

POLICY REVIEW COMMITTEE MINUTES

Meeting of the Policy Review Committee held in Council Chambers, 7 Nant Hall Road, Prestatyn on 4th November 2025 at 2pm – 4.15pm.

PRESENT

Councillors: A. West (Chair), I. Lifford (Vice-Chair), C. Evans

IN ATTENDANCE

Mr N. Acott – Locum Town Clerk / Responsible Financial Officer

Ms. D. Butters – Legal & HR Support Officer

APOLOGIES RECEIVED

Cllr A Tomlin; Cllr E Heaton

DISCUSSION

Repeated absences and unavailability of committee members was discussed by members. It was decided that this topic would be raised at the Full Council meeting on 12th November.

STANDING ORDERS 2025

Discussion was held regarding the Standing Orders. Amendments were adopted.

CODE OF CONDUCT 2025

The policy was updated to include a missing section: 'registered societies'. No other amendments were made.

FINANCIAL REGULATIONS

Committee members went through the financial regulations and made amendments and updates to several sections. It was agreed that the financial regulations would be again reviewed at the next committee meeting to approve the edited document.

Policy Review Committee Chair: 

Chair of Finance & Management Committee: C. A. HODDINAY

Date of Full Council / F&M Committee meeting Minutes were received in: 12/11/25

Corresponding Minute Number from Full Council / F&M Committee Meeting: 86