



PRESTATYN
TOWN COUNCIL

7 Nant Hall Road
Prestatyn
LL19 9LR

17th April 2025

Dear Councillor

You are invited to attend a meeting of FULL COUNCIL to be held in The Chambers, Prestatyn Town Council, 7 Nant Hall Road, Prestatyn on Wednesday 23rd April 2025 at 6:15pm.

If remote access is required, please contact the office by phone on 01745 857185 or by email at info@prestatyntc.co.uk.

Yours sincerely

Locum Town Clerk

1 APOLOGIES

2 PUBLIC PARTICIPATION

3 DECLARATIONS OF INTEREST

To receive notice of Councillors personal and/or prejudicial interest in tonight's proceedings as required by Code of Conduct legislation.

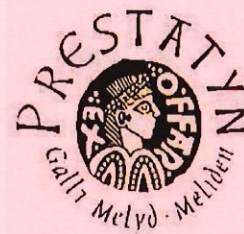
4 MAYORAL COMMUNICATIONS

(i) Mayoral Diary – Copy Attached

5 MINUTES

Full Council 12.03.25
Town Planning Committee 09.04.25
Community Development and Regeneration 09.04.25
Finance and Management Committee 09.04.25

CYNGOR
TREF PRESTATYN



7 Ffordd Llys Nant
Prestatyn
LL19 9LR

17 Ebrill 2025

Annwyl Gyngorydd

Fe'ch GELWIR i gyfarfod y CYNGOR LLAWN yn Y Siambrau, Cyngor Tref Prestatyn, 7 Ffordd Llys Nant, Prestatyn ar Ddydd Mercher 23^{ain} Ebrill 2025 am 6:15pm.

Os byddwch angen mynychu ar-lein, cysylltwch â'r swyddfa drwy ffonio 01745 857185 neu drwy anfon e-bost i info@prestatyntc.co.uk.

Yn gywir iawn

Clerc y Dref Locwm

1 YMDDIHEURIADAU

2 CYFRANOGAETH Y CYHOEDD

3 DATGANIADAU O DDIDDORDEB

Derbyn hysbysiad am ddiddordebau personol a/neu ragfarnus y Cynghorwyr yn nhrefodion y cyfarfod heno fel sy'n ofynnol dan ddeddfwriaeth y Cod Ymddygiad.

4 CYFATHREBIAD Y MAER

(i) Dyddiadur y Maer – Mae copi wedi'i atodi

5 COFNODION

Cyngor Llawn 13.03.25
Y Pwyllgor Cynllunio Tref 12.03.25
Y Pwyllgor Cynllunio Tref 09.04.25
Y Pwyllgor Datblygu ac Adfywio Tref 09.04.25
Y Pwyllgor Cyllid a Rheolaeth 09.04.25

6 FINANCIAL EXPENDITURE

Details attached

- i) BACS 14 – March 2025
- ii) Income Expenditure and Balance Sheet -January and February 2025

7 FINANCIAL ASSISTANCE APPLICATION

Copy attached

8 INDEPENDENT RENUMERATION PANEL FOR WALES

To receive and determine non-statutory payments. Extracted copy attached.

9 EXCLUSION OF PUBLIC AND PRESS

To consider Exclusion of Public and Press in accordance with Local Government Act 1972 Schedule 12A Parts 1,2,3,4,5,7 during the following items:-

Full Council – Part Two Minutes 12.03.25

Resources and Appeals Committee Minutes 18.03.25/ 28.03.2025/14.04.2025

Resources and Appeals Committee Minutes 17.04.25 – to be reported

10 STAFFING COMMITTEE

Cllr. I. Lifford to report. Copy to follow.

11 BUILDING CONDITIONS REPORT PM 172

- i) To consider quotation for works to ground floor reception and first floor room arising from damp.
Local Government Act 1972 Schedule??
Funds contained within building repairs budget 2025/ 26. Phased programme of work.

- ii) To consider quotations for replacement front ground and first floor windows. Copy to follow

6 GWARIANT ARIANNOL

Mae'r manylion wedi'u hatodi

- (i) BACS 14 – Mawrth 2025
- (ii) Incwm, Gwariant a Mantolen – Ionawr a Chwefror 2025

7 CAIS AM GYMORTH ARIANNOL

Mae copi wedi'i atodi

8 PANEL TÂL ANNIBYNNOL I GYMRU

Derbyn a phenderfynu taliadau anstatudol. Mae copi o ddarn ohono ynghlwm.

9 EITHRIO'R CYHOEDD A'R WASG

Ystyried Eithrio'r Cyhoedd a'r Wasg yn unol â Deddf Llywodraeth Leol 1972 Atodlen 12A Rhannau 1,2,3,4,5,7 yn ystod yr eitemau a ganlyn:-

Cyngor Llawn – Cofnodion Rhan Dau 12.03.25

Cofnodion y Pwyllgor Adnoddau ac Apeliadau 18.03.25/ 28.03.2025/14.04.2025

Cofnodion y Pwyllgor Adnoddau ac Apeliadau 17.04.25 – i gael ei adrodd

10 Y PWYLLGOR STAFFIO

Cyng I. Lifford i adrodd. Copi i ddilyn.

11 ADRODDIAD AM GYFLWR ADEILADAU PM 172

- (i) Ystyried dyfynbris am waith i dderbynfa llawr gwaelod ac ystafell llawr cyntaf i ymdrin â thamprwydd. Deddf Llywodraeth Leol 1972 Atodlen ?? Mae'r arian wedi'i gynnwys yng nghyllideb atgyweirio adeiladau 2025/ 26. Rhaglen waith mewn camau.

- (i) Ystyried dyfynbrisiau i newid ffenestri blaen y llawr gwaelod a'r llawr cyntaf. Copi i ddilyn

COMMITTEE MEMBERSHIP:

All Councillors.

To: All Town Councillors
Denbighshire County Councillors
(Prestatyn and Meliden)
Public Notice
Mayor's Chaplin

AELODAETH Y PWYLLGOR

Y Cyngorwyr i Gyd

I'r: Cyngorwyr Tref i Gyd
Cyngorwyr Sir Ddinbych
(Prestatyn a Gallt Melyd)
Hysbysiad Cyhoeddus
Caplan y Maer

Mayor and Deputy Event Attendance 11.03.24 - 25.04.25

Date Of Event	Event	Organisation	Mayor	Deputy Mayor
19.03.25	10am - 2pm	Dementia Aware Debigshire Network Event	YES	YES
25.03.25	6pm - 8pm	Prestayn High School - Awards Evening 2025	YES	YES
29.03.25	6pm - 8:30pm	Bay of Colwyn TC Mayor's Charity Supper/ Quiz Night	NO	NO
31.03.25	12:15pm	Ffirth Bowls Club - Trophy Presentation	NO	DEPUTY CONSORT
31.03.25 - 02.04.25	6pm	The Addams Family - Prestatyn High School Production	NO	YES - 31.03.25
04.04.25	10am-12pm	Holiday Provision Link Up Meeting	YES	N/A
04.04.25	7pm	Mayor's Charity Ball	YES	YES
05.04.25	TBC	Mayor of Mold Charity Evening	NO	NO
11.04.25	11:30am-2pm	KIM Inspire - Coffee and Cake	YES	YES
14.04.25	10am-1pm	Sketch and Draw	YES	YES
15.04.25	10am - onwards	Easter Egg Hunt	YES	DEPUTY CONSORT
25.04.25	TBC	Mayor's Community Achievements Award Ceremony	YES	YES

FULL COUNCIL

Minutes of Full Council held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 12th March 2025 at 6.15pm – 7.45pm.

Councillors: A. West (Mayor/Chairman), C. Holliday (Deputy Mayor), S. Frobisher, P. Duffy, I. Lifford, C. Evans, K. Clewett, G. Sandilands, B. Williams, T. Jones MBE, A. Tomlin, A. Sampson, J. McLellan (r), J. Matthews (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss S. Rinaldo – Administration and Support Officer (Agency), Miss M. Sinclair – Community Liaison Officer (Agency)

APOLOGIES

Councillors: E. Heaton, H. Irving

161 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with code of conduct legislation.

None received.

162 PUBLIC PARTICIPATION

None received.

163 MAYORAL COMMUNICATIONS

Details of Mayoral diary of events and activities attended by Mayor and Deputy Mayor had been circulated with agenda papers.

164 LEVELLING UP FUNDS – Round 3; PRIDE OF PLACE AND NATURAL ENVIRONMENT RHYL, PRESTATYN AND DENBIGH

Prestatyn Council welcomed Kim Waller; Programme Manager, Denbighshire County Council, who is responsible for overall management of governments 'levelling up' fund (LUF) programme for Denbighshire. The local LUF for Prestatyn project is Cari Barker Project Officer

Levelling up fund round 1 and 2 have projects nearing completion or being delivered. LUF round 3 is just starting for Prestatyn, Pride and Peace (High Street) and promoting natural environment (y Morfa) are key components of this project.

Essentially, capital funds are to be used to transform the local environment on approved works that must be sustainable. Funding is available until 2028 following extension of grant approval, projects must also comply with County Council/ UK Government accountability requirements.

Project delivery includes establishment of 'project terms' and local liaison groups. The team report to LUF board and DCC Cabinet. Partnership and Stakeholder group input also features in project service delivery.

A total of 19 million pounds has been awarded and this has been allocated to Project 1 Rhyl, Project 2 Denbigh, Project 3 Prestatyn. For Prestatyn High Street the Project Manager is Kim Mason and Project Executives are Paul Jackson and Andy Clark. In addition the Nature Walks (y Morfa) team consists of Project manager Gary Davies and Project Executive Huw Rees.

Communication is vital and a public/residents newsletter will soon be produced, public information and stakeholder events will be held, meet the project teams day organised, and a liaison group has recently been established with Town Council. Websites and social media posts will also feature as part of the communications programme.

Questions we invited:-

Cllr B. Williams: Why is the scheme late, as it was scheduled for completion by 2026.

Kim Waller: It was a difficult project to deliver within original timescales, political changes then disrupted process hence recognition of need and approval to extend programme until 2028.

Cllr R. Flynn: Is there any revenue funding for future sustainability?

Kim Waller: No, which is why it is so important to build in longevity of building materials for example. Discussions with County/ Partners organisations forms part of future sustainability as part of service delivery process.

Cllr P. Duffy: Does budget include professional fees?

Kim Waller: Yes.

Cllr P. Duffy: Do you know how much or what percentage of grant allocated for fees?

Kim Waller: There is a breakdown within programme, but exact details not known at present.

Cllr A. Tomlin: Thank you. Denbighshire county Council has been asking not to duplicate some work already completed by Town Council/others on 'local places for nature' project. Local people and local businesses are best placed to know what is needed for town.

Kim Waller: Will certainly be involving Town Council, Business Forum, and partners and listening to their requirements.

Cllr R. Flynn: Will project include a link between High Street and y Morfa?

Kim Waller: This will need to be looked at within consultation exercises but will also need to meet project requirements.

Cllr G. Sandilands: Extension of time for project should not affect service being delivered.

Cllr J. McLellan: UK Government has reconfirmed programme, changed goal posts and timelines hence extensions to 2028. It has been a long journey so far, but it is here now.

Cllr C. Evans: Local plans for nature walks already being done.

Kim Waller: Work to date will be recognised hence need for partnership approach and local consultations.

RESOLVED

That Kim Waller be thanked for presentation.

165 MINUTES

RESOLVED

That Minutes of Full Council 12.02.25 be approved.

Proposed: Cllr G. Sandilands Seconded: Cllr C. Evans

Pursuant to minute 153 Council Tax Precept 2025/2026; Cllr P. Duffy requested his vote against substantive motion be recorded.

166 MINUTES OF OTHER COMMITTEES

RESOLVED

That Minutes of Committees be approved as follows:

Town Planning 12.02.25

Community Development and Regeneration Committee 12.02.25

Finance and Management Committee 12.02.25

167 DENBIGHSHIRE COUNTY COUNCIL CAR PARK SUBSIDY 2025/2026 PM 43

Council was reminded that this item had been referred from committee following DCC decision to increase cost by 29%. Information was provided regarding number of spaces (Ty Nant – 106 (52 permits allocated to NHS and 13 spaces allocated to disabled bays). Fern Avenue has 59 places).

Details of costs incurred by DCC in managing car parks and level of income for both car parks remained unclear. Council was informed that the original Town Council car park subsidy scheme (4 hours free) had been introduced to assist with 'free parking' campaign following opening of retail park. At the time there were fears retail park would reduce number of High Street visitors.

It was also reported that whilst original car park subsidy initiative was aimed at shoppers/visitors the Ty Nant car park was now being used primarily by health service staff and visitors. From local observations it appeared this car park appeared to be very quiet at weekends.

RESOLVED

- 1) That Town Council (PTC) approach DCC to enquire if reduction to 2 hours free car park support would reduce level of PTC subsidy.
- 2) That further information on income and expenses relating to both Ty Nant and Fern Avenue be sought from Denbighshire County Council (owners and operators).
- 3) That further details be sought from DCC regarding proposed installation of new ticketing machines.

168 INTERNAL AUDIT 2024/2025/26

Council was informed of need to appoint internal Auditor. Previously UHY Hacker Young had been appointed but the company was restructured and name changed to SJC Chartered Accountants. Services provided would not be affected.

RESOLVED

That SJC Chartered Accountants be appointed council; Internal Auditors 2024/2025.

Financial implications: Costs contained within budget provisions based upon normal annual audit work.

169 TY PENDRE PM 166

Council was reminded of previous discussions and a desire for Ty Pendre community building should be available to other groups rather than one individual organisation. There was also a requirement to minimise legal obligations arising from a long term lease to third party.

A paper had been circulated to Councillors with agenda papers providing basic outline of differences between lease, licence, and room hire agreements. For clarity it was explained that building and garden were gifted to town for prosperity and public ownership is currently Denbighshire County Council. The County charge an annual peppercorn rent to Prestatyn Town Council who manage the site on day-to-day basis. A community asset transfer request had previously been submitted by PTC to DCC.

RESOLVED

- 1) That DCC be requested to provide copy of any property survey reports held for Ty Pendre community building and gardens.
(Cllr A. Tomlin to enquire with DCC re: Community Asset transfer)
- 2) That 'Working Poor and Isolation Group' who use building be informed of Town Council's requirement to change style of occupation to 'room hire' agreement for one day per week.
- 3) That further discussions be held regarding Town Council's future plans for building and gardens.

170 NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS (NAMWALC)

The Association was undertaking its own consultation of its member council's regarding 'Future Options of Town and Community Council's in Wales'. The provisional review was part of Welsh Government consultation proposals to reduce number of smaller community councils by introducing clustering arrangements.

RESOLVED

That information be received and any individual councillor feedback be copied to Locum Town Clerk's office.

(Cllr R. Flynn retired from meeting. Mayor Cllr A. West pronounced a five minute recess.)

171 EXCLUSION OF PUBLIC AND PRESS

That Public and Press be excluded in accordance with local Government Act 1972, Schedule 12A, Parts 1, 2, 3, 4, 5 during the following items: Full Council – Part Two Minutes 12.02.25/ Building Conditions Report – Council Office and Community Rooms/ Staffing.

Full Council – Part Two Minutes 12.02.25

RESOLVED

That Minutes of Full Council – Part Two 12.02.25 be approved.

172 BUILDING CONDITIONS REPORT - TOWN COUNCIL OFFICE/ COMMUNITY ROOM PM 120

Details of above survey report produced by GP Property Chartered Surveyors had been circulated. The building was constructed late 1800's/ early 1900s and had many uses and changes over the years.

RESOLVED

- 1) That GP Property Surveyors Building Conditions Survey report be received.
- 2) That extensive works list be reviewed and consideration be given to essential/ desirable work programme.

173 STAFFING

Cllr I. Lifford, Chair of Resources and Appeals Committee reported upon progress of ongoing staff grievances and also positions of Employment Tribunal process.

Mayor _____

TOWN PLANNING

Minutes of Town Planning Committee meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 12th March 2025 at 7:45pm – 7:50pm.

PRESENT

Councillors: A. West (Mayor/Chairman), C. Holliday (Deputy Mayor), S. Frobisher, P. Duffy, I. Lifford, C. Evans, K. Clewett, G. Sandilands, B. Williams, T. Jones MBE, A. Tomlin, A. Sampson, J. McLellan (r), J. Matthews (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss S. Rinaldo – Administration and Support Officer (Agency), Miss M. Sinclair – Community Liaison Officer (Agency)

APOLOGIES

Councillors: E. Heaton, H. Irving

174 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

None received.

175 PUBLIC PARTICIPATION

None received.

176 DENBIGHSHIRE COUNTY COUNCIL PLANNING CONSULTATIONS 12/03/2025

APPLICATION	COMMENT
43/2025/0050/HH Erection of extensions and alterations to dwelling (revised scheme). 41 Linden Walk, Prestatyn, LL19 9EE (E)	NO OBJECTION
43/2025/0059/HH Construction of replacement raised patio area to rear and side of dwelling 1 Lllys Isfryn, Meliden Road, LL19 8LT (M)	NO OBJECTION

43/2025/0060/LBC Construction of replacement raised patio area to rear and side of dwelling (listed building application) 1 Llys Isfryn, Meliden Road, LL19 8LT (M)	NO OBJECTION Works to be in accordance with listed building requirements and sympathetic to buildings on site
SNN_2021000001010 The developer of the above site has submitted a street naming and numbering application. 3 street names are required. Proposed Street Name: Maes Midnant Reasoning: Midnant Place - In recognition of Midnant Farm which is currently on the development Proposed Street Name: Trem y twyni Reasoning: Dune View - Dunes visible from the development Proposed Street Name: Llys y Môr-wennol Reasoning: Tern Court - Little Tern colony in Gronant, only one left in Wales. Land at Midnant Farm, Gronant Road, Prestatyn (E)	NO OBJECTION
43/2025/0029/HH Erection of a first floor extension above existing garage and single storey extension to rear of dwelling 5 Rhodfa Derwen, Prestatyn, Denbighshire, LL19 9LF (E)	NO OBJECTION
43/2025/0068/TP Works to 2 no. lime trees subject to a Tree Preservation Order 11a Fforddilas, Prestatyn, Denbighshire, LL19 9SG (E)	NO OBJECTION

177 PLANNING APPEAL

Information received from Denbighshire County Planning Office of a planning appeal received by Planning, Environment Division (PEDW) Wales relating to Ffrith Corner, Victoria Road West, Prestatyn, planning reference number 43/2024/0029. The start date of this appeal is 5th March 2025 and relates to the raising of roof height to form second floor extension to an existing first floor flat, erection of first floor rear extension, formation of the first-floor balcony to front elevation, alteration to fenestrations and associated works (Resubmission).

Mayor _____

TOWN PLANNING

Minutes of Town Planning Committee meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 9th April 2025 at 6:15pm – 6:35pm.

PRESENT

Councillors: A. West (Mayor/Chairman), C. Holliday (Deputy Mayor), P. Duffy, I. Lifford, K. Clewett, G. Sandilands, B. Williams, T. Jones MBE, A. Tomlin, J. Matthews (r), J. Thompson-Hill (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss S. Rinaldo – Administration and Support Officer (Agency), Miss M. Sinclair – Community Liaison Officer (Agency), Miss S. Clarke – Assistant Town Clerk, Miss B. Shaw – Financial and Administrative Officer.

APOLOGIES

Councillors: E. Heaton, C. Evans, J. McLellan, A. Sampson, R. Flynn

178 ONE MINUTE SILENCE

Cllr A. West, Mayor and Council stood for one minute silence following the sad passing of Cllr Hugh Irving former Councillor and Mayor of Prestatyn 1977 and 1990. He served town in many other roles including Justice of Peace, and was also a prominent and very well respected local business owner for many years.

179 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the code of legislation.

None received.

180 PUBLIC PARTICIPATION

None received.

181 MINUTES

RESOLVED

That Minutes of Town Planning Committee 12.03.25 be approved.

Pursuant to Minute 138 Council had been informed by Denbighshire County Council that previous owners of Midnant Farm had expressed upset about their lack of consultation by DCC over proposed street naming of new development. They were also concerned about use of 'Midnant' as it was their business name and continued to be used.

182 DENBIGHSHIRE COUNTY COUNCIL PLANNING CONSULTATIONS 09/04/2025

<u>APPLICATION</u>	<u>COMMENT</u>
43/2025/0071/HH Erection of a single storey extension, construction of a dormer roof extension and associated works. 2 The Meadows, Prestatyn, Denbighshire, LL19 8EY (SW)	NO OBJECTION
43/2025/0097/HH Erection of a single storey extension to rear of dwelling. 22 St Francis Close, Prestatyn, Denbighshire, LL19 8AQ (SW)	NO OBJECTION
43/2024/1573/PF Conversion and alterations to existing outbuilding to form backpackers bunkhouse (Use Class C6) including, formation of roof terrace to existing managers flat, extension to existing log store and associated works. Halcyon And Quest Hotel, 17 Gronant Road, Prestatyn, Denbighshire, LL19 9DT (E)	NO OBJECTION The Council welcome such projects as attractive addition to the local area and economy.
43/2025/0112/HH Erection of a detached garage. 1 St Elmos Drive, Prestatyn, Denbighshire, LL19 9PS (C)	NO OBJECTION
43/2025/0115/TP Removal of 2 no. trees subject to Tree Preservation Order 2/13/1950 Group G5. 19 Rhodfa Derwen, Prestatyn, Denbighshire, LL19 9LF (E)	OBJECTION The Council support pruning and maintenance, but not the removal of healthy trees. The has not seen supporting documentation and views of County Tree Officer should be sought.
43/2025/0117/HH Alterations and erection of an orangery style extension to rear of dwelling. 23 Gronant Road, Prestatyn, Denbighshire, LL19 9DT (E)	NO OBJECTION

43/2025/0140/PF Change of use of post office/shop to extend the residential use. Removal of existing shop front and replacement with two windows. New window opening to side elevation and associated works. Meliden Post Office, 21 Ffordd Talargoch, Meliden, Prestatyn, Denbighshire, LL19 8LA (M)	DEFER DCC planning consultation received after agenda papers.
43/2025/0143/HH Demolition of existing conservatory, erection of a two storey extension to rear and associated works. 11 Clayton Drive, Prestatyn, Denbighshire, LL19 9RW (C)	NO OBJECTION

183 SALE OF PROPERTY – DENBIGHSHIRE COUNTY COUNCIL (DCC)

The Locum Town Clerk had previously circulated notice from Denbighshire County Strategic Assets relating to the proposed sale of units 1 & 2 Tai Trevor, Gas Works Lane, Prestatyn, LL19 7SE.

RESOLVED

That Denbighshire County Council be informed of important history of building in towns development and feel this should be incorporated into future developments e.g. external information board.

184 NETWORK RAIL

Committee was informed that a neighbourly consultation was recently held by Network Rail in Ty Caradoc Community Centre on 26th March 2025, regarding proposed Sandy Lane and Beverley Drive footpath crossings. Further information about plans are available at www.networkrail.co.uk/pensarn.

Mayor _____

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community and Development Regeneration Committee meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on 9th April 2025 at 7:25pm – 7.35pm.

PRESENT

Councillors: G Sandilands (Chairman) K Clewett, B Williams, C Holliday

Councillor Observers: P. Duffy, T. Jones MBE, A. Tomlin, B. Williams, J. Thompson-Hill (r) J Matthews (r) A West, I Lifford.

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss S. Rinaldo – Administration and Support Officer (Agency), Miss M. Sinclair – Community Liaison Officer (Agency), Miss S. Clarke – Assistant Town Clerk, Miss B. Shaw – Financial and Administrative Officer.

APOLOGIES

Councillors: C. Evans, R. Flynn

185 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with the Code of Conduct legislation. None received.

186 COMMUNITY EVENTS AND ACTIVITIES

Proposed community events and activities had been submitted to previous meeting and detailed planning was now underway to deliver community events and activities. Several matters required consideration to book activities/services in advance and prior to event.

RESOLVED

- i) Prestatyn High Street - Annual installation of flags, bunting, anchor bolt testing. Supply of new flags - Flag and Bunting Store £280 plus delivery and bunting Hampshire Flag Company £744 plus delivery. Installation MEGA £2,645.

Legal/Financial/Other: Local Government Act 1972 S.144.45 Limited competition for installation services. Flags and bunting lowest of three quotations. Costs within community services/development budget provision 2025/26.

- ii) Coronation Gardens Shelter – Locum Town Clerk reported that shelter had deteriorated and required cleaning, painting and basic maintenance work. Committee agreed that further work e.g. schedule of works be prepared and that external grant aid to be sought.

- iii) VE DAY 10.05.2025 Provision of Stage - Stages for Events £1,895 contained within budget provisions 2025/26 Lowest of three quotations. Local Government Act 1972 S.145

iv) Prestatyn Pride 07.06.2025 Provision of Stage – Stages for Events £1,696 contained within budget provisions 2025/26. Lowest of three quotations. Local Government Act 1972 S.145 External grant aid also being sought for this event.

187 COMMUNITY/ENVIRONMENTAL

Several items were brought to Committees attention as they required input from Councillors to improve environment and amenities of town.

RESOLVED

i) Alleyway to High Street from Retail Park - Locum Town Clerk reported that this important thoroughfare from retail park to High Street was in poor condition due to unsightly mess from vacant former Ginger's Grill. Further investigations to be undertaken by Locum Town Clerk and offer of assistance of DCC Cllr A Tomlin was welcomed.

ii) Prestatyn Bus Station – following concerns raised in recent public participation session officers had made enquiries with Denbighshire Couty Council, Passenger Transport about a number of matters. Consequently, an update was provided on works to date – new timetable information provided in new notice boards; bus stop numbering provided; electronic boards not working but no funds for repair - funding streams being explored by county officers.

ii) Ty Pendre Community Gardens – Locum Town Clerk advised that he and Assistant Town Clerk would be organising a community clean up in near future. Several Councillors kindly offered their support.

iii) Litter Picking Hub - Chairman reported that Town Council and other groups in town were required to re-register as following a change of personnel at Keep Wales Tidy several local organisations had been removed from official register.

There was also a possibility of joint partnership activity with other local litter picking hubs and groups including Prestatyn Christchurch and Kim Inspire plus others volunteer groups based in town. Committee welcomed this opportunity.

iv) Ty Pendre Tree Works - following a recent tree survey as reported to committee a planning application had been submitted and approved by Denbighshire County Council with no objections from County Tree Officer.

Financial/Legal/Other Greengrass Services, council appointed maintenance contractor had quoted £1,150 for medium and high-risk tree works on site and this was accepted. Costs contained within development budget provisions. Site is owned by Denbighshire County Council but leased at peppercorn rent to Town Council.

v) Hillside Shelter – Lady Sculpture. Committee was reminded this sculpture had been vandalised some time ago and Denbighshire County Council, Countryside Services had sought cost of repair work and been quoted £2,500. Unfortunately, the sculpture was not covered by DCC insurance, and they had no money for repair and had approached Town Council for assistance. Locum Town Clerk was recommending that both council's work in partnership and seek external grant aid towards costs. Committee agreed to this approach.

vi) Banners on Lampposts - Prestatyn High Street. In previous years banners had been placed on lampposts through High Street and part of Nant Hall Road. Existing banners were worn and had been removed some time ago. Committee discussed item in knowledge that no budget provision had been included this year but felt indicative costs of project for new banners and installation should be sought.

vii) Tower Gardens Notice Board – Assistant Town Clerk had circulated copy of worn and aged notice board together with costs of replacement. Committee agreed to replacement of notice board. Financial/Legal/Other Implications: Parish Noticeboard Company £1,295 contained within budget provisions 2025/26 Local Government Act 172 S.144.

Chairman _____

FINANCE AND MANAGEMENT COMMITTEE

Minutes of Finance and Management Committee Meeting held in Council Chambers,
7 Nant Hall Road, Prestatyn, on 9th April 2025 at 7:25pm – 7.35pm.

PRESENT

Councillors: C. Holliday (Chairman/Deputy Mayor) - Chair, I. Lifford (Vice-Chair),
G. Sandilands, Cllr A. West, J. Matthews (r).

Councillor Observers: P. Duffy, T. Jones MBE, A. Tomlin, K. Clewett, B. Williams, J.
Thompson-Hill (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer, Miss S. Rinaldo –
Administration and Support Officer (Agency), Miss M. Sinclair – Community Liaison Officer
(Agency), Miss S. Clarke – Assistant Town Clerk, Miss B. Shaw – Financial and Administrative
Officer.

APOLOGIES

Councillors: C. Evans, R. Flynn

188 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in
tonight's proceedings in accordance with the Code of Conduct legislation. None received.

189 FINANCIAL EXPENDITURES

Details of financial expenditure had been circulated with agenda. Cllr P. Duffy highlighted the
cost of three agency staff, and whether it would be more cost effective to recruit permanent
staff rather than continue staffing through agency. Locum Town Clerk will prepare a cost
comparison and report back although costs were only one factor when considering use of
agency staff.

Payments made for Warm Hubs programme were queried and discussion about value this
represented to community. The programme was targeted to assist those on low income and/or
experiencing poverty but there were no physical checks on users of this service.

RESOLVED

- i) That BACS 12/13, Payroll (P) BACS P11 & 12 and Direct Debits be approved.
- ii) That Financial Accounts – Income, Expenditure and Trial Balance for
January/February be considered at next meeting.

190 NOTICES OF AUDIT

Locum Town Clerk advised Council that an Internal Audit will take place by appointed auditor on 15th May 2025. The external audit undertaken by Wales Audit Office will be a full triennial audit and will take place in August 2025.

191 EXCLUSION OF PUBLIC AND PRESS**RESOLVED**

That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A parts 1, 2, 3, 4, during the following items:

- 1) Staff Sickness
- 2) Staff Training
- 3) Council Audit

192 STAFF SICKNESS

Locum Town Clerk referred to importance of annual reporting to assist in council staff management and this would recommence shortly.

193 STAFF TRAINING

Details of staff training had been reported previously and further details and proposals for 2025/26 would soon be available.

RESOLVED

That Councillor and Staff training records be provided on annual basis.

194 COUNCIL AUDIT PM 168

Cllr C Holliday, Chairman reported upon ongoing work of Denbighshire County Council auditors. Further legal advice regarding next steps was being sought.

Chairman _____

PRESTATYN TOWN COUNCILINVOICES FOR PAYMENT BY ONLINE BANKING METHODS2024 - BACS 14

BACS REF	Invoice DATE	PAYEE	DETAILS / INVOICE Nos. ETC	NON-VAT	VAT @ 20% & 5%	TOTAL PAID
441	23/02/2025	Helen Taylor	February 25 Half Term	£248.22	£0.00	£248.22
442	26/02/2025	The Pay Role Ltd	February 25 Payroll	£23.00	£0.00	£23.00
443	28/02/2025	Sherratts	13763 Monthly Ground Maintenance	£2,822.84	£564.57	£3,387.41
444	25/02/2025	Deva Church	PTC02250001 - Feb 25 Warm Hubs	£521.50	£0.00	£521.50
445	22/02/2025	Siamo	Siamo083506 - WC17/02 SR, MS	£873.20	£174.64	£1,047.84
446	24/02/2025	LWC	2626 - Feb 25 Windows clean	£25.00	£0.00	£25.00
447	24/02/2025	LWC	2625 - Feb 25 Cleaning Benches	£525.00	£0.00	£525.00
448	24/02/2025	LWC	2624 - Feb 25 Cleaning Bus Shelters	£835.50	£0.00	£835.50
449	24/02/2025	LWC	2623 - Feb 25 Notice Boards	£180.00	£0.00	£180.00
450	25/02/2025	LWC	2622 - Feb 25 Cleaning Alleyways	£68.00	£0.00	£68.00
451	26/02/2025	Gamlins Law	114751 - Employment Assistance 14-25 Feb 25	£666.00	£133.20	£799.20
452	27/02/2025	Siamo	Siamo083677 - wc24/02 MS, SR	£1,010.08	£202.02	£1,212.10
453	28/02/2025	Sian Jones	PTC147.2025 - Welsh translation	£19.62	£0.00	£19.62
454	27/02/2025	Good Signs	Inv 112185 - Happy Beach Sign-Query-quality-of print			
455	28/02/2025	Sherratts	13848 - supply and install white marble stone	£76.31	£15.26	£91.57
456	03/03/2025	Amazon	GB500H0GV4JANI - Warm Hubs cups	£21.03	£4.20	£25.23
457	03/03/2025	Amazon	GB5GTFYABEY - Laptop table	£15.79	£3.16	£18.95
458	02/03/2025	CH	Warm Hubs supplies	£32.55	£0.00	£32.55
459	04/03/2025	KIM Inspire	PTC-02/24 - Warm Hubs volunteers	£175.50	£0.00	£175.50

460	25/03/2025	Croner	C000988063 - Monthly HR support	£265.90	£50.22	£316.12
461	25/03/2025	Sheratts	Monthly Ground Maintenance	£2,822.84	£564.57	£3,387.41
462	13/03/2025	Canda Copying	100239187 - Printing meter charges to 13/03/25	£240.78	£48.16	£288.94
463	03/03/2025	Canda Copying	479102 - 01/03 to 31/05 Printer rental	£85.18	£17.04	£102.22
464	07/03/2025	Daydream	INV-9962 - to restore the Website	£255.00	£51.00	£306.00
465	07/03/2025	Helen Taylor	07/03 Book Day Event	£117.23	£0.00	£117.23
466	09/03/2025	CH	Tesco, Aldi 10/03 Warm Hubs supplies	£44.40	£0.00	£44.40
467	10/03/2025	Heatons	SINV10686125 - Premium Paper, black cartridge	£85.54	£17.11	£102.65
468	10/03/2025	Heatons	SINV10686126 - Selfinking stamps	£50.19	£10.04	£60.23
469	10/03/2025	Finance Officer	Warm Hubs expenses 10/03	£6.00	£0.00	£6.00
470	11/03/2025	Finance Officer	travel exps- PTC office to Currys - to dispose old fee	£5.40	£0.00	£5.40
471	06/03/2025	Event Officer	travel exps - to collect bookshelf for Word Book Day	£8.55	£0.00	£8.55
472	12/03/2025	The Yew Tree	Feb 25 Warm Hubs - catering	£812.00	£0.00	£812.00
473	13/03/2025	Obsidian	INV-31240 - Monthly IT support	£216.50	£43.30	£259.80
474	08/03/2025	Siamo	Siamo083907 - wc03/03 SR, MS	£1,151.68	£230.34	£1,382.02
475	14/03/2025	DCC	802334291 - Scala Loan repayment	£66,493.00	£0.00	£66,493.00
476	16/03/2025	CH	17/03 Warm Hubs supplies	£46.95	£0.00	£46.95
477	13/03/2025	Celtic Connect	50085 - Install mains water stop tap at Meliden CC	£375.00	£0.00	£375.00
478	14/03/2025	Baker Ross	SO1445264 - art materials	£441.25	£88.25	£529.50
479	01/03/2025	G-Force	2503000134756 - March 25 phones/ bband	£116.89	£23.38	£140.27
480	20/01/2025	Prestatyn & District Walking Festival	Grant approved on 12/02/25 26/671	£1,000.00	£0.00	£1,000.00
481	21/03/2025	Prestatyn NW Community Association	Jan-March 25 Warm Hubs	£1,200.00	£0.00	£1,200.00
482	23/03/2025	Eileen Waite	15/03, 22/03 cleaning services	£75.00	£0.00	£75.00
483	21/03/2025	Restore Datasheed	2139181 - Confidential waste disposal	£85.62	£17.13	£102.75
484	22/03/2025	CH	24/03 warm Hubs supplies	£19.29	£0.00	£19.29
485	20/03/2025	GSL	13180 - Tu Mundo Bench removal	£150.00	£30.00	£180.00
486	15/03/2025	Siamo	Siamo084077 - WC10/03 DB, SR, MS	£1,614.24	£322.85	£1,937.09

487	31/03/2025	The Pay Role Ltd	2023802 - March 25 Payroll		£23.00	£0.00	£23.00
488	21/01/2025	Amazon	38956085 - Toilet roll holder		£4.17	£0.83	£5.00
489	20/03/2025	Vale Mind Music	PMG/24-25/05 - Feb25, March 25 Groups		£456.00	£0.00	£456.00
490	24/03/2025	LWC	2682 March 25 Windows clean		£25.00	£0.00	£25.00
491	24/03/2025	LWC	2681 March 25 Cleaning Benches		£525.00	£0.00	£525.00
492	24/03/2025	LWC	2679 March 25 Cleaning Bus Shelters		£835.50	£0.00	£835.50
493	24/03/2025	LWC	2679a March 25 Notice Boards		£180.00	£0.00	£180.00
494	24/03/2025	LWC	2678 March 25 Cleaning Alleyways		£68.00	£0.00	£68.00
495	22/03/2025	Siamo	Siamo084262 - WC17/03 DB, SR, MS		£1,463.20	£292.64	£1,755.84
496	25/03/2025	Deva Church	PTC03250001 - March 25 Warm Hubs		£528.50	£0.00	£528.50
497	11/03/2025	GW Shelter Solutions	SI-1722 - Bus shelters benches repairs		£435.05	£87.01	£522.06
498	26/03/2025	KIM Inspire	PTC-03/24 - March 25 Warm Hubs expenses		£72.00	£0.00	£72.00
499	27/03/2025	Twisted Tree	Gift Hampers for Volunteers		£200.00	£0.00	£200.00
500	27/03/2025	Dr Zigs	INV-2012 Bubbles, wands		£278.15	£55.63	£333.78
Previously Queried							
13/396	21/01/2025	A Jones & Son	14112022_332335 - Surgery Meliden CC fault		£70.00	£14.00	£84.00
				PAYMENT TOTALS	£91,087.14	£3,060.55	£94,147.69

BANKING PREPARED BY **Bea Shaw** **Date: 27/03/2025**

BANKING AUTHORISED BY **Holliday/ Mayor Adrian** **Date: 27/03/2025**

PAYMENT BY **Bea Shaw** **Date: 28/03/2025**

10/02/2025

Prestatyn Town Council

Page 1

14:49

Detailed Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council - Income								
1076 Precept	0	531,712	531,711	(1)			100.0%	
1100 Rental Income	1,747	4,141	0	(4,141)			0.0%	
1200 Grants Received	0	7,750	0	(7,750)			0.0%	7,750
1500 Bank Interest	0	5,220	0	(5,220)			0.0%	
Council - Income :- Income	1,747	548,823	531,711	(17,112)			103.2%	7,750
4100 Mayor - Public Participation	0	585	2,500	1,915		1,915	23.4%	
4110 Mayor's Allowance	0	800	800	0		0	100.0%	
4120 IRPW & Councillor Allowance	208	2,953	3,000	47		47	98.4%	
4125 IRPW Senior Councillor	(208)	500	500	0		0	100.0%	
4130 Councillor Training / Meetings	47	212	250	38	103	(66)	128.2%	
4140 Travelling - Councillors	0	4	250	246		246	1.7%	
4150 Elections / Democracy	13,284	13,284	5,500	(7,784)		(7,784)	241.5%	5,500
Council - Income :- Indirect Expenditure	13,331	18,346	12,800	(5,546)	103	(5,643)	144.1%	5,500
Net Income over Expenditure	(11,584)	530,483	518,911	(11,572)				
6000 plus Transfer from EMR	5,500	5,500	0	(5,500)				
6001 less Transfer to EMR	0	7,750	0	(7,750)				
Movement to/(from) Gen Reserve	(6,084)	528,233	518,911	(9,322)				
150 Administration								
4200 Audit - External	0	(600)	1,000	1,600		1,600	(60.0%)	
4205 Audit - Internal	0	1,100	1,050	(50)		(50)	104.6%	
4210 Legal Expenses	0	12,553	250	(12,303)		(12,303)	5021.0%	
4215 Bank Charges	47	460	250	(210)		(210)	183.9%	
4220 Subscriptions/Publications	420	770	3,750	2,980	239	2,741	28.9%	
4230 Licencing Fees	0	309	200	(109)		(109)	154.5%	
4235 Professional Fees	0	109	400	291	435	(144)	136.0%	
4240 Insurance	15	5,117	5,000	(117)	30	(147)	102.9%	
4245 Insurance - Other	0	178	200	22		22	88.9%	
4300 Advertising / Marketing	0	396	500	104		104	79.2%	
4310 Website	0	180	500	310		310	38.0%	
4320 Social Media/Events	0	0	100	100		100	0.0%	
4330 Stationery	67	1,314	1,500	186	72	114	92.4%	
4335 Printing Costs	0	1,204	2,000	796		796	80.2%	
4340 Postage	0	144	750	606		606	19.2%	
4350 Welsh Translation	0	111	250	139		139	44.3%	
4500 Petty Cash	114	546	500	(46)		(46)	109.1%	
4510 Miscellaneous	0	0	250	250		250	0.0%	
Administration :- Indirect Expenditure	663	23,900	18,450	(5,450)	776	(6,225)	133.7%	0
Net Expenditure	(663)	(23,900)	(18,450)	5,450				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 Personnel								
4000 Net Salaries	10,073	124,155	150,000	25,845		25,845	82.8%	
4010 PAYE	4,078	36,380	65,000	28,620		28,620	56.0%	
4020 Superannuation	1,554	24,478	48,000	23,522		23,522	51.0%	
4030 Staff Contingency e.g. Agency	8,075	15,890	500	(15,390)	11,808	(27,268)	5559.6%	
4040 Travelling - Officers	0	14	250	236	140	96	61.8%	
4050 Training & Development	23	960	1,000	40	117	(77)	107.7%	
Personnel -> Indirect Expenditure	23,803	201,878	264,750	62,872	12,165	50,707	80.8%	0
Net Expenditure	(23,803)	(201,878)	(264,750)	(62,872)				
300 Office								
4400 Telephones / Broadband	117	1,412	2,000	588	283	304	84.8%	
4440 Business rates	(139)	6,463	6,250	(213)		(213)	103.4%	
4445 Water Rates	139	305	350	45		45	87.1%	
4450 Electricity / Gas	941	2,459	8,000	5,541		5,541	30.7%	
4460 IT Support and IT Software	(25)	5,904	9,000	3,098	1,147	1,949	78.3%	
4480 Repairs & Maintenance	914	2,551	2,500	(51)	5	(56)	102.2%	
4490 Cleaning Services	481	2,321	2,750	429	513	(84)	103.0%	
Office -> Indirect Expenditure	2,427	21,415	30,850	9,435	1,948	7,487	75.7%	0
Net Expenditure	(2,427)	(21,415)	(30,850)	(9,435)				
550 Town								
4600 Envir Flowers/Amenity/Watering	359	4,804	8,000	1,196	4,419	(3,223)	153.7%	
4602 Floral Maintenance	1,500	15,000	18,000	3,000	3,000	0	100.0%	
4605 Hanging Baskets / Troughs	665	9,737	12,000	2,263	4,472	(2,209)	119.4%	
4610 Festive Lighting Installation	13,790	27,998	25,000	(2,998)		(2,998)	112.0%	
4615 Public Seats - Maintenance	685	4,820	3,000	(1,820)	1,940	(3,560)	218.7%	
4617 Public Seats - Repair Replace	0	740	1,000	260		260	74.0%	
4620 Ty Pendre - Boulevard Gardens	0	3,458	6,500	3,042	747	2,285	64.7%	
4625 Notice Boards	85	1,576	2,500	924	880	64	97.4%	
4630 Tourism Signage	0	136	500	364		364	27.2%	
4635 Alleyways and Streets Maint	368	912	2,000	1,088	204	884	55.8%	
4640 Car Parks	0	12,700	12,700	0		0	100.0%	
4645 Bus Shelters - Maintenance	(6,065)	8,084	10,000	1,916	3,378	(1,462)	114.6%	
4650 Crime Prevention CCTV / Radio	0	10,000	12,000	2,000		2,000	83.3%	
4655 Play Areas	0	5,000	5,000	0		0	100.0%	
4660 Community Centre	484	2,797	5,000	2,203	1,777	428	91.5%	
4665 Scala Cinema & Art Centre Loan	0	0	66,495	66,495		66,495	0.0%	
Town -> Indirect Expenditure	11,873	107,564	187,695	80,131	20,796	59,335	68.4%	0
Net Expenditure	(11,873)	(107,564)	(187,695)	(80,131)				

Continued over page

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
700 Projects								
4700 Holiday Leisure Activity	225	2,728	5,000	2,272	406	1,866	62.7%	1,556
4710 Festival / Youth Activities	0	1,700	2,000	300		300	85.0%	
4720 PTC Events /Activities / Promo	1,616	7,838	10,000	2,182	353	1,809	81.9%	105
4740 Mind Music	1,653	2,337	2,500	163	456	(293)	111.7%	1,634
4750 Warm Hubs	417	5,729	15,000	9,271	6,367	2,804	80.6%	1,885
4760 Community Volunteers	167	207	500	293	18	275	45.0%	
Projects :- Indirect Expenditure	4,078	20,539	35,000	14,461	7,599	6,861	80.4%	5,160
Net Expenditure	(4,078)	(20,539)	(35,000)	(14,461)				
6000 plus Transfer from EMR	2,010	4,829	0	(4,829)				
Movement to/(from) Gen Reserve	(2,068)	(15,710)	(35,000)	(19,290)				
800 Grants								
4800 Grants- New Local Organisation	0	0	1,000	1,000		1,000	0.0%	
4810 Grants- Existing Organisation	(600)	3,000	3,000	0		0	100.0%	
4820 Cultural Grants / Eisteddfod	0	0	500	500		500	0.0%	
4830 Carnival Committee	0	0	2,000	2,000		2,000	0.0%	
4850 Car show	0	1,200	1,500	300		300	80.0%	
4860 Wales / Britain in Bloom	0	0	1,000	1,000		1,000	0.0%	
4870 Benefits Advice Shop/ Other	0	2,500	2,000	(500)		(500)	125.0%	
4880 Citizens Advice Bureau	0	0	2,500	2,500		2,500	0.0%	
4890 Walks Programme / Festival	0	0	1,000	1,000		1,000	0.0%	
4895 Business Support	600	600	1,000	400		400	60.0%	
Grants :- Indirect Expenditure	0	7,300	15,500	8,200	0	8,200	47.1%	0
Net Expenditure	0	(7,300)	(15,500)	(8,200)				
900 Assets - Prior Year Commitment								
4900 Office Furnishings/Equipment	0	424	1,000	576		576	42.4%	
4910 IT Equipment	669	679	2,000	1,321		1,321	33.9%	
4930 CCs Emergency Repairs	0	4,895	18,000	13,105	3,807	9,298	48.3%	4,300
4950 Bus Shelters	6,900	18,907	0	(18,907)		(18,907)	0.0%	
4955 SIDs	0	0	0	0	3,200	(3,200)	0.0%	
Assets - Prior Year Commitment :- Indirect Expenditure	7,569	24,905	21,000	(3,905)	7,007	(10,912)	152.0%	4,300
Net Expenditure	(7,569)	(24,905)	(21,000)	3,905				
6000 plus Transfer from EMR	0	4,300	0	(4,300)				
Movement to/(from) Gen Reserve	(7,569)	(20,605)	(21,000)	(395)				

Continued over page

10/02/2025

Prestatyn Town Council

Page 4

14:49

Detailed Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,747	548,823	531,711	(17,112)			103.2%	
Expenditure	63,744	425,840	586,045	160,205	50,394	109,811	81.3%	
Net Income over Expenditure	(61,998)	122,983	(54,334)	(177,317)				
plus Transfer from EMR	7,510	14,629	0	(14,629)				
less Transfer to EMR	0	7,750	0	(7,750)				
Movement to/(from) Gen Reserve	(54,488)	129,862	(54,334)	(184,196)				

Dated 09/04/2025

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Town Clerk / Responsible Financial Officer

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Chair

11/02/2025

Prestatyn Town Council

Page 1

11:50

Detailed Balance Sheet - Excluding Stock Movement**Month 10 Date 31/01/2025**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	5,735	
200	Barclays Premium / Current	505,743	
210	Mayoral Account	1,388	
220	Petty Cash Account	20	
	Total Current Assets		512,886
<u>Current Liabilities</u>			
500	Purchase Ledger Creditors	7,162	
502	Mayoral Account	(408)	
	Total Current Liabilities		6,754
	Net Current Assets		506,132
Total Assets less Current Liabilities			506,132
<u>Represented by :-</u>			
300	Current Year Fund	122,241	
310	General Reserves	374,884	
326	EMR - GRANT Enabling Virt Comm	1,886	
334	EMR - GRANT DCC Cost of Living	3,921	
335	EMR - SID Installation costs	3,200	
	Total Equity		506,132

Dated 09/04/2025

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 Town Clerk / Responsible Financial Officer

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 Chair

11/03/2025

Prestatyn Town Council

Page 1

15:07

Detailed Income & Expenditure by Budget Heading 28/02/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Council - Income								
1076 Precept	0	531,712	531,711	(1)			100.0%	
1100 Rental Income	87	4,228	0	(4,228)			0.0%	
1200 Grants Received	0	7,750	0	(7,750)			0.0%	7,750
1500 Bank Interest	0	5,220	0	(5,220)			0.0%	
Council - Income :- Income	87	548,910	531,711	(17,199)			103.2%	7,750
4100 Mayor - Public Participation	0	585	2,500	1,915		1,915	23.4%	
4110 Mayor's Allowance	0	800	800	0		0	100.0%	
4120 IRPW & Councillor Allowance	0	2,853	3,000	47		47	98.4%	
4125 IRPW Senior Councillor	0	500	500	0		0	100.0%	
4130 Councillor Training / Meetings	0	212	250	38		38	84.8%	
4140 Travelling - Councillors	0	4	250	246		246	1.7%	
4150 Elections / Democracy	0	13,284	5,500	(7,784)		(7,784)	241.5%	5,500
Council - Income :- Indirect Expenditure	0	18,340	12,800	(5,540)	0	(5,540)	143.3%	5,500
Net Income over Expenditure	87	530,570	518,911	(11,659)				
8000 plus Transfer from EMR	0	5,500	0	(5,500)				
8001 less Transfer to EMR	0	7,750	0	(7,750)				
Movement to/(from) Gen Reserve	87	528,320	518,911	(9,409)				
150 Administration								
4200 Audit - External	0	(600)	1,000	1,600		1,600	(60.0%)	
4205 Audit - Internal	0	1,100	1,050	(50)		(50)	104.8%	
4210 Legal Expenses	172	12,724	250	(12,474)		(12,474)	5089.6%	
4215 Bank Charges	48	508	250	(258)		(258)	203.2%	
4220 Subscriptions/Publications	4,049	4,819	3,750	(1,069)		(1,069)	128.5%	
4230 Licencing Fees	0	309	200	(109)		(109)	154.5%	
4235 Professional Fees	52	161	400	239	435	(196)	148.0%	
4240 Insurance	15	5,132	5,000	(132)	15	(147)	102.9%	
4245 Insurance - Other	0	178	200	22		22	88.9%	
4300 Advertising / Marketing	0	396	500	104		104	79.2%	
4310 Website	0	190	500	310		310	38.0%	
4320 Social Media/Events	0	0	100	100		100	0.0%	
4330 Stationery	132	1,448	1,500	54	58	(4)	100.2%	
4335 Printing Costs	0	1,204	2,000	796	74	722	83.9%	
4340 Postage	0	144	750	606		606	19.2%	
4350 Welsh Translation	40	151	250	99		99	60.2%	
4500 Petty Cash	(7)	538	500	(38)		(38)	107.6%	
4510 Miscellaneous	30	30	250	220		220	12.0%	
Administration :- Indirect Expenditure	4,529	28,429	18,450	(9,979)	582	(10,561)	157.2%	0
Net Expenditure	(4,529)	(28,429)	(18,450)	9,979				

Continued over page

Detailed Income & Expenditure by Budget Heading 28/02/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 Personnel								
4000 Net Salaries	9,564	133,719	150,000	16,281		16,281	89.1%	
4010 PAYE	3,785	40,165	65,000	24,835		24,835	61.8%	
4020 Superannuation	1,592	26,070	48,000	21,930		21,930	54.3%	
4030 Staff Contingency e.g. Agency	5,729	21,619	500	(21,119)	6,107	(27,226)	5545.3%	
4040 Travelling - Officers	0	14	250	236	140	96	61.8%	
4050 Training & Development	0	960	1,000	40		40	96.0%	
Personnel :- Indirect Expenditure	20,671	222,549	264,750	42,201	6,247	35,954	86.4%	0
Net Expenditure	(20,671)	(222,549)	(264,750)	(42,201)				
300 Office								
4400 Telephones / Broadband	117	1,529	2,000	471	187	304	84.8%	
4440 Business rates	0	6,463	6,250	(213)		(213)	103.4%	
4445 Water Rates	0	305	350	45		45	87.1%	
4450 Electricity / Gas	971	3,430	8,000	4,570		4,570	42.9%	
4460 IT Support and IT Software	468	6,371	9,000	2,629	679	1,949	78.3%	
4480 Repairs & Maintenance	360	2,911	2,500	(411)	5	(416)	116.6%	
4490 Cleaning Services	583	2,884	2,750	(134)	299	(432)	115.7%	
Office :- Indirect Expenditure	2,478	23,893	30,850	6,957	1,150	5,807	81.2%	0
Net Expenditure	(2,478)	(23,893)	(30,850)	(6,957)				
550 Town								
4600 Envir Flowers/Amenity/Watering	544	5,348	6,000	652	467	184	98.9%	
4602 Floral Maintenance	1,500	16,500	18,000	1,500	1,500	0	100.0%	
4605 Hanging Baskets / Troughs	557	10,294	12,000	1,706	557	1,149	90.4%	
4610 Festive Lighting Installation	(750)	27,248	25,000	(2,248)		(2,249)	109.0%	
4615 Public Seats - Maintenance	525	5,145	3,000	(2,145)	525	(2,670)	189.0%	
4617 Public Seats - Repair Replace	35	775	1,000	226	150	76	92.5%	
4620 Ty Pendre - Boulevard Gardens	298	3,757	6,500	2,743	448	2,295	64.7%	
4625 Notice Boards	180	1,756	2,500	744	180	564	77.4%	
4630 Tourism Signage	0	136	500	364		364	27.2%	
4635 Alleyways and Streets Maint	70	982	2,000	1,018	68	950	52.5%	
4640 Car Parks	0	12,700	12,700	0		0	100.0%	
4645 Bus Shelters - Maintenance	836	8,920	10,000	1,081	836	245	97.5%	
4650 Crime Prevention CCTV / Radio	0	10,000	12,000	2,000		2,000	83.3%	
4655 Play Areas	0	5,000	5,000	0		0	100.0%	
4660 Community Centre	1,580	4,455	5,000	545	408	137	97.3%	78
4665 Scala Cinema & Art Centre Loan	0	0	66,495	66,495		66,495	0.0%	
Town :- Indirect Expenditure	5,374	113,016	187,695	74,679	5,139	69,540	63.0%	78
Net Expenditure	(5,374)	(113,016)	(187,695)	(74,679)				
6000 plus Transfer from EMR	0	78	0	(78)				

Continued over page

Detailed Income & Expenditure by Budget Heading 28/02/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(5,374)	(112,938)	(187,695)	(74,757)				
700 Projects								
4700 Holiday Leisure Activity	248	2,976	5,000	2,024	156	1,868	82.6%	1,558
4710 Festival / Youth Activities	0	1,700	2,000	300		300	85.0%	
4720 PTC Events /Activities / Promo	344	7,882	10,000	2,118		2,118	78.8%	(195)
4740 Mind Music	0	2,337	2,500	163	456	(293)	111.7%	1,634
4750 Warm Hubs	2,353	9,046	15,000	5,954	4,136	1,818	87.9%	4,818
4780 Community Volunteers	19	226	500	274		274	45.2%	
Projects :- Indirect Expenditure	2,965	24,168	35,000	10,832	4,747	6,085	82.6%	7,913
Net Expenditure	(2,965)	(24,168)	(35,000)	(10,832)				
8000 plus Transfer from EMR	2,089	7,582	0	(7,582)				
Movement to/(from) Gen Reserve	(875)	(16,586)	(35,000)	(18,414)				
800 Grants								
4800 Grants- New Local Organisation	0	0	1,000	1,000		1,000	0.0%	
4810 Grants- Existing Organisation	0	3,000	3,000	0		0	100.0%	
4820 Cultural Grants / Eisteddfod	0	0	500	500		500	0.0%	
4830 Carnival Committee	0	0	2,000	2,000		2,000	0.0%	
4850 Car show	0	1,200	1,500	300		300	80.0%	
4860 Wales / Britain in Bloom	1,000	1,000	1,000	0		0	100.0%	
4870 Benefits Advice Shop/ Other	0	2,500	2,000	(500)		(500)	125.0%	
4880 Citizens Advice Bureau	0	0	2,500	2,500		2,500	0.0%	
4890 Walks Programme / Festival	0	0	1,000	1,000		1,000	0.0%	
4895 Business Support	0	600	1,000	400		400	80.0%	
Grants :- Indirect Expenditure	1,000	8,300	15,500	7,200	0	7,200	53.5%	0
Net Expenditure	(1,000)	(8,300)	(15,500)	(7,200)				
900 Assets - Prior Year Commitment								
4900 Office Furnishings/Equipment	0	424	1,000	576	16	560	44.0%	
4910 IT Equipment	723	1,401	2,000	599	255	344	82.8%	723
4930 CCs Emergency Repairs	425	5,320	18,000	12,680	875	11,805	34.4%	4,300
4950 Bus Shelters	0	18,907	0	(18,907)		(18,907)	0.0%	
4955 SIDs	0	0	0	0	3,200	(3,200)	0.0%	
Assets - Prior Year Commitment :- Indirect Expenditure	1,148	26,052	21,000	(5,052)	4,346	(9,398)	144.8%	5,023
Net Expenditure	(1,148)	(26,052)	(21,000)	5,052				
8000 plus Transfer from EMR	723	5,023	0	(5,023)				
Movement to/(from) Gen Reserve	(425)	(21,030)	(21,000)	30				

Continued over page

11/03/2025

Prestatyn Town Council

Page 4

15:07

Detailed Income & Expenditure by Budget Heading 28/02/2025

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	87	548,910	531,711	(17,199)			103.2%	
Expenditure	38,164	464,746	586,045	121,299	22,211	99,087	83.1%	
Net Income over Expenditure	(38,077)	84,163	(54,334)	(138,497)				
plus Transfer from EMR	2,812	18,183	0	(18,183)				
less Transfer to EMR	0	7,750	0	(7,750)				
Movement to/(from) Gen Reserve	(35,265)	94,596	(54,334)	(148,930)				

Dated 09/04/2025

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 Town Clerk / Responsible Financial Officer

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 Chair

11/03/2025

Prestatyn Town Council

Page 1

15:08

Detailed Balance Sheet - Excluding Stock Movement**Month 11 Date 28/02/2025**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	8,249	
200	Barclays Premium / Current	468,075	
210	Mayoral Account	1,163	
220	Petty Cash Account	26	
	Total Current Assets		477,514
<u>Current Liabilities</u>			
500	Purchase Ledger Creditors	9,936	
502	Mayoral Account	(477)	
	Total Current Liabilities		9,459
	Net Current Assets		468,055
	Total Assets less Current Liabilities		468,055
<u>Represented by :-</u>			
300	Current Year Fund	84,163	
310	General Reserves	377,696	
326	EMR - GRANT Enabling Virt Comm	1,164	
334	EMR - GRANT DCC Cost of Living	1,832	
335	EMR - SID Installation costs	3,200	
	Total Equity		468,055

Dated 09/04/2025

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Town Clerk / Responsible Financial Officer

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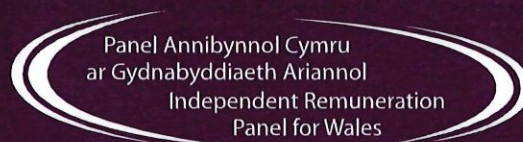
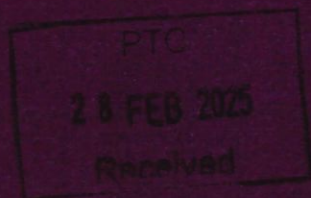
Chair

Community Grant Applications 23.04.25

NAME OF GROUP	DETAILS	PROJECT COST	AMOUNT SOUGHT	PTC BUDGET PROVISION	REG'D CHARITY	COMMENTS
Benefit Advice Shop	Providing free, independent advice, drop-in advice service in Prestatyn as well as assisting the residents from the office in Rhyl.	£12,000	£5,000	£2,500	Charity No. 1086003	Previously applied 12/02/25: Deferred to seek clarification on financial year of funding. Seeking information on working with CAB. The information is supplied in their grant feedback letter dated 19.12.24.
Prestatyn Men's Shed C.I.C	Primary purpose is to reduce isolation among old men. Providing a social hub for chatting & workshop facilities for metal, wood & model railway.	£500	£300	£3,000	Company No. 10820776	They need to move a doorway to enable large work pieces to be taken in and out of the workshop. These are for projects requested by charitable organisations and around Prestatyn.
Ffrith Indoor Bowls Club	To promote and develop the game of indoor bowls to all ages and including disabled people.	£840	£700	£3,000	N/A	Lawn bowls is a low impact activity, making it a special choice for both the young and elderly, it improves coordination and fine motor skills and provides a gentle exercise, the children love the fun element.
Friends of the Ffrith	The group helps to maintain and protect the Award Winning Ffrith Community Park in Prestatyn.	£1,500	£1,000	£3,000	N/A	Provision of a free event for people of all ages to enjoy. Help bring our community together, raise awareness, engage and educate attendees regarding key environmental matters.

Community Grant Applications 23.04.25

NAME OF GROUP	DETAILS	PROJECT COST	AMOUNT SOUGHT	PTC BUDGET PROVISION	REG'D CHARITY	COMMENTS
Marie Curie	Marie Curie Nurses and healthcare professionals provide expert hospice care, whatever the illness, in the comfort of home and hospice.	Unlimited	Any amount would be greatly appreciated	£0	Charity No. 507597	Over the next five years and beyond, their mission is to close the gap in the end of life care, across Gwynedd, Wales & the UK.
Prestatyn Events Group CIC - Classic Car Show	To provide a community event and to encourage people to become involved by exhibiting or attending as a visitor. It also promotes Prestatyn as a lively resort town, encouraging visitors to spend time in the area.	£3,700	£1,200	£1,200	N/A	To promote Prestatyn and to boost business' trade to the town.
Prestatyn Running Club	To provide a friendly and inclusive community that welcomes, supports and provides guidance to runners of all abilities.	£475	They would be grateful for any contribution to support the running community	£500	N/A	Been successful in being selected to field a team of 20 runners (plus reserves) to take part in the Welsh Castles relay event in June. They are fundraising to provide a minibus, fuel and water for the team for the 2 day event.
Llais Prestatyn	To promote and normalise Welsh language and culture in Prestatyn and surrounding areas	£3,320	£1,260	£500	N/A	Creating opportunities to socialise through the Welsh language (and bilingually) develop various plans benefiting residents linguistically, artistically and socially.
Llangollen International Eisteddfod	To promote peace and goodwill between the nations, and education and knowledge in the arts through the delivery of the annual Eisteddfod.	1.2M approx	£150	£250	Charity No. 504620	They are not able to confirm exactly how many beneficiaries are from Prestatyn.



Independent Remuneration Panel for Wales

Annual Report 2025-2026

February 2025

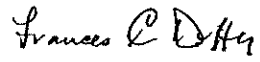
Contents

Section		Page(s)
1	Foreword	2-3
2	Introduction	4-6
3	Role and responsibilities of the Panel	7-8
4	Transfer of Functions to Democracy and Boundary Commission Cymru	9
5	Methodology	10-11
6	Consultation on the draft Annual Report 2025	12
7	Consultation: Summary of Responses	12-15
8	Consultation: Summary of Responses to online questionnaire	15-16
9	Determinations for 2025 to 2026	17-27
10	Summary of Determinations 2025 to 2026	28-29
11	Contact Details	30

1. Foreword

- 1.1 This is the final Annual Report of the Independent Remuneration Panel for Wales ("the Panel"), setting the decisions and determinations on pay, expenses, and benefits for elected members of Principal Councils, Corporate Joint Committees (CJCs), Community and Town Councils, National Park Authorities and Fire and Rescue Authorities for implementation from April 2025.
- 1.2 You can find out more about our Panel members on our [website](#).
- 1.3 This has been a busy year for the Panel, with the focus on compliance, engagement, fairness, and research, whilst also preparing for the transfer of functions to the Democratic Boundary Commission Cymru (DBCC).
- 1.4 Since its inception, I believe that the Panel has had a significant and beneficial influence on the value of elected members of local government in Wales at all levels and in respect of all the all authorities that are within its remit. In particular, the Panel has sought to ensure that remuneration issues do not act as a barrier to participation in local democracy.
- 1.5 The Local Government Measure 2011 requires the Panel to take cognisance of the overall cost to the public purse. We have continued to do this and maintained the principle that the remuneration of elected members of our Principal Councils is linked specifically to the average wages of people in Wales. I am satisfied that the balance between fairness and support to elected members and the overall impact on public finances has been achieved for 2025 to 2026.
- 1.6 The Panel is publishing a Legacy Report alongside this Annual Report. This provides stakeholders with an overview of the history of the Panel, summarising the areas where Determinations have been made, and importantly, passes on the issues that have arisen through our engagement, consultations, and considerations that we are recommending that the DBCC takes forward for the future.
- 1.7 The consultation period on this Annual Report ended on 29 November 2024. The Panel and I would like to thank all those who submitted responses to the draft report, both online and by email. The Panel has considered all representations and is now issuing its Determinations contained in this final annual report for 2025 to 2026.
- 1.8 This is my last Report as Chair of the Panel, before the Panel's functions transfer over to the DBCC from 1 April 2025. It has been a privilege to work with my colleagues and to have had the opportunity to contribute to the continued development of local democracy in Wales. I would like to take this opportunity to thank my fellow members, Saz Willey, Bev Smith, Dianne Bevan and Kate Watkins for their professionalism, engagement, and judgement during the last few years. This has enabled the Panel's Determinations to be robust, sound and well supported by stakeholders.

Also, my grateful thanks to the members of our Secretariat who have supported the Panel since its inception.

A handwritten signature in black ink, reading "Frances C. Duffy". The script is cursive and fluid, with the first name "Frances" and the last name "Duffy" clearly legible. The middle initial "C." is smaller and positioned between the first and last names.

Frances Duffy

Chair

Independent Remuneration Panel for Wales