



May 2025-
April 2026

Prestatyn Town Council Annual Report



TOWN COUNCIL
PRESTATYN





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FOREWORD BY THE MAYOR, CLLR CAROL HOLLIDAY



It has been a privilege and a great honour to serve as Mayor of Prestatyn and Meliden for 2025/26. This year has given me a valuable opportunity to represent our town, raise its profile, and celebrate the vibrant communities that make Prestatyn and Meliden so special.

One of the highlights of the year has been our town achieving Gold in the Wales in Bloom competition, an accomplishment that reflects the dedication and countless hours of work invested by so many. This success now leads us forward to the Britain in Bloom competition in 2026, and it is truly rewarding to see our town recognised for its beauty and community spirit.

We also introduced new Christmas lights this year, enhancing the High Street and extending the festive theme into Meliden. The newly designed Christmas tree on the lower High Street was particularly well received and added a fresh and welcoming touch to the town.

In addition, we were proud to stage a Pride event in partnership with a local business with funding from The National Lottery. The event was a great success, attracting hundreds of people and highlighting our commitment to inclusivity and community engagement.

I hope that during my time as Mayor I have made a positive contribution and helped promote Prestatyn and Meliden as a vibrant, welcoming places for all to enjoy. My sincere thanks go to my fellow Councillors for entrusting me with this honour, and I hope I have served the role in a way that has made you proud

INTRODUCTION

The Prestatyn Town Council annual report aims to give the communities of Prestatyn and Meliden clarity and explain the priorities of the town council, along with the Council's focus over the previous year.

This plan has been guided by the key objectives and mission statement along with our annual budgeting processes to keep supporting the community. The plan provides the Council with a structure to work within, giving members and staff direction and enabling things to be consistent and conducted in a coordinated way. This is a benchmark for performance monitoring and review, demonstrating that decisions made are consistent and transparent. We also want to give the local community a clearer understanding as to the responsibilities of their Councillors within their wards and the responsibility of other partnering bodies, such as Denbighshire County Council.

Prestatyn Town Council can trace its democratic history back to 1896, following the establishment of Prestatyn Urban District Council. In those early days the town saw rapid development following the opening of a railway station on the new rail network in 1848, which later grew from a single platform to a new 4-platform station that opened in 1897. This led to a boom in tourism and economic growth. Community infrastructure was introduced to the town including new roads, drainage, gas, water, electric and housing developments; many of these town services were a combination of public and private enterprise. Philanthropic gestures were made including gifts or sales of land below market value for the public good, e.g. Ffrith Beach, Coronation Gardens and Pendre Memorial Gardens, and these were acquired by the local authority for purposes of fresh air, well-being and exercise.

PRESTATYN COAT OF ARMS

The shield combines the history and topography of Prestatyn with blue and gold waves to represent the sea and sands, while the grassy mound represents the local uplands. The castle is heraldically stylised referring to the strongholds in the strategic position that Prestatyn represents, from pre-Norman days until the late thirteenth century under the lordship of the Banastres and Crèvecoeurs. For many generations Prestatyn and Meliden were held by the Conwy family (now represented by Lord and Lady Langford). A principal emblem in the Conwy



arms is a red rose, and this appears at the head of the shield to commemorate the long association of the Conwy family with the town. The rose is also an obvious allusion to the fame of Prestatyn as the 'Rose Town of North Wales'. With the two sprigs of oak referring to the abundant woodlands, especially Coed-yr-Esgob and Coed Bell, this suggests the natural amenities which are so characteristic of Prestatyn.

Above the shield is the closed helm proper to civic arms, with its decorative mantling. Upon the helm is the crest and at the base is a blue circlet with three gold crescents to allude to the rapid growth of this seaside town. From it rises a derivative of the device formerly used

in the Council's seal: a tree-trunk supported by the Welsh dragon, shown as he appears in the crest of Clwyd.

Motto: 'CYNYDDAF A LLAWENYCHAF' – 'I GROW AND I REJOICE' (from Seneca's "Epistulae")

The Arms were designed by H. Ellis Tomlinson, M.A., F.H.S., granted to the Urban District Council on 2nd September 1964, and transferred to the Town Council on 10th December 1975, under the provisions of the Local Government Act 1972.

OVERVIEW OF THE TOWN COUNCIL

In 1974 local government re-organisation occurred and all local town assets were transferred to Rhuddlan Borough Council, at which time Prestatyn Urban District Council became known as Prestatyn Town Council. Subsequently in 1996 a further transfer took place from Rhuddlan Borough Council to Denbighshire County Council. Prestatyn Town Council is a corporate body and local authority; it is part of the first tier of local government with the important role of shaping and supporting the communities of Prestatyn and Meliden which it represents. Whilst recognising it has a wide and varied role, the Town Council can only do those things that it is permitted by law to do – these are known as the Powers of the Council. It has the power to

engage with community groups, represent local views, develop community-based partnership, and undertake most non statutory activities that can be of benefit to towns' residents, businesses and visitors.

Today Prestatyn Town Council focuses on representation and delivery of non-statutory town services, such as floral displays, a program of holiday leisure activities, and business development. Education, highways and social services are delivered by Denbighshire County Council. The Council is also responsible for the provision and maintenance of street furniture (signs, notice boards, benches, bus shelters, streetlights, etc.) and contributes on behalf of the residents towards parks, open spaces and the organisation of various events throughout the year.

As a town we support our businesses with a Business Partnership Forum. The Town Council regularly provides financial support to local organisations through grant applications, to support improvements and for organising events.

SERVICES

The Town Council are accountable for the following services in the town:

- ❖ Bus Shelters
- ❖ Street furniture (e.g. benches, noticeboards)
- ❖ Children's Holiday Play Schemes
- ❖ Pendre Memorial Gardens & Ty Pendre
- ❖ Free Car Parking Days
- ❖ Community Centres
- ❖ Community Grants
- ❖ Environmental Projects
- ❖ Joint Health Initiatives
- ❖ Christmas Trees and Festive Lighting
- ❖ Contact Point for Prestatyn Town Councillors and Mayor
- ❖ Town Events Liaison and Assistance for Local Businesses
- ❖ Tourism Information
- ❖ Liaising Between Residents and Denbighshire County Council
- ❖ Biodiversity considerations

CORPORATE VISION

Our vision is to be a vibrant, inclusive and caring coastal community.

MISSION STATEMENT

We as a Town Council commit to represent, to listen to and to be accountable to the whole community; to value our Welsh heritage, culture and language; to nurture the wellbeing of all; and to promote a thriving and vibrant environment for our current and future generations.

Our mission is to serve the communities of Prestatyn and Meliden, to continue to improve the quality of life of residents and to enhance the attractiveness of the town as a place to live, work, visit or invest. Both Members and Staff promote closer working relationships with stakeholders to enhance the local environment and engender greater community pride.

CORE VALUES

Underpinning our vision and mission are several core values, which will be reflected in what we do and what we say. We aim to be ...

- Ethical
- Empowering
- Honest & Trustworthy
- Respectful
- Inclusive
- Caring & Responsible

KEY OBJECTIVES

- People are educated and skilled
- People are safe and feel safe
- People have good quality and affordable homes
- People are healthy and active, with good mental wellbeing at all ages
- People live in a town which has a prosperous economy
- People value and look after the environment and support community resilience
- People live in a town where heritage culture and the Welsh language thrive
- People are informed, included, listened to and can add to their community, thus supporting Community Empowerment

People are educated and skilled

By the appointment of community governors to each of the primary schools and High School; supporting local organisations (by way of grants) to help people to learn and/or develop new skills; providing low-cost meeting/training rooms in the Council Chambers; and by working in partnership with Denbighshire County Council and Working Denbighshire to seek opportunities to increase local employment opportunities.

People are safe and feel safe



By working closely with the neighbourhood policing team on local issues and having police engagement sessions at Parc Prestatyn; by helping those most in need in our communities; and by maintaining good relationships with local authorities to ensure resident safety. There is also an Employee Assistance program for our staff.

The Town Council would like to record in this report its gratitude to all those in our community who have stepped up to help friends, relatives and neighbours, such as by collecting shopping and prescriptions or simply checking-in on those living alone.

People have good quality and affordable homes

By responding to consultations relating to a review of the Local Development Plan; having a well-informed and proactive Planning Committee that supports good quality development in suitable and sustainable locations; and supporting other organisations tackling homelessness and poverty.

People are healthy and active, with good mental wellbeing for all ages



By supporting local organisations which provide social and recreational activities (by way of grants or other support); funding new and replacement play equipment and supporting our local parks, gardens, waterfront, and woodlands; supporting youth activities; and supporting projects and activities that promote health and mental wellbeing, such as Dementia Friendly Prestatyn and regular drop-in sessions in the Council Chambers on a variety of topics.

Regular 'Sketch and Draw' sessions take place for children to encourage creativity and mental engagement; procuring open access summer play schemes helps local children; and activities take place annually at Halloween, Easter (egg hunts) and Christmas (with Father Christmas).

People live in a town which has a prosperous economy

By supporting and working with the local business community, where possible via local business/trader organisations, including the securing of grant funding as

People value and look after the environment and support community resilience



By funding the core activities of the Prestatyn in Bloom Committee, which works hard throughout the year to champion the local environment; this makes Prestatyn an attractive place to live, visit or do business. In 2025 Prestatyn won Gold award and in 2026 will be entering Wales in Bloom and Britain in Bloom.

By supporting Friends of The Ffrith and Friends of Prestatyn Railway; Friends of Coronation Gardens, providing a litter picking hub, with equipment for local litter pick events on loan free of charge from PTC Offices; conducting environmental audits (with partner organisations) and supporting local beach / environmental clean-ups. By providing funding for new street furniture and other environmental enhancements; supporting community-led activities, such as the town centre planting undertaken by volunteers from the Friend of the Railway and Friends of Coronation Gardens; and helping to make our town a more attractive place for visitors and residents.



People live in a town where heritage culture and Welsh language thrive

By actively being a society that promotes and protects culture, heritage and the Welsh language, and which encourages participation in arts, sports and recreation.

The Cultural assets include SCALA Prestatyn, which has a long history as a theatre, performing arts and cinema venue and has benefited from redevelopment in recent years. Prestatyn library has also recently developed as a modern paper-based and digital information resource centre and provides a point of contact for the public and public service providers.

The area boasts a rich heritage including a Roman Bath site, Offa's Dyke (a masterwork of Dark Age engineering which has a modern beginning / end statue on the beachfront), and a range of Victorian and Edwardian listed buildings that includes several churches, chapels and the iconic Hillside Gardens Shelter.

People are informed, included, listened to and can add to their community, thus supporting Community Empowerment

By regular engagement between Members of the Council and residents, informally as part of their day-to-day activities or more formally when the need arises; supporting and attending local events (where possible); representing Prestatyn Town Council on many external local bodies to offer support; by championing local democracy and giving residents a voice in local matters that affect them on a day-to-day basis throughout their lives. By continued interaction with stakeholders from the business and community sector in Prestatyn and Meliden.

GOVERNANCE AND ACCOUNTABILITY

The Council aims to be transparent and accountable in all that it does, whilst ensuring sound and rigorous management of its assets and resources. It does this by having Standing Orders, Financial Regulations, Code of Conduct, Committees Terms of Reference and various other published policies and procedures such as Biodiversity and Training for Members & Officers. In 2025, the Policy Review Sub-Committee made a substantial effort to review and update all of the council's policies to ensure legal compliance and good governance.

Prestatyn Town Council is subject to annual internal and external audits and reports the outcomes of these on its website and noticeboard. All financial information is kept up to date on the website for public perusal.

Standing Orders represent the core principals of the Council's operation, to which all members and staff are strictly required to adhere to whilst in office. Content of the Standing Orders policy is drafted initially from a template dictated by the NALC model and adapted to the needs of the council. The Standing Orders were last reviewed and adopted in November 2025. They are reviewed annually and approved by Full Council and are formally adopted every year at the AGM.

The Financial Regulations Policy is the key to ensuring tight regulations are adhered to in respect of financial matters; like the Standing Orders Policy, these are based on a model drawn by One Voice Wales and include additional elements relevant to Prestatyn Town Council. The latest version of the Financial Regulations was reviewed in late 2025 / early 2026 and formally approved by the Finance & Management Committee in February 2026. This policy is reviewed by annually and formally adopted by the Full Council every year at the AGM.

The committee structures and procedures are a vital part of Prestatyn Town Council's governance, and a new set of rules and regulations were drawn and approved by Full Council in late 2025 / early 2026 to assist in the restructure of the council. The policy documentation explains the structure and formation of each committee, the principal roles and powers of the committees and their line of reporting. Members of each committee are elected at the AGM each year (or as needed due, e.g. due to Member resignations) at which time these documents are also reviewed and formally adopted.

A new Training and Development Plan was drawn in early 2026 to assist primarily with addressing the knowledge gaps for Members and new officers. This will be reviewed annually.

Subject to the Environment (Wales) Act 2016 Part 1-Section 6, The Biodiversity and Resilience of Ecosystems Duty Act, it is a requirement that a Biodiversity report is made and maintained; this report was refreshed in December 2025 and is based on a three-year cycle. A new Biodiversity Action Plan was created in early 2026 and this will be updated and ongoing to support the council's Section 6 duty.

Prestatyn Town Council Members and staff recognise that well-being is about being healthy and happy in all areas of our lives, including physical, mental health, good relationships and being part of resilient communities. Policies are made with consideration to the duty of care and wellbeing and supporting the Well-Being of Future Generations (Wales) Act 2015.

The town council has been proactive in providing several projects to complement and enhance the delivery of the strategy. This includes striving to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs and undertaking what action is considered reasonable towards the Local Public Service Board's priority areas.

These reflect the priorities of Prestatyn Town Council and incorporate the key objectives of the Prestatyn Town Council and Denbighshire Public Service Board as detailed in the Well Being Plan, which was presented to Full Council and approved in July 2022.

A revised Publication Scheme Policy was drawn in line with the Information Commissioner's Office in early 2026, which details how and where to contact in respect of freedom of information, together with any associated costs that may be payable. This document will be updated throughout the year as other documents listed therein are completed.

The Code of Conduct documentation was updated and approved by Full Council in November 2025 and is a legal requirement under the Local Authorities (Model Code of Conduct) (Wales) Order 2008. This is a set document that is not altered by the Council but is reviewed as needed and formally adopted annually at the AGM.

The Council has a Community Awards Scheme, to recognise the tireless hard work of many volunteers within our community that enhance the Prestatyn and Meliden communities.

CIVILITY AND RESPECT PLEDGE

At the Full Council meeting on Wednesday 8th February 2023, Prestatyn Town Council signed up to the Civility and Respect Pledge set out by The National Association of Local Councils, the Society of Local Council Clerks and One Voice Wales.

The Pledge

Prestatyn Town Council has registered and agreed to the following statements:

- ❖ By signing this Pledge, Prestatyn Town Council is agreeing that the Council will treat Councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles
- ❖ Prestatyn Town Council has put in place a training program for Councillors and staff
- ❖ Prestatyn Town Council has signed the Code of Conduct for Councillors
- ❖ Prestatyn Town Council has good governance arrangements in place including staff contracts and a dignity at work policy
- ❖ Prestatyn Town Council will seek professional help at the early stages should civility and respect issues arise
- ❖ Prestatyn Town Council will commit to calling out bullying and harassment when it happens
- ❖ Prestatyn Town Council will continue to learn from best practices in the sector and aspire to be a role model/champion council through, for example, the 'Local Council Award Scheme'
- ❖ Prestatyn Town Council supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

LOCAL COUNCILLORS

There are eighteen Prestatyn Town Councillors that are elected on a five-year term representing the six wards of the town: Prestatyn Central, Prestatyn South West, Prestatyn East, Prestatyn Meliden, Prestatyn North West and Prestatyn North. Some of these are also Denbighshire County Councillors and this allows them to represent Prestatyn and Meliden at County Council meetings.

Contact details for the Councillors can be found on the website, noticeboards, and DCC website. Every year a Mayor and Deputy Mayor are selected by the Councillors at the AGM. Their function is to represent the council at both community and civic events. Prestatyn Town Council meets in line with a published schedule of meetings (refer to the Appendix at the end of this document) which consists of the following committees:

- Full Council, meets bi-monthly
- Town Planning, meets monthly
- Finance & Management, meets bi-monthly
- Community Development & Regeneration Committee, meets bi-monthly

The Full Council meetings are chaired by the Mayor and the committees have their Chairs and Vice Chairs; all presiding roles are selected by the Town Councillors on an annual basis at the AGM. Council members also have a role in representing the Council to other local bodies, such as environmental groups, business groups, community centres, schools governing bodies and other local interest groups. This helps the Council to keep in touch with things that are happening in the local area. All Councillors must sign a Declaration of Acceptance by law when elected and to abide by the Code of Conduct. This is a legal document that helps to ensure promotion of equality and respect of others, accountability and openness, a duty to uphold the law, selflessness and stewardship, objectivity and propriety, honesty, and integrity.

The three standing committees (Community Development & Regeneration Committee, Town Planning Committee, Finance & Management Committee) have defined terms of reference but can also appoint working groups or sub-committees for topics or issues.

There is one committee that is called as needed, Resource & Appeals Committee, and there are 2 sub-committees that have operated in 2025 – 2026: the Policy Review Sub-Committee and the Staffing Sub-Committee.

The agenda for each Council or Committee meeting is posted on the noticeboard outside the council office on Nant Hall Road as well as on the council's website. Future meeting dates can also be found at all locations. Members of the public are welcome to attend the regular meetings and can provide feedback on agenda items.

2025 – 2026 BUDGET OVERVIEW

The core funding for the Town Council is sourced from the residents of Prestatyn and Meliden, through what is known as the ‘precept’. This is a local tax set by the Town Council annually and it is collected by Denbighshire County Council as part of the annual council tax bill.

BUDGETRY INCOME FOR 2025 – 2026		
Precept	Council tax from residents.	£634,875
Grants Received	Various grants.	£10,000
Bank Interest	Interest from money held in bank deposits.	£5,000
Rental Income	The leasing of community centres (Ty Pendre, Ty Caradoc, Meliden and Jubilee) to other organisations.	£6,235
PTC Room Hire		£500
Other Income & Donations		£500
Activities / Charges	Events and activities undertaken for the benefit of residents and visitors.	£1,000
		Total: £658,110

The Town Council meets to agree its annual expenditure budget in December each year and uses this to determine the amount of precept it needs to collect from local taxpayers.

BUDGETRY EXPENDITURE FOR 2025 – 2026		
Council	Includes Mayoral expenditure, civic expenses, members’ travel expenses, election costs.	£14,245
Administration	Audit and legal fees, subscriptions, insurance, printing, stationary, bank fees, website and advertising fees.	£31,690
Personnel	Staff, travel and training.	£272,250
Office	Telephones, broadband, rates, utility bills, IT support and software, cleaning, repairs / maintenance.	£37,450
Town	Purchase and upkeep of floral displays, benches, noticeboards, signage, carparks, bus shelters, play areas, community centres, CCTV, Scala loan payments and local community services.	£254,325
Projects	Events and activities undertaken for the benefit of residents and visitors.	£26,250
Grants & Donations	Grants to local organisations (walking programmes, festivals and carnivals), culture and Benefits Advice shop.	£15,700
Assets	Purchase and improvements to assets owned, including community centres.	£6,200
		Total: £658,110

The overview for the year is illustrated in the table below. See **Appendix (iii)** for yearly comparison.

PROJECTED INCOME	PROJECTED EXPENDITURE	OVERALL
£658,110	£658,110	- £0

2025 – 2026 ACTUAL BUDGET

During the course of a financial year, a town council may need to adjust its budget to adapt to unexpected expenditure or a reduction in the predicted income. The council's adjusted or actual budget is shown below.

ACTUAL INCOME FOR 2025 – 2026		
Precept	Council tax from residents.	£634,875
Grants Received	Various grants.	£11600
Bank Interest	Interest from money held in bank deposits.	£5472
Rental Income	The leasing of community centres (Ty Pendre, Ty Caradoc, Meliden and Jubilee) to other organisations.	£3910
PTC Room Hire		£153
Other Income & Donations		£10213
Activities / Charges	Events and activities undertaken for the benefit of residents and visitors.	
		Total: £666223

ACTUAL EXPENDITURE FOR 2025 – 2026		
Council	Includes Mayoral expenditure, civic expenses, members' travel expenses, election costs.	£15642
Administration	Audit and legal fees, subscriptions, insurance, printing, stationary, bank fees, website and advertising fees.	£20367
Personnel	Staff, travel and training.	£309847
Office	Telephones, broadband, rates, utility bills, IT support and software, cleaning, repairs / maintenance.	£35175
Town	Purchase and upkeep of floral displays, benches, noticeboards, signage, car parks, bus shelters, play areas, community centres, CCTV, Scala loan payments and local community services.	£180502
Projects	Events and activities undertaken for the benefit of residents and visitors.	£34533
Grants & Donations	Grants to local organisations (walking programmes, festivals and carnivals), culture and Benefits Advice shop.	£14781
Assets	Purchase and improvements to assets owned, including community centres.	£3814
		Total: £614661

SUMMARY OF EVENTS MAY 2025- APRIL 2026

This section aims to give you an overview of what activities the council has been organising and supporting during the year 2025 – 2026.

- ❖ MIND Music
- ❖ Window Competitions for Businesses, for events such as Easter, Halloween, Valentines Day, and Christmas
- ❖ Christmas Light Switch On
- ❖ Mayor's Party in the Park
- ❖ Mayor Awards Evening
- ❖ Mayor's Carol Service
- ❖ Scavenger Hunts for Easter and Halloween
- ❖ Warm Hubs
- ❖ Prestatyn Pride
- ❖ Volunteers Fair
- ❖ Prestatyn & Clwydian Range Walking Festival
- ❖ Ffrith Family Fun Day
- ❖ Classic Car Show
- ❖ Prestatyn Carnival
- ❖ Winterfest
- ❖ Mayor's coffee mornings



ASPIRATIONS FOR THE YEAR AHEAD

The council will undertake a full review of all activities during 2025/2026, to ensure they continue to contribute towards one or more of our key objectives. The council intends to build upon this solid foundation and make further progress towards improving the wellbeing of our local community in 2026/2027. We have several actions planned for the year ahead including:

- ❖ Participate in the Wales in Bloom/Britain in Bloom competition
- ❖ Mayoral Awards for Prestatyn and Meliden residents
- ❖ Floral tributes and enhancements to floral beds
- ❖ Continue working with our communities and create a Community Plan to identify the top priorities for residents, businesses, and visitors
- ❖ Continue working with our local businesses
- ❖ Develop further the Wellbeing plan
- ❖ Continuing to review and improve our website to ensure it is accessible and adaptable and that the content is relevant and up to date

- ❖ Continuing to support those most vulnerable in our local community
- ❖ Support our communities' projects and events
- ❖ Continue to support Scala Cinema with the investment
- ❖ Prestatyn and Meliden Awards Scheme for our amazing volunteers

STAFF TEAM

Prestatyn Town Council currently has a team of five office staff. There is the Town Clerk/Responsible Financial Officer (who joined the council in early 2026), an Assistant Town Clerk, a Legal & HR Support Officer, a Community Events & Administration Officer and a Payroll & Administration Support Officer (who has also recently joined the town council as part of the council's commitment to use local services and bring payroll in-house). These are supported by an agency Administration and Support Officer.

The Town Council Offices are open daily Monday – Thursday 9.00am to 5.00pm and Friday 9.00am to 4.30pm. We are always interested to hear the views of residents, local businesses and visitors to the area.

CONTACT US

For more information about the Town Council and updates on local news and events, etc. please visit our website at <https://atprestatyn.co.uk/town-council>.

You can also find us on Facebook, X (Twitter) & Instagram – search Prestatyn Town Council. Email us at: info@prestatyntc.co.uk, call us on 01745 875185 or visit us at Prestatyn Town Council, 7 Nant Hall Road, Prestatyn, LL19 9LR.



APPENDIX (i)

SCHEDULE OF MEETINGS 2025/26

Day of the Week	Date	Meeting
Wednesday	14 th May 2025	Annual General Meeting (AGM) Town Planning Committee (T/P)
Wednesday	11 th June 2025	Full Council(F/C) Town Planning Committee (T/P)
Wednesday	16 th July 2025	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	10 th September 2025	Full Council (F/C) Town Planning (T/P)
Wednesday	8 th October 2025	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	12 th November 2025	Full Council (F/C) Town Planning (T/P)
Wednesday	10 th December 2025	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	14 th January 2026	Full Council (F/C) Town Planning (T/P)
Wednesday	11 th February 2026	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Thursday	26 th February 2026	Extraordinary Full Council (F/C)
Wednesday	11 th March 2026	Full Council (F/C) Town Planning (T/P)
Wednesday	8 th April 2026	Town Planning (T/P) Finance & Management (F&M)
Wednesday	22 nd April 2026	Full Council (F/C) Community Development & Regeneration (CDRC) Town Planning (T/P)
Wednesday	13 th May 2026	Annual General Meeting (AGM) Town Planning (T/P)

APPENDIX (ii)

ATTENDANCE RECORD 2025/2026

(for the period 2025 – 2026)

The possible number of meetings all Town Councillors could attend is

AGM	FULL COUNCIL (FC)	EXTRAORDINARY FULL COUNCIL / PART 2 (FC)	COMMUNITY DEVELOPMENT & REGENERATION (CD&R)	FINANCE & MANAGEMENT (F&M)
1	6	5	5	6

TOWN PLANNING (TP)	RESOURCE & APPEALS (R&A)	POLICY REVIEW SUB-COMMITTEE (PR)	STAFFING SUB-COMMITTEE (S)
13		9	4

TOTAL NUMBER OF MEETINGS OPEN TO ALL CLLRS	NUMBER OF TOTAL MEETINGS
25	49

COUNCILLOR	FC & AGM & PT 2	TP	CD&R	F&M	R&A	PR	S	Total
Cllr Carol Holliday	12	13	5	6				36
Cllr Anton Sampson	11	12	5					28
Cllr Kelly Clewett	11	11	5					27
Cllr Peter Duffy	12	12						24
Cllr Carol Evans	7	11		6		9	4	37
Cllr Rachel Flynn	9	9						18
Cllr Gerry Frobisher MBE	7	3						10
Cllr Sharon Frobisher	6	7						13
Cllr Elen Heaton	5	5	2					12
Cllr Tina Jones MBE	11	12						23
Cllr Ian Lifford	12	12		5		8		37
Cllr Julie Matthews	12	13		6				31
Cllr Jason McLellan	7	7						14
Cllr Gareth Sandilands	10	12	5	6				33
Cllr Julian Thompson-Hill	3	6						9
Cllr Andrea Tomlin	10	11						21
Cllr Adrian West	12	13		6		8	4	43
Cllr Ben Williams	7	7	2				2	18

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APPENDIX (iii)

YEARLY COMPARISON

YEAR	PPRECEPT	TOTAL INCOME	EXPENDITURE	DIFFERENCE
2022 – 2023	£494,622	£511,052	£490,542	+£20,510
2023 – 2024	£497,299	£522,422	£578,066	-£55,645
2024 – 2025	£531,712	£554,343	£574,887	-£20,544
2025 – 2026	£634,875	£658,110	£614,661	-£43,449

YEAR	GRANTS RECEIVED	BANK INTEREST	RENTAL INCOME	OTHER INCOME & DONATIONS	ACTIVITIES / CHARGES
2022 – 2023	£9,481	£1,166	£4,985	£694	£104
2023 – 2024	£12,991	£6,507	£4,985	£598	£0
2024 – 2025	£7,750	£6,963	£6,114	£604	£1,200
2025 – 2026	£10,000	£5,000	£6,235	£500	£1,000

YEAR	COUNCIL	ADMINISTRATION	PERSONNEL	OFFICE	TOWN	PROJECTS	GRANTS	ASSETS
2022 – 2023	£33,537	£15,699	£199,974	£17,057	£180,217	£31,648	£8,450	£3,963
2023 – 2024	£10,641	£23,249	£242,939	£24,392	£182,310	£52,161	£13,808	£28,670
2024 – 2025	£19,370	£30,761	£244,335	£27,293	£186,192	£30,322	£10,200	£26,414
2025 – 2026	£14,245	£31,690	£272,250	£37,450	£254,325	£26,250	£15,700	£6,200