FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee (remote meeting) held on Wednesday 16th March 2022 at 6.15pm-7.29pm

PRESENT

Councillors: J. Thompson-Hill (Chairman) (left 8:07pm), P. Duffy, S. Frobisher, B. Murray (left 8:15pm), R. Flynn (left 7:30pm), A. Tomlin, L. Muraca, A. Sampson, G. Sandilands, T. Jones, K. Jones, P. Penlington. G. Percival, M. German, G. Frobisher

IN ATTENDANCE

Mrs. L. Fearn – Deputy Town Clerk/Responsible Financial Officer, Mrs. L. Hewitt – Committee Support Assistant

APOLOGIES

Councillors:- T. Flynn, A. Frobisher, G. Davies

180 DECLARATIONS OF INTEREST

Councillors were reminded of need to disclose personal and/or prejudicial interests in tonight's proceedings.

181 PAID ACCOUNTS

Details of paid accounts January - March 2021

The Chair and Deputy TC/RFO responded to members questions relating to times on mobile phones, recruitment agency, and payment for bins. They also responded regarding the future format of these reports once the new financial software package has been implemented.

RESOLVED The financial statements be accepted.

182 FINANCIAL ASSIST

i Welsh Air Ambulance

Cllr J. Thompson-Hill confirmed nothing in the budget line if under spend in other areas we could transfer over. Cllr J.Thompson-Hill suggested how about a token donation. Cllr G. Percival the need to focus on essential expenditure and services. Cllr R Flynn Proposed £250. Cllr B. Murray Seconded. Cllr M. German said £250 is not very much, do we need to be more realistic. Cllr M. German proposed £500. Cllr Sharon Frobisher Seconded. Cllr J. Thompson-Hill withdrew the £250.

RESOLVED £500 Grant awarded

187 FUTURE MEETINGS

Mrs. L. Fearn next F/C on 6th April & AGM on 18th May. Cllr J. Thompson-Hill we still have to offer meetings remotely.

ACCEPTED meetings to continue remotely

PART 2 EXCLUSION OF PUBLIC AND PRESS

188 STAFFING

Mrs. L. Fearn proposed two options for a new staffing structure. Option 1 to employ three Customer Liaison Officers working twenty hours each. Options 2 to employ two liaison Officers twenty-five hours each. Cllr G. Sandilands noted no deputy clerk instead office manager. S. Edwards is leaving 31/3 D. Hughes is leaving 29/03 S. Clarke is now an agency worker. Cllr S. Frobisher Office will be open 5 days a week. Cllr A. Tomlin Lisa's been in position for quite a while now and I trust her opinion on what's required. Mrs. L. Fearn prepared the option (2) with two Customer Liaison Officers as it would provide more flexibility across the team. They would deliver a combination of support to health, business, support residents, members, business, local groups, etc,; Need to be more proactive on social media, signpost and engage with community, get grants and facilitate events. Cllr L. Muraca at the moment J. Taylor is Receptionist and Mayors Secretary and looks after minutes & agendas. Mrs. L. Fearn J. Taylor's role will not change. Cllr G. Percival noted the saving Cllr A. Tomlin proposed option 2. Cllr B. Murray seconded. Cllr T. Jones requested the vote to be recorded.

FOR 9 J. Thompson-Hill, P. Duffy, S. Frobisher, B. Murray, A. Tomlin, L. Muraca, G. Percival, M. German, G. Frobisher. ABS 4 G. Sandilands, T. Jones, K. Jones, A. Sampson.

RESOLVED Mrs. L. Fearn to move forward with Option 2

Meeting closed @ 8.07pm

Chairman [signature]