

FULL COUNCIL

MINUTES OF DELEGATED FULL COUNCIL FOLLOWING CANCELLATION OF COUNCIL MEETING 8.4.2020 DUE TO COFID19 PANDEMIC AND RESTRICTIONS ON PUBLIC MEETINGS. ELECTRONIC COUNCILLOR CONSULTATION PROCESS UNDERTAKEN. CLLRS T FLYNN, MAYOR, AND CLLR S FROBISHER, DEPUTY MAYOR. N. MR N ACOTT, TOWN CLERK/FINANCIAL OFFICER.

169 MINUTES 05.02.2020

Copy circulated electronically to all Councillors

170 MINUTES OF COMMITTEES

Copies circulated electronically to all Councillors:-

Town Planning Committee 05.02.2020

Community and Regeneration Committee 26.02.20

Town Planning Committee 26.02.2020

Finance and Management Committee 18.03.2020 cancelled. See delegated decisions

Town Planning Committee – 18.03.2020 cancelled. See delegated decisions

170 PRESTATYN COMMUNITY EMERGENCY RESPONSE TEAM

Town Clerk/Financial Officer report had been circulated with electronic consultation and decision papers. The Coronavirus Pandemic had been recognised as a global pandemic on 11th March 2020 by World Health Organisation (WHO). UK Government and Welsh Assembly Government has announced a host of increasingly restrictive public measures and temporary business restrictions since early March 2020 to try and contain and delay spread of infection.

All Town Council community health programmes have been stopped, council offices closed, meetings cancelled, and all staff are now working from home with a mixture of home/office equipment and mobile phones. All staff have individual email addresses in place. Town Council's main telephone line is 01745 857185 or email nigel.acott@prestatyntc.co.uk or janice.taylor@prestatyntc.co.uk are operational. Council website and contact details for Town Councillors available www.atprestatyn.co.uk

In association with Denbighshire Voluntary Services Council (DVSC) and Denbighshire County Council(DCC) the Town Council has been looking to establish a community response emergency team. Cllr R Flynn and P Penlington have also been assisting in trials of a public information pack that has been prepared and distributed to a number of properties in North Ward. Business support information packs both online and hard copy versions are also available.

There are early plans to extend coverage of information packs to whole of town once delivery methods can be finalised. Two staff have been assigned task of gathering information and regular distribution of official information via social media. Our focus has been on communicating information about community support, individual support, and business support. This approach appears to have been well received and working well.

To date the Prestatyn Town Council staff have been focused on ensuring genuine information channels, vetting new service providers, identifying newly emerging community groups, establishing stronger links with voluntary sector, signposting volunteers, and disseminating official communications via social media and websites. Council has also been supporting Cllr R Flynn and Cllr P Penlington and other Ward Councillors who are known to have been heavily involved with community efforts on the ground.

On 6th April 2020 DVSC invited all Town and Community Councils in Denbighshire to consider who is best placed within each community to actively manage local community volunteer operations (copy letter circulated to all Councillors via email). This could be Prestatyn Town Council or a Town based voluntary organisation willing to undertake such a role.

RESOLVED :

- 1) That Council support the emerging Prestatyn Community Emergency Response Team and appoint Mr N Acott lead contact as required. Council to work in partnership with DVSC and DCC to expand community volunteer operations, and bona fide third parties offering town services.
- 2) That Council authorise Mayor/Deputy Mayor and Chair/Vice of Finance and Management Committee, and Deputy Town Clerk to act on behalf of Town Council in respect of Prestatyn Community Emergency Response Team.

Mayor _____

FULL COUNCIL

Minutes of Full Council held in King's Hall, Kings Avenue Prestatyn on Wednesday 5th February 2020 at 6.15pm – 7.15pm

PRESENT

Councillors: - T. Flynn (Mayor), S. Frobisher, R. Flynn, G. Sandilands, G. Frobisher, G. Davies, M. German, T. Jones, A. Tomlin, P. Duffy, B. Murray.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mr T. Brown – Internal Auditor, Mrs L. Hewitt – Committee Support Assistant.

APOLOGIES

Councillors: L. Muraca, A. Frobisher, P. Penlington, K. Jones, J. Thompson-Hill, A. Sampson
Officers: Mrs C Evans – Deputy Town Clerk.

136 DECLARATIONS OF INTEREST

Councillors were reminded of need to disclose personal and/or prejudicial interests in tonight's proceedings in accordance with Code of Conduct legislation.

137 MAYORAL COMMUNICATIONS

Mayoral Diary 12.12.19 – 05.02.20 – copy circulated at meeting. In response to question about Showman's Guild, the Mayor explained that the Guild supported a number of worthy causes and were considering donation of free tickets for under-privileged children at local fun fair. Cllr G. Frobisher informed Council that this unusual historical link had arisen due to Guild member who has a very close link with Prestatyn Carnival Association and town.

138 MINUTES

RESOLVED That Minutes of Full Council held on 11th December 2019 be accepted.
(Cllr R. Flynn to be recorded as present)

Pursuant to Minute 115 (89c) Eisteddfod Proclamation Ceremony - Council was reminded that Denbighshire County Council had removed banners placed around town on day of event. The County had verbally advised that banners had been removed on safety grounds, but written explanation had not been received. **RESOLVED** That a letter be forwarded to DCC expressing Town Council's disappointment and seeking formal explanation.

Pursuant to Minute 118 (2) Event Planner. In response to a question about temporary arrangement it was confirmed that a review would take place with employee in three and twelve month's time with outcomes reported back to Committee.

139

MINUTES OF COMMITTEES**RESOLVED** That Minutes of Committees be accepted.

Town Planning Committee 11.12.19
(Cllr R Flynn be recorded as present)

Finance and Management Committee 15.01.20

Pursuant to Minute 113 – Ty Pendre Community Building – Phase Radio. Cllr G. Sandilands reported that Phase Radio had recently addressed Prestatyn Business Forum seeking financial support for digital radio station from local businesses. He also reported they had also submitted application for a Digital Radio Broadcasting (DAB) radio licence. Town Clerk/Financial Officer confirmed that talks had taken place with Phase Radio and they remained hopeful of receiving additional funding and support. Council was reminded that County lease for this building expires in 2021.

Discussion also took place on use of Council notice boards for publishing information and events, and the role of Town Councillors in maintaining boards. Town Clerk/Financial Officer advised he would consult Ward Councillors about future maintenance services.

140

COUNCIL TAX PRECEPT 2020/21 PM 126

Town Clerk/Financial Officer explained legal requirement for Full Council to ratify Council Tax precept figures.

RESOLVED That Council Tax Precept 2020/21 be £492,800 (Band D property tax £63.74)

141

RISK ASSESSMENT

Details of updated Council risk assessment had been circulated with agenda. Town Clerk/Financial Officer explained activities, service, low/medium/high risk category. He referred to actions with regard to succession planning (high risk) and responded to a query about pensions. All staff are members of the Local Government Pension Scheme and current age profile of employees meant that almost ninety percent of staff were entitled to access early retirement at age 55 albeit with reduction in pension.

RESOLVED

- 1) That Council Risk Assessment 27.01.20 be accepted.
- 2) That Staff Sub Committee undertake succession planning review and report back to Finance and Management Committee.

142

INTERNAL AUDIT SERVICES 2020/21

A letter had been received from Mr T. Brown, Internal Auditor offering his independent services to Town Council for 2020/21. Council discussed internal audit arrangements, changing nature of services and increasing workloads.

RESOLVED UNANIMOUSLY That Mr T. Brown be appointed Council's Internal Auditor 2020/21.

Financial/Legal Implications: £1,100 contained within approved budget provision 2020/21. Local Government Act 2003. Account and Audit Regulations 2014.

(Mr T. Brown declared interest and retired from Council during this item. Cllr G Sandilands also retired during this item)

143

I CAN PRESTATYN

Cllr T. Flynn referred to Terms of Reference papers circulated with agenda and invited Town Clerk/Financial Officer (TC/FO) to expand on this emerging project board. TC/FO explained that Town Council had a long history of promoting physical and social health. It was now widely recognized that mental health and well-being was of equal importance and required more attention by health professionals and community partners.

Betsi Cadwaladr University Health Board (BCUHB) were promoting I CAN well-being centres with aim of providing 'non-medical' environments that support good health and well-being. Welsh Assembly Government funding was available for 'transformational funding' that enabled Health Board to rent the former Guide HQ at top central car park for a I CAN Prestatyn Community Hub.

The proposed membership board who would oversee day to day operations at I CAN Prestatyn included BCUHB/ Local Authority Representative/Pop In Centre representative Artisans Collective /Healthy lach representative /Service Users and Carers representative. It was unclear at this stage if the Board were seeking an elected Town Councillor or Officer representation.

In response to a query about financial liabilities Town Clerk/Financial Officer advised that BCUHB would meet all year one costs, and that partners would be expected to bring some existing services into the I CAN Prestatyn hub at existing costs to help future sustainability. They would also be encouraged to trial new services with possibility of additional funds being made available from BCUHB transformational fund. It was not anticipated there would be any additional public liabilities other than those already being incurred when running public services.

RESOLVED

- 1) That Town Council participates in establishment of I CAN Prestatyn programme board
- 2) That Town Clerk/Financial Officer be Council's nominated representative for establishment of services and reviewed in twelve months or such other time as determined by Council.

144

CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD (PSB)

Council was informed of email received last week from Chief Executive of Denbighshire County Council inviting Town and Community Councils to nominate a representative of sector to attend future PSB meetings. There would be one representative from Denbighshire and one from Conwy.

Town Clerk/Financial Officer reported that he had been seeking representation for Town and Community Councils sector for some time and was pleased this had finally been acknowledged. He also advised that he felt all parties would benefit through information exchange, improved understanding, and joined up working.

RESOLVED That Council nominate Town Clerk/Financial Officer to be considered for position as Denbighshire Town and Community Council's representative on Conwy and Denbighshire's Public Service Board.

145

LIFE BOAT RHYL

Cllr T. Flynn reported that he had received invitation for Councillors to visit Rhyl Life Boat Station, preferably early on a Monday or Friday night.

RESOLVED That Mayoral Personal Assistant to arrange suitable date / time with Rhyl Lifeboat Station. All Town Councillors to be invited to attend.

Mayor _____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in King's Hall Community Centre, Kings Avenue, Prestatyn on Wednesday 5th February at 7.20pm-7.40pm

PRESENT

Councillors - G. Frobisher (Chairman), T. Flynn, S. Frobisher, R. Flynn, G. Sandilands, G. Davies, M. German, T. Jones, A. Tomlin, P. Duffy, B. Murray.

IN ATTENDANCE

Mr N Acott – Town Clerk / Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: L. Muraca, A. Frobisher, P. Penlington, K. Jones, J. Thompson-Hill, A. Sampson. Mrs C. Evans – Deputy Town Clerk.

146 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare any personal and/or prejudicial interests in tonight's proceedings.

147 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning application consultations to 5th February 2020 and submitted following observations:-

APPLICATION

43/2020/0016 (North West)
Change of use from an A1 Retail use to an
A3 food and drink use class
Ffrith Corner, Victoria Road West, Prestatyn

433/2020/0009 (East)
Variation of condition no 2 of planning
permission code no 43/2018/0998 to
relocate the shop entrance from Nant Hall
Road to Lon Alwen
1 Nant Hall Road, Prestatyn

COMMENT

No Objection

Observation
There is a requirement to preserve
Nant Hall Road frontage that forms
part of town centre conservation
area status.
The original doorway should be
retained and kept in good order
albeit in closed position with
appropriate signage to new
entrance.

Other work to help retain Nant Hall Road visual amenity should be considered e.g. historical site plaque

43/2020/0023

See below

Erection of retail store with garden centre, servicing and car parking areas and associated works
Market Site, Gas Works Lane, Prestatyn

OBSERVATIONS

- Cllr BM** Serious concerns about traffic access and egress. The existing highway is gridlocked during the summer months due to high volume of traffic.
- Cllr GS** Environmental Prestatyn voluntary group have expressed concerns about development's impact upon wetland wildlife to rear of proposed building. Bats are known to be in vicinity. Litter accumulates on railway bridge and measures are needed to prevent build-up of litter. Access to former signal box currently being considered for community use should be protected and retained. Similarly, public access for Prestatyn Dyserth Way path needs to be maintained. Trees and shrubs help form wildlife corridor to adjoining wetland site.
- Cllr TF** major If this is to be first phase of future development then there could be traffic problems for town centre. Highways infrastructure will not cope with extra traffic.
- Cllr RF** Sandy Lane is also of concern as traffic builds up on railway bridge. Has Town Council received information about Denbighshire County Council latest traffic survey, review and proposals? Town Clerk/Financial Officer advised this had not been made available but may have been discussed by County Member Area Group.
- Cllr AT** Development seems generally welcomed by local residents, but radical changes to highway will be needed to cope with traffic.
- Cllr BM** I will ask DCC planning for a site meeting.
- Cllr MG** Large delivery vehicles regularly back up on adjoining highway. Ffordd Pendyffryn is already too busy with traffic.
- Cllr GS** If development proceeds with named company then biggest commercial property in High Street will be vacated.
- Cllr TF** If this is a phased or shared development then another named company may also relocate from High Street.

RESOLVED

- 1) That Denbighshire County Council be requested to hold a site meeting with Town Council.

- 2) That Mr Mike Jones, Traffic, Parking and Road Safety Manager, Denbighshire County Council be invited to attend a future meeting to discuss Prestatyn Highways review and progress to date.

43/2020/0024 (East) Crown reduction of 2 Sycamore trees subject to Former Prestatyn Urban District Council Tree Preservation Order 1950 No.G5 19 Rhodfa Derwen, Prestatyn	No Objection
43/2019/1047 (Meliden) Erection of extensions and installation of dormer windows to loft 134 Meliden Road, Prestatyn	No Objection
43/2020/0025 (East) Crown reduction of oak tree in area A1 on plan annexed to the Borough of Rhuddlan Tree Preservation Order No 5 1989 11B Fforddilas, Prestatyn	No Objection Work to be undertaken by professional arboreal culturalist
43/2020/0026 (East) Demolition of existing extensions/attached garage and erection of two storey extension to side and rear of existing dwelling 6 The Circle, Prestatyn	No Objection
43/2019/1036 (North) Alterations and extensions to existing bungalow to form 3 no. dwellings 2 Berwyn Crescent, Prestatyn	No Objection
43/2020/0055 (Central) Erection of a detached residential amenity building ancillary to existing dwelling 36 Calthorpe Drive, Prestatyn	No Objection
43/2020/0011 (Central) Erection of porch and first floor extension to dwelling 10 Fforddisa, Prestatyn	No Objection
43/2020/0051 (Central) Erection of extension to dwelling 15 Oakhill Drive, Prestatyn	No Objection

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

Chairman _____

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community Development and Regeneration Committee held in King's Hall, Kings Avenue, Prestatyn Wednesday 26th February at 6.15pm – 7.50pm.

PRESENT

Councillors : A. Sampson (Chairman), T. Flynn, P. Penlington, R. Flynn, G. Sandilands, G. Davies, M. German, L. Muraca, J. Thompson-Hill, A. Tomlin, B. Murray, G. Frobisher.

IN ATTENDANCE

Mrs C. Evans – Deputy Town Clerk, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor, Miss K. Thew – Town and Business Development Officer, District Inspector James Keene – North Wales Police.

APOLOGIES

Councillors: S. Frobisher, A. Frobisher, K. Jones, T. Jones.
Officers: Mr N. Acott, Ms S. Edwards, Mrs D. Hughes.

148 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interests in tonight's proceedings.

149 PRESTATYN TRAFFIC REVIEW

Mrs C. Evans informed Council that Mr Mike Jones, Denbighshire County Council's Traffic, Parking and Road Safety Manager sent apologies as he was unable to attend the meeting this evening. Cllr A. Sampson (Chairman) provided an update from Denbighshire County Council. A traffic review of 300+ pages had been prepared stating there was more work to do in the area including alternatives to the current traffic flow in High Street. The draft modelling report has just been received and is under consideration. Once complete the findings will be shared with Prestatyn Town Council and Business Forum

(Cllr P. Penlington arrived at 6.17pm)

There followed a discussion questioning whether Town Council wish to continue subsidising car parks in town. Deputy Town Clerk advised that Council could continue to offer 4 hours free car parking at the same subsidy level of £4,000 for Central Car Park and £4,700 for Fern Avenue Car Park. This initiative supports the High Street businesses. Cllr M. German was concerned that Denbighshire County Council were not maintaining car parks adequately including line painting etc. A vote was held following discussions.

RESOLVED Prestatyn Town Council would continue to subsidise the car parks at the existing subsidy rate detailed above

150

NORTH WALES POLICE

The Chairman welcomed James Keene, District Inspector to the meeting and invited him to address Committee.

Inspector Keene advised he had been in post since August 2019 and gave an update on local crime figures. There had been a general increase in crime of 1.5% in the latest figures.

The more detailed breakdown follows

All crime

Prestatyn/Meliden: 6.2% reduction

Prestatyn South West: 1.7% reduction

Prestatyn North: 7.2% increase

Prestatyn Central: 9.4 % increase

Prestatyn East: 15.6 % increase

This amounts to 140 additionally recorded offences compared to last year.

For all areas of Prestatyn

Burglary Residential: 45.5% reduction

Violence with injury: 9.3% reduction

Robbery: 42.9% reduction

The most significant increase relates to retail theft which has seen an 18.1% increase. Vehicle crime (22.7% increase) and criminal damage (15% increase).

Vehicle crime in and around Prestatyn is subject to an ongoing operation with an identified offender.

Two particular areas were highlighted as the worst locations which were Tesco and the High School.

Inspector Keene also informed Council Police were no longer stationed in Prestatyn, but had a drop-in location at Prestatyn Fire Station . The operational base is in Rhuddlan and Prestatyn Officers and response teams are deployed from Rhuddlan. A new IT system is now deployed by North Wales Police Officers which provides the ability to work in Prestatyn and this will now result in an improved presence. PC Richard Fishlock is the Prestatyn Community Beat Manager and police numbers in Denbighshire's Coastal area have been increased

Councillors were invited to ask questions:-

Cllr BM How will you let people know the Fire Station is not a public-facing police station?
JK Through the papers and social media.

Cllr AT Do you think this is a good location? **JK** I have no say in this. We are there for 4 years. We have a new neighbourhood policing team. PC Richard Fishlock is now assigned to Prestatyn. Environmental audits are taking place soon in this area. Extra officers in Rhuddlan will aid in Prestatyn with added cover.

Cllr RF Do you have a One Stop Shop in town where people can speak to you? **JK** New technology will enable meetings at any location.

Cllr BM Will we have email addresses for our police contacts? **JK** Yes for PTC police sergeant and a dedicated email address to an area reviewed every day.

Cllr GF Will there be a dedicated phone outside fire station to speak to officers? **JK** I am pursuing this and it is desirable but cost restrictive and has not been agreed.

Cllr TF Richard Fishlock has set up a good working party. **JK** He has a passion for what he does . It's great he is the dedicated CBM in town. He is very experienced.

Cllr GS Are there any plans to introduce new crime reduction initiatives? **JK** If we see any spikes we will put in extra effort to curb this. I've put in bids for more funding

Cllr PP Have you got any plans to address problems of youths on the High Street? **JK** A meeting has been arranged to address these issues through joint working partnerships. However until a strategy is determined the police must be called out to an incident

Cllr TF Richard Fishlock is addressng this and we need to see how we can help.

Cllr PP Dawson Drive has problems and police can't respond until the next day. **JK** We try to make our presence felt. This is short term. We need to establish long term strategies

Cllr BM The phone outside in Nant Hall Raod was rarely answered. If we have one at the fire station wil it be connected to St Asaph if there is no-one at the fire station?

Cllr RF Will there be a system to log incidents rather than you getting same problem reported several times? **JK** We would prefer to hear multiple times.

Cllr RF Do you have a system to log in dash cams? **JK** New system imminent called NICE.

Cllr AS Some forces have ebikes – any plans for these? **JK** No storage at the moment.

Cllr PP Shouldn't the retail park have their own security? **JK** I'd love to be able to have a dedicated police officer there. I'd like to cut crime there altogether. We will be patrolling at RED TIMES, sharing our presence at busy times.

JK Pro-active policing is ongoing and we are working closely with British Transport Police to deal with County Lines crime on trains along the Coast Road.

Cllr A. Sampson, Chairman thanked Inspector Keene for his report.

151 BIO DIVERSITY PLAN & FUTURE GENERATION AND WELL BEING PLAN

Mrs C. Evans, Deputy Town Clerk made Councillors aware of Denbighshire County Council's plan and informed members that PTC officers would feature in working partnerships contributing to this plan. Cllr G. Sandilands had attended a publicity meeting in Ruthin earlier this week and stated what an incredibly important issue this is. DCC have a target of 20,000 trees to be planted and suggested PTC set their own target of e.g. 5,000 trees. One member

suggested rechargeable electric points and Kate Thew indicated she was liaising with DCC on actioning this. The discussion continued with various points being raised particularly regarding trees and the fact that there are a number of grants available for tree planting. Lots of different groups appear to be doing things, but better communication is needed.

152 UPDATE ON PTC CLIMATE ACTION PLAN

An action plan had been distributed for information on activities. Deputy Town Clerk drew attention to the item with regards to trees and reported that she had been in contact with Denbighshire County Council to ascertain whether a parcel of land in the town could be adopted by PTC in order to plant trees. This had however received a negative response. Councillor GS offered thanks to Cllr MG for initially raising this initiative and stated that Town Council did not have the same powers as County Council and were not land owners. A Green Infrastructure Plan for Prestatyn was in development

153 OFFICER'S REPORTS

Mrs C. Evans had received apologies from Ms S. Edwards and Mrs D. Hughes who were unable to attend tonight's meeting, and then presented the reports to Council.

RESOLVED That thanks be given to S. Edwards and D. Hughes for their reports and valuable work on health initiatives

Ms Kate Thew was present at the meeting to give her report. She was looking at using the new extension, once completed, to support various individuals and groups. The building will be an ideal location for training and become a focus for anyone who wants to begin volunteering. Cllr G. Sandilands, who had attended many meetings with Kate thanked her for her hard work and enthusiasm.

Cllr R. Flynn raised the question of pop-up shops. Kate explained this was something she was working on for anyone to set up in Prestatyn. Ms Thew was also liaising with DCC regarding small industrial units.

Cllr Murray thanked Kate and the staff for their hard work in developing these projects. Mr Peter Dop had also sent his thanks to Kate for her hard work on the "Plastic Free Prestatyn" initiative.

RESOLVED That Ms Thew be thanked for her attendance and presenting her report, and commended for her hard work and enthusiasm.

154 TOWN EVENTS

Mrs C. Evans presented her report. Several events were being prepared including Easter, The VE 75 Weekend and street party on the High Street, which the Business Forum would be organising and managing with assistance from PTC. Mrs C Evans had publicised a request for Wartime memorabilia which could be displayed in the new community room. Open Air Theatre visit on 30th July, Halloween and Christmas activities were all events PTC were organising

RESOLVED That Mrs C. Evans be thanked for her hard work and thorough report.

155 FINANCIAL APPLICATIONS

Several groups had made an application for financial assistance and the applications were discussed by Committee with some recommendations regarding future applications

Cllr PP – Information whether groups were applying for funding from other sources

Cllr GS – Does PTC insurance cover all activities carried out by other organisations

Cllr JTH advised that this is no longer possible, they each must carry their own policy to cover their event

RESOLVED That the following groups would receive financial assistance:-

Urdd Gobaith Cymru	£1,500	
Citizen's Advice Denbighshire	£2,500	
Benefits Advice Shop	£1,800	
Prestatyn and District Festival of Walking	£1,000	(Cllr A. Sampson declared interest)
Prestatyn Classic Car Show	£1,000	
Prestatyn Flower Show	£1,500	

Chairman _____

TOWN PLANNING COMMITTEE

Minutes of Town Planning Committee held in King's Hall Community Centre, Kings Avenue, Prestatyn on Wednesday 26th February at 7.50pm-8.10pm

PRESENT

Councillors - G. Frobisher (Chairman), T. Flynn, P Penlington, R Flynn, G Sandilands, G Davies, M German, L Muraca, J Thompson-Hill, A Tomlin, B Murray, A Sampson

IN ATTENDANCE

Mrs C Evans – Deputy Town Clerk, Mrs L. Hewitt – Committee Support Assistant,
Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: A. Frobisher, S Frobisher, K. Jones, T Jones.

156 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare any personal and/or prejudicial interests in tonight's proceedings.

157 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

Committee considered planning application consultations to 26^h February 2020 and submitted following observations:-

APPLICATION

43/2020/0093 (Central)
Erection of extension and alterations
To dwelling
23 Princes Avenue, Prestatyn

43/2018/0751 and 43/2018/0750 (Meliden)
For Information
Notice of Public Enquiry into appeal
against Local Planning Authority refusal
to grant Planning Permission
Mindale Farm, Meliden, Prestatyn

43/2020/0045 (East)
Works to 3 trees to the front of the
Property and 4 trees to the side of the
Property which are covered by a Tree
Preservation Order
11 Fforddlas, Prestatyn

COMMENT

No objection subject to use of
sustainable materials and construction
methods

No date set as yet for Public Enquiry.
Public meeting to be held in Meliden
Community Centre 5th March 2020 at
6.30pm

No objection subject to residual waste
to be disposed of in accordance with
best environmental practice

43/2020/0074 (Central)
Erection of a single storey extension to
Side of dwelling
Bodfaen Bishopswood Road, Prestatyn

No objection subject to use of
sustainable materials and construction
methods

43/2020/0111 (East)
Alterations and extensions and detached
garage
66 Gronant Road, Prestatyn

No objection subject to use of
sustainable materials and construction
methods

43/2020/0121 (East)
Installation of 2 jet wash bays to replace
existing jet wash
Service Station, 2 Marine Road, Prestatyn

No objection

Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional information and advice will be available to them. They are not bound by the views or opinions of Town Council.

Chairman _____

FINANCE AND MANAGEMENT COMMITTEE

MINUTES OF DELEGATED FINANCE AND MANAGEMENT COMMITTEE ITEMS FOLLOWING CANCELLATION OF COUNCIL MEETING 18.03.2020 DUE TO COFID 19 PANDEMIC AND RESTRICTIONS ON PUBLIC MEETINGS. ELECTRONIC COUNCILLOR CONSULTATION PROCESS UNDERTAKEN. CLLR J THOMPSON HILL, CHAIRMAN, CLLR G DAVIES, VICE CHAIRMAN, MR N ACOTT, TOWN CLERK/FINANCIAL OFFICER.

158 WELCOME

Town Clerk/Financial Officer explained this unusual method of meeting was required in order to comply with legal and financial requirements, and determine any urgent actions as required. Councillors had been sent electronic papers together with decision making sheet.

159 MOMENTS SILENCE

Chairman reported on the sad and unexpected passing of Mr Tom Brown, Independent Internal Auditor who had been a professional work colleague and friend of Prestatyn Town for many years. He was well respected by all parties and will be sorely missed.

160 PAID ACCOUNTS

Details of paid accounts had been circulated with agenda papers and no items or queries had been raised by members.

RESOLVED That Paid Accounts Schedule for January and February 2020 be approved

161 FINANCIAL REGULATIONS

Town Clerk/Financial had circulated a report with agenda papers referring to the need to adopt additional financial regulations to clarify the position of electronic payments following trial introduction 2019/20. The process involves continuation of existing cheque signatory requirements of two named Councillors plus Town Clerk/Financial Officer or Deputy Town Clerk authorisation.

RESOLVED That Council's Financial regulations be updated to include reference to electronic payment methods as per report.

162 INTERNAL AUDIT SERVICE

Internal audit requirements and appointments requirements had been circulated with agenda. Due to unforeseen events and present national pandemic crisis this item was Deferred.

163 INDEPENDENT RENUMERATION PANEL FOR WALES 2020/21

An extracted copy of the above annual report had been circulated with agenda papers. A number of mandatory and discretionary payments were available to Town and Community Councils. Those Councillors who do not want to receive the mandatory payment of £150 per annum must notify Town Clerk/Financial Officer in writing.

RESOLVED That IRPW 2020/21 mandatory and discretionary payments remain as present:-

Determination 42 Town Council mandatory individual Councillor payment of £150 as a contribution towards costs and expenses for those who meet qualification criteria.

Determination 43 Senior Roles - Town Council mandatory single payment of £500 towards Mayor's Full Council special responsibilities. (IPRW up to 5 members eligible)

Determination 45 Travel Costs – Council to retain HMRC mileage allowance for authorised Councillor travel

Determination 46 Overnight Accommodation - Not applicable but if circumstance change payments not to exceed specified rates.

Determination 47 Financial Loss – any financial loss application to be considered as and when required but not to exceed specified costs.

Determination 48 Care Allowance – allowance for children and adults additional carer costs when member attends authorised meetings. Reimbursement up to specified costs shall only be available on production of receipts from the carer.

Determination 49 Civic Head – Mayoral personal allowance £800 (IPRW limit £1,500)

Determination 50 Deputy Civic Head – no personal allowance for Deputy Mayor (IPRW limit £500)

164 MELIDEN AND JUBILEE COMMUNITY CENTRES

Details of proposed minor upgrades to both community centres following site visit with County Building Surveyor and Deputy Town Clerk had been circulated with agenda papers.

RESOLVED That proposed minor upgrades works to both centres to include DDA compliant toilet works be approved.

Financial/legal Implications: £3,166 contained within budget provisions 2020/21. Community Centres owned by Town Council but leased to Management Associations.

165 DENBIGHSHIRE YOUTH SERVICES PM143 /156

A report by Wendy Jefferson, DCC Youth Services had been presented to Committee late last year and members had acknowledged the significance of this trial project. Denbighshire Youth Services were proposing a Joint Working Agreement to support this initiative for a further twelve months and costings provided. It was unclear at this stage the impact of coronavirus pandemic would have on this work but essentially Committee was supportive of this work.

RESOLVED That DCC Youth Services trial project be supported for further twelve months following clarification of impact of coronavirus pandemic.

Financial Implications: £5,194 excluding programme costs included within local community services/mental health and well-being budget provision 2020/21.

166 MAINTENANCE OF NOTICE BOARDS AND PUBLIC SEATS

Deputy Town Clerk had prepared a report and circulated information, proposals and costings with agenda. The changing approach to town-based services was emphasised and the work undertaken by this new and trusted contractor last year on some grounds' maintenance work had been impressive.

RESOLVED That a twelve-month trial contract for maintenance of public benches and notice boards be awarded to Greengrass Services Ltd. Financial implications: £4,224 contained within Town Services budget provision 2020/21.

CHAIRMAN.....

TOWN PLANNING COMMITTEE

MINUTES OF DELEGATED TOWN PLANNING CONSULTATIONS FOLLOWING CANCELLATION OF COUNCIL MEETING 18.03.2020 DUE TO COFID 19 PANDEMIC AND RESTRICTIONS ON PUBLIC MEETINGS. ELECTRONIC COUNCILLOR CONSULTATION PROCESS UNDERTAKEN. CLLRS G FROBISHER, CHAIRMAN AND CLLR T JONES, VICE CHAIRMAN, MR N ACOTT, TOWN CLERK/FINANCIAL OFFICER.

167 DENBIGHSHIRE COUNTY COUNCIL – PLANNING CONSULTATIONS

<u>APPLICATION</u>	<u>COMMENT</u>
43/2020/0139 (Central) Erection of extensions to dwelling and alterations to existing vehicular access 15 Princes Avenue, Prestatyn	No Objection
43/2019/0685 (Meliden) (Amended) Demolition of single storey rear extensions, erection of two storey rear extension, installation of balcony to first floor and alterations to roof to form additional living accommodation in roof space. Excavation of garden, erection of block retaining wall to allow the formation of additional parking, erection of storage shed and associated works (partly retrospective) Tan y Bryn, Tan Yr Allt, Meliden, Prestatyn	No Objection
43/2020/0152 (East) Erection of a single storey annexe extension to rear of dwelling. 37 Plas Avenue, Prestatyn	No Objection
43/2019/0629 (South West) (Amended) Erection of 114 no. Dwellings, together with associated roads, open space and related works Land adjacent to Alexandra Drive Prestatyn	DEFER Committee would request this item be deferred. Local opposition as poor highway access routes. Good quality farmland provides soakaway drainage for excess water in vicinity. Lack of local infrastructure to cope with increased population, increased vehicle movements across hazardous crossroads required for access to site, over intensification of small and quiet residential area, adverse impact upon local wildlife and nature.

43/2020/0169 (Central) No Objection
 Change of use from a bank to a café and
 associated works
 70 High Street, Prestatyn

43/2020/0166 (Central) No Objection
 Removal of existing lean to and erection of
 proposed new single storey extension
 12 Birch Grove, Prestatyn

SECTION 106 - £11,909 County Council Open Spaces Commuted Sums Funding Application. Erection of new football pitch barrier The Meadows, Ffordd Penrhwyfya, Meliden LL19 8HW. Land Registry number WA12020	Observation Committee would seek confirmation that site has been leased by Denbighshire County Council (owners) to third party for this purpose, and also that County Planning approval has been acquired for proposed development prior to consideration.
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Joint County/Town Councillors may partake in decision making process at Town Council but consider matters afresh at Denbighshire County Council when additional advice and information will be available to them. They are not bound by the views or opinions of Town Council.

Chairman.....