

FULL COUNCIL

Minutes of Full Council meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn, on Wednesday 12th November 2025 at 18:15 – 19:45.

PRESENT

Councillors: A West, C. Evans, P. Duffy, A. Tomlin, G. Sandilands, C. Holliday (Mayor), J. Matthews, I. Lifford, K Clewett, T. Jones MBE, B. Williams, A. Sampson, J. McLellan (r), S Frobisher (r)

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer. Miss. S. Clarke - Assistant Town Clerk, Ms. A. Frend – Administration Officer (agency), Miss D. Butters – Legal & HR Mayor's Chaplain's Representative - Curate Anna Evans, Public.

APOLOGIES

Councillors: G Frobisher, E Heaton, Cllr R Flynn

76 PRAYER'S

Ana Evans, Curate offered prayers of thanks for all people, community, and the beauty of our local environment. People are encouraged to work for the common good, wisdom to see clearly, and ability to listen well. Peace and caring for each other would enable our community to flourish.

77 PUBLIC PARTICIPATION

None received

78 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with Code of Conduct legislation.

Prestatyn in Bloom- grant application – Councillors: C Evans, A Sampson. T Jones, declared a personal interest.

Prestatyn Business Forum – grant application – Councillors: C Holliday, T Jones, A Sampson a declared personal interest. Cllr A Sampson declared personal and prejudicial interest.

Public Conveniences – Cllrs: J Matthews, J McLellan declared a personal interest.

78 MAYORAL COMMUNICATIONS

i) Mayoral Diary - Details of Mayoral diary of events and activities attended by Mayor and Deputy Mayor had been circulated with agenda papers.

ii) Letter of thanks had been received from Pop in Hub, Prestatyn for use of Ty Pendre building. The Hub provided support for average of thirty-seven residents each week, and receives support and assistance from Prestatyn High School, Men's Shed, local Churches, Mark's and Spencer and numerous private individuals to deliver services e.g food parcels, recycled school uniforms.

iii) Prestatyn in Bloom – Prestatyn/Meliden had been awarded 'Gold' and large Town Category winner in the Wales in Bloom competition 2025. The outstanding award means that next year the town will be entered into both Wales in Bloom and Britain in Bloom competitions.

79 MINUTES

RESOLVED

That Minutes of meetings be approved as follows:-

Full Council 10.09.2025

Town Planning Committee 08.10.2025

Community Development & Regeneration 08.10.2025

Finance and Management Committee 08.10.2025

(Council confirmed that apologies from non-members of committee will no longer be recorded in minutes until further notice)

80 COMMUNITY GRANT APPLICATIONS

Details of grant applications received together with a schedule had been circulated with agenda papers. Several Councillors had made their declarations of interest earlier in tonight's proceedings.

RESOLVED

1) That Prestatyn in Bloom be awarded £1,000 as per budget provisions 2025/26. Further enquiries to be made on request for additional funds, and implications of success and entry to Wales and Britain in Bloom competition 2026.

ii) That Citizens Advice Bureau be awarded £2,500 as per budget provisions 2025/26

iii) That Ty Fu Prestatyn CIC Be awarded £106 This was a new group formed in partnership with Prestatyn High School. Funds contained within budget provisions 2025/26

iv) That Prestatyn Business Forum – Winterfest be awarded £1,000 as per budget provisions 2025/26. Further dialogue with group regarding future business/town activities to be undertaken.

(Cllr C Holliday, Mayor declared an interest in Winterfest and left Chambers. Cllr A West was appointed Chairman for this item. Proposer: by Cllr J Matthews Seconder: A Tomlin.

PTC Grant aid policy is under review re: Local v National charitable organisations/appeals and events)

81 STAFF COMMITTEE

Membership of this liaison committee consisted of two councillors, two staff representatives, and one manager. A query had been raised by a member about the name of committee and whether additional members could be appointed.

RESOLVED

- i) That Cllrs A West, B Williams and C Evans be appointed as Council's appointed representatives.
- ii) That Staff Committee be renamed Staff Sub Committee.

82 POLICY COMMITTEE

1) Membership - Notification had been received from Cllrs A Tomlin and E Heaton that unfortunately due to repeated clashes with Denbighshire County Council work, they felt it necessary to resign from this committee.

RESOLVED

That membership of the Policy Review Committee be Cllrs A West, I Lifford, C Evans until further notice.

2) Policy Review Updates – Ms D Butters, Legal/HR Officer had circulated details of proposed updates to Standing Orders and new legislation affecting Codes of Conduct. Work on review of Financial Regulations had also commenced.

RESOLVED

- i) That revised Standing Orders, and Code of Conduct new legislative requirements be accepted.
- ii) That all such management documents to include date, version number of review, author.

83 PUBLIC CONVENIENCES PM 57

Locum Town Clerk reminded Council of earlier discussions with Denbighshire County Council (DCC) and the proposals by county to close such facilities, unless an alternative service delivery method/funding stream could be found. DCC had repeatedly stated that provision of public conveniences was a 'non-statutory' service meaning that they were not legally obliged to provide this service. Regrettably, other non-statutory services may also be affected in future years but were not being considered at this stage.

It was noted that neighbouring county councils had recently adopted a similar position to Denbighshire CC, and that the Welsh Assembly Government had declined to make public conveniences a statutory provision. An earlier straw poll from PTC indicated that councillors did not want to see public conveniences closed and were willing to discuss a subsidy approach if it meant stopping the proposed closures.

Several different service models had been considered and DCC outlined proposals for introduction of service charges, together with varying levels of subsidy from town/community councils. Some primarily smaller community councils had also entered dialogue with DCC about a community asset transfer.

Council expressed deep concerns about the lack of detailed DCC information about service usage of town's public conveniences, lack of baseline information, and lack of impact assessment for withdrawing this service. However, DCC had confirmed they would meet cost of installing electronic payment methods (from which usage numbers can be extracted) and

some minor improvements to facilities and access. There would also need to be a commitment to opening hours.

The impact of closing facilities in a holiday resort destination town would most likely affect tourism economy, and residents especially elderly, disabled, young children, and people on low income.

The county has confirmed that modular self-cleansing toilets at Coronation Gardens and at Prestatyn bus station will be closing as they had reached the end of serviceable life cycle. Public conveniences at Barkby Beach, Nova Beach, and Nant Hall (town centre) were subject of present discussions.

There followed further discussion amongst the Councillors regarding options put forward by DCC which included several costed subsidy options. DCC had also referred to a potential mechanism for a two-year trial with potential reduction in subsidy level for year two dependent upon amount raised by service charges income in year one. The Locum Town Clerk had also circulated a table showing the cost of subsidy options and potential impact upon budget and level of council tax.

A recorded vote was requested and agreed.

RESOLVED

That DCC Public Conveniences – PTC Subsidy Option 5 be accepted in sum of £49,912

FOR (9)

Cllrs C. Holliday/K Clwewitt/J Matthews//C Evans/I Lifford/T Jones/B Williams/J McLellan/A Sampson.

AGAINST (5)

Cllrs A West/P Duffy/G Sandilands/S Frobisher /A Tomlin.

NO ABSTENTIONS

An earlier motion by Cllr P Duffy for Option 6 to retain status quo did not receive seconder.

Financial/Legal/Other Implications: PTC subsidy to DCC to enable county service to remain open will be £49,912 year one. Service charge year 2 dependent upon income levels but will not exceed £49,912. Costs will affect PTC. precept for 2025/26 and 2026/7. Local Government Act 1974 and Public Health Act 1906. DCC will also be introducing a service user charge of £0.50 per visit. Property ownership and maintenance services will continue to be responsibility of DCC.

84 COUNCIL RECESS

That Full Council (Part Two Confidential) be resumed after short comfort break.

85 EXCLUSION OF PUBLIC AND PRESS

RESOLVED

That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12 A Parts 1,2,3,4,5,7 during following items:-

Full Council-Confidential Minutes 10.09.2025/ Staff Recruitment Update/Building Works – PTC Office.

86 FULL COUNCIL 10.9.2025

RESOLVED That Full Council - Part Two - Confidential Minutes 10.09.2025 be approved.

The minutes related to Code of Conduct issues/minutes relating to staffing matters/ongoing corporate governance and audit work/staff structures.

87 STAFF RECRUITMENT UPDATE

Ms D Butters, Legal/HR Officer had provided details on number of applications received to date for post of Town Clerk/Responsible Financial Officer and Community Administration Officer. A further vacant Financial Officer post is currently being filled by agency. Shortlisting on vacant positions would be prepared following closing dates later this month and council members were invited to consider for shortlisting/interview panel in December. The Town Clerk's role will require Full Council determination.

RESOLVED

i) That Cllrs C Evans/B Williams/K Clewitt/Staff Officer will determine shortlist and undertake interviews for post of Community Administrations Officer.

(Mayor and Chair/Vice Chairman of Finance and Management Committee/Community Development and Regeneration Committee/Town Planning Committee can also be part of staff recruitment process if required due to absence/timescales involved.)

ii) That Cllrs I Lifford, A Tomlin, C Evans/Staff Officer will determine shortlist and undertake initial interviews for Town Clerk/Financial Officer. A further interview process may be undertaken by a different panel if required prior to Full Council.

(Mayor/Deputy Mayor and Chair/Vice Chairman of Finance and Management Committee /Community Development of Regeneration Committee/Town Planning Committee can also be part of staff recruitment process if required due to absence/timescales involved.)

88 COUNCIL OFFICES – BUILDING WORKS PM

Council was informed that following works to clear gutters and valleys there had been a significant reduction in damp levels to frontage of building. Further specialist damp work was being considered and quotations being sought.

Work on replacing windows to front of building had been delayed as both contractor and council had experienced unexpected issues relating to this work. In addition, a potential source of external grant aid for this work had been identified by council and was being actively progressed.

RESOLVED

That appointed contractor for window replacement be informed of order cancellation

Mayor_____