

FULL COUNCIL MEETING

Minutes of Full Council Meeting held on 28th June 2023 18:20pm – 20:15pm

PRESENT

Councillors: Cllr B. Murray (Mayor & Chair), Cllr A. West (Deputy Mayor & Deputy Chair), Cllr C. Holliday, Cllr E. Heaton, Cllr I. Lifford, Cllr A. Tomlin, and Cllr B. Williams.

Remote Councillors: Cllr G. German, Cllr J. McLellan, Cllr G. Sandilands, Cllr J. Thompson-Hill, and Cllr J. Matthews.

IN ATTENDANCE

Mrs L. Fearn – Town Clerk & RFO, Miss J. Owens – Administration Officer, Miss GM. Macauley – Community Liaison Officer, Rev D. Ash – Chaplain, and Ms J. Wynne-Eaton.

Remote: Cllr J. Harland.

Members of the Public: Mr M. Fearn.

WELCOME AND HOUSEKEEPING

Mayor Cllr B. Murray welcomed all Councillors and guests. Mayor Cllr B. Murray thanked all who attended his Civic Service 25th June 2023 at Christ Church, and expressed what a lovely day it was. The Mayor informed all Councillors cameras need to be switched on whilst attending the meetings remotely.

APOLOGIES

Cllr S. Frobisher, Cllr K. Clewett, Cllr H. Irving, Cllr T. Jones MBE, Cllr A. Sampson, and Cllr C. Evans.

PRAYERS

Rev D. Ash said prayers.

Revd D. Ash then left the meeting.

35 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

Mayor Cllr B. Murray declared an interest in Item 17 Appendix xiv Minute number 56.

36 PUBLIC PARTICIPATION

Public present, no participation.

NONE RECEIVED.

37 PRESENTATION FROM PRESTATYN HIGH SCHOOL**Ms J. Wynne-Eaton**

Ms J. Wynne-Eaton introduced herself to all Councillors as Prestatyn High School's Community Focused School Manager of six months and School Pilot for Denbighshire County Council. Ms J. Wynne-Eaton expressed how she is gradually improving anti-social behaviour in youths at Prestatyn High School, by organising various activities through the year. Ms J. Wynne-Eaton has organised 459 nutritious breakfasts for children throughout the school so far and spoke about the success of the informal Prestatyn Youth Football Team, theatre summer school, bike ability activities and day trips that she and her team organised. Ms J. Wynne-Eaton would like to utilise the remaining £400 from Prestatyn Town Council by investing it into further activities and nutritional foods for children, particularly during the school holidays.

Cllr A. Tomlin thought it would be a good idea that the remaining £400 is authorised to be spent this way. Members voted.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

ALL (12) AGREED UNANIMOUSLY.

APPROVED.

Ms. J. Wynne-Eaton explained about the brief conversation with the Town Clerk regarding Prestatyn High School Youth Council Committee working with the Town Council.

Cllr J. Matthews supported the idea and asked for two Councillors to meet with Ms J. Wynne-Eaton and Town Clerk on the 18th of July 2023. Cllr E. Heaton and Mayor Cllr Bob Murray offered their time. Members voted.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

ALL (12) AGREED UNANIMOUSLY.

APPROVED.

Ms J. Wynne-Eaton spoke about children's lack of literacy education and shared her project idea to turn Prestatyn Town into a reading town by incorporating literature and reading into the Prestatyn Town's environment. Ms J. Wynne-Eaton ensured all Councillors that this has already been approved by the library. Councillors all showed support for this idea.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

ALL (12) AGREED UNANIMOUSLY.

APPROVED.

Mayor Cllr B. Murray confirmed that Prestatyn is now a reading town.

Cllr A. Tomlin said that Prestatyn High School are lucky to have Ms J. Wynne-Eaton, and Cllr G. German said Ms J. Wynne-Eaton's impact on Prestatyn High School, and all activities organised for youths is great.

Mayor Cllr B. Murray thanked Ms J. Wynne-Eaton for her time and enthusiasm.

Ms J. Wynne-Eaton then left the meeting.

Mayor Cllr B. Murray also informed the members about funding approved for free Wi-Fi facilities at Prestatyn's Coronation Gardens, available for the next two and a half years.

Ms J. Wynne-Eaton left the meeting at 19:03pm.

38 AGM MINUTES FOR 3RD MAY 2023

Mayor Cllr B. Murray asked members to receive minutes of Prestatyn Town Councils Annual General Meeting 3rd May 2023.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

39 TOWN CRIER VOLUNTARY POSITION

Mayor Cllr B. Murray spoke about Prestatyn Town Council advertising for a volunteer for the position of a Town Crier.

PROPOSED: Deputy Mayor Cllr A. West
SECONDED: Cllr G. Sandilands
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

40 SCHEDULE OF MEETINGS FOR 2023-2024

Cllr J. Matthews wanted clarification of the order of the three meetings held on the same night: Town Planning, CDRC, and F&M.

Cllr A. Tomlin proposed Town Planning, followed by Committee Community Development Regeneration, and then Finance and Management,

Cllr B. Williams left the meeting 19:22pm.

Cllr J. Matthews made an amendment to this, proposing to organise meetings of three in such order as Committee Community Development Regeneration 18:15pm, Town Planning 18:30pm, Finance and Management to follow.

PROPOSED: Cllr J. Matthews
SECONDED: Mayor Cllr B. Murray
5 FOR
5 AGAINST
1 ABSTAINED Cllr E. Heaton
CHAIR SUBMITTED CASTING VOTE AGAINST
NOT APPROVED.

Initial proposal voted on.

PROPOSED: Cllr A. Tomlin
SECONDED: Cllr I. Lifford
7 FOR
3 AGAINST
1 ABSTAINED Cllr J. Matthews
APPROVED.

Cllr B. Williams returned to the meeting at 19:32pm.

41 PRESTATYN HIGH STREET BUNTING

Mayor Cllr B. Murray spoke about Cllr A. Tomlin's email request to replenish the bunting hung across Prestatyn High Street. Mayor Cllr B. Murray spoke about having lighting hung across the High Street as an alternative. However, Cllr A. Tomlin and Cllr B. Williams vocalised that the bunting created a bright, traditional seaside atmosphere that lighting couldn't.

The Town Clerk informed all councillors that the quote received for lighting was £4,000-£5,000 and the quote received for new bunting is £2,300.

The Town Clerk addressed more pressing items need repairing relating to health and safety.

Town Clerk will liaise with Denbighshire County Council for bunting to be hung from lampposts on Prestatyn High Street.

The Town Clerk will also compare further quotations of bunting and lighting, which will be discussed at the next Finance and Management meeting.

PROPOSED: Mayor Cllr B. Murray.

SECONDED: Cllr C. Holliday.

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

Cllr E. Heaton left the meeting 19:44pm.

42 WHEATLEY FAMILY AND GLYNNIS LLOYD WALLACE

Mayor Cllr B. Murray informed members of the 'Thank you' letter received by Rachel Wheatley, Wayne Wheatley, and Jacob Wheatley, for the flowers.

Mayor Cllr Bob Murray AND Consort Cllr C. Holliday also took flowers to Glynnis Lloyd Wallace. Who was grateful for the gesture.

RECEIVED.

Cllr E. Heaton returned to the meeting 19:46pm.

Cllr A. Tomlin left the meeting 19:46pm.

43 WALES AIR AMBULANCE

Mayor Cllr B. Murray informed members of a 'Thank you' letter from Wales Air Ambulance.
RECEIVED.

44 MELIDEN FOOTBALL CLUB

Mayor Cllr B. Murray informed members of the letter from Meliden Football Club regarding the new dug outs, and pitch site improvements.

RECEIVED.

Cllr A. Tomlin returned to the meeting 19:48pm

45 ACCOUNTS 23-24

Members received the financial reports for month end April 2023, Income & Expenditure, Trial Balance Sheet, and Balance Sheet. Also, financial reports for month end May 2023; Income & Expenditure, Trial Balance Sheet, and Balance Sheet.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

46 BACS 1, 3, 4, Previous Year 22-23, M1, M2, M3, P1, P2 and P3.

Members received BACS documents for BACS 1,3, 4, Prev Yr 22-23, M1, M2, M3, P1, P2, and P3.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

47 FINANCIAL STATEMENTS 22-23

Members received the documents for Financial Statements 2022-2023.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

48 ACCOUNTS FOR AUDIT 22-23

Members received the documents for Accounts for Audit 2022-2023.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

49 AGAR/GOVERNANCE STATEMENT 22-23

Town Clerk read out the Governance Statement 2022-2023 and all members agreed and acknowledged the AGAR and Governance Statement.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

50 INTERNAL AUDIT REPORT 22-23

Members received the report from Hacker Young for the Internal Audit 2022-2023. Noted no recommendations.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

51 EXTERNAL AUDIT REPORT 21-22

Members received the report from Deryck Evans External Audit 2021-2022. Noted no recommendations.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday
ALL (12) AGREED UNANIMOUSLY.
APPROVED.

52 EXTRENAL AUDIT NOTICE 22-23

All members acknowledged the External Audit Notice 2022-2023.

PROPOSED: Mayor Cllr B. Murray
SECONDED: Cllr C. Holliday

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

53 STANDING ORDERS UPDATED VERSION MAY 2023

Cllr J. Matthews proposed updated Standing Orders version May 2023 to be discussed at a Policy Review committee then bring back to Full Council meeting for approval.

PROPOSED: Cllr J. Matthews

SECONDED: Mayor Cllr B. Murray

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

54 IRPW POLICY AND PAYMENT SCHEDULE

Members to approve the IRPW policy and agree the proposed payment schedule. The Town Clerk informed all councillors that they need to sign and return a signed a standard IRPW mandatory payment declaration form prior to the next meeting 26th July 2023.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

55 PRESTATYN CLASSIC CAR SHOW GRANT APPLICATION

Prestatyn Classic Car Show grant application requesting £1,200. Town Clerk explained budget was only £1,000. Town Clerk said surplus money in Flower Show since it is not happening this year. Cllr G. Sandilands proposed £200 to be deducted from the Prestatyn Flower Show 2023 budget via virement and added to the Prestatyn Classic Car Show's budget and award the £1,200.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

**ALL (12) AGREED UNANIMOUSLY.
APPROVED.**

56 PRESTATYN NORTH WEST COMMUNITY ASSOCIATION GRANT APPLICATION

Mayor Cllr B. Murray declared an interest. Deputy Mayor Cllr A. West took over and chaired this agenda item.

Prestatyn North West Community Association grant application for £1,500. The Town Clerk read out the Jubilee Community Centre grant application to all councillors. The Town Clerk highlighted the need for renewing boilers and heating system in both Jubilee and Ty Caradoc is a priority due to the health and safety risk. Which means limited surplus funds in the £6,000 budget.

Cllr J. Thompson-Hill stated that Prestatyn Town Council should prioritise their expenditure. Cllr G. Sandilands proposed to address the application at a further date and the Town Clerk agreed to write the Jubilee Community Centre a letter to inform them that their application will be reviewed at a later date should they wish to reapply.

PROPOSED: Cllr G. Sandilands

SECONDED: Cllr J. Thompson-Hill

**ALL AGREED UNANIMOUSLY.
APPROVED.**



Cllr B. Williams left the meeting 20:08pm.

57 ONE VOICE WALES

One Voice Wales letter was asking if members had a motion they wish to be heard at their AGM in September. Cllr I. Lifford will be attending.

RECEIVED.

Cllr B. Williams returned to the meeting at 20:11pm.

58 COMMUNITY OWNERSHIP FUND: THRID ROUND

Members received the letter from Dehenna Davison MP about Community Ownership Fund: Third Round.

RECEIVED.

59 INSURANCE RENEWAL

Zurich Policy Renewal, Employers Liability, and Product Liability documents. Chair of Finance and Management Cllr C. Holliday approved the quote as it was considerably cheaper than the last few years.

PROPOSED: Cllr C. Holliday

SECONDED: Mayor Cllr B. Murray

ALL (12) AGREED UNANIMOUSLY.

APPROVED.

60 DENBIGHSHIRE' REPLACEMENT LDP CANDIDATE SITES

Members received letter from Angela Loftus at Denbighshire County Council regarding Denbighshire's Replacement LDP Candidate Sites. The Town Clerk confirmed that four Prestatyn and Meliden Town councillors will be attending the upcoming LDP information sessions and all County Councillors are free to attend the sessions.

Cllr A. Tomlin felt that this item should have been discussed in a meeting of Town Planning.

RECEIVED.

61 PRESTATYN HIGH SCHOOL F1 FUNDING

Members received letter from Gwyn Price at Prestatyn High School. The second letter stated school would cover the cost.

Town Clerk will write to Prestatyn High School and wish them luck in the F1 competition.

PROPOSED: Mayor Cllr B. Murray

SECONDED: Cllr C. Holliday

ALL (12) AGREED UNANIMOUSLY.

APPROVED.

Mayor/Chair _____

