

FULL COUNCIL

Minutes of Full Council held in King's Hall, Kings Avenue Prestatyn on Wednesday 5th February 2020 at 6.15pm – 7.15pm

PRESENT

Councillors: - T. Flynn (Mayor), S. Frobisher, R. Flynn, G. Sandilands, G. Frobisher, G. Davies, M. German, T. Jones, A. Tomlin, P. Duffy, B. Murray.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mr T. Brown – Internal Auditor, Mrs L. Hewitt – Committee Support Assistant.

APOLOGIES

Councillors: L. Muraca, A. Frobisher, P. Penlington, K. Jones, J. Thompson-Hill, A. Sampson
Officers: Mrs C Evans – Deputy Town Clerk.

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DECLARATIONS OF INTEREST

Councillors were reminded of need to disclose personal and/or prejudicial interests in tonight's proceedings in accordance with Code of Conduct legislation.

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MAYORAL COMMUNICATIONS

Mayoral Diary 12.12.19 – 05.02.20 – copy circulated at meeting. In response to question about Showman's Guild, the Mayor explained that the Guild supported a number of worthy causes and were considering donation of free tickets for under-privileged children at local fun fair. Cllr G. Frobisher informed Council that this unusual historical link had arisen due to Guild member who has a very close link with Prestatyn Carnival Association and town.

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MINUTES

RESOLVED That Minutes of Full Council held on 11th December 2019 be accepted.
(Cllr R. Flynn to be recorded as present)

Pursuant to Minute 115 (89c) Eisteddfod Proclamation Ceremony - Council was reminded that Denbighshire County Council had removed banners placed around town on day of event. The County had verbally advised that banners had been removed on safety grounds, but written explanation had not been received. **RESOLVED** That a letter be forwarded to DCC expressing Town Council's disappointment and seeking formal explanation.

Pursuant to Minute 118 (2) Event Planner. In response to a question about temporary arrangement it was confirmed that a review would take place with employee in three and twelve month's time with outcomes reported back to Committee.

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MINUTES OF COMMITTEES

RESOLVED That Minutes of Committees be accepted.

Town Planning Committee 11.12.19
(Cllr R Flynn be recorded as present)

Finance and Management Committee 15.01.20

Pursuant to Minute 113 – Ty Pendre Community Building – Phase Radio. Cllr G. Sandilands reported that Phase Radio had recently addressed Prestatyn Business Forum seeking financial support for digital radio station from local businesses. He also reported they had also submitted application for a Digital Radio Broadcasting (DAB) radio licence. Town Clerk /Financial Officer confirmed that talks had taken place with Phase Radio and they remained hopeful of receiving additional funding and support. Council was reminded that County lease for this building expires in 2021.

Discussion also took place on use of Council notice boards for publishing information and events, and the role of Town Councillors in maintaining boards. Town Clerk/Financial Officer advised he would consult Ward Councillors about future maintenance services.

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COUNCIL TAX PRECEPT 2020/21 PM 126

Town Clerk/Financial Officer explained legal requirement for Full Council to ratify Council Tax precept figures.

RESOLVED That Council Tax Precept 2020/21 be £492,800 (Band D property tax £63.74)

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RISK ASSESSMENT

Details of updated Council risk assessment had been circulated with agenda. Town Clerk/Financial Officer explained activities, service, low/medium/high risk category. He referred to actions with regard to succession planning (high risk) and responded to a query about pensions. All staff are members of the Local Government Pension Scheme and current age profile of employees meant that almost ninety percent of staff were entitled to access early retirement at age 55 albeit with reduction in pension.

RESOLVED

- 1) That Council Risk Assessment 27.01.20 be accepted.
- 2) That Staff Sub Committee undertake succession planning review and report back to Finance and Management Committee.

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INTERNAL AUDIT SERVICES 2020/21

A letter had been received from Mr T. Brown, Internal Auditor offering his independent services to Town Council for 2020/21. Council discussed internal audit arrangements, changing nature of services and increasing workloads.

RESOLVED UNANIMOUSLY That Mr T. Brown be appointed Council's Internal Auditor 2020/21.

Financial/Legal Implications: £1,100 contained within approved budget provision 2020/21. Local Government Act 2003. Account and Audit Regulations 2014.

(Mr T. Brown declared interest and retired from Council during this item. Cllr G Sandilands also retired during this item)

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I CAN PRESTATYN

Cllr T. Flynn referred to Terms of Reference papers circulated with agenda and invited Town Clerk/Financial Officer (TC/FO) to expand on this emerging project board. TC/FO explained that Town Council had a long history of promoting physical and social health. It was now widely recognized that mental health and well-being was of equal importance and required more attention by health professionals and community partners.

Betsi Cadwaladr University Health Board (BCUHB) were promoting I CAN well-being centres with aim of providing 'non-medical' environments that support good health and well-being. Welsh Assembly Government funding was available for 'transformational funding' that enabled Health Board to rent the former Guide HQ at top central car park for a I CAN Prestatyn Community Hub.

The proposed membership board who would oversee day to day operations at I CAN Prestatyn included BCUHB/ Local Authority Representative/Pop In Centre representative Artisans Collective /Healthy lach representative /Service Users and Carers representative. It was unclear at this stage if the Board were seeking an elected Town Councillor or Officer representation.

In response to a query about financial liabilities Town Clerk/Financial Officer advised that BCUHB would meet all year one costs, and that partners would be expected to bring some existing services into the I CAN Prestatyn hub at existing costs to help future sustainability. They would also be encouraged to trial new services with possibility of additional funds being made available from BCUHB transformational fund. It was not anticipated there would be any additional public liabilities other than those already being incurred when running public services.

RESOLVED

- 1) That Town Council participates in establishment of I CAN Prestatyn programme board
- 2) That Town Clerk/Financial Officer be Council's nominated representative for establishment of services and reviewed in twelve months or such other time as determined by Council.

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CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD (PSB)

Council was informed of email received last week from Chief Executive of Denbighshire County Council inviting Town and Community Councils to nominate a representative of sector to attend future PSB meetings. There would be one representative from Denbighshire and one from Conwy.

Town Clerk/Financial Officer reported that he had been seeking representation for Town and Community Councils sector for some time and was pleased this had finally been acknowledged. He also advised that he felt all parties would benefit through information exchange, improved understanding, and joined up working.

RESOLVED That Council nominate Town Clerk/Financial Officer to be considered for position as Denbighshire Town and Community Council's representative on Conwy and Denbighshire's Public Service Board.

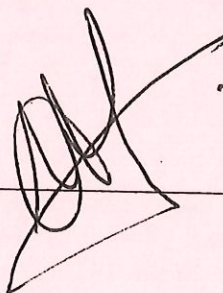
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LIFE BOAT RHYL

Cllr T. Flynn reported that he had received invitation for Councillors to visit Rhyl Life Boat Station, preferably early on a Monday or Friday night.

RESOLVED That Mayoral Personal Assistant to arrange suitable date / time with Rhyl Lifeboat Station. All Town Councillors to be invited to attend.

Mayor

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right, positioned over a horizontal line.