTEREST
To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings.

3 FINANCIAL EXPENDITURE
Details of expenditure attached.
(i) BACS 10&11,
(ii) BACS Payroll P8, P9 & P10.
(iii) Standing Orders and Direct Debits November, December 2024 and January 2025

4 ACCOUNTS
Income, Expenditure, Balance Sheets for November, December 2025.

5 TY PENDRE PM
To consider future type of agreement for use of this community building.
Copy attached.

6 STAFF COMMITTEE
Copy attached.

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

30ain Ionawr 2025

Annwyl Gynghorydd

Fe'ch gwahoddir i gyfarfod y PWYLLGOR CYLLID A RHEOLAETH yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 12fed Chwefror 2025 pan ddaw cyfarfod y Pwyllgor Datblygu ac Adfywio Cymuned i ben.

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa drwy ffonio 01745 857185 neu drwy anfon e-bost I info@prestatyntc.co.uk.

Yn gywir iawn

Nigel Acott

Clerc y Dref Locwm

1 YMDDIHEURIADAU

2 DATGANIADAU O DDIDDORDEB
Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno.

3 GWARIANT ARIANNOL
Mae manylion y gwariant ynghlwm.
(i) BACS 10&11,
(ii) BACS Cyflogres P8, P9 a P10.
(iii) Archebion Sefydlog a Debydau Uniongyrchol Tachwedd, Rhagfyr 2024 ac Ionawr 2025

4 CYFRIFON
Incwm, Gwariant, Mantolenni ar gyfer Tachwedd, Rhagfyr 2025.

5 TŶ PENDRE PM
Ystyried y math o gytundeb yn y dyfodol ar gyfer defnyddio'r adeilad cymunedol hwn.
Mae copi wedi'i atodi.

6 HYFFORDDIANT STAFF
Mae copi wedi'i atodi.

7 FINANCIAL ESTIMATES 2025/ 2026
Copy attached.

To: All Town Councillors
All County Councillors
Public Notices

7 AMCANGYFRIFON ARIANNOL 2025/ 2026
Mae copi wedi'i atodi.

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir i Gyd
Hysbysiadau Cyhoeddus

ITEM 3(i) (F&M)

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2024 - BACS 10

BACS REF	Invoice DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20% & 5%	TOTAL PAID
243	31/10/2024	Sherratt	12996 - October 24 ground maintenance	£2,822.84	£564.57	£3,387.41
244	24/10/2024	Roses Cleaning	October 24 - 20 and 26 Oct 24	£80.00	£0.00	£80.00
245	24/10/2024	Amazon	GB41GSEKABEY - Blue hand towel rolls	£14.99	£3.00	£17.99
246	25/10/2024	Amazon	1QFQ-16XK-11VQ - Haloween decorations	£12.48	£2.50	£14.98
247	23/10/2024	Experience Training Ltd	INV-24685 - Mobile Virtual Dementia Tour Training 3 sessions	£2,970.00	£594.00	£3,564.00
248	27/10/2024	Gary Ansell	109- Repair to Jubilee CC roof, tiles repl	£120.00	£0.00	£120.00
249	04/10/2024	Greengrass Services	13032 - Ty Pendre tree report	£350.00	£70.00	£420.00
250	24/10/2024	One Voice Wales	8687 - training- Creating a Community Place Plan	£40.00	£0.00	£40.00
251	24/10/2024	One Voice Wales	8692 - training Making Effective Grant Applications	£40.00	£0.00	£40.00
252	31/10/2024	Heatons Group	SINV10664836 - Stationery - paper, binding combs etc	£91.36	£18.27	£109.63
253	28/10/2024	Heatons Group	SCRN10046405 - credit note Samsung toner	-£27.09	-£5.42	-£32.51
254	27/10/2024	Helen Taylor	Haloween 24 sketch and draw	£113.15	£0.00	£113.15
255	28/10/2024	PRS	SIN2866748 - Music License	£327.95	£65.59	£393.54
256	28/10/2024	Raven	30033 - 6-monthly Fire Alarm Servicing	£494.00	£98.80	£592.80
257	19/10/2024	Siamo	Siamo080056 - Agency we 20/10	£679.68	£135.94	£815.62
258	26/10/2024	Siamo	Siamo080234 - M Sinclair and Sofia Rinaldo we 27/10	£981.76	£196.35	£1,178.11
~~259~~	~~05/11/2024~~	~~Eon~~	~~K1-5C8F465A-0001 - Ty Pendre electricity 10-31Oct~~			
260	12/11/2024	Greengrass Services	13038 - Benches repair	£740.00	£148.00	£888.00
261	02/11/2024	Siamo	Siamo080463 - Agency we 27/10 we 03/11	£1,189.44	£237.89	£1,427.33
262	06/11/2024	Amazon	GB41J85ABEY - Samsung microwave - Warm Hubs	£124.17	£24.83	£149.00
263	01/11/2024	Amazon	171317817 - Cereal Bowls Warm Hubs	£49.94	£10.00	£59.94
264	06/11/2024	Croner	C000936728 - HR consultancy monthly charges	£265.90	£50.22	£316.12
265	06/11/2024	Lockrite	1210-LL199LR-1604 - Gain access to cabinet and keys	£70.00	£0.00	£70.00
266	07,10,11/11/24	Carol Holliday	Aldi, Tesco, Warm Hubs supplies	£46.48	£0.00	£46.48
267	13/11/2024	Obsidian Networks	INV-30519 - Monthly IT support	£216.50	£43.30	£259.80
268	05/11/2024	Cathedral Leasing	MI/1638055 - Qrt waste removal	£64.98	£13.00	£77.98
269	16/10/2024	SJC Chartered Accountants	Fee Note 128276 - Internal Audit fee	£1,100.00	£220.00	£1,320.00
270	13/11/24	Cllr Rachel Flynn	IPRW 2024-2025	£104.00	£0.00	£104.00
271	14/11/24	Mega Electrical	INV-10549 - Meliden Lights	£1,684.48	£336.90	£2,021.38
272	14/11/24	Mega Electrical	INV-10460 - 50% Christmas Lights installation	£11,160.00	£2,232.00	£13,392.00
273	15,16/11/24	Carol Holliday	Aldi, Tesco- Warm Hubs 18/11 supply	£37.26	£0.00	£37.26
274	18/11/24	The Pay Role	2023579 - November 24 Payroll Service	£23.00	£0.00	£23.00
275	18/11/24	Heatons Group	SINV10667304 - A-4 paper, Laminating Pouch etc	£33.41	£6.68	£40.09

276	01/11/24	G-Force	241100126949 - Nov 24 phone bill	£111.05	£22.21	£133.26
277	18/11/2024	Pottles Premier Plants	14901 - 2 tier planters bulbs, pompost	£159.25	£31.85	£191.10
278	18/11/2024	Pottles Premier Plants	14900 - 2 tier planters plants	£392.00	£78.40	£470.40
279	31/10/2024	LWC	2384 - Oct 24 Notice boards clean	£180.00	£0.00	£180.00
280	31/10/2024	LWC	2383 - Oct 24 Benches clean	£525.00	£0.00	£525.00
281	31/10/2024	LWC	2385 - Oct Bus shelters clean	£835.50	£0.00	£835.50
282	31/10/2024	LWC	2382 - Oct 24 Alleyways clean	£68.00	£0.00	£68.00
283	17/10/2024	Amazon	142394028 Soup bowls	£15.39	£3.09	£18.48
284	20/11/2024	One Voice Wales	8779 - CH Wellbeing of Future Generations Act M20	£40.00	£0.00	£40.00
285	29/11/2024	Party to The Max	007 - Christmas Light Balloon modeling	£200.00	£0.00	£200.00
286	21/11/2024	One Voice Wales	8793 - CH Community Engagement P2 M13	£40.00	£0.00	£40.00
287	25/11/2024	Heatons Group	SINV10668559 - pens, highlighters	£17.99	£3.60	£21.59
288	11/11/2024	DCC	802269939 - Remembrance Poppies Installation and Removal	£396.00	£79.20	£475.20
289	26/11/2024	Admin Support Officer (Agency)	Expenses form - 25/11 Warm Hubs supply (excess of Spar donation 50.00)	£7.27	£0.00	£7.27
290	24/11/2024	Amazon	1LVH-V7CJ-1649 Airpot flask teas and coffees- repl for broken one	£21.66	£4.33	£25.99
291	26/11/2024	The Twisted Tree	1001PTC - Gift Vouchers for Haloween Window Display	£30.00	£0.00	£30.00
09/241	15/10/2024	DCC	802251235 - annual Car park subsidy Nant Hall, Fern Avenue	£12,700.00	£2,540.00	£15,240.00

	PAYMENT TOTALS	**£41,759.79**	**£7,829.10**	**£49,588.89**

BANKING PREPARED BY	***Bea Shaw***	***Date: 26/11/2024***
BANKING AUTHORISED BY	***Carol Holliday/ Mayor Adrian West***	***Date: 27/11/2024***
PAYMENT BY	***Bea Shaw***	***Date: 29/11/2024***

276	01/11/24	G-Force	241100126949 - Nov 24 phone bill	£111.05	£22.21	£133.26
277	18/11/2024	Pottles Premier Plants	14901 - 2 tier planters bulbs, pompost	£159.25	£31.85	£191.10
278	18/11/2024	Pottles Premier Plants	14900 - 2 tier planters plants	£392.00	£78.40	£470.40
279	31/10/2024	LWC	2384 - Oct 24 Notice boards clean	£180.00	£0.00	£180.00
280	31/10/2024	LWC	2383 - Oct 24 Benches clean	£525.00	£0.00	£525.00
281	31/10/2024	LWC	2385 - Oct Bus shelters clean	£835.50	£0.00	£835.50
282	31/10/2024	LWC	2382 - Oct 24 Alleyways clean	£68.00	£0.00	£68.00
283	17/10/2024	Amazon	142394028 Soup bowls	£15.39	£3.09	£18.48
284	20/11/2024	One Voice Wales	8779 - CH Wellbeing of Future Generations Act M20	£40.00	£0.00	£40.00
285	29/11/2024	Party to The Max	007 - Christmas Light Balloon modeling	£200.00	£0.00	£200.00
286	21/11/2024	One Voice Wales	8793 - CH Community Engagement P2 M13	£40.00	£0.00	£40.00
287	25/11/2024	Heatons Group	SINV10668559 - pens, highlighters	£17.99	£3.60	£21.59
288	11/11/2024	DCC	802269939 - Remembrance Poppies Installation and Removal	£396.00	£79.20	£475.20
289	26/11/2024	Admin Support Officer (Agency)	Expenses form - 25/11 Warm Hubs supply (excess of Spar donation 50.00)	£7.27	£0.00	£7.27
290	24/11/2024	Amazon	1LVH-V7CJ-1649 Airpot flask teas and coffees- repl for broken one	£21.66	£4.33	£25.99
291	26/11/2024	The Twisted Tree	1001PTC - Gift Vouchers for Haloween Window Display	£30.00	£0.00	£30.00
09/241	15/10/2024	DCC	802251235 - annual Car park subsidy Nant Hall, Fern Avenue	£12,700.00	£2,540.00	£15,240.00

	PAYMENT TOTALS	**£41,759.79**	**£7,829.10**	**£49,588.89**

BANKING PREPARED BY	*Bea Shaw*	*Date: 26/11/2024*
BANKING AUTHORISED BY	*Carol Holliday/ Mayor Adrian West*	*Date: 27/11/2024*
PAYMENT BY	*Bea Shaw*	*Date: 29/11/2024*

ITEM 3(i)(F&M)

PRESTATYN TOWN COUNCIL

INVOICES FOR PAYMENT BY ONLINE BANKING METHODS

2024 - BACS 11

BACS REF	Invoice DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20% & 5%	TOTAL PAID
292	25/11/2024	Chris Allen Plumbing & Heating	221220907 - repl Flo group	£140.00	£28.00	£168.00
293	18/11/2024	Chris Allen Plumbing & Heating	221220891 - Call out	£50.00	£10.00	£60.00
294	30/11/2024	Siamo Group	Siamo081243 - we 01/12/24 2 Agency staff	£1,416.00	£283.20	£1,699.20
295	29/11/2024	Helen Taylor	Christmas light switch on Sketch & Draw	£163.77	£0.00	£163.77
296	28/11/2024	OVW	8812 - CH Introduction to Community Engagement M8	£40.00	£0.00	£40.00
297	30/11/2024	Sherratt	13201 - November 24 ground maintenance	£2,822.84	£564.57	£3,387.41
298	26/11/2024	Beth Hope Coaching	28/11 mini coaching session	£45.00	£0.00	£45.00
299	30/11/2024	Carol Holliday	Tesco, Aldi Warm Hubs supply	£55.81	£0.00	£55.81
300	02/12/2024	Restore Datashred	2078875 - Confidential waste shred	£77.30	£15.45	£92.75
301	04/12/2024	Sian Jones	PTC145 - Nov 24 Welsh translation	£28.92	£0.00	£28.92
302	04/12/2024	Chris Allen Plumbing & Heating	221220920 - S&F new Heat exchanger	£225.00	£45.00	£270.00
303	25/12/2024	Croner Group Ltd	C000945764 - HR consultancy monthly charges	£265.90	£50.22	£316.12
304	04/12/2024	OVW	8841 - Information Management M15	£40.00	£0.00	£40.00
305	02/12/2024	Canda Copying	476669 -Ricoh Rental Dec to Feb 25	£85.18	£17.04	£102.22
306	02/12/2024	Canda Copying	477198 - Printer meter Read to 29/11	£299.43	£59.89	£359.32
307	04/12/2024	SSE Energy	IV02060386 - Final Electricity Bill Ty Pendre - V Wells paid	£182.79	£9.14	£191.93
308	09/12/2024	Heatons Group	SINV10671705 - stationery	£52.33	£10.47	£62.80
309	06/12/2024	OVW	8853 - CH Devoluion of Services M19	£40.00	£0.00	£40.00
310	06/12/2024	OVW	8858 - CH Chairing Skills M10	£40.00	£0.00	£40.00
311	29/11/2024	Carol Holliday	Deputy Mayor IPRW 2024-25	£500.00	£0.00	£500.00
312	06/12/2024	CH	Morrison , Aldi - Warm Hubs supplies	£37.68	£0.00	£37.68
313	10/12/2024	Amazon	Inv 66465 - Paper cups - Warm Hubs	£19.11	£3.84	£22.95
314	12/12/2024	CH	Morrisons - Warm Hubs supplies	£46.62	£0.00	£46.62
315	17/10/2024	Amazon	INV12806 - 10l Soup Kettle	£44.16	£8.83	£52.99
316	11/12/2024	The Yew Tree Catering	Nov Warm Hubs 08/11 to 29/11/24	£716.00	£0.00	£716.00
317	13/12/2024	Obsidian	INV-30706 - IT Monthly support	£216.50	£43.30	£259.80
318	31/12/2024	The Pay Role Ltd	2023647 - December 24 payroll	£36.00	£0.00	£36.00
319	17/12/2024	Kim Inspire	PTC-01/24 - Warm Hubs volunteer petrol Nov/Dec24	£108.00	£0.00	£108.00

320	17/12/2024	DCC	802285418 - Christmas tree make safe after storm	£104.00	£20.80	£124.80
321	01/12/2024	G-Force	241200128619 - Monthly phones line rental	£117.35	£23.47	£140.82
322	29/11/2024	Stage for Events	Christmas Lights turn on 29/11	£1,395.00	£0.00	£1,395.00
323	11/12/2024	CP Plumbing	2242 - Nant Hall 7 - WC repairs	£45.00	£9.00	£54.00
324	07/12/2024	Daydream Designs	INV-9631 - Annual Weglot Translation to PTC Website	£190.00	£38.00	£228.00
325	12/12/2024	Finance and Admin Officer	Exps - Gift Vouchers for Volunteers	£40.00	£0.00	£40.00
326	29/11/2024	Fin Cabs	29/11 Mini Bus - Rhyl Theatre Cast journeys 29/11	£60.00	£12.00	£72.00
327	20/12/2024	LWC	2392 - Dec 24 Notice boards clean	£180.00	£0.00	£180.00
328	20/12/2024	LWC	2394- Dec 24 Benches clean	£525.00	£0.00	£525.00
329	14/12/2024	Siamo Group	Siamo081752 - Office Admin DB	£254.88	£50.98	£305.86
330	17/12/2024	Deva Church	PTC412001 - Warm Hubs 7 weeks 05/11 to 17/12	£931.00	£0.00	£931.00
331	20/12/2024	LWC	2385 - Nov 24 Bus shelters clean	£835.50	£0.00	£835.50
332	20/12/2024	LWC	2382 - Nov 24 Alleyways clean	£68.00	£0.00	£68.00
333	20/12/2024	LWC	2396 - Dec 24 Windows	£25.00	£0.00	£25.00
334	07/12/2024	Siamo Group	Siamo081468 - we 08/12/24	£575.84	£115.17	£691.01
			PAYMENT TOTALS	**£13,140.91**	**£1,418.37**	**£14,559.28**

BANKING PREPARED BY	***Bea Shaw***	***Date: 19/12/2024***
BANKING AUTHORISED BY	***Carol Holliday/ Mayor Adrian West***	***Date: 20/12/2024***
PAYMENT BY	***Bea Shaw***	***Date: 23/12/2024***

ITEM 3 (ii) (F&M)

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

November 2024 - BACS P8

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID
P22	18/11/2024	NET PAY	For the Month of November 2024	£9,732.62
P23	18/11/2024	PAYE HMRC	For the Month of November 2024	£3,500.45
P24	18/11/2024	PENSION CPF (-£1387) - new annual allowance £16.6k	For the Month of November 2024	£1,416.03
			PAYMENT TOTALS	**£14,649.10**

BANKING PREPARED BY	*Chrissie Ross - The Pay Role Ltd*	**Date: 13/11/2023**
BANKING AUTHORISED BY	*Cllr C Holliday/ Mayor Adrian West*	**Date: 13/11/2023**
PAYMENT BY	*Bea Shaw*	**Date: 14/11/2023**

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

December 2024 - BACS P9

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID
P25	18/12/2024	NET PAY	For the Month of December 2024	£14,173.74
P26	18/12/2024	PAYE HMRC	For the Month of December 2024	£4,868.29
P27	18/12/2024	PENSION CPF (-£1387) - new annual allowance £16.6k	For the Month of December 2024	£2,135.43
			PAYMENT TOTALS	**£21,177.46**

BANKING PREPARED BY	*Chrissie Ross - The Pay Role Ltd*	**Date: 13/12/2024**
BANKING AUTHORISED BY	*Cllr C Holliday/ Mayor Adrian West*	**Date: 13/12/2024**
PAYMENT BY	*Bea Shaw*	**Date: 18/12/2024**

PRESTATYN TOWN COUNCIL

PAYROLL, PENSION, PAYE FOR PAYMENT BY ONLINE BANKING METHODS

January 25 - BACS P10

BACS REF	DATE	PAYEE	DETAILS	TOTAL PAID
P28	18/01/2025	NET PAY	For the Month of January 2025	£10,072.61
P29	18/01/2025	PAYE HMRC	For the Month of January 2025	£4,077.85
P30	18/01/2025	PENSION CPF (-£1387) - new annual allowance £16.6k	For the Month of January 2025	£1,553.85
			PAYMENT TOTALS	**£15,704.31**

BANKING PREPARED BY	*Chrissie Ross - The Pay Role Ltd*	**Date: 15/01/2025**
BANKING AUTHORISED BY	*Cllr C Holliday/ Mayor Adrian West*	**Date: 15/01/2025**
PAYMENT BY	*Bea Shaw*	**Date: 16/01/2025**

ITEM 3 (iii) (FLM)

Standing Orders and Direct Debits

List of automated transactions processec Nov-24 SODD07

Ref;	Method (S/O, D/D)	Date of Payment/ Transactio n	Payee	Description	Invoice Ref	Contract Ref	Nominal Code(s)	24/25 Contract Value	This bill amount GROSS	Breakdown - VAT	Breakdow n - NET
07DD1	DD	05-Nov	Eon	- Ty Pendre electricity 10-31Oct	K1-5C8F465A-0001		4660		£13.01	£0.62	£12.39
							TOTAL		£13.01	£0.62	£12.39

Dated

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Town Clerk / Responsible Financial Officer

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Chair

Standing Orders and Direct Debits

List of automated transactions processed through Barclays Bank for the month of **Dec-24** **SODD06**

Ref;	Method (S/O, D/D)	Date of Payment/ Transaction	Payee	Description	Invoice Ref	Contract Ref	Nominal Code(s)	This bill amount GROSS	Breakdown - VAT	Breakdown - NET
06DD1	DD	06-Dec	SSE Gas	7 Nant Hall Gas 24/08-15/11/24	IV02000275	AGR0261563	4450	£501.21	£23.87	£477.34
06DD2	DD	12-Dec	Welsh Water	7 Nant Hall Water 10/05 to 27/11/24	50800210770		4445	£165.94		£165.94
06DD3	DD	17-Dec	Eon Next	Ty Pendre Electr Nov 24	KI-5C8F465A-0002	A-5C8F465A	4660	£25.63	£1.22	£24.41
06DD4	DD	27-Dec	SSE Electricity	7 Nant Hall Electricity 09/23-09/24	INV02122655	8700131952	4450	£2,697.45	£128.45	£2,569.00
							TOTAL	£3,390.23	£153.54	£3,236.69

Dated

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Town Clerk / Responsible Financial Officer

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Chair

Standing Orders and Direct Debits

List of automated transactions pr Jan-25 SODD08

Ref;	Method (S/O, D/D)	Date of Payment/ Transaction	Payee	Description	Invoice Ref	Contract Ref	Nominal Code(s)	24/25 Contract Value	This bill amount GROSS	Breakdown - VAT	Breakdown - NET
08DD1	DD	21-Jan	Eon	- Ty Pendre electricity Dec 24	K1-5C8F465A-0003		4660		£25.67	£1.22	£24.45
							TOTAL		£25.67	£1.22	£24.45

Dated

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Town Clerk / Responsible Financial Officer

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Chair

ITEM 4 (F&M)

15:06

Prestatyn Town Council

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 31/12/2024

A/c	Description	Actual		
	Current Assets			
105	VAT Control A/c	11,024		
200	Barclays Premium / Current	562,952		
210	Mayoral Account	1,427		
220	Petty Cash Account	83		
	Total Current Assets		575,485	
	Current Liabilities			
500	Purchase Ledger Creditors	6,992		
502	Mayoral Account	(378)		
	Total Current Liabilities		6,613	
	Net Current Assets			568,872
	Total Assets less Current Liabilities			568,872
	Represented by :-			
300	Current Year Fund	184,980		
310	General Reserves	366,632		
322	EMR - Elections Holding Fund	5,500		
325	EMR - GRANT Mind Music	1,634		
326	EMR - GRANT Enabling Virt Comm	1,886		
329	EMR - Meliden CC Roof Repairs	78		
334	EMR - GRANT Levelling Up 24-25	4,961		
335	EMR - SID Installation costs	3,200		
	Total Equity			568,872

Dated 12/02/2025

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Town Clerk / Responsible Financial Officer

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Chair

15:05

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	**Council - Income**								
1076	Precept	177,238	531,712	531,711	(1)			100.0%	
1100	Rental Income	1,612	2,394	0	(2,394)			0.0%	
1200	Grants Received	6,000	7,750	0	(7,750)			0.0%	7,750
1500	Bank Interest	1,891	5,220	0	(5,220)			0.0%	
	Council - Income :- Income	**186,741**	**547,076**	**531,711**	**(15,365)**			**102.9%**	**7,750**
4100	Mayor - Public Participation	0	585	2,500	1,915		1,915	23.4%	
4110	Mayor's Allowance	0	800	800	0		0	100.0%	
4120	IRPW & Councillor Allowance	0	2,745	3,000	255		255	91.5%	
4125	IRPW Senior Councillor	500	708	500	(208)		(208)	141.6%	
4130	Councillor Training / Meetings	(40)	166	250	84	80	4	98.2%	
4140	Travelling - Councillors	0	4	250	246		246	1.7%	
4150	Elections / Democracy	0	0	5,500	5,500		5,500	0.0%	
	Council - Income :- Indirect Expenditure	**460**	**5,009**	**12,800**	**7,791**	**80**	**7,711**	**39.8%**	**0**
	Net Income over Expenditure	**186,281**	**542,068**	**518,911**	**(23,157)**				
6001	less Transfer to EMR	6,000	7,750						
	Movement to/(from) Gen Reserve	**180,281**	**534,318**						
150	**Administration**								
4200	Audit	0	(600)	1,000	1,600		1,600	(60.0%)	
4205	Audit - Internal	0	1,100	1,050	(50)		(50)	104.8%	
4210	Legal / Professional Expenses	0	12,553	250	(12,303)		(12,303)	5021.0%	
4215	Bank Charges	47	413	250	(163)		(163)	165.1%	
4220	Subscriptions/Publications/Lic	0	350	3,750	3,400		3,400	9.3%	
4230	Licencing Fees	0	309	200	(109)		(109)	154.5%	
4235	Professional Fees	0	109	400	291	435	(144)	136.0%	
4240	Insurance	15	5,103	5,000	(103)	44	(147)	102.9%	
4245	Insurance - Other	0	178	200	22		22	88.9%	
4300	Advertising / Marketing	0	396	500	104		104	79.2%	
4310	Website	190	190	500	310		310	38.0%	
4320	Social Media/Events	0	0	100	100		100	0.0%	
4330	Printing & Stationery	152	1,247	1,500	253		253	83.1%	
4335	Printing/Photocopying Costs	385	1,204	2,000	796		796	60.2%	
4340	Postage	0	144	750	606		606	19.2%	
4350	Welsh Translation	29	111	250	139		139	44.3%	
4500	Petty Cash	46	431	500	69		69	86.3%	
4510	Miscellaneous	0	0	250	250		250	0.0%	
	Administration :- Indirect Expenditure	**864**	**23,237**	**18,450**	**(4,787)**	**479**	**(5,266)**	**128.5%**	**0**
	Net Expenditure	**(864)**	**(23,237)**	**(18,450)**	**4,787**				

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9 Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250	Personnel								
4000	Net Salaries	14,174	114,082	150,000	35,918		35,918	76.1%	
4010	PAYE	4,868	32,302	65,000	32,698		32,698	49.7%	
4020	Superannuation	2,135	22,925	48,000	25,075		25,075	47.8%	
4030	Staff Contingency e.g. Agency	1,603	7,814	500	(7,314)	1,472	(8,786)	1857.2%	
4040	Travelling - Officers	0	14	250	236	140	96	61.8%	
4050	Training & Development	0	937	1,000	63		63	93.7%	
	Personnel :- Indirect Expenditure	22,781	178,075	264,750	86,675	1,612	85,064	67.9%	0
	Net Expenditure	(22,781)	(178,075)	(264,750)	(86,675)				
300	Office								
4400	Telephones / Broadband	117	1,296	2,000	704	517	188	90.6%	
4440	Business rates	0	6,602	6,250	(352)		(352)	105.6%	
4445	Water Rates	0	166	350	184		184	47.4%	
4450	Electricity / Gas	2,569	1,518	8,000	6,482		6,482	19.0%	
4460	IT Support and IT Software	468	5,929	9,000	3,071	1,615	1,457	83.8%	
4480	Repairs & Maintenance	575	1,637	2,500	863	975	(112)	104.5%	
4490	Cleaning Services	310	1,840	2,750	910	736	174	93.7%	
	Office :- Indirect Expenditure	4,039	18,988	30,850	11,862	3,842	8,020	74.0%	0
	Net Expenditure	(4,039)	(18,988)	(30,850)	(11,862)				
550	Town								
4600	Envir Flowers/Amenity/Watering	244	4,445	6,000	1,555	1,933	(378)	106.3%	
4602	Floral Maintenance	1,500	13,500	18,000	4,500	4,500	0	100.0%	
4605	Hanging Baskets / Troughs	781	9,072	12,000	2,928	2,342	586	95.1%	
4610	Festive Lighting Installation	104	14,208	25,000	10,792	13,890	(3,098)	112.4%	
4615	Public Seats - Maintenance	525	3,935	3,000	(935)	2,625	(3,560)	218.7%	
4617	Public Seats - Repair Replace	0	740	1,000	260		260	74.0%	
4620	Ty Pendre - Boulevard Gardens	298	3,458	6,500	3,042	1,045	1,997	69.3%	
4625	Notice Boards	180	1,491	2,500	1,009	880	129	94.8%	
4630	Tourism Signage	0	136	500	364		364	27.2%	
4635	Alleyways Maintenance	68	544	2,000	1,456	572	884	55.8%	
4640	Car Parks	0	12,700	12,700	0		0	100.0%	
4645	Bus Shelters - Maintenance	836	14,149	10,000	(4,149)	5,614	(9,762)	197.6%	
4650	Crime Prevention CCTV / Radio	0	10,000	12,000	2,000		2,000	83.3%	
4655	Play Areas	0	5,000	5,000	0		0	100.0%	
4660	Community Centre Expenditure	(10)	2,313	5,000	2,687	158	2,529	49.4%	
4665	Scala Cinema & Art Centre Loan	0	0	66,495	66,495		66,495	0.0%	
	Town :- Indirect Expenditure	4,525	95,691	187,695	92,004	33,558	58,445	68.9%	0
	Net Expenditure	(4,525)	(95,691)	(187,695)	(92,004)				

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
700	Projects								
4700	Holiday Leisure Activity	0	2,503	5,000	2,497	225	2,272	54.6%	1,331
4710	Festival / Youth Activities	0	1,700	2,000	300		300	85.0%	
4720	PTC Events /Activities / Promo	1,455	6,222	10,000	3,778	1,275	2,503	75.0%	30
4740	Mind Music	0	684	2,500	1,816	1,596	220	91.2%	
4750	Warm Hubs	1,903	5,312	15,000	9,688	2,796	6,892	54.1%	1,789
4760	Community Volunteers	40	40	500	460	185	275	45.0%	
	Projects :- Indirect Expenditure	3,398	16,461	35,000	18,539	6,077	12,462	64.4%	3,150
	Net Expenditure	(3,398)	(16,461)	(35,000)	(18,539)				
6000	plus Transfer from EMR	1,039	2,819						
	Movement to/(from) Gen Reserve	(2,359)	(13,642)						
800	Grants								
4800	Grants- New Local Organisation	0	0	1,000	1,000		1,000	0.0%	
4810	Grants- Existing Organisation	0	3,600	3,000	(600)		(600)	120.0%	
4820	Cultural Grants / Eisteddfod	0	0	500	500		500	0.0%	
4830	Carnival Committee	0	0	2,000	2,000		2,000	0.0%	
4850	Car show	0	1,200	1,500	300		300	80.0%	
4860	Wales / Britain in Bloom	0	0	1,000	1,000		1,000	0.0%	
4870	Benefits Advice Shop/ Other	0	2,500	2,000	(500)		(500)	125.0%	
4880	Citizens Advice Bureau	0	0	2,500	2,500		2,500	0.0%	
4890	Walks Programme / Festival	0	0	1,000	1,000		1,000	0.0%	
4895	Business Support	0	0	1,000	1,000		1,000	0.0%	
	Grants :- Indirect Expenditure	0	7,300	15,500	8,200	0	8,200	47.1%	0
	Net Expenditure	0	(7,300)	(15,500)	(8,200)				
900	Assets								
4900	Office Furnishings/Equipment	0	424	1,000	576		576	42.4%	
4910	IT Equipment	0	10	2,000	1,990		1,990	0.5%	
4930	Community Centres Improvements	0	4,895	18,000	13,105		13,105	27.2%	4,300
4950	Bus Shelters	0	12,007	0	(12,007)		(12,007)	0.0%	
4955	SIDs	0	0	0	0	3,200	(3,200)	0.0%	
	Assets :- Indirect Expenditure	0	17,336	21,000	3,664	3,200	464	97.8%	4,300
	Net Expenditure	0	(17,336)	(21,000)	(3,664)				
6000	plus Transfer from EMR	0	4,300						
	Movement to/(from) Gen Reserve	0	(13,036)						

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	186,741	547,076	531,711	(15,365)			102.9%	
Expenditure	36,066	362,096	586,045	223,949	48,848	175,101	70.1%	
Net Income over Expenditure	150,675	184,980	(54,334)	(239,314)				
plus Transfer from EMR	1,039	7,119						
less Transfer to EMR	6,000	7,750						
Movement to/(from) Gen Reserve	145,714	184,349						

Dated 12/02/2025

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Town Clerk / Responsible Financial Officer

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Chair

ITEM 4 (F&M)

Prestatyn Town Council

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2024

A/c	Description	Actual		
	Current Assets			
105	VAT Control A/c	9,563		
200	Barclays Premium / Current	414,891		
210	Mayoral Account	1,480		
220	Petty Cash Account	30		
	Total Current Assets		425,964	
	Current Liabilities			
500	Purchase Ledger Creditors	8,175		
502	Mayoral Account	(408)		
	Total Current Liabilities		7,767	
	Net Current Assets			418,197
	Total Assets less Current Liabilities			418,197
	Represented by :-			
300	Current Year Fund	34,305		
310	General Reserves	371,593		
322	EMR - Elections Holding Fund	5,500		
325	EMR - GRANT Mind Music	1,634		
326	EMR - GRANT Enabling Virt Comm	1,886		
329	EMR - Meliden CC Roof Repairs	78		
335	EMR - SID Installation costs	3,200		
	Total Equity			418,197

Dated 12/02/2025

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Town Clerk / Responsible Financial Officer

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Chair

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Council - Income								
1076	Precept	0	354,474	531,711	177,237			66.7%	
1100	Rental Income	202	783	0	(783)			0.0%	
1200	Grants Received	0	1,750	0	(1,750)			0.0%	1,750
1500	Bank Interest	0	3,329	0	(3,329)			0.0%	
	Council - Income :- Income	**202**	**360,335**	**531,711**	**171,376**			**67.8%**	**1,750**
4100	Mayor - Public Participation	0	585	2,500	1,915		1,915	23.4%	
4110	Mayor's Allowance	0	800	800	0		0	100.0%	
4120	IRPW & Councillor Allowance	104	2,745	3,000	255		255	91.5%	
4125	IRPW Senior Councillor	0	208	500	292		292	41.6%	
4130	Councillor Training / Meetings	(40)	206	250	44	160	(116)	146.2%	
4140	Travelling - Councillors	0	4	250	246		246	1.7%	
4150	Elections / Democracy	0	0	5,500	5,500		5,500	0.0%	
	Council - Income :- Indirect Expenditure	**64**	**4,549**	**12,800**	**8,251**	**160**	**8,091**	**36.8%**	**0**
	Net Income over Expenditure	**138**	**355,787**	**518,911**	**163,124**				
6001	less Transfer to EMR	0	1,750						
	Movement to/(from) Gen Reserve	**138**	**354,037**						
150	Administration								
4200	Audit	(1,100)	(600)	1,000	1,600		1,600	(60.0%)	
4205	Audit - Internal	1,100	1,100	1,050	(50)		(50)	104.8%	
4210	Legal / Professional Expenses	0	12,553	250	(12,303)		(12,303)	5021.0%	
4215	Bank Charges	47	366	250	(116)		(116)	146.3%	
4220	Subscriptions/Publications/Lic	0	350	3,750	3,400		3,400	9.3%	
4230	Licencing Fees	0	309	200	(109)		(109)	154.5%	
4235	Professional Fees	0	109	400	291	435	(144)	136.0%	
4240	Insurance	15	5,088	5,000	(88)	59	(147)	102.9%	
4245	Insurance - Other	0	178	200	22		22	88.9%	
4300	Advertising / Marketing	396	396	500	104		104	79.2%	
4310	Website	0	0	500	500		500	0.0%	
4320	Social Media/Events	0	0	100	100		100	0.0%	
4330	Printing & Stationery	51	1,095	1,500	405	52	353	76.5%	
4335	Printing/Photocopying Costs	0	819	2,000	1,181		1,181	41.0%	
4340	Postage	0	144	750	606		606	19.2%	
4350	Welsh Translation	0	82	250	168		168	32.7%	
4500	Petty Cash	1	385	500	115		115	77.0%	
4510	Miscellaneous	0	0	250	250		250	0.0%	
	Administration :- Indirect Expenditure	**511**	**22,373**	**18,450**	**(3,923)**	**547**	**(4,469)**	**124.2%**	**0**
	Net Expenditure	**(511)**	**(22,373)**	**(18,450)**	**3,923**				

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Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250	**Personnel**								
4000	Net Salaries	9,733	99,908	150,000	50,092		50,092	66.6%	
4010	PAYE	3,500	27,434	65,000	37,566		37,566	42.2%	
4020	Superannuation	1,416	20,789	48,000	27,211		27,211	43.3%	
4030	Staff Contingency e.g. Agency	2,336	6,211	500	(5,711)	4,292	(10,004)	2100.7%	
4040	Travelling - Officers	0	14	250	236	140	96	61.8%	
4050	Training & Development	45	937	1,000	63		63	93.7%	
	Personnel :- Indirect Expenditure	17,030	155,294	264,750	109,456	4,432	105,023	60.3%	0
	Net Expenditure	(17,030)	(155,294)	(264,750)	(109,456)				
300	**Office**								
4400	Telephones / Broadband	111	1,178	2,000	822	634	188	90.6%	
4440	Business rates	0	6,602	6,250	(352)		(352)	105.6%	
4445	Water Rates	166	166	350	184		184	47.4%	
4450	Electricity / Gas	477	(1,051)	8,000	9,051		9,051	(13.1%)	
4460	IT Support and IT Software	468	5,461	9,000	3,539	2,082	1,457	83.8%	
4480	Repairs & Maintenance	323	1,062	2,500	1,438	570	868	65.3%	
4490	Cleaning Services	70	1,530	2,750	1,220	225	995	63.8%	
	Office :- Indirect Expenditure	1,615	14,949	30,850	15,901	3,511	12,391	59.8%	0
	Net Expenditure	(1,615)	(14,949)	(30,850)	(15,901)				
550	**Town**								
4600	Envir Flowers/Amenity/Watering	525	4,201	6,000	1,799	2,177	(378)	106.3%	
4602	Floral Maintenance	1,500	12,000	18,000	6,000	6,000	0	100.0%	
4605	Hanging Baskets / Troughs	1,051	8,292	12,000	3,708	3,122	586	95.1%	
4610	Festive Lighting Installation	12,844	14,104	25,000	10,896	13,890	(2,994)	112.0%	
4615	Public Seats - Maintenance	525	3,410	3,000	(410)	3,150	(3,560)	218.7%	
4617	Public Seats - Repair Replace	740	740	1,000	260		260	74.0%	
4620	Ty Pendre - Boulevard Gardens	298	3,160	6,500	3,340	1,343	1,997	69.3%	
4625	Notice Boards	180	1,311	2,500	1,189	1,060	129	94.8%	
4630	Tourism Signage	0	136	500	364		364	27.2%	
4635	Alleyways Maintenance	68	476	2,000	1,524	640	884	55.8%	
4640	Car Parks	0	12,700	12,700	0		0	100.0%	
4645	Bus Shelters - Maintenance	836	13,313	10,000	(3,313)	6,449	(9,762)	197.6%	
4650	Crime Prevention CCTV / Radio	0	10,000	12,000	2,000		2,000	83.3%	
4655	Play Areas	0	5,000	5,000	0		0	100.0%	
4660	Community Centre Expenditure	(1)	2,323	5,000	2,677	290	2,386	52.3%	
4665	Scala Cinema & Art Centre Loan	0	0	66,495	66,495		66,495	0.0%	
	Town :- Indirect Expenditure	18,566	91,166	187,695	96,529	38,122	58,407	68.9%	0
	Net Expenditure	(18,566)	(91,166)	(187,695)	(96,529)				

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
700	Projects								
4700	Holiday Leisure Activity	0	2,503	5,000	2,497	225	2,272	54.6%	1,331
4710	Festival / Youth Activities	0	1,700	2,000	300		300	85.0%	
4720	PTC Events /Activities / Promo	528	4,767	10,000	5,233	2,701	2,532	74.7%	30
4740	Mind Music	0	684	2,500	1,816	1,596	220	91.2%	
4750	Warm Hubs	556	3,410	15,000	11,590	4,490	7,100	52.7%	750
4760	Community Volunteers	0	0	500	500	185	315	37.0%	
	Projects :- Indirect Expenditure	1,084	13,064	35,000	21,936	9,198	12,739	63.6%	2,111
	Net Expenditure	(1,084)	(13,064)	(35,000)	(21,936)				
6000	plus Transfer from EMR	750	1,780						
	Movement to/(from) Gen Reserve	(334)	(11,284)						
800	Grants								
4800	Grants- New Local Organisation	0	0	1,000	1,000		1,000	0.0%	
4810	Grants- Existing Organisation	0	3,600	3,000	(600)		(600)	120.0%	
4820	Cultural Grants / Eisteddfod	0	0	500	500		500	0.0%	
4830	Carnival Committee	0	0	2,000	2,000		2,000	0.0%	
4850	Car show	0	1,200	1,500	300		300	80.0%	
4860	Wales / Britain in Bloom	0	0	1,000	1,000		1,000	0.0%	
4870	Benefits Advice Shop/ Other	0	2,500	2,000	(500)		(500)	125.0%	
4880	Citizens Advice Bureau	0	0	2,500	2,500		2,500	0.0%	
4890	Walks Programme / Festival	0	0	1,000	1,000		1,000	0.0%	
4895	Business Support	0	0	1,000	1,000		1,000	0.0%	
	Grants :- Indirect Expenditure	0	7,300	15,500	8,200	0	8,200	47.1%	0
	Net Expenditure	0	(7,300)	(15,500)	(8,200)				
900	Assets								
4900	Office Furnishings/Equipment	124	424	1,000	576		576	42.4%	
4910	IT Equipment	0	10	2,000	1,990		1,990	0.5%	
4930	Community Centres Improvements	0	4,895	18,000	13,105		13,105	27.2%	4,300
4950	Bus Shelters	0	12,007	0	(12,007)		(12,007)	0.0%	
4955	SIDs	0	0	0	0	3,200	(3,200)	0.0%	
	Assets :- Indirect Expenditure	124	17,336	21,000	3,664	3,200	464	97.8%	4,300
	Net Expenditure	(124)	(17,336)	(21,000)	(3,664)				
6000	plus Transfer from EMR	0	4,300						
	Movement to/(from) Gen Reserve	(124)	(13,036)						

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Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	202	360,335	531,711	171,376			67.8%	
Expenditure	38,994	326,030	586,045	260,015	59,169	200,846	65.7%	
Net Income over Expenditure	(38,792)	34,305	(54,334)	(88,639)				
plus Transfer from EMR	750	6,080						
less Transfer to EMR	0	1,750						
Movement to/(from) Gen Reserve	(38,042)	38,635						

Dated 12/02/2025

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Town Clerk / Responsible Financial Officer

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Chair

Summary of Probable/ Actual Income and Expediture 2024-25

Balance b/f @ 01/04/2024	432,234
Precept 2024/25	531,712
Total Probable Income 2024/25	24,275
Total Probable Expenditure 2024/25	606,655
Probable Balance (income- expenditure)	381,566
Est Funds available @ 31/03/2025	381,566

PRECEPT 2025/26

Est Balance bf 01/04/25	381,566	
Estimated Precept 2025/26	564,875	TBC see options Example only)
Estimated Other Income 2025/26	23,235	
Total Forecast Income 2025/26	588,110	
Total Forecast Expenditure 2025/26	588,110	
C/F Commitments 2024/25 (Community Buildings- Emergency Repairs)	-6,200	
Forecast Operational Reserve @ 31/03/2026	375,366	

Scala remaining 8 years loan

Total:	Capital:	Interest:	per annum:
531,944	332,316	199,628	66,495

PRECEPT OPTIONS 2025/26

Council Tax Base
Band D

Option 1			**Option 2**	**Option 3**	**Option 4**
564,875	Subject to agreement	Public Conveniences	10000	15000	25000
		Building Repairs	10000	30000	40000
		Town Developments	10000	15000	20000
		Elections	10000	10000	10000
		Total:	40000	70000	95000
		Monetary increase:	5.01	8.77	11.90
		Option 1 Precept:	564,875	564,875	564,875
		Add:	604,875	634875	659875
		diferrence:	40,005.01	70,008.77	95,011.90
			7%	12%	16%

Council Tax Base Band D	Base	Precept		Monetary increase	% Increase
2022/23	7760	63.74	494622		
2023/24	7802	63.74	497299	3.51	6%
2024/25	7907	67.25	531712	3.51	5%
2025/26	7986	70.73	564875	3.48	5%