



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

6th November 2024

Dear Councillor

You are invited to attend a meeting of FULL COUNCIL to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 13th November 2024 at 6:15pm. If remote access is required, please contact the office.

Yours sincerely

Locum Town Clerk

Prayers will be held prior to commencement.

1 APOLOGIES

2 DECLARATIONS OF ACCEPTANCE

To welcome and receive declarations of acceptance from recently elected Town Councillors.

3 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings as required by Code of Conduct legislation.

4 MAYORAL COMMUNICATIONS

Mayor's Diary – Copy attached

5 MINUTES

Full Council 11.09.24
Town Planning Committee 11.09.2024
Town Planning Committee 09.10.2024
Community Development & Regeneration 09.10.24
Finance & Management 09.10.24

6 Committee Membership 2024/5

- i) To appoint one additional Community Development and Regeneration Committee member arising from vacancy.

CYNGOR
TREF PRESTATYN



7 Ffordd Llys Nant
Prestatyn
LL19 9LR

6^{ed} Tachwedd 2024

Annwyl Gynghorydd

Fe'ch GELWIR i gyfarfod y CYNGOR LLAWN yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 13^{eg} Tachwedd 2024 am 6:15pm. Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa os gwelwch yn dda.

Yn gywir iawn

Clerc y Dref Locwm

Bydd gweddïau cyn cychwyn

1 YMDDIHEURIADAU

2 DATGANIADAU O DDIDDORDEB

Croesawu a derbyn datganiadau o dderbyniad gan Gynghorwyr Tref a etholwyd yn ddiweddar.

3 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrafodion y cyfarfod heno fel sy'n ofynnol dan ddeddfwriaeth y Cod Ymddygiad.

4 CYFATHREBIADAU'R MAER

Dyddiadur y Maer – Mae copi wedi'i atodi

5 COFNODION

Cyngor Llawn 11.09.24
Pwyllgor Cynllunio Tref 11.09.2024
Pwyllgor Cynllunio Tref 09.10.2024
Pwyllgor Datblygiad ac Adfywio
Cymuned 09.10.24
Cyllid a Rheolaeth 09.10.24

6 AELODAETH PWYLLGORAU 2024/25

- i) Penodi un aelod ychwanegol i'r Pwyllgor Datblygu ac Adfywio Cymuned oherwydd swydd wag

- ii) To consider appointment of Chairman of Community Development and Regeneration Committee following vacancy.
- iii) To appoint one additional Financial and Management Committee member arising from vacancy.

7) REPRESENTATIVES ON OUTSIDE BODIES

To appoint representatives to following bodies arising from councillor vacancy:-

- i) North and Mid Wales Associations of Local Councils
- ii) Ysgol y Llys.
- iii) CCTV Denbighshire

8) LOCAL GOVERNMENT SERVICES PAY AWARD 2024/25

Notification from National Joint Councils (NJC) Pay Award from 01.04.2024 to 31.03.2025

9) STAFF COUNCIL PM 83

To consider establishment of Staff Council and Terms of Reference. Copy attached

10) BUDGET PROPOSALS 2025/26

To Identify any significant changes to services and/or new projects or services to be considered during budget setting process

- i) Coach Park/Tourism
- ii) Public Toilets

11) EXCLUSION OF PUBLIC AND PRESS

To consider Exclusion of Public and Press in accordance with Local Government Act 1972 Schedule 12A Parts 1,2,3,4 during the following items:-

Full Council Part Two Minutes
11.09.2024/Staffing Structures/ Personnel Issues/

To: All Town Councillors
Denbighshire County Councillors
(Prestatyn and Meliden)
Public Notice
Mayor's Chaplin

- ii) Ystyried penodi Cadeirydd y Pwyllgor Datblygu ac Adfywio Cymuned oherwydd swydd wag.

7 CYNRYCHOLWYR AR GYRFF ALLANOL

Penodi cynrychiolwyr i'r cyrff a ganlyn oherwydd swyddi gwag i gynghorwyr:-

- i) Cymdeithasau Cynghorau Lleol Gogledd a Chanolbarth Cymru
- ii) Ysgol y Llys.

8 DYFARNIAD CYFLOG GWASANAETHAU'R LLYWODRAETH LEOL

Hysbysiad gan y Cyd-gyngor Cenedlaethol (NJC) am Ddyfarniad Cyflog o 01.04.2024 hyd 31.03.2025

9 CYNGOR STAFF PM 83

Ystyried sefydlu Cyngor Staff a Chylch Gwaith. Mae copi wedi'i atodi

10 CYNIGION AM GYLLIDEB 2025/26

Nodi unrhyw newidiadau arwyddocaol i wasanaethau a/neu brosiectau neu wasanaethau newydd i gael eu hystyried yn ystod y broses o osod cyllideb

- i) Parc Bysiau/Twristiaeth
- ii) Toiledau Cyhoeddus

11 EITHRIO'R CYHOEDD A'R WASG

Ystyried Eithrio'r Cyhoedd a'r Wasg yn unol â Deddf Llywodraeth Leol 1972 Atodlen 12A Rhannau 1,2,3,4 yn ystod yr eitemau a ganlyn:-

Cofnodion Cyngor Llawn Rhan Dau
11.09.2024/Strwythurau Staffio/Materion Personél

I'r: Cynghorwyr Tref i Gyd
Cynghorwyr Sir Ddinbych
(Prestatyn a Galt Melyd)
Hysbysiadau Cyhoeddus
Chaplin Maer

Mayor and Deputy Event Attendance 10.09.24 - 13.11.24

Date Of Event	Event	Organisation	Mayor	Deputy Mayor
10.09.2024	Afternoon Tea	Helping Hand for Ukarine	YES	NO
12.09.2024	Citizenship Ceremony	Denbighshire County Council	NO	NO
14.09.2024	Charity Quiz Night	Mayor of Colwyn Bay	NO	NO
27.09.2024	You'll Never Walk Alone Volunteers Day out to British Ironworks Centre	You'll Never Walk Alone	NO	NO
29.09.2024	Civic Service	Holywell Town Council	NO	NO
26.09.2024	PHS Anti Social Behaviour Meeting	Prestatyn High School	YES	NO
03.10.2024	Macmillan Coffee Morning	PTC	YES	YES
11.10.2024	Prestatyn Rotary Club Charter Dinner	Prestatyn Rotary Club	YES	NO
13.10.2024	CIVIC SERVICE (PTC)	PTC	YES	YES
16.10.2024	National Conference & 20th Anniversary	One Voice Wales	NO	NO
18.10.2024	Young Frankenstein - Civic Occasion	Rhyl & District Musical Theatre Company	NO	NO
18.10.2024	North and Mid Wales Association of Councils	North and Mid Wales Association of Councils	YES	YES
19.10.2024	Wicked Wales Film Festival	Wicked Wales Film Festival Studio Opening	YES	YES
20.10.2024	Civic Service	Denbigh TC	NO	YES
23.10.2024	Network rail meeting	Network rail and PTC	YES	YES

Mayor and Deputy Event Attendance 10.09.24 - 13.11.24

27.10.2024	Civic Service Mayor of Caerwys	Caerwys Town Council	NO	YES
28.10.2024	Spooky Sketch and Draw	PTC	YES	YES
30.10.2024	Halloween Scavenger Hunt	PTC	YES	YES
30.10.2024	Shop Window Competition	PTC	YES	YES
31.10.2024	Movie Madness	PTC	NO	YES
1.11.2024	Creepy Critters	PTC	YES	NO
08.11.2024	Murder Mystery Evening	Towyn and Kinmel Bay TC	EVENT NOT CONFIRMED	EVENT NOT CONFIRMED
10.11.2024	Remembrance Sunday Prestatyn Parade	PTC	YES	NO
10.11.2024	Remembrance Sunday Meliden	PTC	NO	YES
10.11.2024	Rhyl Remembrance Sunday	Rhyl Town Council/ DCC	NO	NO
11.11.2024	Meliden Remembrance Memorial	PTC	YES	NO
11.11.2024	Prestatyn Remembrance Memorial	PTC	NO	YES

TERMS OF REFERENCE

STAFF COUNCIL

PURPOSE

The Purpose of the Staff Council is to foster good employee relations at all levels within the Town Council and to ensure that an open, positive and inclusive climate is encouraged for the mutual benefit of the Town Council and its staff.

MEMBERSHIP

- 1 The Staff Council shall consist of not more than five members representing the Employers (Councillors), Management and Employees.
- 2 There should be no more than two Councillors on the Council. The Clerk or Deputy Clerk would represent the management side and there should be no more than 2 staff representatives.
- 3 The Council and Staff shall be responsible for the appointment of their own representatives, which will be reviewed on an annual basis.
- 4 Where a nominated representative is unable to attend a meeting of the Staff Council, a deputy may be appointed for the meeting.
- 5 A quorum shall be a minimum of 3 members provided that each of the Employers, Management and Staff are all represented.

SCOPE

- 1 To promote a positive partnership between Management, Employers and Employees.
- 2 To ensure that agreed best practices and procedures are applied across the Council.
- 3 To ensure that Staff are kept apprised of updates following Town Council meetings.
- 4 To receive feedback from representatives of all parties on any emerging issues in an open and transparent manner.
- 5 To carry out such other duties as may be directed to it by Full Council or Finance and Management Committee.

GOVERNANCE

- 1 The Staff Council shall meet at least annually and shall meet as often as necessary, with meetings scheduled within each cycle of meetings of the Town Council so that decisions of Council can be reported upon.
- 2 A Chair of the meeting will be appointed at each meeting of the Staff Council on a rotating basis.

- 3 Minutes of the Staff Council meetings shall be taken and circulated for approval at the next meeting of the Staff Council.

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