



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

5th March 2024

Dear Councillor

You are **SUMMONED** to attend a meeting of **FULL COUNCIL** to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on **Wednesday 13th March 2024 at 18.15pm.**
If remote access is required, please contact the office.

Yours Sincerely

Acting Town Clerk

Prayers will be held prior to commencement.

1 APOLOGIES

2 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings as required by Code of Conduct legislation.

3 PUBLIC PARTICIPATION

Malcolm Trainer 20mph on Meliden Road A547

4 PRESENTATION WORKING POOR, ISOLATION AND POVERTY

Veronica Wells Support Officer for parents and Careers of children with autism and/or additional needs

5 SHERRATT GROUP

Opportunity for Councillors to ask the new environmental contractors questions

6 MINUTES

Appendix i Meeting of Full Council 17.01.24
Appendix ii Meeting of Finance and Management 28.02.24
Appendix iii Meeting of Community Development Regeneration Committee 28.02.24

CYNGOR
TREF PRESTATYN



7 Ffordd Llys Nant
Prestatyn
LL19 9LR

5^{ed} Mawrth 2024

Annwyl Gyngorydd

Fe'ch **GELWIR** i gyfarfod y **CYNGOR LLAWN** yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 13^{eg} Mawrth 2024 am 18:15pm. Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa os gwelwch yn dda.

Yn gywir iawn

Clerc y Dref Dros Dro

Bydd gweddïau cyn cychwyn

1 YMDDIHEURIADAU

2 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cyngorwyr yn nhrefodion y cyfarfod heno fel sy'n ofynnol dan ddeddfwriaeth y Cod Ymddygiad.

3 CYFRANOGAETH Y CYHOEDD

Malcolm Trainer 20mya ar Ffordd Gallt Melyd A547

4 CYFLWYNIAD AM WEITHWYR TLAWD, YNYSIAD A THLODI

Veronica Wells Swyddog Cymorth i rieni a Gyrfaoedd plant gydag awtistiaeth a/neu anghenion ychwanegol

5 SHERRATT GROUP

Cyfle i Gyngorwyr ofyn cwestiynau i'r contractwyr amgylcheddol newydd

6 COFNODION

Atodiad i Cyfarfod y Cyngor Llawn ar 17.01.24
Atodiad ii Cyfarfod Cyllid a Rheolaeth 28.02.24
Atodiad iii Cyfarfod y Pwllgor Datblygu ac Adfywio Cymuned 28.02.24

7 URGENT MATTERS ARISING

8 MAYORAL COMMUNICATIONS

Appendix iv Tenovus Cancer Care letter
Appendix v Prestatyn and Meliden Foodbank letter
Appendix vi Rhuddlan Town Clerk Steve Wilson Email
Appendix vii Makaton Friendly Training
Appendix viii Email from Matthew Baker
Prestatyn Library Easter Egg Hunt
Appendix ix His Majesty King Charles III New Year Honours List
Appendix x Letter from Malcolm Trainer

9 GRANT APPLICATIONS

Appendix xi Ffrith Bowls Club
Appendix xii Welsh Air Ambulance
Appendix xiii Citizens Advice Denbighshire
Appendix xiv Urdd Gobaith Cymru
Appendix xv Friends of Prestatyn Railway Station
Appendix xvi Walking Festival
Appendix xvii Friends of the Ffrith
Appendix xviii Benefits Advice Shop
Appendix xix Vale of Clwyd Mind

10 FINANCIAL EXPENDITURES

Appendix xx SODD05, and CC05
Appendix xxi BACS 12, and P11

11 ACCOUNTS FEBRUARY 2024

Appendix xxii February 2024 M11 Inc & Exp, Bal Sheet, and Trial Bal

12 VIREMENTS

Appendix xxiii Virement 16

13 UPDATE OF SPEED INDICATOR DISPLAYS

Appendix xxiv Email from Rebecca Musgraves

14 GENERAL DATA PROTECTION POLICY 2024

15 REVIEW OF WORKING PRACTICES

Verbal Report

16 TOWN COUNCIL NAME UPDATE

Verbal Report

To: All Town Councillors
All County Councillors
Public Notice

7 MATERION BRYN YN CODI

8 CYFATHREBIADAU'R MAER

Atodiad iv Llythyr Gofal Canser Tenovus
Atodiad v Llythyr Cronfa Fwyd Prestatyn a Gallt Melyd
Atodiad vi E-bost Clerc y Dref Rhuddlan Steve Wilson
Atodiad vii Hyfforddiant addas i ddefnyddwyr Makaton
Atodiad viii E-bost gan Matthew Baker
Helfa Wyau Pasg Llyfrgell Prestatyn
Atodiad ix Rhestr Anrhydeddau Blwyddyn Newydd Ei Fawrhydi'r Brenin Charles III
Atodiad x Llythyr gan Malcolm Trainer

9 CEISIADAU GRANT

Atodiad xi Clwb Bowllo'r Ffrith
Atodiad xii Ambiwylans Awyr Cymru
Atodiad xiii Cyngor ar Bopeth Sir Ddinbych
Atodiad xiv Urdd Gobaith Cymru
Appendix xv Cyfeillion Gorsaf Reilffordd Prestatyn
Appendix xvi Yr Ŵyl Gerdded
Appendix xvii Cyfeillion y Ffrith
Atodiad xviii Cyngor am-Fudd daliadau
Atodiad xix Mind Dyffryn Clwyd

10 GWARIANNAU ARIANNOL

Atodiad xx ASD05, a CC05
Atodiad xxi BACS 12, a P11

11 CYFRIFON CHWEFROR 2024

Atodiad xxii Chwefror M11 Inc a Gwa, Mantolen, a Mantolen Brawf

12 TROSGLYWYDDIADAU

Atodiad xxiii Trosglwyddiad 16

13 Y DIWEDDARAF AM Y SGRINIAU DANGOS CYFLYMDER

Atodiad xxiv E-bost gan Rebecca Musgraves

14 POLISI DIOGELU DATA CYFFREDINOL 2024

15 ADOLYGIAD O ARFERION GWEITHIO

Adroddiad Llafar

16 Y DIWEDDARAF AM ENW'R CYNGOR TREF

Adroddiad Llafar

Ir: Cyngorwyr Tref i Gyd
Cyngorwyr Sir i Gyd
Hysbysiadau Cyhoeddus

FULL COUNCIL MEETING

Minutes of Full Council Meeting held on 17th January 2024 18:15 to 19:38

PRESENT

Councillors: Cllr B. Murray (Chair & Mayor), Cllr A. West (Deputy Mayor & Chair), Cllr K. Clewett, Cllr C. Holliday, Cllr G. German, C I. Lifford, Cllr A. Tomlin, Cllr S. Frobisher, Cllr C. Evans, Cllr T. Jones MBE, Cllr B. Williams, and Cllr A. Sampson
Remote Councillors: Cllr H. Irving, Cllr G. Sandilands, Cllr J. Matthews, and Cllr J. McLellan

IN ATTENDANCE

Mr M. LeDoux-Deakin – Office Manager, Miss J. Owens – Administration Officer

WELCOME AND HOUSEKEEPING

Mayor Cllr B. Murray welcomed all Councillors.

APOLOGIES

Cllr E. Heaton, Cllr J. Thompson-Hill, and Reverend D. Ash

PRAYERS

Deputy Mayor Cllr A. West said prayers.

201 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

NONE RECEIVED

202 PUBLIC PARTICIPATION

Public not present, participation not received.

NONE RECEIVED

203 MEETING OF FULL COUNCIL 22nd NOVEMBER 2023

Minutes recorded as a true record of the meeting.

PROPOSED: Deputy Mayor Cllr A. West

SECONDED: Cllr C. Holliday

ALL (16) AGREED UNANIMOUSLY

204 BUS SHELTERS AND SPEED INDICATOR DISPLAYS

Cllr T. Jones MBE stated that the bus shelter stationed on Meliden Road has recently been severely vandalised with graffiti and is not in good state. Cllr I. Lifford requested that Denbighshire County Council are to be chased with an update of the replacement speed indicator displays as finance for this was agreed in the 2024-2025 budget. Office Manager to follow up and update all Cllrs.

205 LETTER FROM SOPHIA DREW

Letter from Sophia Drew to be received.

RECEIVED

206 LETTER FROM WELSH GOVERNMENT CONSULTATION ON FAIRER COUNCIL TAX

Letter from Welsh Government Consultation on fairer Council tax to be received.

RECEIVED

207 SUPPORT FOR £5000 EXPENDITURE FOR FOUNDATION OF COMMUNITY PLAN

Cllr I. Lifford explained that Prestatyn Town Council have submitted a Pre Application/Project Enquiry Form for the Local Places For Nature project; the grant would help develop nature and aesthetics within Prestatyn. Cllr C. Evans suggested to decide whether £5000 is initially used to bid for the grant as the closing date commences end of March 2024. Cllr A. Tomlin expressed that she would not like to discuss financial matters in the absence of the Responsible Financial Officer, then requested to defer the item until the Responsible Financial Officer is present. Cllr J. Matthews questioned why no documents have been provided for further information, Mr M. LeDoux-Deakin explained he does not have access to them as of yet. Cllr C. Evans informed members that the Countryside Services have already participated in meetings with Prestatyn Town Council about the grant. Cllr G. Sandilands queried whether Levelling Up funding would affect the grant; Cllr J. McLellan confirmed that the Levelling Up funding would not affect the grant as it only applies to the Vale Of Clwyd within Denbighshire. Cllr C. Evans suggested that the Local Places For Nature is contacted to request a copy of Prestatyn Town Council's submission to scrutinise, to then be ratified at Full Council. Cllr G. Sandilands agreed and suggested email responses can also be reviewed at Finance and Management.

PROPOSED: Cllr G. Sandilands

SECONDED: Cllr C. Evans

ALL (16) AGREED UNANIMOUSLY

208 DENBIGHSHIRE COUNTY COUNCIL CODE OF CONDUCT

Email from Denbighshire County Council on Code Of Conduct to be received. Cllr Williamson reiterated the importance of understanding the standards shared in the document.

RECEIVED

209 FREEDOM OF INFORMATION POLICY 2024

Freedom of Information Policy to be ratified.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

**ALL (16) AGREED UNANIMOUSLY
RATIFIED**

210 VOLUNTEERING POLICY 2024

Volunteering Policy to be ratified.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

**ALL (16) AGREED UNANIMOUSLY
RATIFIED**

211 FINANCIAL EXPENDITURES: SODD02, SODD03, CC02, CC03, BACS P8, P9, 9, 10, AND M7

Financial expenditures SODD02, SODD03, CC02, CC03, BACS P8, P9, 9, 10, and M7 to be approved.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

**14 FOR
2 AGAINST
APPROVED**

212 ACCOUNTS NOVEMBER 2023 M8 INC & EXP, BAL SHEET, TRIAL BAL AND ACCOUNTS DECEMBER 2023 M9 INC & EXP, BAL SHEET, TRIAL BAL

Accounts November 2023 M8 Inc & Exp, Bal Sheet, and Trial Bal, and December 2023 M9 Inc & Exp, Trial Bal, and Bal Sheet to be approved.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

**14 FOR
2 AGAINST
APPROVED**

.213 BUDGET 2024-2025 APPROVAL

Budget 2024-2025 to be approved.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

**14 FOR
2 AGAINST
APPROVED**

214 PRECEPT 2024-2025 APPROVAL

Mayor Cllr B. Murray presented the Precept 2024-2025 to be ratified. Cllr J. Matthews suggested to only agree the Precept cost of £531,712 in the absence of the Responsible Financial Officer. Cllr S. Frobisher queried how the Precept could be ratified without a Responsible Financial Officer. Members agreed to bring the decision of Interim Responsible Financial Officer to Full Council as the next item to discuss prior to ratifying the Precept 2024-2025 with an Interim Responsible Financial Officer.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

14 FOR

2 AGAINST

APPROVED

Mr M. LeDoux-Deakin left the meeting at 19:04.

215 INTERIM RESPONSIBLE FINANCIAL OFFICER

Cllr C. Holliday explained to members that in the absence of the Responsible Financial Officer, a meeting was held of Finance and Management Committee on Wednesday 10th January 2024 to propose the appointment of Interim Responsible Financial Officer for verification in Full Council; in the Finance and Management meeting it was suggested that the Office Manager is chosen for this interim position. Cllr A. Tomlin queried why a decision is being made for the interim position as the subject is taken from the minutes of Finance and Management meeting and is not its own agenda item. Members agreed to make the decision of the Interim Responsible Financial Officer as Finance cannot proceed properly without one. Cllr A. Tomlin questioned what financial skills the Office Manager can provide and why an Interim Officer cannot be chosen through agency. Cllr C. Holliday stated that the position of Office Manager is already of deputy responsibility at Prestatyn Town Council, so naturally the position would be appointed. Cllr G. Sandilands commented on the extensive support that the Interim Responsible Financial Officer would receive. Deputy Mayor Cllr A. West proposed to appoint the Office Manager as Interim Responsible Financial Officer and prepare for recommendations.

PROPOSED: Deputy Mayor Cllr A. West

SECONDED: Cllr C. Holliday

14 FOR

2 AGAINST

AGREED

Mr M. LeDoux-Deakin returned to the meeting at 19:22.

Mayor Cllr B. Murray declared the Office Manager as the Interim Responsible Financial Officer. Mr M. LeDoux-Deakin accepted taking on the role, on an interim basis, with the support and advice from Council and others when needed.

216 PRECEPT 2024-2025 APPROVAL

Precept 2024-2025 to be approved and signed by the Interim Responsible Financial Officer.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

14 FOR

2 AGAINST

APPROVED

217 CAR PARKING

Mr M. LeDoux-Deakin informed members that he has emailed Denbighshire County Council for any updates regarding the Ty Nant Car Park and their plans to increase parking prices.

Mr M. LeDoux-Deakin confirmed that he has not yet received any response from Denbighshire County Council, and agreed to chase them.

218 ENVIROMENTAL TENDERS 2024-2025

Cllr C. Evans informed members that Environmental Tenders were sent out to various contractors in December, and since then three Tenders have been returned. After receiving the Tenders, a meeting was held with Cllr C. Evans, Cllr I. Lifford, and Mr M. LeDoux-Deakin to discuss the received Tenders. Cllr C. Evans presented a report created by Mr M. LeDoux-Deakin to display the results of the received tenders. It was also suggested in the report that the Sherratt Group is awarded the contract to deliver subject to providing satisfactory references and financial checks from 1st April 2024, subject to Contract Management by the Office Manager for Prestatyn Town Council. Cllr G. Sandilands suggest the Contract is awarded to the Sherratt Group with close management to ensure that all work is followed through with correctly.

PROPOSED: Cllr C. Evans

SECONDED: Cllr C. Holliday

14 FOR

2 ABSTAINED

AGREED

Mayor/Chair _____

FINANCE AND MANAGEMENT MEETING

Minutes of Finance and Management Meeting held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on 28th February 2024 from 18:30 to 19:40

PRESENT

Councillors: Cllr C. Holliday (Chair), Cllr I. Lifford, Cllr C. Evans, Cllr T. Jones MBE, and
Cllr G. Sandilands
Remote Councillors: Cllr J. Matthews (Deputy Chair)

IN ATTENDANCE

Cllr B. Murray (Mayor), Cllr A. West (Deputy Mayor), Cllr A. Tomlin,
Mr M. Ledoux-Deakin – Office Manager/Responsible Financial Officer/Acting Town Clerk,
Miss J. Owens – Administration Officer, Mr M. Wilkinson, and Mr M. Trainer
Remote: Cllr J. McLellan, and Cllr J. Thompson-Hill

APOLOGIES

None received

The Chair of Finance and Management allowed members from outside the Finance and Management committee to make comments.

229 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

Cllr I. Lifford declared a declaration of interest on item 6 Appendix v Minute number 233.

Cllr I. Lifford declared a declaration of interest on item 6 Appendix vii Minute number 235.

Cllr T. Jones MBE declared a declaration of interest on item 6 Appendix vi Minute number 234.

Cllr C. Holliday declared a declaration of interest on item 6 Appendix v Minute number 233.

Cllr G. Sandilands declared a declaration of interest on item 6 Appendix v Minute number 233.

230 PUBLIC PARTICIPATION

Public present, participation not received.

231 FFRITH BOWLS CLUB GRANT APPLICATION

Cllr C. Evans queried what fund the requested £400 grant from Ffrith Bowls Club would be coming out of, Mr M. LeDoux-Deakin suggested that the grant comes from the Grants Existing Local fund and can be paid from 2023/2024 budget.

Cllr C. Evans proposed the £400 grant for Ffrith Bowls Club is paid from the Grants Existing Local 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr I. Lifford

ALL (6) AGREED UNANIMOUSLY

232 WALES AIR AMBULANCE

Cllr G. Sandilands queried whether the Wales Air Ambulance Trust and Urdd Gobaith Cymru are applicable for local grants as they are National Campaigners. Mr M. LeDoux-Deakin said that the Wales Air Ambulance Trust and Urdd Gobaith Cymru have and still do benefit Prestatyn residents, so they are very much applicable.

Cllr C. Evans proposed to award the Wales Air Ambulance Trust £600 from 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr T. Jones MBE

ALL (6) AGREED UNANIMOUSLY

233 CITIZENS ADVICE DENBIGHSHIRE GRANT APPLICATION

Cllr G. Sandilands pointed out that the contact details on the Prestatyn Town Council grant application forms need to be updated; Mr M. LeDoux-Deakin agreed to make these updates.

Cllr G. Sandilands proposed to award Citizens Advice Denbighshire £2500 from 2023/2024 budget.

PROPOSED: Cllr G. Sandilands

SECONDED: Cllr C. Evans

ALL (6) AGREED UNANIMOUSLY

234 URDD GOBAITH CYMRU GRANT APPLICATION

Cllr C. Evans proposed to award the Urdd Gobaith Cymru £180 from 2023/2024 budget.

PROPOSED: Cllr C. Evans

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford and Cllr G. Sandilands left the meeting at 18:46.

235 FRIENDS OF PRESTATYN RAILWAY STATION GRANT APPLICATION

Cllr C. Holliday stepped down from chairing this item due to her declaration of interest. Cllr J. Matthews informed all that she had not received the agenda for Finance and Management, so she will not be voting on or chairing any items. Cllr A. West agreed to chair this item.

Cllr C. Evans proposed to defer discussion of the Friends of Prestatyn Railway Station grant application to Full Council on March 13th 2024.

PROPOSED: Cllr C. Evans
SECONDED: Cllr T. Jones MBE
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford and Cllr G. Sandilands returned to the meeting at 18:46.

Cllr J. Matthews left the meeting at the 18:48

236 PRESTATYN WALKING FESTIVAL GRANT APPLICATION

Cllr C. Evans proposed to award the Prestatyn Walking Festival £1000 from 2023/2024 budget.

PROPOSED: Cllr C. Evans
SECONDED: Cllr G. Sandilands
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford left the meeting at 18:50.

237 FRIENDS OF THE FFRITH GRANT APPLICATION

Cllr C. Evans proposed to award the Friends of the Ffrith £1000 from 2024/2025 budget.

PROPOSED: Cllr G. Sandilands
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

Cllr I. Lifford returned to the meeting at 18:53

238 BENEFIT ADVICE SHOP GRANT APPLICATION

Mr M. LeDoux Deakin advised that the Benefit Advice Shop apply annually for £2000 but have only applied for £5000 this year after moving the drop in to Festival Church in Prestatyn on days that the foodbank and Warm Hubs are on.

Cllr C. Evans proposed to award the Benefit Advice Shop £2000 from 2024/25 budget making it clear to the Benefit Advice Shop and Citizens Advice Bureau that they should coordinate their provision.

PROPOSED: Cllr C. Evans
SECONDED: Cllr G. Sandilands
ALL (6) AGREED UNANIMOUSLY

239 VALE OF CLWYD MIND GRANT APPLICATION

Mr M. LeDoux-Deakin told members that the grant application for Vale of Clwyd Mind had only been sent through later that day, leaving time too little to add the application to the agenda; therefore, he had created a folder for each committee member enclosing these documents.

Cllr C. Evans proposed to award the Vale of Clwyd Mind £200 from the 2023/24 budget.

PROPOSED: Cllr C. Evans
SECONDED: Cllr I. Lifford
ALL (6) AGREED UNANIMOUSLY

240 CAR PARKING

Mr M. LeDoux-Deakin informed members that he has sent an email to Denbighshire County Council twice since January's Full Council meeting, requesting a breakdown of all facilities at Fern Avenue and Ty Nant Car Park. Denbighshire County Council Officer James Parsens has responded, stating that he will collate a breakdown/report of all facilities at Fern Avenue and Ty Nant Car Park prior to the Full Council meeting on 13th March 2024. Mayor Cllr B. Murray asked whether car parking spaces will reduce and parking fees will rise after the Police Station moves into Nant Hall Road. Mr M. LeDoux-Deakin suggested he email Denbighshire County Council Officer James Parsons and North Wales Police PC Phil Wilson to query this.

Cllr C. Holliday proposed Mr M. LeDoux-Deakin email Denbighshire County Council Officer James Parsens and North Wales Police Inspector Smith to query the arrangements for Police vehicles after the Police Station moves into Nant Hall Road.

PROPOSED: Cllr C. Holliday
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

Cllr G. Sandilands queried the status of the disabled car park on Nant Hall Road, now that the past Prestatyn Town Council Offices have been sold, as the spaces belong to them; Mr M. LeDoux-Deakin said that he would try to contact the new developer for this information. Cllr T. Jones MBE questioned how the unconfirmed use of the car park would affect the 2024 Winterfest. Mayor Cllr B. Murray said that he had met with the new developer, but to confirm this information. Cllr C. Evans expressed her confusion as to why the parking hours at the Kings Avenue car park is not increased, as it would attract more visitors with less spaces in other car parks.

Cllr C. Holliday suggested to defer the discussion of car parking to Full Council on March 13th 2024, when more information is received.

PROPOSED: Cllr C. Holliday
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

241 EXTENSION OF TENDER FOR NOTICE BOARDS, BENCHES, AND ALLEYWAYS

Mr M. LeDoux-Deakin informed members that he has a meeting with Greengrass Services Ltd on Thursday 29th February to discuss the extension of their contract. Cllr C. Evans expressed her disappointment in the state of the benches that sit along Nant Hall Road, as they are all swamped with leaves, and the alleyway leading to Gingers Grill is very untidy. Mr M. LeDoux-Deakin will mention this to the contractors in the meeting. Mr M. LeDoux-Deakin informed all Councillors that he will be tightly monitoring the benches, Notice Boards, and alleyways himself to ensure they are in acceptable condition.

Cllr I. Lifford proposed Mr M. LeDoux-Deakin email all Councillors with description of what work Greengrass services will be providing for Prestatyn within the next twelve months.

PROPOSED: Cllr I. Lifford
SECONDED: Cllr C. Evans
ALL (6) AGREED UNANIMOUSLY

242 LOCAL PLACES FOR NATURE

Cllr C. Evans informed members that letters of support are being sought from local organisations to support the bid and James Davies MP had informed her that under Denbighshire County Council proposals under the Levelling Up fund major changes were planned to the High Street. Mr M. LeDoux-Deakin confirmed that TEP were also the consultants for this work and that he has been in talks with the Heritage Fund for support and advice, as they have sat on a panel for these awards in the past. Cllr C. Evans said that the Local Places For Nature bid is now to be submitted in July 2024 as part of phase two funding.

243 SPEED INDICATOR DISPLAYS

Mr M. LeDoux-Deakin presented documents from an email by Denbighshire County Council Officer Rebecca Musgraves with pictures of five locations that speed indicator displays are looking to be installed, and asked if members were satisfied with the locations. Cllr G. Sandilands said that the already installed speed indicator display at Fford Fynnon has proven to be very effective so far. Cllr A. Tomlin stated that she is set to meet with Denbighshire County Council Officer Rebecca Musgraves to discuss the location of the speed indicator display on Nant Hall Road, as due to the location, when trees are in full bloom they may obscure the solar panel. Cllr J. McLellan said that the speed indicator displays on Dawson Drive and Princes Avenue are far too close to houses. Cllr C. Evans stated that Cllr J. Matthews and herself are satisfied with locations of the speed indicator displays on the A547.

Members agreed for Mr M. LeDoux-Deakin to email Denbighshire County Council Officer Rebecca Musgraves with the members responses.

PROPOSED: Cllr I. Lifford
SECONDED: Cllr G. Sandilands
ALL (6) AGREED UNANIMOUSLY

245 BUS SHELTERS

Mr M. LeDoux-Deakin informed members that following discussions with Denbighshire County Council Officer Kelly Hodder, all outstanding refurbishments, replacement, and relocations of bus shelters within Prestatyn and Meliden will be completed before the end of the financial year.

Cllr T. Jones MBE said that the bus shelter in Meliden is a disgrace, and the glass needs to be replaced as soon as possible and will send details of the damage with a photograph to Mr M. LeDoux-Deakin for him to report to Denbighshire County Council Officer Kelly Hodder.

Deputy Mayor Cllr A. West stated that no paper timetables have been displayed in the bus shelters, which causes major inconveniences for residents who cannot access the internet. Cllr A. Tomlin recalled Denbighshire County Council reassuring Prestatyn Town Council that paper bus timetables will be displayed in the shelters after the 20pm had set in en case the new law affected the bus times. After further discussion, Cllr J. McLellan suggested a QR

Code be presented in the shelters instructing residents on how to download the Arriva app. Members did not think this would reach all ages effectively and would like paper bus timetables. Mr M. LeDoux-Deakin agreed to pass the comments to Denbighshire County Council Officer Kelly Hodder requesting an update about paper bus timetables.

Mr M. LeDoux-Deakin presented the bus shelter report enclosing the tender information that will be sent to local window cleaning companies.

Cllr I. Lifford proposed permission for Mr M. LeDoux-Deakin to begin sending the bus shelter tenders to local window cleaning services.

PROPOSED: Cllr I. Lifford

SECONDED: Cllr G. Sandilands

ALL (6) AGREED UNANIMOUSLY

246 PRINTER CONTRACT

Mr M. LeDoux-Deakin informed members that he is beginning to contact printer companies for new printer/scanner/photocopying services that will contract quotes of both 3 and 5 years, as the current printer contract will terminate in March 2024. Cllr G. Sandilands asked what Prestatyn Town Council currently spend on printing. Mr M. LeDoux-Deakin stated that he did not yet have this information to hand, but he will pass the information on to Cllr G. Sandilands.

Mayor/Chair _____

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE MEETING

**Minutes of Community Development and Regeneration Committee Meeting on 28th
February 2024 20:15 to 20:53**

PRESENT

Councillors: Cllr G. Sandilands (Chair), Cllr C. Evans, and Cllr B. Murray (Mayor)

IN ATTENDANCE

Cllr C. Holliday, Cllr A. West (Deputy Mayor), Cllr I. Lifford,
Mr M. LeDoux-Deakin – Office Manager/Responsible Financial Officer/Acting Town Clerk,
and Miss J. Owens – Administration Officer

APOLOGIES

Cllr K. Clewett (Deputy Chair), Cllr A. Sampson, and Cllr G. German

The Chair of Community Development and Regeneration allowed members from outside the Community Development and Regeneration committee to make comments.

247 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

NONE RECEIVED

248 PUBLIC PARTICIPATION

NONE

249 MINUTES OF COMMUNITY DEVELOPMENT AND REGENERATION 11th OCTOBER 2023

Minutes recorded as a true record of the meeting.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Evans

ALL (3) AGREED UNANIMOUSLY

250 PRESTATYN TOWN COUNCIL VOLUNTEER FAIR

Cllr G. Sandilands presented the report for the overview of the Prestatyn Town Council Volunteer Fair on 7th February 2024. Mayor Cllr B. Murray stated how successful the event was and praised the team at Prestatyn Town Council for their hard work in arranging the event. Mr M. LeDoux said many organisations got in touch with the Council after the Fair asking to take part proving how desperate local organisations are for this type of event. Cllr G. Sandilands suggested contacting the volunteering department at Denbighshire Voluntary Services Council to see if they would be able to hold their annual Volunteer Fair at

Prestatyn in 2024 to attract more attention. Mayor Cllr B. Murray proposed to organise volunteer fairs on a more regular basis. Mr M. LeDoux-Deakin said that the next Volunteer Fair is hoping to be held at a larger venue like the function room at Prestatyn SCALA Cinema, also working with the Denbighshire Voluntary Service Council to reach the events full potential. Cllr G. Sandilands said that the Council would like to see a full complement of staff in place to manage any increase in workload with volunteer recruitment events in place before confirming any further Volunteer Fairs.

251 EASTER SCAVENGER HUNT PROPOSAL 2024

Cllr G. Sandilands presented the documents for the Prestatyn Town Council Easter Scavenger Hunt 2024 proposal. Cllr C. Evans said that the plans for the event look great. Cllr C. Holliday informed members that the Easter balloon decorations will be arranged free of cost in return for business promotion. Cllr G. Sandilands suggested to provide a positive commendation for the balloon provider since they are doing it for free, and Mayor Cllr B. Murray suggested to arrange for a bouquet of flowers to be sent to them too. Mr M LeDoux-Deakin will write a commendation from the Council.

252 D-DAY 80TH ANNIVERSARY GUIDE AND D-DAY 2024 EVENTS PROPOSAL

Cllr B. Murray requested all members of the Community Development and Regeneration Committee have a copy of the D-Day 80th Anniversary Guide to keep, Mr. M LeDoux-Deakin provided copies. Mr M. LeDoux-Deakin informed all members that the proposed Prestatyn Town Council D-Day 2024 event will be the biggest of the year with a window display competition, vintage street games and fair rides, concerts with vintage artists etc., hoping to replicate the celebrations of the 1940's. The Prestatyn Business Forum, Royal British Legion, Army Cadets, Air Force, and multiple other organisations have already been contacted to arrange the celebrations on the day. Cllr C. Evans suggested that crafted poppies made by the children of Ysgol Melyd can be used to decorate the village and town. Cllr G. Sandilands asked whether there is a budget for the event, Mr M. LeDoux-Deakin advised that he does not currently have the figure, but all costs will be spent within the events budget.

253 BUCKINGHAM PALACE GARDEN PARTY 2024

Mr M. LeDoux-Deakin informed all members that Cllr C. Holliday has been invited to attend the Buckingham Palace Garden Party on 31st May 2024, having had 90% votes from all other Councillors to attend. All members congratulated Cllr C. Holliday for her very well-deserved invitation.

254 SOCIAL MEDIA UPDATE

Mr M. LeDoux-Deakin presented the Social Media update report to all members and read through the statistics. Mayor Cllr B. Murray informed members that after visiting a local hospice during the past week, the team at the hospice expressed how easy they found it to use the Prestatyn Town Council website with so much information available to view. Cllr G. Sandilands suggested that Public Participation is promoted more on the Prestatyn Town Council website and Social Media platforms that the public are welcome to attend the monthly Council meetings, in hopes for more interaction.

255 EVENTS REPORT

Mr M. LeDoux-Deakin presented the Events report to members, explaining that the content entails information about past and upcoming events. Cllr C. Evans said that she had noticed the new Welsh flags flying outside the Prestatyn Town Council Offices, and how eye-catching they look. Mr M. LeDoux-Deakin told members about the new staff lanyards that have been created, and how approachable they make staff. Cllr G. Sandilands spoke about the former reception service that was once in the Prestatyn Town Council Offices and what an important role it played with communication between the Council and residents. Mayor Cllr B. Murray agreed and said that a new reception service could be discussed for the next new council year 2024/25.

256 EVENTS SCHEDULE

Mr M. LeDoux-Deakin presented the Events report to members, explaining that the content entails the schedule for past and upcoming events. Mr M. LeDoux-Deakin stated that One Voice Wales have been using the Prestatyn Town Council Warm Hubs Initiative as example for other Councils and have also been interviewing the Community Liaison Officer for more information about Prestatyn Town Council events. Cllr G. Sandilands said that this attention is great as funders will be attracted.

257 MAKATON FRIENDLY TRAINING

Mr M. LeDoux-Deakin explained to members that Makaton is a language programme that uses signs and symbols to help people communicate with those around them. A Makaton tutor has reached out to Mr M. LeDoux-Deakin offering to provide staff and Councillors with a two-hour free training session, where sign language and symbols can be taught. Cllr C. Evans said that the training for business's in Prestatyn would benefit them and give them a chance to display Makaton in their shop windows.

Members agreed for Mr M. LeDoux-Deakin to email the provider Makaton accepting the free two-hour training session with a date, also querying how many people are allowed to attend the session.

PROPOSED: Cllr C. Evans

SECONDED: Cllr G. Sandilands

ALL (3) AGREED UNANIMOUSLY

258 DESTINATION PARTNERSHIP UPDATE

Cllr G. Sandilands updated members of the Destination Partnership Update meeting he attended, alongside Mr M. LeDoux-Deakin, on Tuesday 20th February 2024. Cllr G. Sandilands informed members that whilst in the meeting, he was made aware of the Considerable grant given by Welsh Government towards the new extension at the Beaches Hotel in Prestatyn. Cllr C. Evans suggested Mr M. LeDoux-Deakin contact the Destination Partnership Board to make them aware of the urgent need for hotels in Prestatyn. Mayor Cllr B. Murray mentioned the poor state of the flower troughs throughout Prestatyn, particularly the one at the bottom of the Highstreet by the clock tower. Mr M. LeDoux-Deakin agreed to contact My Tidy Garden to report this.

Mayor/Chair _____



029 2076 8850
fundraising@tenovuscancercare.org.uk
tenovuscancercare.org.uk

P12512017/001977

Prestatyn Town Council
7 Nant Hall Road
PRESTATYN
LL19 9LR
Dear Prestatyn Town Council

Thank you so much for your kind and generous donation of £50 in support of Tenovus Cancer Care! With this donation, you are helping those affected by cancer and their loved ones in Wales and beyond.

At Tenovus Cancer Care we know that if you, or someone you love is diagnosed with cancer, it can be frightening, which is why we are here for patients and families providing vital support so they can take back some control of their lives and live as well as possible with cancer.

Because of people like you, those affected by cancer will always have someone to talk to. Our Support Line is open every day of the year. Being able to have someone to reach out and talk to, can make a huge difference.

Ginny found huge comfort in the Support Line where she could speak to our specialist nurses: *"I felt like our calls were a moment to sit down and reflect on where I was going and what I'd been through, and what was normal and not normal about it all."*

Just picking up the phone, opens the door to the vital services that Tenovus Cancer Care offers – they can truly be a lifeline!

Thank you for your kindness, we really could not be there for those affected by cancer without the generous support of people like you. Together we will be here for everyone affected today, tomorrow and beyond.

With very best wishes

Georgia Pitman (She/Her)
Swyddog Gweithredol Datblygu Codi Arian
Fundraising Development Executive
+44 29 2076 8863 / 07814 928841
georgia.pitman@tenovuscancercare.org.uk

Call our free Support Line

0808 808 1010

Ffoniwch ein Llinell Gymorth rhadffôn

Jones Court, Womanby Street, Cardiff CF10 1BR. Jones Court, Stryd Womanby, Caerdydd CF10 1BR.
Patron: HRH The Princess Royal. Noddwraig: Ei Huchelder Brenhinol Y Dywysoges Frenhinol.

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S000N



Cofrestrwyd gyda'r



FUNDRAISING
REGULATOR
REOLEIDWR
CODI ARIAN



30th December 2023

To: Mayor Bob Murray

Heartfelt thanks and appreciation for your fantastic donations of £40 and £50 that you gave to the Prestatyn & Meliden Food Bank. We are so grateful for your care and help.

Thank you so much for thinking of the food bank and helping in the work of supporting local families and individuals in these tricky times.

Your kindness and help are very much appreciated.

Kind Regards

A handwritten signature in black ink, appearing to read "Heather Norris".

Heather Norris
Prestatyn & Meliden
Food Bank Manager

Prestatyn & Meliden Food Bank c/o 200 Victoria Road, Prestatyn, LL19 7TL
info@prestatynmeliden.foodbank.org.uk Tel: 07722749773
Registered Charity no: 1190053

Hi Fellow Councillors

I hope I find you all well?

I am not sure if you are aware but Arriva Wales Buses, to save time, have stopped pulling into the bus stop/shelter at the Tweedmill Shopping Outlet. The bus now stops 350m away on the side of the busy main road, no shelter, no path and no street lighting. It is very difficult and dangerous to cross the busy main road. I guess you are aware that many of the people who use the service to the Tweedmill are elderly and some have mobility problems. As a result of this change some people cannot get there and are subsequently missing out on the chance to socialise and meet their friends. The local MS Support Group meet there too and a number of people with MS use the bus to get to these meetings. This impacts people from all our areas.

I am in the process of complaining to Arriva HQ @ Arriva Customer Services, 487 Dunstable Road, Luton, Bedfordshire, LU4 8DS. I will copy in Barry Mellor, our MS's and MP's. The MS Society have already got the support of James Davies MP and have written to Barry Mellor. Your council may wish to follow suit.

On another topic can you please tell me who you use for bus shelter cleaning?

Many thanks and best regards

Steve Wilson MA and CiLCA

Clerc Dref Rhuddlan Town Clerk

07775 673706



Could Makaton training benefit you or your business?



What is Makaton?

Makaton is a language programme that uses speech, signs and symbols to help people communicate and understand those around them.

Why should I be interested?

Imagine wanting to order a coffee, tell a doctor how you are feeling or visit your favourite shop but you can't because you can't use spoken language.

Some people experience this every single day and you could make your business and the world more accessible by learning Makaton.

Your business could also become certified as Makaton Friendly! Meaning you'll be officially recognised as a business that supports people with communication differences.



@HandsOnConnectionsTraining



Hands On Connections



www.handsonconnections.co.uk

Good morning,

I hope this email finds you well. I am writing to you as the Interim Manager for Prestatyn Library with an exciting opportunity to enhance the wellbeing of young people in our community.

As part of our efforts to engage children and families in literary-themed activities, we are organizing an Easter Egg hunt in Prestatyn. The event, open to all children under 12 in the town, will feature a trail of book-themed clues leading participants to key landmarks around Prestatyn (with parental supervision), with the destination being the library. Here, children will be able to claim the prize of a chocolate Easter egg.

This year, we have been lucky enough to have a generous £100 donation from the Blakemore foundation that has enabled us to buy 60 Easter Eggs for the hunt. However, we anticipate a high level of interest from the community, and we are concerned that our current supply may not be sufficient to accommodate all the children who wish to participate.

Therefore, we are reaching out to you, our Town Council, to kindly request a donation towards the Easter Egg hunt. Your support would enable us to procure additional eggs and ensure that every child in Prestatyn who wants to partake in this festive activity can do so.

We believe that investing in community events that promote literacy, creativity, and family engagement aligns with the values and goals of our town. We would be immensely grateful for any support you can provide towards making this event a success.

Thank you very much for considering our request, and we look forward to hearing from you.

Kind Regards,

Mathew Baker,
Interim Manager
Prestatyn Library.



Llywodraeth Cymru
Welsh Government



Honouring Outstanding People

A guide to completing a nomination form
and writing a Citation

Honouring Outstanding People

In Wales, there are business owners, entrepreneurs, Public Servants and community volunteers who are making a real and significant difference to their communities, and the people who live in them.

The Honours Unit of the Welsh Government seeks nominations in order to recognise and reward those people who are acting as role models, leading by example and bringing distinction to Wales.

Honours are given to people involved in fields including:

- community and voluntary services
- arts and media
- health and social care
- sport
- education
- science and technology
- business and the economy
- civil or political service
- public services

Nominating someone for an Honour can be done at any time in their career or when active in a voluntary capacity but preferably at a time when they have delivered a significant piece of work rather than towards the end of their working life. Honours will only be considered for up to a year following the individual's retirement from their role (but ideally 6 months prior to retiring).

Some potential nominees may have already received recognition at a local or national level and have received awards for their achievements, but to receive one Honour or another award does not preclude anyone from receiving an Honour at a higher level for further achievements later in their career (at least 5 years).

Women, Disabled People and people from Black, Asian and Minority Ethnic backgrounds have been historically under-represented in the honours process, so we are particularly keen to receive nominations for people from these groups.

We also try to achieve a geographical balance, so we seek nominations from all over Wales.

If someone in your organisation deserves to be recognised with an Honour, we want you to nominate them. This guidance will help you write a nomination and citation that will showcase your candidate's achievements.

Although the Welsh Government Honours Unit sends out invitations for Honours nominations twice a year (February and July), there's no need to wait for this if you know of a deserving candidate. We would like to encourage you to send your nominations in at any time of the year. Details of how to submit your nomination are at the end of this guidance.

Who deserves an Honour?

Honours recognise and celebrate outstanding achievements. There are always fewer honours than people who deserve them and because they are rare, they should be reserved for people:

- Who have changed things especially by solid, practical achievement.
- Whose work has brought distinction to British life or enhanced the reputation of Wales/the UK in their area or activity.

Honours are specifically designed to recognise those members of society who have gone over and above that which is expected of them in paid employment or voluntary; it is not simply a recognition of long service.

If you think your nominee demonstrates one or both of these accomplishments and that their contribution stands out from other people's, please consider nominating them for an Honour.

How do I write a nomination?

Nomination and citation forms can be obtained by contacting the Welsh Government Honours team at honours.gov.uk, either will be accepted.

The most important thing is to provide evidence of what they've done, the outcome of their work, and how they've made things better for others.

There isn't a right way or a wrong way to write a nomination and it doesn't need to be particularly formal. Please limit the length of the "Long Citation" to 2700 characters (including spaces), please also ensure you complete the Equality Monitoring section.

Every nomination is different, but your nomination must tell the story of what your candidate has done. You should give your citation a strong opening paragraph to grab the reader's attention and demonstrate what makes them special; give examples of how they have demonstrated outstanding quality.

Show how your candidate has:

- Contributed in a distinctive way to improving the lot of those less able to help themselves.
- Devoted themselves to sustained and selfless voluntary service.
- Shown innovation or creativity in delivering lasting results.

A good nomination or citation should also describe as vividly and precisely as possible the difference their contribution has made.

Try to answer the following questions:

- How were things before they began?
- How are they now?
- What makes your candidate different from others doing the same thing?

Give details to support these claims. Show how your candidate has:

- Earned the respect of their peers and become a role model in their field.
- Produced, perhaps against the odds, sustained achievement which has required moral courage, vision, the ability to make tough choices or determined application and hard work.

Remember, though, to always support any assertions with hard evidence. Do not just say that an achievement has had a widespread effect: describe what that effect has been and show why it has been important.

How do I find the right words?

When writing a nomination or citation, the following words are ideal, but they must be backed up with evidence of the situation and outcome so that your candidate clearly stands out among their peers.

Effective nominations often include nouns such as:

- Determination
- Commitment
- Respect
- Drive
- Sustainability
- Recognition
- Impact
- Performance
- Ambassador

Adjectives such as:

- Trusted
- Unstinting
- Conscientious
- Persuasive
- Passionate
- Exemplary

Your nomination/citation will be reviewed and edited by Honours Unit and we may come back to you for more information to clarify or update your nominee's achievements.

What shouldn't I do?

As we've said, there's no wrong way to write a nomination or citation. But remember that honours committees consider merits on the information provided to them. A good nomination and citation is the foundation for that. Only the strongest nominations or citations will result in an Honour.

**There must be enough information to make a good case.
So your nomination or citation shouldn't be:**

- an extended CV
- a list of educational achievements
- a list of appointments, committee memberships, awards or posts
- a job description showing what the person is meant to do.

Because poor nominations or citations often list these things, a frequent complaint from committees is that the person recommended is "doing no more than their job" or "doing nothing that stands out".

Instead, you should describe what is special about your candidate's achievements and show memorably and persuasively how and where they have made a difference.

Please send your completed nominations to:

honours@gov.wales

Annex 1 – How to write a citation – some examples

The examples below will help you craft an eye-catching and informative citation for your nominee. Each is an extract from a longer citation for a candidate who was successful in the Honours process.



A world-class contribution to healthcare research – Knighthood

This candidate is known internationally as a leader in his field and has put Wales on the world stage.

“He has made outstanding contributions to the scientific and public understanding of psychiatric and neurological diseases, and has greatly enhanced the academic environment in Wales, attracting leading researchers from around the world. He has been an outstanding leader in Academic Psychiatry over the last two decades and has built a centre of excellence that is internationally recognised and truly world class.

His major contributions include the identification of novel genes and pathways associated with disease susceptibility for both Schizophrenia and Alzheimer’s disease.

These findings carry potential to direct future therapeutic strategies in serious diseases that have been historically under-served. The work has direct impact on the health and care of the people of Wales, the UK and worldwide. He leads the research agenda, focusing on exploiting new genetic associations in neuropsychiatric diseases to identify underlying causes, enabling an evidence based approach to the design of diagnostic tests and therapies. He has single-handedly built a highly focused team working on the genetics of neuropsychiatric disease, consistently won major grant funding from the Medical Research Council (MRC), Wellcome Trust and other funders. He has published over 500 papers and reviews, many in journals of the highest impact.”

What makes it a great nomination?

- The importance of his personal contribution is clear. He is a leader and not just one of a team.
 - The impact of his work has been felt at the highest international levels.
-



A world leader in a scientific breakthrough – CBE

This candidate has transformed chemical processes worldwide.

“Among the world’s most cited and influential Chemists, he has many ground-breaking discoveries to his name, in industry and as an academic, over 40 years in catalysis. Catalysis is the increased rate of chemical reaction from participation by another substance – a catalyst. His discoveries transformed chemical engineering processes worldwide, saving billions of pounds yearly and brought huge societal and environmental contributions by this work and particularly by his greatest scientific breakthrough; catalysis by gold.”

What makes it a great nomination?

- He is internally recognised as an expert.
 - He is demonstrably a pioneer in his field.
-



Leading and pioneering – OBE

“He has dedicated over 25 years to the college before retiring in 2010 from his full-time post as Director of Hospitality and Director of Skills Development. He continues to make a noteworthy contribution to the College as a consultant on World Skills for approximately 1 day a week. His dedication and contribution has impacted on the Hospitality and Tourism Industry, specifically the training and personal development of young people and those employed by the industry, including young people with special needs.

His contribution to the college has been outstanding. He has helped to shape the careers and aspirations of many thousands of young people in the area who trained under his philosophy of excellence in education. He has helped the college to achieve a global reputation as a centre of excellence in the hospitality area, regularly winning national and international awards symbolising quality, and bringing home gold medals for the college and its learners. He led the team for a competition sponsored by Euro-Toques Chefs Association in Brussels and out of a field of 17 countries won the accolade of The Best Hotel School in Europe.

The College was honoured in the Queen's Diamond Jubilee Awards for delivering world-class excellence in hospitality at every level in November 2011."

What makes it a great nomination?

- His contribution leaves a legacy that will continue to benefit staff and students alike.
 - Previous awards and medals for his achievements have been highlighted.
-



Creating an organisation through supporting and advocating – MBE

"Her organisation is committed to strengthening families within Muslim communities. For over a decade, despite threats of violence she has offered advice, support, sign-posting and advocacy for vulnerable individuals and families that are faced with social pressures including isolation and the difficulties and challenges of family and community life. She has also spent a significant amount of time managing complex casework; supporting and seeking assistance to protect victims of Honour Based Violence (HBV), abuse and crimes, including cases of forced marriages and abandoned wives and children.

Her knowledge-base and experience in this field has established her as a national and international HBV expert and she is frequently instructed to independently undertake specialist HBV risk assessments, oversee case management and provide advice to assess and identify HBV risk factors or concerns. In the main, casework is undertaken in collaboration with Police, local authorities, appointed Social Workers and relevant third sector agencies. In 2010, She developed the UK's first on-line Honour Based Violence & Forced Marriage Directory & Knowledge Centre."

What makes it a great nomination?

- Her experience and knowledge has established her at an international level in her field of work.
 - It highlights her Centre was the first of its kind in the UK.
-



Beyond the call of duty – BEM

This Home Carer offers support far beyond the expectations of his role.

“He is a Home Carer working in the local community with elderly and vulnerable people, many of whom have no relatives locally to rely on for support. He is constantly and voluntarily on call 24 hours a day and always works beyond what is considered to be a carer’s role. He is now beyond retirement age and still continues to assist people as he always has, by providing food from his own kitchen, by collecting prescriptions, shopping and taking people to the doctor’s or hospital and always with a smile and a joke along the way.

He also collects newspapers for his clients, seven days a week. Early in the morning he collects papers and magazines from the newsagents together with bread and milk, and distributes them.

He does not restrict the hours he works, he simply does everything that is necessary for each individual when it is needed. He is always reluctant to take a holiday away from home for fear of letting down those who rely on him for his help. Every day, including Christmas, he is there for them.

His contribution in his home community has become a fantastic lifeline for the infirm and housebound anxious to remain living in their own homes. Without his support they would have to rely on the more limited service offered by the local council, and without his care would have had to have been placed in care homes.”

What makes it a great nomination?

- The nominee provides a service found nowhere else and goes beyond what is available via statutory services.
 - The outcomes of his work is felt on a practical level in a local community; this is characteristic of a BEM candidate.
-

Annex 2 – Levels of award in the UK honours system



KBE/DBE – Knighthood/Damehood of the Order of the British Empire

A pre-eminent contribution in any field of activity (usually, but not exclusively, at national level), or in a capacity which will be recognised by peer groups as inspirational and significant nationally, and demonstrates sustained commitment.

Key factors:

- Pre-eminent and sustained contribution.
 - Recognised by peer groups as inspirational.
 - Impact of contribution felt at a national level.
-



CBE – Commander of the Order of the British Empire

A prominent national role of a lesser degree, a conspicuous leading role in regional affairs through achievement or service to the community, or a highly distinguished, innovative contribution in his or her area of activity.

Key factors:

- Achievement or service in a leading role at a regional level.
 - Highly distinguished and innovative contribution of wide impact.
-



OBE – Officer of the Order of the British Empire

Distinguished regional or county-wide role in any field, through achievement or service to the community including notable practitioners known nationally.

Key factors:

- Regional or county-wide role.
 - Impact of contribution felt by a significant number of people or across a broad geographical area.
-



MBE – Member of the Order of the British Empire

Achievement or service in and to the community which is outstanding in its field and has delivered sustained and real impact which stands out as an example to others.

Key factors:

- Outstanding achievement or service
 - Sustained contribution
 - Real impact
 - Local role model.
-



BEM – British Empire Medal

Achievement or contribution of a very “hands-on” service to the community in a local geographical area. This might take the form of sustained commitment in support of very local charitable and/or voluntary activity; or innovative work that has delivered real impact but that is relatively short (three to four years) in duration.

Key factors:

- Sustained, local contribution, or
 - Innovative, high impact work of a relatively short duration.
-

At all levels, awards illuminate
areas of dedicated service
which merit public recognition.



Citation Hints and Tips

If you want to nominate someone for an honour, here are a few handy hints and tips to help you write a great citation.

Do:

- Start with a **strong opening paragraph** to grab the readers attention.
- Describe the **impact** and **difference** the individual has made.
- Consider what they have contributed **above and beyond** their day-to-day job.
- Include **evidence** and **measurables** of the individual's achievements to demonstrate how they have made a difference.
- Explain why the individual's achievements are **special and unique**.
- Use effective **nouns** and **adjectives** such as:
 - Determination, Respect, Sustainability, Commitment, Drive, Recognition
 - Dedicated, Trusted, Exemplar, Passionate, Resourceful, Inspirational.

Don't:

- Include an extended CV.
- Include a list of educational achievements.
- Include a list of appointments, awards or posts.
- Include a job description:
 - **None** of the above demonstrate or describe the **achievements, impact** or measurable **contribution(s)** you want the person to be recognised for.
- Include quotation marks, bold or underlined text.
- Go over the **2700** character count (**including spaces**).

Try to answer the following questions when writing your citation:

- What was the situation before they began?
- What is the situation now? How have things changed?
- What makes your nominee different from others doing the same thing?

If you'd like any further assistance regarding your citation, please contact **honours@gov.wales**

March 2024

FOR ATTENTION OF THE MAYOR
WARM HUB GREAT SUCCESS

I would like to send out a big congratulations to the success of the warm hub scheme in Prestatyn & Meliden from December 2023 to March 2024. Thanks are due to all Councillors and as there are lots of people who have put in a lot of effort, I feel they also deserve a special mention.

Mondays, Fridays and Saturdays at Prestatyn Council Offices, Meliden Community Centre & Kings Hall	Special mention for Steve & Denise O'Brien Dave Dean Julia Smith
Tuesdays: Deva Church	John Clements, Andrew Crew, Alan Groom, Dawn Jones, Eddie McKelvit, Sue Morton, Grace Patterson, Ian Spiers
Tuesdays: Salford Holiday camp	Jo & Doug Walsh
Wednesdays: Jubilee Centre	Sue Aldus, Lynn Phillips Lynn Prior, Jan Szabo, Keith Todd
Thursdays: Festival Church	Joan Chadwick Anne Dale, Nicole Devay, Tony Kingsley, Heather Norris, Suzanne Ward

Thanks also to Town Clerk and all the members of staff at the council for their help and support in running this scheme.

I know everyone I have spoken to at the Hubs has enjoyed the experience of meeting new people and benefitted from the community spirit when people get together.

Yours truly

Malcolm Trainer

PRESTATYN TOWN COUNCIL

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: JACK HUNT (PRESIDENT/CHAIR)

Address: 15, MAES TUDNO, ABERCELE, CONWY, LL22 7RX

Telephone Number: 01745-407907 Email Address: HUNTJACK@YMAIL.COM

2. DETAILS OF ORGANISATION

Name of Organisation: FFRITH INDOOR BOWLING CLUB.

Registered Address: NORTH WALES INDOOR BOWLS CENTRE,
FERGUSON AVENUE, PRESTATYN, LL19 7YA

Charity Registration Number (If Applicable): —

Date when formed: 1989

Geographical area covered: NORTH WALES (MOST OF OUR MEMBERS ARE
FROM PRESTATYN, MELIDEN AND RHYL.

3. DETAILS OF SECRETARY

Name: FRANK SHIELDS

Handline
Contact Details: 01745-345022

Mobile
07557992071

Email Address: FRANKRHYL@HOTMAIL.CO.UK

4. DETAILS OF TREASURER

Name: CHRIS RIMMER

Handline
Contact Details: 01745-338907

Mobile
07733258470

Email Address: CHRISRIM@HOTMAIL.CO.UK

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

TO ENCOURGE CHILDREN TO PARTICIPATE IN THE GAME OF BOWLS
THE FAMILIES ALSO LIKE TO JOIN IN. WE HAVE BEEN COACHING
CHILDREN FOR THE PAST 2 YEARS AND THEY ENJOY IT SO MUCH.
WE ORGANISE COMPETITIONS FOR THEM, AND PRESENT MEDALS
AND CERTIFICATES AT THE END OF THE SEASON.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **(YES)** NO (PLEASE CIRCLE AS APPROPRIATE)

Comments: WE ARE COVERED FOR CHILDREN AND ADULTS.
ALL COACHES HAVE DBS CHECKS

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn: TO COACH CHILDREN AND THEIR
FAMILIES THE SPORT OF BOWLS, WE WOULD OFFER FREE
COACHING AND GREEN FEES.

(b) Estimated total cost of project: £750-00 (THE AUTHORITY HAVE INCREASED GREEN FEES)

(c) Amount being looked for: £400-00

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

NONE

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

CHRISTMAS FAYRE - RAISED £143-96 OF WHICH £1,000-00
WAS PRESENTED TO AIR-AMBULANCE.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: FERRITH BOWLS CLUB Sort Code: 60-17-30 Account Number: 04068327

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:

Mrs Lisa Fearn
 Town Clerk/Responsible Finance Officer
 Prestatyn Town Council
 7 Nant Hall Road
 Prestatyn
 LL19 9LR

Tel: 01745 857185

Email: lisa.fearn@prestatynll.co.uk

FILE REF: 27(1) 2022

PRESTATYN TOWN COUNCIL

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Hannah Mitchell

Address: Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen. SA14 8LQ

Telephone Number: 07973882440

Email Address: Hannah.mitchell@walesairambulance.com

2. DETAILS OF ORGANISATION

Name of Organisation: Welsh Air Ambulance Charitable Trust (Wales Air Ambulance)

Registered Address: Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen. SA14 8LQ

Charity Registration Number (If Applicable): 1083645

Date when formed: March 2001

Geographical area covered: Wales

3. DETAILS OF SECRETARY

Name: James Stephens

Contact Details: Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen. SA14 8LQ

Email Address: james.stephens@walesairambulance.com

4. DETAILS OF TREASURER

Name: N/A

Contact Details:

Email Address:

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

At Wales Air Ambulance, our mission is to deliver lifesaving advanced medical care to people across Wales whenever and wherever they need it, which includes the Prestatyn community. Wales Air Ambulance offers advanced critical care and is often described as a 'Flying ED'. The on-board consultants and critical care practitioners are highly skilled and carry some of the most pioneering medical equipment in the world. They can

deliver blood transfusions, administer anaesthesia and undertake emergency operations at the scene of the incident, before flying the patient directly to specialist care.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **YES** *(PLEASE CIRCLE AS APPROPRIATE)*

Comments:

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn:

Like all charities, we are feeling the impact of the global increase in the cost of goods and services. As a result, the amount required to deliver our lifesaving service has risen significantly, and we need your help. We need to raise £11.2 million to keep our 4 helicopters in the air and 8 rapid response vehicles on the road.

We are on standby 24/7, 365 days a year and in 2022 we attended 3368 missions, with 68 in your region of Denbighshire. With your support, we are able to help those who are critically ill or injured. This includes people like David, who whilst getting ready for bed suffered a cardiac arrest and was left fighting for his life. Wales Air Ambulance was dispatched and provided emergency department-standard treatments in his home. Our onboard medics gave David a general anaesthetic and placed him on a ventilator to breathe for him. This course of treatment not only saved David's life but also protected his brain from long-term injury. Speaking about David's treatment, Jo Yeoman, Wales Air Ambulance Patient Liaison Nurse, said: "The procedure is delicate, complex and time-critical. It is only possible outside of a hospital environment through the Wales Air Ambulance and the fact that we have experienced consultants on board. David had the best possible care before reaching the specialists at hospital." Following his recovery, David said: "I am forever grateful to the Wales Air Ambulance Charity and I really appreciate everything they've done for me. If it wasn't for them, I wouldn't be here."

(b) Estimated total cost of project: £11.2 million

(c) Amount being looked for: Any amount of donation would be gratefully received, to help us continue to provide lifesaving advanced medical care in your area.

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

We send an appeal to all community councils in Wales.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

We fundraise in a variety of ways, through individual donations, community events, corporate giving, legacies, charity shops, grants and trusts, and our in-house Lifesaving Lottery.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: _ Welsh Air Ambulance Charitable Trust __ Sort Code: _20-83-91_

Account Number: _70912999__

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:

Mr Nigel Acott

Town Clerk/Financial Officer

Prestatyn Town Council

7 Nant Hall Road

Prestatyn

LL19 9LR

Tel: 01745 857185

Email: Nigel.acott@prestatyntc.co.uk

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.

4. Average small grant awarded £140.00

5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.
6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

PRESTATYN TOWN COUNCIL
CYNGOR TREF PRESTATYN

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS
LOCAL GOVERNMENT ACTS 1972 AND 1989

1. Applicant's Details

Name: Graham Kendall

Address: 23 High Street, Denbigh, Denbighshire, LL16 3HY

Telephone No: 01745 346756

2. Details of Organisation

Name of Organisation: Citizens Advice Denbighshire

Registered Address: 23 High Street, Denbigh, Denbighshire, LL16 3HY

Charity Registration No. (If Applicable): 1109852

Date when formed: 2005

Geographical area covered: Denbighshire (Prestatyn and surrounding areas)

3. Name and address of Secretary: Claire Williams (Interim Secretary)
c/o 23 High Street, Denbigh, Denbighshire, LL16 3HY

Name and address of Treasurer: Nigel Nicoll
c/o 23 High Street, Denbigh, Denbighshire, LL16 3HY

4. Brief Statement on Objects/Purpose of the Organisation:

We provide a critical service for people trying to manage and cope with the changing economic and social and cultural landscape. Ongoing changes to policy, legislation and the end of the forbearance measures require people to have the right advice and support when they need it most.

We are a resource hub, guiding people to the right help and support, providing that help and support from our own services and helping people to maintain a quality of life and their wellbeing.

5. Criminal Records Bureau Checks

If your organisation provides direct services to young children or vulnerable persons are staff/workers subject to CRB checks? Yes / ~~No~~

Comments:

.....

.....

6. State purpose for which finance is being sought and how this will benefit Prestatyn

To provide an information and advice service to assist the people of Prestatyn and surrounding areas with the problems they face, enabling and empowering people to find a way forward with their lives. Influencing policies and legislation both locally and nationally.

We have now returned to an in-person drop-in advice triage service at Prestatyn library on a weekly basis. This grant would be used to cover travel expenses to continue to provide this service and to provide an additional home visiting service for clients who need that level of support.

In addition to in-person services across the County we maintain our service remotely (by telephone, email and videolink), have increased our telephone lines and strengthened our network with the third sector and voluntary agencies, to ensure we are able to support those digitally excluded and the most vulnerable.

(i) Estimated Total Cost of Project:

(ii) Amount being Sought: £2500

7. Please provide:

(i) Details of any other financial assistance being obtained or applied for from other sources

None

(ii) Please describe the main voluntary fund raising events which have taken place during the last twelve months and state how much has been raised by any such activity?

Please see the attached audited accounts.

8. **PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET.**

(No application will be considered unless this information has been supplied except in the case of a new organisation).

9. Who should be contacted in case of queries regarding your application?

Graham Kendall, Chief Officer

10. If your group is successful in receiving a financial donation to whom should the cheque be made payable?

Cyngor ar Bopeth Sir Ddinbych Citizens Advice Denbighshire

Signature of Applicant .



Date18 December 2023.....

To: Prestatyn LL19 9LR
Tel 01745 857185

PRESTATYN TOWN COUNCIL

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Lesley Powell

Address: 1 Charleston Avenue, Prestatyn. LL19 7EB

Telephone Number: 07903 978926

Email Address: lel_48@hotmail.com

2. DETAILS OF ORGANISATION

Name of Organisation: Friends of Prestatyn Railway Station

Registered Address: 1 Charleston Avenue, Prestatyn. LL19 4EB

Charity Registration Number (If Applicable): N/A

Date when formed: 11th February 2013

Geographical area covered: Prestatyn Railway Station and Dis-used Platform and immediate environs.

3. DETAILS OF SECRETARY

Name: Lesley Powell

Contact Details: 1 Charleston Avenue, Prestatyn. LL19 4EB Mob: 07903 978926

Email Address: lel_48@hotmail.com

4. DETAILS OF TREASURER

Name: Neil Whitmore-Potts

Contact Details: 51 Alexandra Drive, Prestatyn. LL19 8BW

Email Address: nell@itechlink.co.uk

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

To improve the natural environment of Prestatyn Railway Station and the immediate surrounding areas for the benefit and well-being of the travelling public, visitors to the town and the local community.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? YES / NO ~~(PLEASE CIRCLE AS APPROPRIATE)~~

Comments: Not Applicable

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn:

The Friends group was set up to enhance the year-round appearance of the railway station and its immediate surroundings through the provision and weekly maintenance of floral and planting displays. In addition, a weekly litter pick is carried out around the station steps and ramps and approach areas. The Friends have initiated projects in previous years to promote Prestatyn as a "Walkers are Welcome Town" through the provision of a large colourful sign and life size wooden sculpture of a walker on the dis-used platform.

Each year the station forms an integral part of the town's Wales in Bloom submission, and last year achieved the highest assessed level of "Outstanding" in the RHS 'It's Your Neighbourhood' assessment.

This year in order to maintain our contribution to the town's success we are seeking financial support to continue our year long commitment to providing both a spring/summer and autumn/winter display of plants and flowers, and to help cover the cost of getting the railway embankment cut and raked off in the autumn which is required to continue to provide suitable conditions for the spring bulbs and summer pollinating plants to grow and thrive in that area.

The estimated cost of £1,000 will provide for the purchase of the plants and getting the embankment cut. This estimated cost is lower than in previous years as we are trialling the introduction of a slightly higher percentage of herbaceous plants, whilst still maintaining a colourful display of flowers and foliage.

(b) Estimated total cost of project: £1,000

(c) Amount being looked for: £1,000

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

None at present.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

Our ability to fund-raise, other than through grant aid applications, has been severely restricted due to issues outside our control, e.g. Covid and cost of living crisis. We are actively investigating setting up a Just Giving Page and raising awareness that the displays are only possible through donation and or grant aid. We rely on grant aid and members and other donations to sustain the activities of the Friends.

Tel. No.:01745-855529

Email: johnecarson21@gmail.com

"Clwyd House"
11 Bryneithin Avenue
Prestatyn
Denbighshire
LL19 9LS

Mr Neil Whitmore-Potts
Treasurer
Friends of Prestatyn Railway Station
51 Alexandra Drive
Prestatyn
Denbighshire LL19 8BW

26th January 2024

Dear Mr Whitmore-Potts,

Friends of Prestatyn Railway Station
Accounts for Year Ended 31st December 2023.

I enclose, for your attention, audited Income & Expenditure Account for Year Ended 31st December 2023.

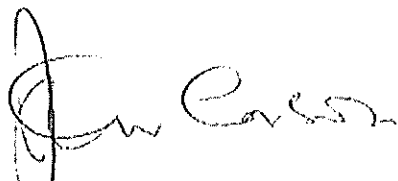
Your "Book Balance" at 31st December is stated correctly as £2860.21

- Last year I referred to loss of Cheque Counterfoils 100277 to 100285 together with Blank Cheques commencing with No.100286. I understood that you have "stopped" Cheques 100286 onward at the Bank. I must conclude that the lost chequebook ended with Cheque No.100294 since the current book commences with Cheque No. 100295.

Otherwise, everything is in order, and I now enclose a copy of your Income & Expenditure Account bearing my certificate.

In closing, I referred to the fact that HSBC are making significant charges for operating your account. This year the total is £67.84 over twelve months. May I repeat my suggestion that "you may wish to see if you can find an account with lower or nil charges?"

Kind regards



John Carson
Auditor

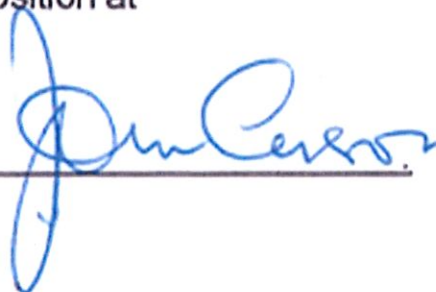
Friends of Prestatyn Railway Station

Accounts for Year Ended 31st December 2023.

I have studied the attached Income & Expenditure Account together with Bank Statements, Invoices and other Vouchers

I am satisfied that this Account gives a true statement of the Organisation's Financial Position at
31st December 2023

John E Carson – Auditor





Tel. No. 01745 888137

14 Cherry Close
Prestatyn. LL19 7DQ

15th February 2024

Mrs. Lisa Fearn
Town Clerk & Responsible Financial Officer
Prestatyn Town Council
Prestatyn LL19 9LR

Dear Mrs. Fearn,

2024 Annual Prestatyn & District Walking Festival - Town Event

Please find attached the completed application form requesting a £1,000 grant towards the cost of organizing the above event which continues to grow in popularity, attracting both local residents and many visitors to the town. The 2023 event proved a success attracting participants from far and wide.

Also, enclosed is a copy of our accounts for the year ending March 31st 2023 and it will be noted that we were holding £4,027.78 in our account of which £1,977.41 is ring fenced for funding Walkers are Welcome projects such as railway station sign boards and sculpture and other projects. **Our bank balance as of 15th February 2024 is £3,297.90** of which £1,877 is ring fenced for Walkers are Welcome projects.

We are planning at least twenty-four guided walks/activities in the 2024 festival and the festival theme will be Coast, Hills & Countryside which Prestatyn is well qualified to deliver,

The annual Walking Festival has established itself as one of the best in Wales and continues to grow in popularity attracting lots of visitors who are contributing to the local economy. The 2023 featured in the Guardian's top ten walking festival in the U.K. We appreciate the support of the Town Council and hope that our application is considered as a **Town Event** as in past years.

Yours sincerely,

Malcolm Wilkinson
Group Treasurer

PRESTATYN TOWN COUNCIL

TOWN EVENTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: **Malcolm Wilkinson**
Address: **14 Cherry Close, Prestatyn LL19 7DQ**
Telephone Number: **07785 271807** Email Address: **malcolmray@supanet.com**

2. DETAILS OF ORGANISATION

Name of Organisation: **Prestatyn & District Festival of Walking (PADFOW)**
Registered Address: **As above**
Charlty Registration Number (If Applicable): **Not applicable**
Date when formed: **2006**
Geographical area covered: **Prestatyn & District Including Clwydian Range AONB**

3. DETAILS OF CHAIR

Name: **Mrs Liz Ward-Hughes**
Contact Details: **01745 853050**
Email Address: **wardhughes@aol.com**

4. DETAILS OF TREASURER

Name: **Malcolm Wilkinson**
Contact Details: **07785 271807**
Email Address: **malcolmray@supanet.com**

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

To organise the annual three- day walking festival to be held on 24th to 26th¹ May 2024 featuring a diverse range of 24 themed walks and related events suitable for a wide range of ages and abilities. The 2024 theme will be COAST, HILLS & COUNTRYSIDE. This will our 18th Annual Festival which has established itself as one of

the best in Wales and featured in the top ten of the Guardian's list of UK walking festivals. We will be continuing to promote Prestatyn as the Northern Gateway to the Clwydian Range & Dee Valley AONB and Offa's Dyke National Trail as well as the Wales Coast Path. The Friday talk will be given by Joe Swiffen, the renowned and well-travelled Sled Dog lady.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **Not applicable**

Comments:

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn: A contribution towards the cost of organising a Walking Festival to be held on 24th to 26th May 2024 attracting over 500 people from the local area and visitors from various places in the U.K. including overseas. The event is organised by volunteers in association with several local walking and community groups. Yielding valuable benefits for the local economy promoting Prestatyn & Meliden as a place to visit, walk, shop, eat and stay. Contributes to the health and social wellbeing of participants. Raises awareness of local visitor attractions and National Walking Trails e.g., Offa's Dyke and Wales Coast Path. Helps to increase tourism in the area and promotes Prestatyn as the Northern Gateway to the Clwydian Range & Dee Valley AONB. Raises awareness of our history and culture.

(b) Estimated total cost of project: **£2000**

(c) Amount being looked for: **£1000**

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

We intend to apply for £500 from Denbighshire AONB/SDF fund but no guarantee we will be successful. If approved grant monies are received after festival has taken place.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

Unfortunately, we have been unsuccessful in raising much money through advertising in the brochure due to the poor business environment as companies

were still emerging from the impact of Covid. We raised £75 from adverts in 2023 festival brochure which we have reduced from 24 to 20 pages.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation)

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: **Prestatyn & District Festival of Walking**
Sort Code: **60-17-30**
Account Number: **90580788**

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:
Mrs Lisa Fearn
Town Clerk / Responsible Financial Officer
Prestatyn Town Council
7 Nant Hall Road
Prestatyn

LL19 9LR

Tel: 01745 857185

Email:

lisa.fearn@prestatyntc.co.uk

PRESTATYN TOWN COUNCIL

TOWN EVENTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: **Janet Knight**

Address: **7 Rhodfa Cowlyd, Prestatyn, LL19 7UZ**

Telephone Number: **07595 168492**

Email Address: **janethknight@gmail.com**

2. DETAILS OF ORGANISATION

Name of Organisation: **Friends of the Ffrith**

Registered Address: **n/a**

Charity Registration Number (If Applicable): **n/a**

Date when formed: **19th July 2007**

Geographical area covered: **Ffrith and surrounding area**

3. DETAILS OF SECRETARY

Name: **Malcolm Wilkinson**

Contact Details: **14 Cherry Close, Prestatyn LL19 7DQ**

Email Address: **malcolmray@supanet.com**

4. DETAILS OF TREASURER

Name: **Liz Ward-Hughes**

Contact Details: **18 Aberconwy Road, Prestatyn**

Email Address: **wardhughes@aol.com**

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

1. The group helps to maintain and protect the Award Winning Ffrith Community Park in Prestatyn.
2. Provide opportunities for volunteers to learn new skills and knowledge on how to maintain an eco-friendly public green space.
3. To promote and encourage the use of the park for all ages and abilities as a safe place to exercise, walk, cycle, play recreational games etc benefitting community health and wellbeing.
4. Provision of timber bench seats, picnic tables, boules court & outdoor gym equipment freely available to the public.
5. Protect and enhance the park's natural bio-diversity, wildlife and the park's Bee Friendly status by maintaining wild flower/grass areas, copse, hedgerow, bushes, trees and plants.
6. Promoting the area as a place for children, families and schools to visit as part of their education in the great outdoors.
7. Undertaking regular litter picks of the area involving local groups and members of the community.
8. Monitoring of the site and reporting issues to the relevant agencies.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? N/A

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn:

Following the success of our Fun Day last year we are requesting funding to assist with our Family Fun Day this year, on 17th August. We are planning to include many activities some building on our success last year plus some new contributors. Events will include a Dog Show, Creepy Crawly Creature Show, fun bus, musical entertainment by local musicians, bee-keeping demonstration, activities and education provided by Denbighshire Countryside Services and the North Wales Marine project, games and craft activities for children, an organised local walk, etc. We are continuing to look for other attractions to add more variety to the event.

We are inviting representatives from local emergency services (Fire Service, Police, Coastguards) ,whose attendance will be dependent on their availability on the day.

Throughout the year the monies we raise are committed to support and enable the group to pay for insurance and general on-site maintenance costs. Additional funds are required for this significant event for the whole town.

The grant would be used to meet costs associated with First Aid cover, banners and signs, musical entertainment, Creepy Crawly Creature Show fees, prizes, rosettes for the dog show, van hire for transport of equipment, and sundry costs for erection of games/stalls.

We believe that the key benefits are:

1. To help bring our community together, to encompass all walks of life , and all ages and abilities.
2. To provide a free event open to all.
3. To raise awareness of the Ffrith Community Park by combining the event with the official naming of the Park.
4. To demonstrate the area as a safe and welcoming place to walk, play and enjoy nature.
5. To engage and educate on key environmental matters with invited attendees such as Environmentally Prestatyn Help the Hedgehogs, Plastic Free Prestatyn, Denbighshire Countryside/Coastal Rangers.
6. To engage with Denbighshire Youth Services.

1. To encourage more local residents to become volunteers helping to maintain and enhance the park for the benefit of residents and visitors.
2. To help raise awareness of community led support for Mental Health and Dementia issues.

(b) Estimated total cost of project: **£1200**

(c) Amount being looked for: **£1000**

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

None.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

Throughout the year , monies have been raised by sale of our Ffrith Community Park photobook , sale of plaques for benches and a Christmas meal with raffle in partnership with Prestatyn and District Environment Association. These events raised £1100.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAIL TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: **Friends of the Ffrith** Sort Code: **60-17-30** Account Number: **90572726**

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purposes of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:

Mrs Lisa Fearn

Town Clerk / Responsible Financial Officer

Prestatyn Town Council

7 Nant Hall Road

Prestatyn

LL19 0LD

Tel: 01745 857485

Email: lisa.fearn@prestatyntowncouncil.gov.uk

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

n accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

No application will be considered without supporting documents.

1. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.
2. Average small grant awarded £140.00
3. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.
4. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Barry Speake

Address: 19 Bedford Street, Rhyl, Denbighshire. LL18 1SY

Telephone Number: 01745345145

Email Address: info@bashop.tv

2. DETAILS OF ORGANISATION

Name of Organisation: Benefit Advice Shop

Registered Address: 19 Bedford Street, Rhyl, Denbighshire. LL181SY

Charity Registration Number (If Applicable): 1086003

Date when formed: April 1988

Geographical area covered: Denbighshire and Conwy

3. DETAILS OF SECRETARY

Name: Mariette Roberts

Contact Details: 19 Bedford Street, Rhyl, Denbighshire. LL181SY

Email Address: info@bashop.tv

4. DETAILS OF TREASURER

Name: James Ball

Contact Details: 19 Bedford Street, Rhyl, Denbighshire. LL181SY

Email Address: info@bashop.tv

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

The Benefit Advice Shop provides free, independent advice, support and representation on all aspects of the Welfare Benefit system and Social Security Law up to and including representation at Social Security Appeal Tribunals. Our aim is the alleviation of poverty and reduction in social exclusion through maximising income by ensuring no person loses out financially on their legal entitlements due to a lack of knowledge of the system or lack of access to advice, assistance and support.

We provide a drop-in advice service in Prestatyn as well as assisting the residents at the main office in Rhyl through face-to-face appointments. We also offer a comprehensive service of advice over telephone, email

and Zoom. Many of our service users are vulnerable and would be unable to complete the long, complex disability forms by themselves. Many are unable to use I.T or do not have access to I.T to complete online claims and forms. Many of our service users would be unable to challenge a negative decision or appeal a wrong or unfair decision. Some of our service users have stated that they would not be able to attend an appeal hearing by themselves without our representation as they would be too stressed or anxious to do so.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **YES**

Comments:

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn:

We would like to use the Community Grant to continue our outreach service in Prestatyn and to continue to support the residents of Prestatyn and Meliden and those who contact us in the main office in Rhyl for advice and appointments. We assist a variety of people including older people, disabled adults and children, people in work and those out of work or have had their hours reduced. We assist families, single people and people with caring responsibilities. We assist people with the cost-of-living payments and their energy tariffs. We have strong links with other support services and organisations and are a vital part of a wrap-around service available for the residents of Prestatyn and Meliden.

We aim to support 450 to 500 people from the area with a variety of different benefits we aim to undertake 30 appeals and obtain £400,000 to £450,000 in confirmed gains for the residents of Prestatyn and Meliden. This is vital at this current time with the cost-of-living crisis and how it is impacting the community.

(b) Estimated total cost of project:

£12,000

(c) Amount being looked for:

£5,000

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

We apply each year to a number of grant giving organisations to assist with our projects.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

We do not undertake any fund-raising events; we apply to the grant giving organisations.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: Benefit Advice Shop Sort Code: 12- 20- 26 Account Number: 01818411

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:

Mrs Lisa Fearn

Town Clerk/Responsible Finance Officer

Prestatyn Town Council

7 Nant Hall Road

Prestatyn

LL19 9LR

Tel: 01745 857185

Email: lisa.fearn@prestatyntc.co.uk

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.
4. Average small grant awarded £140.00.
5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.

6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

COMMUNITY GRANTS

GRANTS TO LOCAL VOLUNTARY AND NON-PROFIT ORGANISATIONS

LOCAL GOVERNMENT ACTS 1972 AND 1989

1. APPLICANT'S DETAILS

Name: Chris Southern

Address: 82 Marsh Road, Rhyl LL18 2AE

Telephone Number: 07814 255598

Email Address: c.southern@valeofclwydmind.org.uk

2. DETAILS OF ORGANISATION

Name of Organisation: Vale of Clwyd Mind

Registered Address: 82 Marsh Road, Rhyl LL18 2AE

Charity Registration Number (If Applicable): 1073597

Date when formed: 1979

Geographical area covered: County of Denbighshire

3. DETAILS OF SECRETARY

Name: Paul Moore

Contact Details: 01745 777099

Email Address: p.moore@valeofclwydmind.org.uk

4. DETAILS OF TREASURER

Name: Allan Jones

Contact Details: 07964 824875

Email Address: ajones1907@outlook.com

5. BRIEF STATEMENT ON THE OBJECTIVES / PURPOSE OF THE ORGANISATION

Vale of Clwyd Mind deliver weekly ukulele sessions for people living in the Prestatyn area. The group brings together people from the Prestatyn area who want to play the ukulele and local people with mental health problems to sing and play together – and in doing so break down the stigma of mental health. This highly successful group has been in existence for over a year. It is very popular, and the group plays at local residential homes and at other events by request. The group currently has funding until March 31, 2024, and follow on funding bids are in the pipeline. We are

requesting a small amount of support to continue the group until the end of April (one month) until longer term funding is available.

6. CRIMINAL RECORDS BUREAU CHECKS/DBS CHECK

If your organisation provides direct services to young children or vulnerable persons, are the staff/workers subject to CRB/DBS checks? **YES.**

Comments: All staff and volunteers have DBS checks as part of our work with vulnerable people

7. STATE PURPOSE FOR WHICH FINANCE IS BEING SOUGHT AND HOW WILL THIS BENEFIT PRESTATYN?

(a) Purpose & Benefit to Prestatyn: Short term funding will keep the group together until longer term funding which has been applied for provides long term security for the group

(b) Estimated total cost of project: £228 (four weeks salary for tutor and volunteer expenses)

(c) Amount being looked for: £200

8. PLEASE PROVIDE

Details of any other financial assistance being obtained or applied for from other sources:

Denbighshire County Council funding – but the outcome will not be known until April.

Please describe the main voluntary fund-raising events which have taken place during the last twelve months and state how much has been raised by any such activity:

Project was previously funded, so official fund-raising events have not taken place as this is a new group. However, there have been some small donations to cover the cost of instruments for those who cannot afford them, as well as music, song sheets etc.

9. PLEASE ENCLOSE A PHOTOCOPY OF YOUR LAST AUDITED AND/OR CURRENT BALANCE SHEET

(No application will be considered unless this information has been supplied, except in the case of a new organisation).

10. SHOULD YOUR GROUP BE SUCCESSFUL IN RECEIVING A FINANCIAL DONATION PLEASE PROVIDE BANK DETAILS TO ALLOW US TO MAKE PAYMENT DIRECT TO THE APPROPRIATE ACCOUNT

Account Name: Vale of Clwyd Mind Association Sort Code: 54-10-10 Account Number: 72605510

DATA PROTECTION ACT 2018: Any information the Council holds about you will be used solely for the purpose of the Town Council communicating with you, we will not share this information with anyone else without your consent. If at any point you want us to remove your details, please let us know.

Send Application to:
Mrs Lisa Fearn
Town Clerk/Responsible Finance Officer
Prestatyn Town Council
7 Nant Hall Road
Prestatyn

GRANT AID TO LOCAL ORGANISATIONS

1. Grant to be made only to those voluntary/non-profit making organisations based in the Town Council's area and/or having a direct link with the town.

In accordance with s.137 Local Government Act 1972 private individuals cannot be considered for financial assistance.

2. Grant applications must be made in writing, together with a photocopy of relevant balance sheet and/or statement of accounts.

No application will be considered without supporting documents.

3. Applicants must demonstrate how their organisation benefits the town's residents. Groups which can show a degree of self-help with fund raising activities will be sympathetically considered.
4. Average small grant awarded £140.00.
5. The purpose of grant aid is to encourage new non-profit making local groups, and any organisation which makes regular profit for onward donation to other bodies will not receive full support as Council encourages groups to become self-funding.
6. In the unlikely event of the cancellation of your project, I would advise that it is a condition of any grant award that the sum should be returned to Council within twelve months unless otherwise agreed in writing. It is also a condition of grant that receipts for the various associated costs detailed in your application are provided to the Council should they be requested.

STANDING ORDERS AND DIRECT DEBITS

List of automated transactions processed through Barclays Bank for the month of:

Feb-24

SODD05

[illegible]

TOTAL	£844.71	£120.46	£724.25
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Dated 14 March 2024

Town Clerk / Responsible Financial Officer

Chair

List of transactions processed through Barclays Bank for the month of:

2023

CC05

Method	REF (C/C, D/C)	Date of Payment/ Transaction	Payee	Description	Invoice Ref	Purch Order	Nominal Code(s)	Debited Value	VAT	Net Value	Date cleared through current account
CC9		11-Dec	HOME BARGAINS	2 X HEATERS	555263	PO2632023	4900	£39.98	£6.66	£33.32	
			Cashback Rebate	Barclays Rebate	n/a	n/a	1700	-£1.00			

Dated 13 March 2024

STATEMENT DATE	STATEMENT VALUE		
07 January 2024	£38.98	£6.66	01 February 2024
		£33.32	

Town Clerk / Responsible Financial Officer

Chair

PRESTATYN TOWN COUNCIL
INVOICES FOR PAYMENT BY ONLINE BANKING METHODS
2023 - BACS 12

BACS REF	DATE	PAYEE	DETAILS / INVOICE NO. ETC	NON-VAT	VAT @ 20%	TOTAL PAID	EXP CODE (FOR OFFICE USE ONLY)
							Nominal Additional Processing Notes
330	22/01/24	My Tidy Garden	Invoice 4547 - Annual service contract floral bedding - period 26/12-25/1	£1,791.66	£358.33	£2,149.99	4600 CON10122023
331	19/01/24	Raven fire & Security	Invoice 29070 - call out to faulty fire alarm, plus battery replacement	£294.00	£118.80	£112.80	4480 PO1792023
332	13/01/24	Vodafone Limited	Invoice 67022681200001 - additional call charge for December	£0.90	£0.18	£1.08	4400 PO2802023
333	25/01/24	Helen Taylor	Invoice - St Dwywen's Day Sketch Draw Paint at PTC offices 25 January	£390.00	£0.00	£390.00	4720 PO1751782023
334	25/09/23	Obeidian Networks Ltd	Invoice - INV-28038 - cost of Microsoft 365 incurred following switch from Charlehouse contract in September 2023	£666.60	£13.32	£79.92	4460 CON10342023
335	15/01/24	MEGA Electrical NW Ltd	Invoice - INV-9855 - Prestatyn Christmas lights 2023 additional repair work	£560.50	£112.10	£672.60	4610 PO2812023
336	05/02/24	Jubilee CC - PNWCA	Invoice - Warm Hubs January 10, 17, 24, 31	£213.50	£0.00	£213.50	4750 PO228124712612023
337	05/02/24	Yew Tree Catering Company	Invoice - Warm Hubs January 8, 12, 13, 15, 19, 20, 22, 24, 26, 27, 29, 31; PTC, MCC, JCC, Kings Hall	£1,587.00	£0.00	£1,587.00	4750 PO229123012311255124812491250125712651271129612023
338	05/02/24	Green Team Cleaning Services	Invoice 18796 - January office cleaning	£102.00	£20.40	£122.40	4490 CON10312023
339	05/02/24	Sian Jones Translation Ltd	Invoice PTC138 - Welsh translation services - January 2024	£11.82	£0.00	£11.82	4350 PO2982023
340	05/02/24	Amazon Payments UK Ltd	Invoice GB4DLNABEI - Cornib binding machine	£24.51	£4.90	£29.41	4330 PO2932023
341	06/02/24	Ffith Bowls Club	Invoice FBC-2301 - Junior Bowling fees for December - Wylf Bang	£26.41	£0.00	£26.41	4720 PO3002023
342	05/02/24	Audit Wales	Account C01214 Invoice ARINV010332 - Audit fees 2021/22	£600.00	£0.00	£600.00	4200 PO292023
343	12/02/24	Viking Raja Group	Invoice 3713931 - various stationery (A4 paper, pens/pencils, blustock, push pins, scissors, magnet board)	£35.85	£7.17	£43.02	4330 PO29412992023
344	12/02/24	Mayors Charity Account	Cash for Charity Event tickets - received from Jerry Lee	£56.00	£0.00	£56.00	1700 R/s - TRANSFER
PAYMENT TOTALS				£5,260.75	£315.20	£5,796.95	

BANKING PREPARED BY	Mark Turner	Date: 12/02/2024
BANKING AUTHORISED BY	Civ R Murray and Civ C Houlley	Date: 15/02/2024
PAYMENT BY	Civ C Houlley	Date: 21/02/2024

item 10 Appendixes xxi

FEB 2024 - BACS P11

BANKING PREPARED BYBANKING AUTHORISED BYPAYMENT BY

Cllr C Holliday	DATE 16/02/24
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06/03/2024

Prestatyn Town Council

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Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council								
1076 Precept	0	497,299	497,299	0			100.0%	
1100 Rental Income	0	4,985	4,985	0			100.0%	
1200 Grants Received	0	12,991	10,000	(2,991)			129.9%	12,991
1400 Donations	0	42	0	(42)			0.0%	
1500 Bank Interest	0	4,378	450	(3,928)			972.9%	
1700 Other Income	73	645	0	(645)			0.0%	
4100 Mayor - Public Participation	0	(1,500)	(1,500)	0		0	100.0%	
4110 Mayor's Allowance	0	(800)	(800)	0		0	100.0%	
4120 IRPW & Councillor Allowance	0	(2,684)	(3,500)	816	(134)	682	80.5%	
4130 Councillor Training	0	(68)	(750)	682		682	9.1%	
4140 Travelling - Councillors	0	(85)	(250)	165		165	34.0%	
4150 Elections / Democracy	0	0	(5,500)	5,500		5,500	0.0%	
150 Administration								
4200 Audit	(600)	400	(2,000)	2,400	(400)	2,000	0.0%	
4210 Legal / Professional Expenses	0	(1,973)	(1,250)	(723)	(5,247)	(5,969)	577.5%	
4215 Bank Charges	(48)	(320)	(500)	180		180	64.0%	
4220 Subscriptions/Publications/Lic	0	(3,617)	(3,500)	(117)		(117)	103.3%	
4240 Insurance	(15)	(5,060)	(5,500)	440	(115)	325	94.1%	
4300 Advertising / Marketing	0	(558)	(1,000)	442		442	55.8%	
4310 Website	0	(396)	(1,000)	604		604	39.6%	
4320 Social Media/Events	0	(180)	(1,000)	820		820	18.0%	
4330 Printing & Stationery	(65)	(2,697)	(2,800)	103	(117)	(13)	100.5%	7
4340 Postage	(14)	(689)	(750)	61		61	91.9%	
4350 Welsh Translation	(12)	(113)	(250)	137	(11)	126	49.7%	
4500 Petty Cash	(55)	(311)	(500)	189		189	62.3%	
250 Personnel								
4000 Net Salaries	(12,166)	(132,600)	(145,500)	12,900		12,900	91.1%	
4010 PAYE	(3,539)	(40,313)	(44,000)	3,687		3,687	91.6%	
4020 Superannuation	(3,432)	(42,758)	(46,500)	3,742		3,742	92.0%	
4030 Staff Contingency e.g. Agency	0	(321)	(1,000)	679	(69)	610	39.0%	
4040 Travelling - Officers	0	(59)	(500)	441		441	11.7%	
4050 Training & Development	0	(475)	(1,000)	525	(333)	192	80.8%	
300 Office								
4400 Telephones / Broadband	(150)	(1,650)	(2,000)	350	(161)	189	90.6%	
4440 Business / Water Rates	0	(6,391)	(7,000)	609		609	91.3%	
4450 Electricity / Gas	0	(1,750)	(12,000)	10,250	(367)	9,884	17.6%	
4460 IT Support and IT Software	(520)	(6,053)	(7,500)	1,447	(620)	827	89.0%	
4470 Photocopying	0	(440)	(1,500)	1,060		1,060	29.3%	
4480 Repairs & Maintenance	(94)	(2,885)	(2,250)	(635)	(183)	(819)	136.4%	

Continued over page

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4490 Cleaning Services	(229)	(2,293)	(2,750)	457	(627)	(169)	106.2%	
<u>550 Town</u>								
4600 Envir Flowers/Amenity/Watering	(1,583)	(19,845)	(26,650)	7,005	(6,775)	230	99.1%	
4605 Hanging Baskets / Troughs	0	(10,412)	(10,000)	(412)		(412)	104.1%	
4610 Festive Lighting Installation	(561)	(26,961)	(25,000)	(1,961)		(1,961)	107.8%	
4615 Public Seats - Maintenance	0	(490)	(3,500)	3,010	(2,894)	116	96.7%	
4620 Ty Pendre - Boulevard Gardens	(208)	(1,875)	(2,500)	625	(625)	0	100.0%	
4625 Notice Boards	0	0	(2,000)	2,000	(2,030)	(30)	101.5%	
4630 Tourism Signage	0	0	(500)	500	(500)	0	100.0%	
4640 Car Parks	0	0	(12,700)	12,700	(12,700)	0	100.0%	
4645 Bus Shelters - Maintenance	0	0	(10,000)	10,000	(7,600)	2,400	76.0%	
4650 Crime Prevention CCTV / Radio	0	(10,000)	(10,000)	0		0	100.0%	
4655 Play Areas	0	(4,840)	(5,000)	160		160	96.8%	
4660 Community Centre Expenditure	0	(7,283)	(6,750)	(533)		(533)	107.9%	
4665 Scala Cinema & Art Centre Loan	0	0	(66,495)	66,495	(66,493)	2	100.0%	
4670 Local community services	0	(8,691)	(6,250)	(2,441)		(2,441)	139.1%	2,424
<u>700 Projects</u>								
4700 Holiday Leisure Activity	0	(2,985)	(5,000)	2,015	(621)	1,394	72.1%	
4720 PTC Events /Activities / Promo	(220)	(13,931)	(15,000)	1,069	(670)	399	97.3%	136
4730 Environmental / Community	0	(9,592)	(20,000)	10,408	(5,000)	5,408	73.0%	
4740 Mind Music	0	(1,931)	(2,500)	569	(513)	56	97.6%	50
4750 Warm Hubs	(1,801)	(7,405)	(16,500)	9,096	(10,230)	(1,135)	106.9%	5,774
4760 Community Volunteers	0	0	(500)	500		500	0.0%	
<u>800 Grants</u>								
4800 Grants- New Local Organisation	0	0	(1,000)	1,000		1,000	0.0%	
4810 Grants- Existing Organisation	0	(1,700)	(3,000)	1,300		1,300	56.7%	
4820 Cultural Grants / Eisteddfod	0	0	(500)	500		500	0.0%	
4830 Carnival Committee	0	(2,000)	(2,000)	0		0	100.0%	
4840 Flower show	0	0	(800)	800		800	0.0%	
4850 Car show	0	(1,200)	(1,200)	0		0	100.0%	
4860 Wales / Britain in Bloom	0	0	(1,000)	1,000		1,000	0.0%	
4870 Benefits Advice Shop/ Other	0	(2,000)	(2,000)	0		0	100.0%	
4880 Citizens Advice Bureau	0	0	(2,500)	2,500		2,500	0.0%	
4890 Walks Programme / Festival	0	0	(2,000)	2,000		2,000	0.0%	
4895 Business Support	0	(2,000)	(2,000)	0		0	100.0%	
<u>900 Assets</u>								
4900 Office Furnishings/Equipment	(33)	(1,283)	(1,000)	(283)	(64)	(347)	134.7%	
4910 IT Equipment	0	(1,058)	(2,000)	941		941	52.9%	
4950 Bus Shelters	0	0	(12,010)	12,010	(12,007)	3	100.0%	
4955 SIDs	0	0	(26,240)	26,240	(26,240)	0	100.0%	

Continued over page

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	73	520,340	512,734	(7,606)			101.5%	
Expenditure	26,343	395,920	611,945	216,025	163,345	62,680	91.4%	
Net Income over Expenditure	<u>(26,270)</u>	<u>124,421</u>	<u>(99,211)</u>	<u>(223,632)</u>				
plus Transfer from EMR	1,847	5,390						
less Transfer to EMR	0	12,991						
Movement to/(from) Gen Reserve	<u>(23,423)</u>	<u>119,820</u>						

Dated 13th March 2024

.....

Town Clerk / Responsible Financial Officer

.....

Chair

06/03/2024

Prestatyn Town Council

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Detailed Balance Sheet - Excluding Stock Movement

Month 11 Date 29/02/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	3,942	
200	Barclays Premium / Current	557,060	
210	Mayoral Account	1,339	
220	Petty Cash Account	31	
	Total Current Assets		562,372
<u>Current Liabilities</u>			
502	Mayoral Account	1,339	
520	Receipts in Advance	4,378	
	Total Current Liabilities		5,718
	Net Current Assets		556,655
	Total Assets less Current Liabilities		556,655
<u>Represented by :-</u>			
300	Current Year Fund	124,421	
310	General Reserves	417,088	
325	EMR - Mind Music	1,634	
326	EMR - GYM Enabling Virt Comms	1,916	
329	EMR - Meliden CC Roof Repairs	4,378	
334	EMR - Levelling Up 2023-24	7,218	
	Total Equity		556,655

Dated 13th March 2024

.....

 Town Clerk / Responsible Financial Officer

.....

 Chair

Date : 06/03/2024

Prestatyn Town Council

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Time: 13:56

Trial Balance for Month No: 11

User : MARK

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/c			3,942.41	
200	Barclays Premium / Current			557,059.60	
210	Mayoral Account			1,339.32	
220	Petty Cash Account			31.11	
310	General Reserves				421,689.32
325	EMR - Mind Music				1,634.08
326	EMR - GYM Enabling Virt Comms				1,916.11
329	EMR - Meliden CC Roof Repairs				4,378.19
334	EMR - Levelling Up 2023-24				7,217.50
502	Mayoral Account				1,339.32
520	Receipts in Advance				4,378.19
1076	Precept	100	Council		497,299.00
1100	Rental Income	100	Council		4,985.00
1200	Grants Received	100	Council		12,991.00
1400	Donations	100	Council		42.20
1500	Bank Interest	100	Council		4,377.99
1700	Other Income	100	Council		645.25
4000	Net Salaries	250	Personnel	132,600.47	
4010	PAYE	250	Personnel	40,313.18	
4020	Superannuation	250	Personnel	42,758.06	
4030	Staff Contingency e.g. Agency	250	Personnel	321.00	
4040	Travelling - Officers	250	Personnel	58.58	
4050	Training & Development	250	Personnel	475.00	
4100	Mayor - Public Participation	100	Council	1,500.00	
4110	Mayor's Allowance	100	Council	800.00	
4120	IRPW & Councillor Allowance	100	Council	2,684.00	
4130	Councillor Training	100	Council	68.00	
4140	Travelling - Councillors	100	Council	85.00	
4200	Audit	150	Administration		400.00
4210	Legal / Professional Expenses	150	Administration	1,972.60	
4215	Bank Charges	150	Administration	319.80	
4220	Subscriptions/Publications/Lic	150	Administration	3,617.00	
4240	Insurance	150	Administration	5,060.24	
4300	Advertising / Marketing	150	Administration	558.00	
4310	Website	150	Administration	396.00	
4320	Social Media/Events	150	Administration	180.00	
4330	Printing & Stationery	150	Administration	2,696.58	
4340	Postage	150	Administration	689.12	
4350	Welsh Translation	150	Administration	113.14	
4400	Telephones / Broadband	300	Office	1,650.18	
4440	Business / Water Rates	300	Office	6,390.62	
4450	Electricity / Gas	300	Office	1,749.85	

Continued over page

Date : 06/03/2024

Prestatyn Town Council

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Time: 13:56

Trial Balance for Month No: 11

User : MARK

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4460	IT Support and IT Software	300	Office	6,053.41	
4470	Photocopying	300	Office	440.00	
4480	Repairs & Maintenance	300	Office	2,885.35	
4490	Cleaning Services	300	Office	2,292.95	
4500	Petty Cash	150	Administration	311.46	
4600	Envir Flowers/Amenity/Watering	550	Town	19,644.87	
4605	Hanging Baskets / Troughs	550	Town	10,412.00	
4610	Festive Lighting Installation	550	Town	26,960.50	
4615	Public Seats - Maintenance	550	Town	490.00	
4620	Ty Pendre - Boulevard Gardens	550	Town	1,874.97	
4650	Crime Prevention CCTV / Radio	550	Town	10,000.00	
4655	Play Areas	550	Town	4,840.00	
4660	Community Centre Expenditure	550	Town	7,282.55	
4670	Local community services	550	Town	8,690.73	
4700	Holiday Leisure Activity	700	Projects	2,984.78	
4720	PTC Events /Activities / Promo	700	Projects	13,930.83	
4730	Environmental / Community	700	Projects	9,591.67	
4740	Mind Music	700	Projects	1,931.00	
4750	Warm Hubs	700	Projects	7,404.50	
4810	Grants- Existing Organisation	800	Grants	1,700.00	
4830	Carnival Committee	800	Grants	2,000.00	
4850	Car show	800	Grants	1,200.00	
4870	Benefits Advice Shop/ Other	800	Grants	2,000.00	
4895	Business Support	800	Grants	2,000.00	
4900	Office Furnishings/Equipment	900	Assets	1,282.81	
4910	IT Equipment	900	Assets	1,058.82	
6000	Transfer from EMR	150	Administration		6.50
6000	Transfer from EMR	550	Town		2,423.50
6000	Transfer from EMR	700	Projects		5,959.91
6001	Transfer to EMR	100	Council	12,991.00	
Trial Balance Totals :				971,683.06	971,683.06
Difference				0.00	

Dated 13th March 2024

Town Clerk / Responsible Financial Officer

Chair

04/03/2024

Prestatyn Town Council

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Virement Date: 26/02/2024

Virement Ref No: 16

Alc Code Description	Centre Description	Virement Description	Amount Decreased	Amount Increased
4000 Net Salaries	250 Personnel	To 4010 adjustment of PAYE	4,500	
4010 PAYE	250 Personnel	From 4000 and 4020		7,000
4020 Superannuation	250 Personnel	To 4010 adjustment of PAYE	2,500	

Narrative: Increase of £7000 to cover costs of Income Tax and NIC for staff under code 4010; £4500 from 4000 (net salaries) and £2500 from 4020 (Superannuation) - result of adjustments during tax year.

Virement Totals	7,000	7,000
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MT/ML/CH

Good afternoon Matthew,

I was on site last week with the contractor,

I would just like to check if all the Councillors are happy with the following locations? I have added illustrations and a red dot where the SID's will be installed (*providing everyone is happy*).

1. Near to Dawson Drive (unfortunately the SID could not be installed on Dawson Drive as there was not a location suitable, however we can install near to Dawson Drive on Fforddisa.



2. Could not be installed on Princes Avenue as there was not a location suitable, however we have a suitable location near to Princes Avenue along Fforddisa (*near to bungalow 96*). This will capture vehicles driving into Prestatyn



3. On Ffordd Fynnon (vehicles entering Prestatyn from dizzy bends direction). Post is already installed.



4. Nant Hall Road – this location was tricky, unfortunately when the trees are in full bloom they may obscure the solar panel. We won't know the extent until the SID is installed. The SID will be capturing speed of vehicles travelling down Nant Hall Road.



5. A547 – top of Meliden (near to Ysgol Melyd) capturing vehicle speeds travelling towards Prestatyn



6. A547 – Meliden, capturing vehicle speeds travelling from Prestatyn towards Meliden.



If everyone is happy I can ask the contractor to book a date to install the SIDS.

Diolch