

ANNUAL GENERAL MEETING

Minutes of Annual General Meeting held in Council Chambers, 7 Nant Hall Road, Prestatyn on 13th May 2026 18:15 to 19.50.

PRESENT

Councillors: C. Holliday, A. West, I. Lifford, G. Frobisher MBE, P. Duffy, G. Sandilands, A. Sampson, J. Matthews, T. Jones MBE, R. Flynn, J McLellan (R), E. Heaton (R), J Thompson-Hill (R), A. Tomlin.

IN ATTENDANCE

Ms A. Frend – Administration Officer (agency).
Miss J. Harrison – Payroll and Administration Support.
Mayor's Chaplain - Rev. David Ash.

5 WELCOME AND HOUSEKEEPING

Madam Mayor Cllr C Holliday welcomed all those in attendance and provided details of housekeeping.

6 APOLOGIES

Councillors: S. Frobisher, K Clewett, B. Williams.

7 PUBLIC PARTICIPATION

None.

8 DECLARATIONS OF INTEREST

Councillors were reminded of the need to declare personal and/or prejudicial interest in tonight's proceedings in accordance with code of conduct legislation.

None received.

9 CLERKS UPDATE – RESIGNATION OF CLLR C. EVANS

Cllr Holliday advised that Cllr Evans had resigned. Cllr West wanted to thank her from most of the Councillors, for her good work, which had been vast.

10 MAYOR 2025/2026

Cllr C Holliday, Mayor gave thanks to her fellow Councillors and Deputy Mayor for their help and support in the past 12 months, the Town Clerk and Staff who had worked so hard and tirelessly under sometimes difficult situations. Cllr Holliday also thanked her Chaplin and Curate for their service and support.

Cllr Holliday went on to say that she had attended 115 engagements and that her Charity Evening was the highlight of her year and she was delighted with the overwhelming support she had received.

Nominations were then invited for position of Mayor of Prestatyn and Meliden 2026/27.

RESOLVED

That Cllr A. Sampson, Deputy Mayor be appointed Mayor of Prestatyn and Meliden 2026/2027.

Proposed: Cllr T. Jones MBE, Seconded: Cllr J, Mathews

11 MAYOR'S CHAPLAIN 2026/2027

Cllr A. Sampson, Mayor announced that his Chaplain for the year would be Reverend David Ash.

12 DEPUTY MAYOR ELECT 2026/27

Cllr A Sampson, Mayor invited nominations for position of Deputy Mayor of Prestatyn and Meliden 2026/2027. Cllr C. Holliday was nominated by Cllr G. Sandilands and Cllr G. Frobisher MBE nominated himself.

RESOLVED

That Cllr C. Holliday be appointed Deputy Mayor of Prestatyn and Meliden 2026/2027.

Proposed: Cllr G. Sandilands Seconded: Cllr T. Jones MBE

13 COMMITTEE STRUCTURE 2025/26

Mayor Cllr A Sampson presented the Organisational Chart and Committee Structure 2026/27 (circulated with Agenda).

14 ELECTION OF COMMITTEE MEMBERS 2026/27

RESOLVED

Cllr G. Frobisher MBE proposed that the Finance and Management Committee and the Community Development and Regeneration Committee should comprise the full complement of Councillors, rather than six members.

Cllr Sandilands pointed out that the Terms of Reference would need to be amended, as the quorum would also change alongside the number of members. It was therefore agreed that this matter would be deferred for consideration at the next Full Council meeting.

It was agreed that the appointments of Chairs and Vice-Chairs would be determined at the next Full Council meeting.

Resources and Appeals Sub-Committee

Council was reminded that the sub-committee is called on, an as and when basis, and deals with single issues only. Membership is determined by Full Council for each issue.

Staffing Sub Committee:

Elected weeks ago - four Councillors, two Staff, Town Clerk (Quorum three).
Mayor Cllr A. Sampson, Deputy Mayor Cllr C. Holliday, Cllr A. West, Cllr B. Williams.

Policy Review Sub-Committee:

This Committee comprises of the Chair (Mayor) and Vice Chair (Deputy Mayor) Cllr A. West and Cllr I. Lifford. Mayor Cllr A. Sampson invited other members to join – non were forthcoming at this time.

15 SCHEDULE OF MEETINGS 2026/27

Mayor Cllr A. Sampson presented the Schedule of Town Council Meetings 2026/2027 (copy included within Agenda).

RESOLVED

The Council accept the Schedule of Town Council Meetings 2026/2027.

Wednesday	13 th May 2026	Annual General Meeting (AGM) Town Planning (T/P)
Wednesday	10 th June 2026	Town Planning (T/P) Full Council (FC)
Wednesday	8 th July 2026	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
AUGUST RECESS		
Wednesday	9 th September 2026	Town Planning (T/P) Full Council (FC)
Wednesday	14 th October 2026	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	11 th November 2026	Town Planning (T/P) Full Council (FC)
Wednesday	9 th December 20256	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	13 th January 2027	Town Planning (T/P) Full Council (FC)
Wednesday	10 th February 2027	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	10 th March 2027	Town Planning (T/P) Full Council (FC)
Wednesday	14 th April 2027	Town Planning (T/P) Community Development & Regeneration (CDRC) Finance & Management (F&M)
Wednesday	28 th April 2027	Town Planning (T/P) Full Council (FC)
Wednesday	12 th May 2027	Town Planning (T/P) Annual General Meeting (AGM)

16 ATTENDANCE LIST

Mayor Cllr A. Sampson presented Councillor Attendance List which had been circulated with Agenda.

Cllr Tomlin asked that moving forward recognition of observers at meetings to be recorded which would give a broader picture of attendance.

RESOLVED

The Council accepted the Attendance List 2025/2026.

17 COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES 2025/26

Details of Representatives on Outside Bodies had been circulated with agenda papers.

ORGANISATION	FREQUENCY	2026/27 Nomination
ATC – Prestatyn Air training Corps 2193 Squadron	TBC	Cllr G. Sandilands
Community Association Meliden	Every third Friday	Cllr J. Matthews Vacancy
Community Association North West	Quarterly	Cllr J. McLellan Cllr K. Clewett - TBC
Community Association Ty Caradoc	4/5 per annum	Cllr A. Sampson Cllr C. Holliday
Community Building Ty Pendre	As called	Cllr E. Heaton Cllr A. Tomlin Cllr A. Sampson Cllr J. Thompson-Hill
CYTUN (Churches Together)	TBC	Cllr A. West
Denbighshire CCTV	As called	Mayor Cllr C. Holliday
Dyserth, Meliden, Cwm Relief in Sickness Fund (four-year term)	1 or 2 per annum	Cllr J. Matthews (year four of four-year term)
Friends of the Ffrith Association	As and when	Cllr J. McLellan Cllr K. Clewett - TBC
Meliden Residents Action Group	Quarterly	Cllr J. Matthews Vacancy
Prestatyn Business Forum	6 weekly	Cllr C. Holliday
Prestatyn Carnival Association Committee	Monthly	Cllr A. Sampson Cllr C. Holliday
Prestatyn and District Environment Association	Monthly	Cllr G. Sandilands Cllr A. West
Prestatyn and District Festival of Walking	Monthly	Cllr A. Sampson Cllr G. Sandilands Cllr I. Lifford
Prestatyn "You'll Never walk Alone" Volunteer Walk Leaders group	As called	Cllr G. Sandilands
Prestatyn Youth Club	Every 4-6 weeks	Cllr B. Williams Cllr P. Duffy

King's Hall Management Committee	6 weekly	Cllr C. Holliday
Ysgol Bodnant	Per term	Cllr G. Frobisher Cllr I. Lifford
Ysgol Melyd	Every half term	Cllr J. Matthews
Ysgol Penmorfa	TBC	Cllr C. Holliday
Ysgol y Llys	Every 2 months	Cllr P. Duffy
Ysgol Clawdd Offa	As called	Cllr R. Flynn
North and Mid Wales Association and Coastal Transport Committee	Quarterly	Cllr I. Lifford Town Clerk
North and Mid Wales Association of Local Councils	Quarterly	Cllr A. Sampson Cllr C. Holliday
Plastic Free Community	Annually	Cllr G. Sandilands Cllr R. Flynn (Cllr G. Sandilands to confirm with Group)
One Voice Wales	Larger Council Meeting Quarterly (1 rep + TC) One Voice Wales meeting Quarterly (2 reps + TC)	Cllr C. Holliday Cllr I. Lifford Town Clerk/RFO
Clwydian Range and Dee Valley AONB – Advisory Committee	As called	Vacancy
Tourism Partnership Board – Advisory Committee	As required	Cllr C. Holiday
Prestatyn Classic Car Show	Annual	Cllr A. Sampson
Prestatyn Youth Stakeholder (All young people clubs)		Cllr B. Williams

A letter from Prestatyn Town Council to go to all the Outside Bodies confirming times of Meetings and to advise them of their Representative.

18 END OF YEAR ACCOUNTS

Mayor Cllr A. Sampson presented the End of Year Accounts 2025/26.

Cllr G. Frobisher MBE asked questions regarding the Mayoral Account being over budget and the increase in net salaries and requested that the RFO respond to him.

RESOLVED

The Council accepted the End of Year Accounts 2025/26.

19 FIXED ASSETS

Mayor Cllr A. Sampson presented the Summary of Fixed Assets 2025/26.

RESOLVED

The Council accepted the Summary of Fixed Assets 2025/26.

20 GRANTS AWARDED INDER POWERS

Mayor Cllr A. Sampson presented the Grants and Donations Awarded 2025/26.

RESOLVED

The Council accepted the Grants and Donations Awarded 2025/26.

21 IRPW RETURNS

Mayor Cllr A. Sampson presented the IRPW Return 2025 – 2026.

RESOLVED

The Council accepted the IRPW Return 2025 – 2026.

22 SCALA LOAN STATEMENT

Mayor Cllr A. Sampson presented the latest Scala Loan Statement.

RESOLVED

The Council accepted the Scala Loan Statement.

23 INVESTMENT STRATEGY

Mayor Cllr A. Sampson presented the Investment Strategy.

RESOLVED

The Council accepted the Investment Strategy.

24 ANNUAL RETURN

Cllr G. Frobisher MBE stated that he had not previously seen the paperwork and that it had not been discussed at Full Council. Cllr J. Matthews advised that this was likely due to the absence of the RFO.

RESOLVED

That Council accepted the Annual Return.

25 ANNUAL REPORT

A draft copy of Prestatyn Town Council - Annual Report 2025/26 had been circulated with agenda papers. The report included a foreword by Cllr A. Holliday, Mayor 2025/26 and

provided information about Town Council, local services, events and activities, governance and staff.

RESOLVED

The Council accepted the Annual Report 2025/26.

26 CHRISTMAS WORKING HOURS

Deferred until the next Full Council meeting due to the absence of the Town Clerk.

27 MINUTES

Full Council 22.04.26
CDRC 22.04.26

RESOLVED

That Minutes of Full Council 22.04.2026 be approved.
That Minutes of CDRC 22.04.26 be approved

Mayor/Chair 