FULL COUNCIL

Minutes of Full Council meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 11th June 2025 at 6:15pm – 6:45pm.

PRESENT

Councillors: A. West (Chairman), C. Holliday (Mayor), S. Frobisher, I. Lifford, K. Clewett, R. Flynn, B. Williams, P. Duffy, T. Jones MBE, A. Sampson (Deputy Mayor), A. Tomlin, J. Matthews, E. Heaton (r).

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Rev. Gregor – Mayor's Chaplain.
Public – Malcolm Wilkinson (Prestatyn and District Festival of Walking).

APOLOGIES

Councillors: J. McLellan, J. Thompson-Hill, G. Sandilands, C. Evans

20 PRAYERS

Prior to commencement Rev. Gregor, Mayor's Chaplain offered prayers seeking encouragement of individuals to help build communities recognising the importance of care and understanding.

21 PUBLIC PARTICIPATION

None received.

22 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with code of conduct legislation.

None received.

23 MAYORAL COMMUNICATIONS

i) Details of Mayoral diary of events and activities attended by Mayor and Deputy Mayor had been circulated with agenda papers.

ii) Prestatyn Pride Event 7th June 2025 – Mayor and Councillors reported that this had been a very successful event with good level of community and business participation. The event had received significant funding from National Lottery Community Funds in the sum of £10,000 (ten thousand pounds).

RESOLVED
That Council records its thanks to staff, volunteers, businesses and participants who all worked together to deliver a significant and colourful town event.

24 MINUTES

RESOLVED
That minutes of Annual General Meeting held on 14.05.25 be approved

Pursuant to Minute 6/7 – Former Mayor asked reference to his consort be removed.

Pursuant to minute 12 – Committee Members – Chair and Vice Chair appointment to be determined by relevant committee unless specified.

Staff Council – Cllr I. Lifford advised that he was unable to continue in this role due to personal circumstances and other commitments. Mayor, Cllr C. Holliday invited nominations for replacement councillor.

RESOLVED

i) That Cllr I.Lifford be thanked for his services

ii) That Cllrs B. Williams and A West be Council representatives on Staff Committee 2025/26

Proposer: Cllr R. Flynn Seconder: Cllr A. Tomlin for Cllr B. Williams
Proposer: Cllr I Lifford Seconder: Cllr T. Jones for Cllr A. West

Pursuant to minute 14 – Councillor Attendance – Locum Town Clerk to check on progress of update of attendance list.

25 ANNUAL RETURN

Locum Town Clerk / Responsible Financial Officer informed Council that its appointed internal auditor for 2024/25 had been to the council offices earlier this year to review finances etc. The Annual Return for 2024/25 had been previously circulated and required approval by Full Council.

Reference was made to changing staff costs and council was informed that due to personnel changes throughout the year this had lead to reduction in costs. Total borrowings were also queried and council informed this relates to remaining eight years of Public Works Loan Board for Scala Cinema and Arts Facility.

RESOLVED
That Annual Return for year ended 31st March 2025 be accepted.

Proposer: Deputy Mayor Cllr A. Sampson Seconder: Cllr A. West

26 ANNUAL GOVERNANCE STATEMENT (AGR) 2024/2025

Cllr C. Holliday, Mayor referred to the statement and read each question that required a Full Councill yes/ no response. Items1-9 were affirmed in positive manner.

ITEM 6(ii)

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.			Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.			Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [insert name of website].			Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.			Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.			Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: • Effective financial management including the setting and monitoring of the Council's budget • Maintenance and security of accurate and up to date accounting and other financial records • Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.			Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: • measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments • assessment and management of risks facing the Council • an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.			Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.			Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.			Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. **General power of Competence** – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021			Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

27 COUNCIL RECESS

RESOLVED
That Full Council (Part Two confidential) be resumed after Town Planning Committee.

Mayor___